

Board of County Commissioners of Lincoln County
Agenda for January 6, 2021

9:00 Call to order and Pledge of Allegiance

1. Approve the minutes from the December 30, 2020 meeting
2. Review the employee timesheets for County Administrator Jacob Piper, Land Use Administrator Fred Lundy, Landfill Manager Mickey Jaques, Weed Control Coordinator Patrick Leonard, Office of Emergency Management Director Ken Stroud and Public Health Director Jobeth Mills
3. Review the monthly management report from the First National Bank of Omaha
4. County Commissioner reports
5. County Attorney's report
6. County Administrator's report
7. Old Business
8. New Business
9. Approve Expense Vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on January 6, 2021. The following attended: Vice-chairman Ed E. Schifferns, Commissioner Doug Stone, County Administrator Jacob Piper, and Clerk to the Board Corinne M. Lengel. Chairman Steve Burgess and County Attorney Stan Kimble were absent and excused.

Vice-chairman Schifferns called the meeting to order and asked Mr. Piper to lead the Pledge of Allegiance.

Mr. Stone moved to approve the minutes from the meeting held on December 30, 2020, as submitted. Mr. Schifferns seconded the motion, which carried.

The Board reviewed the timesheets from the administrator, land use administrator, landfill manager, weed control coordinator, and emergency manager. Mr. Piper said Public Health Director Jobeth Mills wanted to meet with the commissioners and would bring hers when she came in.

Mrs. Mills arrived at 9:05 and said that she understood the commissioners had questions about the county's COVID-19 color-level. Even though the metrics should have placed the county in the red category, Mrs. Mills said the numbers remained stable, which kept it on the orange level. Moving to yellow would only occur if the county reported no more than ten cases for a full two weeks, which hasn't happened for quite some time. The state has indicated possibly relaxing some of the restrictions for counties with less than thirty thousand people, but Mrs. Mills didn't know when that might occur. She felt Lincoln County was where it needed to be (in the orange category) until numbers came in from the holidays. They've already seen a spike in cases from Christmas, and it will be another two weeks before they have data from the New Year's holiday. Mrs. Mills said she'd partnered with Elbert County to vaccinate some of their first responders and law enforcement officers since they don't have a public health nurse. The state will allow it as long as she keeps proper documentation. They received the freezer needed to store the Pfizer vaccine if they start getting it instead of the Moderna vaccine, but for now, they're still receiving the latter. Mrs. Mills felt it might be the end of February before they could start giving shots to the general public.

Mr. Stone said there would be a meeting regarding removing county commissioners from the board of health and wondered if she'd heard anything about it. Mrs. Mills said that several public health directors have either retired, quit, or even been fired since the start of the pandemic, mostly due to politics regarding the reporting of coronavirus cases. She added that she had no idea where public health might be when the pandemic is over, especially since the leadership at CDPHE has changed so dramatically.

Mrs. Mills informed the Board that the pandemic has also caused her office to struggle with maintaining the tobacco grant workload. It involves a lot of paperwork and documentation that her staff is unable to complete. She asked if the commissioners would let her hire a part-time person to manage the program, which the grant funds would cover. They get about \$36,000 but used less than half of it last year because the state wants them to use the money mostly for

education. Mr. Schifferns asked if she had someone in mind and how long she would need the person. Mrs. Mills said she did, and they would only work until the grant ended or until the pandemic was over and her staff had more time to take the program over again. The person would not receive benefits.

Mr. Stone moved to approve the request to hire a part-time person in Public Health to administer the tobacco grant, fully reimbursed through grant funds. Mr. Schifferns seconded the motion, which carried.

Mrs. Mills asked Mr. Piper if he'd come up with a date for a department head meeting to discuss vaccinating county employees. Mr. Piper said the commissioners had discussed it a little with Mr. Kimble at the last meeting and decided that the county would not require employees to receive the vaccine. Mrs. Mills said she'd still like to go over the information and see if there were questions. Mr. Piper set a tentative department head meeting date of January 11, at 9:30 a.m.

Mrs. Mills left, and the Board reviewed the monthly management report from the First National Bank of Omaha.

Mr. Stone then reported that he'd stopped at the Karval shop on January 4 and talked to Rick Ashcraft about the scrapers. Districts 1 and 3 intend to share one and split the cost. Mr. Stone didn't believe the county needed to buy more than one, and Mr. Schifferns agreed. They felt it would likely be cheaper to hire a professional to dig the cell at the landfill rather than buy old equipment that might break down. District 3 is still hauling chip-seal rock from Manzanola. Mr. Stone said he'd checked roads the afternoon of January 4 and attended the weekly Public Health Zoom call on January 5.

Mr. Schifferns reported talking with Mr. Burgess and Chris Monks on January 4. The former said he wouldn't be attending today's meeting, and the latter relayed the same information about the scrapers that Mr. Stone had just mentioned. Mr. Schifferns also participated in the January 5 Public Health Zoom call.

Mr. Piper shared information regarding new state Public Health emergency guidelines, specifically regarding employee sick leave. He said he would wait until he learned a little more about it before discussing it further. He'd also received information from the Department of Labor concerning two new hiring laws, effective January 1. He didn't believe one of them would pertain to the county, but the other had to do with notifying employees of job openings within other county departments. Again, Mr. Piper said he'd gather more information if he could.

As for the DOLA small business grant program, Mr. Piper said another pot of money was available to local governments to give to small businesses. However, the county would have had to have been in the red COVID-19 category in December to qualify. Many counties felt that

since the allotment was only \$2,500 or \$3,000, the revenue from a business staying open probably outweighed that of the grant money.

The state extended the requirement to use CVRF (CARES Act) money through 2021, so Mr. Piper said he'd check with the town of Hugo to see if they wanted the funds back that they returned to the county. If not, the commissioners would need to decide what to do with it and the remaining money in the account. In speaking with Greg Etl, Mr. Piper learned that there would possibly be another round of CARES Act money coming out this year, potentially larger than the last. He said that if that were the case, they might want to reopen the program to small businesses, but there might be other items to consider as well. Mr. Schifferns said he'd like to see businesses apply that hadn't already received a portion of the money.

Mr. Schifferns had the only item of old business; the status of the county's gravel pits. Mr. Piper said he'd spoken with Land Use Administrator Fred Lundy about it, and Mr. Lundy was working on them.

There was nothing new to discuss, so the commissioners approved several expense vouchers.

COUNTY GENERAL

Road Deputy Salary \$4,058.33
Correctional Officer III Salary \$3,884.20
Correctional Officer I Salary \$3,578.52
Clerk I Salary \$3,243.00
Chief Deputy Salary \$4,078.00
Metal Detector Salary \$680.00
Corporal III Salary \$3,760.00
Commissioner Salary \$4,745.00
Road Sergeant Salary \$4,784.00
Treasurer Salary \$5,037.42
Road Deputy Salary, \$4,612.78
Chief Deputy Salary \$2,214.42
Clerk I Salary \$3,108.00
Road Deputy Salary \$3,969.49
Correctional Officer I Salary \$3,512.28
Deputy I Salary \$3,460.00
Finance Director Salary \$3,640.00
Assessor Salary \$5,037.42
Correctional Officer I Salary \$3,841.56
Driver Examiner Salary \$3,435.00
Deputy I Salary \$3,258.00
Road Deputy Salary \$4,783.54
Correctional Officer I Salary, \$3,512.28
Correctional Officer I Salary, \$3,512.28
Attorney Salary \$2,250.00

Clerk Salary \$5,037.42
Part-time Fairgrounds \$225.00
Weed Coordinator Salary \$3,512.00
Coroner Salary \$1,138.58
Clerk I Salary \$2,766.00
Janitor Salary \$3,183.00
Land Use Administrator Salary \$3,658.00
Correctional Officer I Salary \$3,303.00
Correctional Officer I Salary \$3,798.00
Correctional Officer I Salary \$3,446.16
Maintenance Salary \$3,543.00
Undersheriff Salary \$4,198.00
Sheriff Salary \$5,647.00
VA Service Officer Salary \$650.00
Corporal Salary \$3,800.20
Fairgrounds Manager Salary \$2,150.00
Administrator Salary \$4,804.64
Clerk I Salary \$3,363.00
Corporal Salary \$4,363.08
Janitor Salary \$517.50
Commissioner Salary \$5,037.42
4-H Program Assistant Salary \$3,747.00
Correctional Officer I Salary \$3,123.00
Office Manager II Salary \$3,576.00
Commissioner Salary \$4,745.00
Correctional Officer I Salary \$4,295.52
OEM Salary \$1,889.00
Correctional Officer I Salary \$3,662.40
Chief Deputy Salary \$3,476.00
Appraisal Clerk Salary \$3,131.00
Victim Assistant Salary \$3,543.00
Surveyor Salary \$126.50
Correctional Officer I Salary \$3,243.00
Metal Detector Salary, \$408.00
Admin Assist Salary \$4,060.00
Metal Detector Salary \$1,768.00
Captain Salary \$3,958.00

ROAD AND BRIDGE

Road Foreman Salary \$4,138.00
Road Crew Salary \$2,387.00
Road Crew Salary \$3,483.00
Road Crew Salary \$3,183.00
Mechanic Salary \$3,872.00

Road Crew Salary \$3,603.00
Road Crew Salary \$3,663.00
Road Crew Salary \$3,363.00
Road Crew Salary \$3,243.00
Road Crew Salary \$3,363.00
Road Crew Salary \$3,663.00
Road Crew Salary \$3,483.00
Road Crew Salary \$3,243.00
Road Crew Salary \$3,483.00
Road Crew Salary \$3,423.00
Road Crew Salary \$3,423.00
Road Crew Salary \$3,243.00
Road Crew Salary \$3,363.00
Road Foreman Salary \$4,658.00
Road Crew Salary \$3,183.00
Road Crew Salary \$3,483.00
Road Crew Salary \$3,543.00
Road Crew Salary \$3,243.00
Road Crew Salary \$3,783.00
Shop Secretary Salary \$3,723.00
Road Crew Salary \$3,303.00
Road Foreman Salary \$4,018.00
Road Crew Salary \$3,243.00

LANDFILL

Operator Salary \$3,543.00
Clerk I Salary \$2,666.00
Operator Salary \$1,008.00
Manager Salary \$4,078.00

LIBRARY

Bookmobile Salary \$640.80
Bookmobile Salary \$1,137.81

PUBLIC HEALTH

Part-time Tobacco Educator Salary \$870.75
Doctor Salary \$100.00
Regional EPR Coordinator Salary \$4,583.00
Office Manager Salary \$3,315.00
WIC Educator Salary \$3,555.00
Director Salary \$4,443.00
Part-time Public Health \$1,092.00
EPR Salary \$1,889.00

HUMAN SERVICES

Child Support Legal Admin Salary \$3,690.00
Caseworker III Salary \$4,368.00
Financial Administrator Salary \$3,580.00
Lead IMT V Salary \$3,612.00
Assistance Pmts Supervisor Salary \$4,020.00
Child Welfare Supervisor Salary \$5,192.00
Caseworker III Salary \$4,084.00
Admin Assistance III Salary \$3,128.00
Director Salary \$5,987.00
IMT II Salary \$3,128.00
Caseworker IV Salary \$4,843.00
Case Aide II Salary \$3,128.00
Caseworker II Salary \$4,036.00

LINCOLN COUNTY PAYABLES

42595 21st Century, Parts \$110.73
42596 Absolute Service, Service \$2,914.56
42597 Ace Irrigation, Culverts \$5,555.31
42598 A & E Tire, Tires \$4,444.40
42599 All-Pro Forms, Tax Notices \$825.00
42600 George Ansley, Gravel \$1,479.50
42601 A&S Construction, Millings \$7,280.00
42602 Auto-Chlor, Supplies \$43.50
42603 Automatic-Access, Repairs \$1,740.84
42604 Big R, Supplies \$134.98
42605 Black Hills, Services \$360.85
42606 Blue Tarp Financial, Supplies \$51.50
42607 Bob Barker Company, Supplies \$1,658.75
42608 Brenda Borders, Supplies \$400.00
42609 Brodart, 2021 Services \$3,162.00
42610 Steve Burgess, Mileage \$245.25
42611 CALPHO, Dues \$499.00
42612 John Carver MD, Fees \$1,300.00
42613 Cash-Wa, Supplies \$98.20
42614 CCTA-Eastern Division, 2021 Dues \$100.00
42615 CCTA-Western Division, 2021 Dues \$50.00
42616 CCTPTA, 2021 Dues \$500.00
42617 CDPHE, Certificates \$199.50
42618 Center for Education, Yearly Renewal \$159.00
42619 CenturyLink, Phone \$266.20
42620 Collie Land, Gravel \$90.00
42621 CCCA, Registration \$25.00

42622 CCA, Dues \$429.00
42623 CDAC, CRS 2020 \$540.00
42624 Colorado Library Consortium, Books \$480.00
42625 CSU, Computer \$700.00
42626 Corporate Billing, Parts \$1,926.76
42627 County Sheriffs of Colorado, Membership \$2,689.00
42628 County Wide Diesel Repair, Parts \$12,148.90
42629 Crimestar, License Fee \$1,000.00
42630 Danielle Dascalos, Marketing \$975.00
42631 Dawn Holmes, Fee \$1,300.00
42632 Digitcom Electronics, Labor \$105.00
42633 D-J Petroleum, Fuel \$7,808.30
42634 Eastern Colorado Bank, Fees \$757.95
42635 Evergreen Systems, IT Services \$2,103.69
42636 Farm Gas, Fuel \$136.25
42637 FNB of Omaha, Charges \$247.74
42638 FNB of Omaha, Charges \$178.74
42639 FNB of Omaha, Charges \$30.00
42640 FNB of Omaha, Charges \$1,940.53
42641 FNB of Omaha, Charges \$93.96
42642 FNB of Omaha, Charges \$460.58
42643 FNB of Omaha, Charges \$3,199.63
42644 FNB of Omaha, Charges \$413.56
42645 FNB of Omaha, Charges \$11.53
42646 FNB of Omaha, Charges \$275.00
42647 FNB of Omaha, Charges \$412.41
42648 FNB of Omaha, Charges \$98.40
42649 FNB of Omaha, Charges \$15,168.80
42650 FNB of Omaha, Charges \$22.49
42651 FNB of Omaha, Charges \$169.95
42652 FNB of Omaha, Charges \$618.98
42653 FNB of Omaha, Charges \$181.35
42654 Flagler Coop, Fuel \$28,079.23
42655 Margarito Garcia, Recycling \$796.00
42656 Town of Genoa, Tower Space \$1,200.00
42657 Will Glass, Recycling \$159.00
42658 Larry Gotschall, Storage \$375.00
42659 Tracy Grimes, Rent \$530.00
42660 Hannebaum Trucking, Rock \$45,000.00
42661 Haulin Hass Tire Recycling, Recycling \$837.00
42662 Hero 24/7, Clothing \$345.00
42663 The Hipster Wagon, Catering \$122.00
42664 Hoffman Drug, Supplies \$994.71
42665 Hugo Lumber, Supplies \$7,310.92

42666 InfoRad, Supplies \$3,300.00
42667 J & S Contractors, Blades \$865.00
42668 Kelty Construction, Equipment Rental \$17,200.00
42669 Rynea Kissel, Queen Expense \$1,817.28
42670 KCDPH, 3rd Quarter Fees \$797.50
42671 KCC, Mitigation Plan \$1,326.04
42672 Know Buddy Resources, Books \$180.83
42673 La Posadita, Catering \$125.71
42674 Corinne Lengel, Desk Calendar \$24.07
42675 Limon Chamber of Commerce, Promotion \$1,000.00
42676 Limon Leader, Ads \$49.95
42677 LCH, Promotion \$1,667.00
42678 LC Road & Bridge, Fuel \$38.41
42679 Sonia Machuca, Interpreter \$42.75
42680 Shawn Mares, Repairs \$450.00
42681 Marshall & Swift/Boeckh, Handbook \$1,028.15
42682 MHC Kenworth, Supplies \$475.00
42683 Mile-Hi Truck Transmissions, Parts \$5,685.19
42684 Jerami Morris, Reimbursement \$275.00
42685 MVEA, Utilities \$523.00
42686 Nebraska Fire & Safety, Parts \$6,096.00
42687 Parker Newbanks, Mileage \$83.49
42688 Newman Signs, Signs \$1,269.70
42689 Nichols Electric, Service \$1,465.50
42690 Sean Nielson, On-Call \$225.00
42691 Lisa Nielson, On-Call \$60.00
42692 Osborne's, Supplies \$24.47
42693 Payflex Systems, Fee \$125.00
42694 The Penworthy Company, Books \$493.58
42695 Pitney Bowes, Supplies \$412.62
42696 Plains Heating, Repairs \$779.08
42697 Praetorian Digital, Fee \$468.00
42698 Psychological Resources, Testing \$135.00
42699 Quill, Supplies \$3,031.47
42700 Quill, Supplies \$6.29
42701 Retractable Technologies, Supplies \$496.06
42702 Rocky Mountain Air Solutions, Parts \$275.26
42703 Dale Rostron, On-call \$30.00
42704 Ryan, Professional Services \$2,000.00
42705 Robert Safranek, Gravel \$1,453.50
42706 Rosann Safranek, Gravel \$1,453.50
42707 Sanofi Pasteur, Vaccinations \$2,293.57
42708 Ed Schiffers, Mileage \$77.40
42709 Southland Medical, Supplies \$390.88

42710 Southern Health Partners, Reimbursement \$1,493.14
42711 SS Heating, Repairs \$893.41
42712 State of Colorado, MVR \$240.35
42713 Stone Oil, Fuel \$2,385.28
42714 Doug Stone, Mileage \$188.55
42715 Stop & Shop, Supplies \$19.37
42716 John Thompson, Gravel \$1,812.00
42717 Triad Computer Services, Contract & Equipment \$7,489.30
42718 Try-Me Spraying, Pump \$730.00
42719 Tucker Custom Service, Chip Seal \$23,700.00
42720 Tyler Technologies, Licensing \$192.00
42721 Utility Trailer Sales, Parts \$53.42
42722 Verizon, Phone \$50.64
42723 Viaero, Phone \$44.98
42724 Wagner, Parts \$2,818.02
42725 Wagner, Purchase \$5,650.00
42726 Waxie, Supplies \$1,921.49
42727 Wesdak, Parts \$533.67
42728 Witt Boys, Parts \$677.75
42729 WWIT Dirt, Services \$4,750.00
42730 Xerox Corporation, Contract \$166.22
42731 Xerox Financial, Contract \$345.53
42732 Xerox Financial, Contract \$176.22
42733 XESI, Contract \$396.37
42734 AFLAC, Premium \$4,614.77
42735 CHP, Insurance \$142,336.07
42736 Great-West Life & Annuity, Deferred Comp \$6,540.00
42737 PayFlex, Cafeteria Plan \$1,734.33
42738 SEI, Retirement \$26,829.66
42739 221B Tactical, Supplies \$3,519.56
42740 Ace Irrigation, Culverts \$11,110.63
42741 Alsco, Rental \$91.00
42742 Amazon Capital, Supplies \$2,473.45
42743 Auto-Chlor, Supplies \$339.45
42744 Black Hills, Services \$2,521.76
42745 John Carver MD, Fees \$1,300.00
42746 CenturyLink, Phone \$245.84
42747 Colorado Casualties, Members \$186,413.00
42748 Colorado Counties, Annual Dues \$12,000.00
42749 County Workers' Comp, Contributions \$115,278.00
42750 DirecTV, Service \$58.66
42751 Division of Reclamation, Dougherty Conversion \$2,696.00
42752 Division of Reclamation, Boundary Revision \$827.00
42753 D-J Petroleum, Fuel \$133.39

42754 ESRTA, Service \$3,321.00
42755 Evergreen Systems, IT Services \$60.08
42756 FNB of Hugo, Fee \$44.00
42757 Flying Dutchman, Services \$1,750.00
42758 Headset Advisor, Equipment 2,949.83
42759 Hillyard, Supplies \$1,578.98
42760 Hoffman Drug, Supplies \$75.94
42761 Hugo Lumber, Supplies \$66.57
42762 Hugo Postmaster, Postage \$46.00
42763 Interstate Battery, Parts \$796.34
42764 Jefferson County, Services \$200.00
42765 Juvenile Assessment Center, Contribution \$1,271.00
42766 Karval Water Users, Services \$65.00
42767 KC Electric, Services \$5,062.61
42768 KCNC-TV, Tourism Ad \$9,987.50
42769 Lawmen Supply, PPE \$6,614.02
42770 Limon Leader, Ads \$25.00
42771 LCH, Equipment \$3,078.93
42772 LC Road & Bridge, Fuel \$2,574.96
42773 Midwest Card, Supplies \$500.00
42774 Osborne's, Supplies \$2,213.38
42775 Quill, Supplies \$2,540.01
42776 Securus Technologies, Video \$56,500.00
42777 Shideler Electric, Services \$191.74
42778 Skaggs, Uniforms \$165.00
42779 Southern Health Partners, Contract \$23,584.14
42780 Viaero, Phone \$695.08
42781 Wex Bank, Fuel \$132.42
42782 Witt Boys, Parts \$210.87
42783 Xerox Financial, Contract \$187.40
42784 Xerox Financial, Contract \$352.44

LINCOLN COUNTY HUMAN SERVICES PAYABLES

69334 ESRTA, Service \$799.61
69335 FNB Hugo, Fee \$6.00
69336 Hugo Postmaster, Postage \$94.00
69337 Lexis Nexis, Service \$150.00
69338 LC Road & Bridge, Fuel \$101.54
69339 LC Treasurer, Postage Meter \$500.00
69340 Morgan County SO, Service \$46.00
69341 Xerox Corporation, Contract \$175.00
69342 CenturyLink, Phone \$128.69
69343 CKLECC, Services \$741.96

69344 Country Living Learning Center, Services \$673.46
69345 Evergreen Systems, IT Service \$203.50
69346 Evergreen Systems, IT Service \$173.58
69347 Fast-N-Friendly, Client \$120.05
69348 FNB of Omaha, Charges \$440.00
69349 FNB of Omaha, Charges \$2.68
69350 FNB of Omaha, Charges \$442.18
69351 FNB of Omaha, Charges \$164.99
69352 FNB of Omaha, Charges \$269.28
69353 FNB of Omaha, Charges \$258.37
69354 FNB of Omaha, Charges \$297.34
69355 FNB of Omaha, Charges \$47.99
69356 The Flagler News, Ad \$27.00
69357 Tracy Grimes, Rent \$400.00
69358 LC Treasurer, Rent \$1,882.00
69359 LC DHS, Reimbursement \$1,305.12
69360 Office Depot, Supplies \$562.83
69361 Rose Padilla, Translator \$170.00
69362 Plains Heating, Service \$2,865.00
69363 Mary Solze, Contract \$662.42
69364 Stop & Shop, Supplies \$2,650.00
69365 Verizon, Phone \$754.37
69366 XESI, Contract \$77.04
69367 AFLAC, Premiums \$821.21
69368 CHP, Insurance \$23,176.73
69369 Great West Life & Annuity, Deferred Comp \$1,850.00
69370 PayFlex, Cafeteria Plan \$300.00
69371 SEI Private Trust, Retirement \$4,881.68

With no further business to come before the Board, Mr. Schiffers adjourned the meeting at 10:35 a.m. The next meeting will be at 9:00 a.m. on January 12, 2021.

Corinne M. Lengel, Clerk to the Board

Ed E. Schiffers, Vice-chairman