

Board of County Commissioners of Lincoln County
Agenda for June 7, 2021

9:00 Call to order and Pledge of Allegiance

9:00 Robert Rueb with KC Electric to meet the Commissioners at the Lincoln County Roundhouse to discuss electrical work

1. Approve the minutes from the May 27, 2021, meeting
2. Review the monthly management report from the First National Bank of Omaha
3. County Commissioner reports
4. County Attorney's report
5. County Administrator's report
6. Old Business
7. New Business
8. Approve Expense Vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on June 7, 2021. The following attended: Chairman Steve Burgess, Commissioners Doug Stone and Ed E. Schifferns, County Administrator Jacob Piper, and Clerk to the Board Corinne M. Lengel. County Attorney Stan Kimble was absent and excused.

Chairman Burgess called the meeting to order and asked Mrs. Lengel to lead the Pledge of Allegiance.

Mr. Schifferns moved to approve the minutes from the meeting held on May 27, 2021, as submitted. Mr. Stone seconded the motion, which carried unanimously.

Mr. Piper said the commissioners were to meet Robert Rueb with KC Electric Association at the roundhouse, so the four of them left to do so. When they returned at 9:25 a.m., Undersheriff Gordon Nall and Jail Captain Michael Yowell came in to provide a medical update on the sheriff and Deputy Mike Hutton.

The sheriff wanted Undersheriff Nall to let the Board know that he and his staff appreciated all the commissioners did for his department; however, sometimes, the public doesn't see all the commissioners do. Sheriff Nestor wanted them to know that neither he nor his staff solicited what appeared on social media the previous week regarding adding deputies to the force. Mr. Burgess said the Board was aware of that but asked if they needed to fill Deputy Hutton's position until he recovered and returned to work. The undersheriff said they had planned to ask for another road deputy in the 2022 budget anyway, but it wouldn't hurt to start the lengthy hiring process now. That prompted the discussion of vehicles and whether they would have enough. Undersheriff Nall said the cars they ordered last October were delayed due to COVID-19, and Vince's Chevrolet said they wouldn't have them until August. Even so, the upfitter wouldn't be able to install equipment until sometime in September. Since they wouldn't turn in the new budget figures until August, Undersheriff Nall asked if they could send a letter of intent for their 2022 vehicles when orders opened at the end of July. The Board agreed. The upfitter also wanted to order the equipment now to avoid getting further behind. The commissioners agreed to that as well since the department already had the money for it.

Mr. Burgess said the new commissioner pickup only had four hundred miles on it, so if the sheriff's department got in a bind with vehicles, they could certainly use it if they needed to. Undersheriff Nall said he appreciated the offer but would have to talk to the sheriff first.

The undersheriff also said there had been tremendous support and generosity for Deputy Hutton and his family, and the commissioners added their backing as well.

Mr. Schifferns moved to allow the sheriff to expand his department by one additional deputy, including all necessary equipment. Mr. Stone seconded the motion, which carried unanimously.

The Board reviewed the monthly management report from the First National Bank of Omaha. Then Andrew Lorensen, newly hired as the DHS director, met with commissioners at 10:00 a.m. to discuss hiring his replacement. Mr. Lorensen said he had two potential candidates within the department, currently caseworkers, one of whom he'd like to promote based on the outcome of interviews done by an unbiased panel. He would then hire another caseworker to fill that person's position. Mr. Lorensen asked to put the ad in the paper now for the caseworker so they could start on July 1, if possible. Of the two current employees he would like to promote to his position, one is already supervisor-qualified, and the other has experience.

Mr. Stone moved to allow Andrew Lorensen to hire a replacement caseworker to fill the vacant position if he promotes a caseworker to a supervisor. Mr. Schifferns seconded the motion, which carried unanimously.

Mr. Schifferns let Mr. Lorensen know that his new position would be subject to a probationary period, and Mr. Piper added that at the very least, the commissioners would perform a routine six-month performance evaluation. Mr. Burgess also commented that the commissioners would like to drop into the office occasionally to see how things were going, and Mr. Lorensen told him they were welcome anytime.

After Mr. Lorensen left, Mr. Stone reported that he was out on the road on June 1 and 2, where they were laying oil. They also oiled on June 3. Mr. Stone attended a Colorado East Community Action Agency meeting that day, where he learned that they'd had a person pick up an application for the director position.

Mr. Schifferns reported checking roads one day, but he wasn't sure which day it was. He also talked to Mr. Burgess on June 3 about Districts 1 and 2 splitting the cost of fixing about half a mile of road on the north side of Arriba.

Mr. Burgess reported receiving a call from a landfill patron on May 28 concerned with how the county rounded the fees. Mr. Burgess told the caller they would discuss it at the next board meeting. District 2 had nice rains on May 29 and 30. On June 1, Mr. Burgess talked to Allen Chubbuck about the billing concerns and said he'd come out to the landfill the following day to discuss it with him and Brenda Howe. In addition, Mr. Burgess spoke with Bruce Walters several times during the day about the condition of the roads after the rains and with a landowner about the same subject. He attended a Council of Governments meeting, where they discussed the Comprehensive Economic Development Strategy regarding the county's strengths, weaknesses, threats, and opportunities. Mr. Burgess went by the landfill on June 2 to talk to them about the county rounding up when charging for trash by the ton. He also went to Genoa; the road crew was getting ready to chip-seal north of Arriba on Thursday. District 2 had two trucks helping District 3 haul asphalt from Limon. On June 3, Mr. Burgess went north of Arriba to check on the chip-seal project. He also looked at a portion of County Road 3M where the rain washed out some of the shoulder and said the road crew planned to fix it that afternoon.

Mr. Piper reported that he heard back from Bart O'Dwyer about fixing the roof over the alcove outside the Clerk's office and gave available dates. Mr. Burgess asked Mr. Piper to set up a meeting with Mr. O'Dwyer for 2:00 p.m. on Monday, June 14. Mrs. Lengel said she would be at her county clerks' conference but would ask Jason Bandy to be available if they needed him.

The landfill would like to close on Saturday, July 3, so that the employees there could have a three-day weekend. The commissioners agreed, and Mr. Burgess said to advertise the closure as much as possible.

Mr. Piper informed the group that Kit Carson County Administrator Paula Weeks decided to take early retirement and resigned, effective next month. He also said he'd received a lease proposal from Dave Smith for the lots just east of the courthouse parking lot. Mr. Smith wanted \$4,000 upfront and a total of \$42,275 for a five-year lease. The commissioners felt it was an unreasonable request. Mr. Burgess said he'd thought perhaps \$1,000 a month would be acceptable.

Mr. Burgess provided a list of landfill fees starting with 1,001 pounds up to ten tons, and after a brief discussion, the Board agreed to leave the fees as they were and continue to round up as had been done in the past.

At their 9:00 a.m. meeting at the roundhouse with John Mohan, KC Electric, and Fox's Electric, the commissioners discussed the location of the property lines and county boundaries. They asked Mr. Piper to obtain that information from the Assessor's office, as the electric company would like to start the project as soon as possible. The project would include installing breaker boxes inside and outside and the transformer next to the building.

The commissioners approved expense vouchers for May.

COUNTY GENERAL

Road Deputy Salary \$3,843.51
Correctional Officer III Salary \$3,702.76
Correctional Officer I Salary \$3,363.00
Clerk I Salary \$3,363.00
Metal Detector Salary \$1,088.00
Corporal III Salary \$4,260.48
Commissioner Salary \$5,264.42
Treasurer Salary \$5,037.42
Road Deputy Salary, \$4,032.40
Chief Deputy Salary \$1,954.40
Clerk I Salary \$3,258.00
Road Deputy Salary \$3,965.20
Correctional Officer I Salary \$3,363.00
Finance Director Salary \$3,760.00
Assessor Salary \$5,037.42

Correctional Officer I Salary \$3,711.00
Driver Examiner Salary \$3,555.00
Deputy I Salary \$3,358.00
Road Deputy Salary \$4,114.57
Correctional Officer I Salary, \$3,363.00
Correctional Officer I Salary, \$3,243.00
Correctional Officer I Salary, \$3,587.70
Attorney Salary \$2,250.00
Clerk Salary \$5,037.42
Part-time Fairgrounds Salary \$480.50
Weed Coordinator Salary \$3,632.00
Coroner Salary \$1,138.58
Clerk I Salary \$2,866.00
Janitor Salary \$3,363.00
Land Use Administrator Salary \$3,778.00
Correctional Officer I Salary \$3,423.00
Correctional Officer I Salary \$3,543.06
Correctional Officer I Salary \$3,658.88
Maintenance Salary \$3,663.00
Undersheriff Salary \$4,983.00
Sheriff Salary \$5,647.00
Corporal Salary \$3,865.08
Fairgrounds Manager Salary \$2,250.00
Chief Deputy Salary \$4,258.00
Administrator Salary \$4,950.00
Clerk II Salary \$3,555.00
VA Service Officer Salary \$683.33
Corporal Salary \$3,991.32
Janitor Salary \$710.00
Commissioner Salary \$5,037.42
4-H Program Assistant Salary \$3,847.00
Correctional Officer I Salary \$3,270.96
Office Manager II Salary \$3,676.00
Commissioner Salary \$5,264.42
Correctional Officer I Salary \$3,640.00
OEM Salary \$1,889.00
E911 Admin Assist Salary \$3,520.00
Correctional Officer I Salary \$3,520.00
Chief Deputy Salary \$3,576.00
Appraisal Clerk Salary \$3,231.00
Victim Assistant Salary \$3,663.00
Surveyor Salary \$126.50
Metal Detector Salary \$1,360.00
Correctional Officer I Salary \$3,656.58

Metal Detector Salary, \$1,088.00
Admin Assist Salary \$4,240.00
Captain Salary \$4,743.00

ROAD AND BRIDGE

Road Foreman Salary \$4,258.00
Road Crew Salary \$3,603.00
Road Crew Salary \$3,303.00
Mechanic Salary \$3,992.00
Road Crew Salary \$3,723.00
Road Crew Salary \$3,783.00
Road Crew Salary \$3,543.00
Road Crew Salary \$4,431.40
Road Crew Salary \$3,363.00
Road Crew Salary \$3,483.00
Road Crew Salary \$3,783.00
Road Crew Salary \$3,603.00
Road Crew Salary \$3,363.00
Road Crew Salary \$3,603.00
Road Crew Salary \$3,543.00
Road Crew Salary \$1,944.38
Road Crew Salary \$3,423.00
Road Crew Salary \$3,483.00
Road Foreman Salary \$4,838.00
Road Crew Salary \$3,303.00
Road Crew Salary \$3,603.00
Road Crew Salary \$3,663.00
Road Crew Salary \$3,363.00
Shop Secretary Salary \$3,843.00
Road Crew Salary \$3,423.00
Road Crew Salary \$2,003.80
Road Foreman Salary \$4,138.00
Road Crew Salary \$3,423.00
Road Crew Salary \$3,363.00

LANDFILL

Manager Salary \$4,018.00
Clerk I Salary \$2,816.00
Operator Salary \$3,243.00

LIBRARY

Bookmobile Salary \$899.14
Bookmobile Salary \$1,138.33

PUBLIC HEALTH

Part-time Tobacco Educator Salary \$114.63
Doctor Salary \$100.00
Regional EPR Coordinator Salary \$4,583.00
Part-time Tobacco Educator Salary \$1,440.00
Office Manager Salary \$3,555.00
WIC Educator Salary \$3,675.00
Director Salary \$4,563.00
Part-time Public Health Salary \$541.50
EPR Salary \$1,889.00

HUMAN SERVICES

Child Support Legal Admin Salary \$3,800.00
Caseworker III Salary \$4,568.00
Financial Administrator Salary \$3,690.00
Lead IMT V Salary \$3,722.00
Assistance Pmts Supervisor Salary \$4,185.00
Child Welfare Supervisor Salary \$5,272.00
Caseworker III Salary \$4,314.00
Admin Assistance III Salary \$3,293.00
Director Salary \$6,097.00
IMT II Salary \$3,293.00
Caseworker IV Salary \$4,927.00
Case Aide II Salary \$3,238.00
Caseworker II Salary \$4,126.64

LINCOLN COUNTY PAYABLES

43413 21st Century, Parts \$390.19
43414 All-Pro Forms, Supplies \$1,230.05
43415 AlSCO, Supplies \$91.75
43416 American Environmental, Consulting \$1,255.50
43417 Apple Books, Books \$1,685.85
43418 Town of Arriba, Christmas Lights \$1,300.00
43419 Auto-Chlor, Supplies \$164.00
43420 Black Hills, Services \$885.18
43421 Bob Barker Company, Supplies \$380.96
43422 Bruno Painting, Services \$5,022.00
43423 Steve Burgess, Mileage \$311.85
43424 Capital One Trade Credit, Supplies \$129.07
43425 John Carver, Fee \$1,300.00
43426 Cash-Wa, Supplies \$68.85
43427 CDPHE, Certificates \$316.00
43428 Cengage Learning Inc, Books \$1,320.39
43429 Center Point Large Print, Books \$23.37

43430 CenturyLink, Phone \$310.80
43431 Clinton Clark, Mileage \$27.00
43432 COBITCO, Asphalt \$1,607.21
43433 Colorado Asphalt Services, Asphalt \$875.00
43434 Colorado Construction Group, Repairs \$39.60
43435 Colorado Department of Ag, Tuning Forks \$68.00
43436 Colorado Public Health Association, Renewal \$45.00
43437 Colorado State University, 2nd Quarter \$3,675.00
43438 CCFS, Contract \$7,590.74
43439 Corporate Billing, Parts \$334.71
43440 Jim Covington, Supplies \$21.21
43441 Danielle Dascalos, Marketing \$1,650.00
43442 DirecTV, Services \$218.99
43443 D-J Petroleum, Fuel \$2,026.08
43444 Dragon Products, Parts \$498.07
43445 E-470, Fees \$8.95
43446 Eastern Colorado Rentals, Rent \$352.00
43447 ESRTA, Services \$3,278.99
43448 Edison Fire Protection District, Annual Contribution \$500.00
43449 Educational Development Corporation, Books \$770.87
43450 Evergreen Systems, IT \$2,085.52
43451 FNB of Hugo, Files \$47.20
43452 FNB of Omaha, Charges \$365.00
43453 FNB of Omaha, Charges \$1,058.20
43454 FNB of Omaha, Charges \$7,340.93
43455 FNB of Omaha, Charges \$12.82
43456 FNB of Omaha, Charges \$18.00
43457 FNB of Omaha, Charges \$2,980.16
43458 FNB of Omaha, Charges \$103.02
43459 FNB of Omaha, Charges \$193.33
43460 FNB of Omaha, Charges \$56.80
43461 FNB of Omaha, Charges \$149.57
43462 FNB of Omaha, Charges \$2,160.96
43463 FNB of Omaha, Charges \$90.90
43464 FNB of Omaha, Charges \$1,064.64
43465 FNB of Omaha, Charges \$72.11
43466 FNB of Omaha, Charges \$1,344.22
43467 FNB of Omaha, Charges \$60.00
43468 FNB of Omaha, Charges \$373.79
43469 FNB of Omaha, Charges \$33.31
43470 FNB of Omaha, Charges \$120.27
43471 FNB of Omaha, Charges \$490.90
43472 FNB of Omaha, Charges \$23.10
43473 FNB of Omaha, Charges \$111.97

43474 Flagler Coop, Fuel \$14,688.54
43475 Genoa Rural Fire Department, Annual Contribution \$500.00
43476 Town of Genoa, Water \$121.95
43477 George and Sons Repair, Repairs \$165.00
43478 The Great Outdoors Gun Shop, Ammunition \$1,200.00
43479 Green Horizons, Services \$910.91
43480 Tracy Grimes, Rent \$530.00
43481 Robin Halley, Mileage \$334.80
43482 Hillyard, Supplies \$127.50
43483 Hoffman Drug, Supplies \$110.48
43484 Honnen Equipment, Parts \$1,147.37
43485 Hugo Ambulance Service, Annual Contribution \$1,200.00
43486 Hugo Improvement Partnership, Fireworks \$4,700.00
43487 Hugo Postmaster, Postage \$110.00
43488 Hugo Postmaster, Postage \$110.00
43489 Town of Hugo, Repairs \$4,000.00
43490 Josh Hunter, Fuel \$70.00
43491 Inland Truck Parts, Parts \$29.86
43492 Interstate Billing, Parts \$952.00
43493 Jefferson County, Services \$1,750.00
43494 Jenny's Mexican Food, Catering \$255.00
43495 J & S Contractors, Parts \$211.20
43496 Karval Fire Protection District, Annual Contribution \$1,200.00
43497 Karval Water User's, Water \$169.10
43498 KC Electric, Services \$5,157.65
43499 Know Buddy Resources, Books \$447.19
43500 Kurtzer's, Parts \$109.74
43501 Legal & Liability Risk Management, Training \$885.00
43502 Michelle Leonard, Services \$590.00
43503 Limon Ambulance Service, Annual Contribution \$1,200.00
43504 Limon Fire Protection District, Annual Contribution \$1,200.00
43505 Limon Chamber of Commerce, Beautification Project \$1,200.00
43506 Limon Leader, Ads \$1,013.17
43507 Limon Rotary, Concert \$1,500.00
43508 LCH, Promotion \$1,667.00
43509 LC Road & Bridge, Fuel \$2,804.67
43510 Kelly Linnebur, Reimbursement \$18.60
43511 Hugo-Limon Little Britches Rodeo, Promotion \$2,000.00
43512 Lookout Books, Books \$47.98
43513 Kristopher Lukins, On-Call \$250.00
43514 Sonia Machuca, Interpreting \$88.50
43515 Martin Marietta, Stone \$5,184.83
43516 Mid-American Research Chemical, Supplies \$227.33
43517 MVEA, Utilities \$532.11

43518 Sean Nielson, On-Call \$635.00
43519 Lisa Nielson, On-Call \$260.00
43520 NMS Labs, Testing \$294.00
43521 Northeast Lincoln Fire Protection District, Annual Contribution \$1,200.00
43522 Office Works, Supplies \$4,485.79
43523 Osborne's, Supplies \$315.70
43524 LaRay Patton, Mileage \$15.30
43525 Payflex Systems, Fee \$125.00
43526 Power Motive Corporation, Parts \$311.42
43527 Productivity Plus Account, Fees \$911.18
43528 Quill, Supplies \$1,211.67
43529 Quill, Supplies \$530.97
43530 Retractable Technologies, Supplies \$168.00
43531 Dale Rostron, On-Call \$145.00
43532 S&H Decorating, Carpet/Install \$10,451.17
43533 S&S Fumigation, Services \$75.00
43534 Robert Safranek, Gravel \$1,210.00
43535 Rosann Safranek, Gravel \$1,210.00
43536 Scheopner's Water Conditioning, Water \$60.00
43537 Ed Schifferns, Mileage \$102.15
43538 Charlie Schulte, Gravel \$2,662.00
43539 Skaggs Companies, Uniforms \$3,054.77
43540 Southland Medical, Supplies \$575.67
43541 Southern Health Partners, Reimbursement \$24,334.86
43542 Stand by Power, Repairs \$2,707.16
43543 State of Colorado, Mailers \$288.76
43544 Stone Oil, Fuel \$1,297.50
43545 Doug Stone, Mileage \$202.05
43546 Doug Stone, Gravel \$1,687.50
43547 Town & Country Hardware, Supplies \$3,113.11
43548 Transwest, Repairs \$3,547.14
43549 Tri-County Fire Protection District, Annual Contribution \$1,200.00
43550 Try-Me Spraying, Chemicals \$807.50
43551 UPS, Postage \$96.70
43552 US Postal Service, Box Rent \$96.00
43553 US Postal Service, Box Rent \$96.00
43554 US Postal Service, Box Rent \$96.00
43555 US Postal Service, Box Rent \$56.00
43556 US Postal Service, Box Rent \$96.00
43557 Verizon, Phone \$50.81
43558 Viaero, Phones \$160.24
43559 Wagner, Parts \$2,607.53
43560 Watts Upfitting, Repairs \$570.00
43561 Wex Bank, Fuel \$488.53

43562 Perry White, Chip Seal Rock \$11,243.12
43563 Bryson Winterberg, On-Call \$75.00
43564 Witt Boys, Parts \$2,400.75
43565 WWIT Dirt, Services \$1,828.50
43566 Xerox Corporation, Contract \$76.19
43567 Xerox Financial, Contract \$187.40
43568 XESI, Contract \$575.38
43569 Cynthia Yowell, Postage \$3.40
43570 AFLAC, Premium \$4,451.42
43571 CHP, Insurance \$136,849.49
43572 Great-West Life & Annuity, Deferred Comp \$7,715.00
43573 PayFlex, Cafeteria Plan \$325.00
43574 SEI, Retirement \$27,186.39

LINCOLN COUNTY HUMAN SERVICES PAYABLES

69508 ESRTA, Service \$776.66
69509 Fast & Friendly, Client \$38.26
69510 FNB Hugo, Fee \$6.00
69511 LC DHS, Reimbursement \$368.66
69512 LC Road & Bridge, Fuel \$145.74
69513 Office Depot, Supplies \$95.68
69514 Witt Boys NAPA, Repairs \$301.18
69515 Xerox Financial, Contract \$175.00
69516 CenturyLink, Phone \$132.03
69517 FNB of Omaha, Charges \$56.34
69518 FNB of Omaha, Charges \$84.99
69519 FNB of Omaha, Charges \$26.95
69520 FNB of Omaha, Charges \$278.59
69521 FNB of Omaha, Charges \$47.99
69522 FNB of Omaha, Charges \$752.84
69523 FNB of Omaha, Charges \$29.88
69524 Lincoln County DHS, Reimbursement \$563.75
69525 Office Depot, Supplies \$155.05
69526 Osborne's, Supplies \$73.66
69527 Rose Padilla, Translator \$132.50
69528 Rocky Mountain Microfilm, Services \$1,049.50
69529 Mary Solze, Contract \$2,089.63
69530 Verizon, Phone \$515.36
69531 XESI, Contract \$228.66
69532 CHP, Insurance \$21,748.48
69533 SEI Private Trust, Retirement \$4,670.22
69534 Great West Life & Annuity, Deferred Comp \$2,225.00
69535 PayFlex, Cafeteria Plan \$300.00
69536 AFLAC, Premiums \$821.21

69537 LC Treasurer, Rent \$1,882.00
69538 Tracy Grimes, Rent \$400.00
ACH Lincoln County Treasurer, Withholdings \$14,438.63

With no further business to come before the Board, Mr. Burgess adjourned the meeting at 10:55 a.m. so the commissioners could attend their summer CCI conference. The next meeting will be at 9:00 a.m. on June 21, 2021.

Corinne M. Lengel, Clerk to the Board

Steve Burgess, Chairman