

Board of County Commissioners of Lincoln County
Agenda for May 18, 2021

9:00 Call to order and Pledge of Allegiance

9:30 Jobeth Mills, Lincoln County Public Health Director, to present a public health update

10:00 Mike Vaughn with Central Plains Equipment LLC to discuss a tractor lease program

1. Approve the minutes from the May 7, 2021, meeting
2. Review the April 2021 Statement of Revenues and Expenditures for County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, Human Services, Road & Bridge and Individual Road Districts
3. Review the April 2021 reports from the County Assessor, County Clerk & Recorder, County Sheriff and County Treasurer
4. Review the April 2021 reports from the Colorado Counties Casualty and Property Pool and the County Workers' Compensation Pool
5. Further review and act upon a contract between James Martin with Evergreen Systems & Technology, and Lincoln County for information technology services and website design management
6. Further review a bid from Fox's Electric LLC for electrical work at the Lincoln County Roundhouse to include an estimate of charges from KC Electric
7. Review applications for the Human Service's Director Position
8. County Commissioner reports
9. County Attorney's report
10. County Administrator's report
11. Old Business
12. New Business

The Board of Lincoln County Commissioners met at 9:00 a.m. on May 18, 2021. The following attended: Chairman Steve Burgess, Commissioners Doug Stone and Ed E. Schifferns, County Administrator Jacob Piper, and Clerk to the Board Corinne M. Lengel. County Attorney Stan Kimble was absent and excused.

Chairman Burgess called the meeting to order and asked Mrs. Lengel to lead the Pledge of Allegiance.

Mr. Stone moved to approve the minutes from the meeting held on May 7, 2021, as submitted. Mr. Schifferns seconded the motion, which carried unanimously.

The Board reviewed the April 2021 Statements of Revenues and Expenditures for the General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, Human Services, and Road & Bridge funds as well as for the individual road districts. Also reviewed were the April 2021 reports from the Assessor, Clerk & Recorder, Sheriff, Treasurer, and the Colorado Counties Casualty and Property and Workers' Compensation Pools.

Mr. Stone moved to approve the contract between James Martin with Evergreen Systems & Technology and Lincoln County for information technology services and website design management. Mr. Schifferns seconded the motion, which carried unanimously.

Mr. Piper said that the department heads met on May 11, and one of the topics of conversation was whether the county could use a full-time IT person. Feelings were mixed, but the group finally agreed that they would probably use IT more frequently if readily available. The assessor brought up aging wiring in the building and what it might look like to replace all of it, and they also discussed the possibility of GIS in the county and if the IT person could take that on. Mr. Burgess said Centennial Mental Health planned to hire someone to help with cybersecurity, somewhere between \$90,000 and \$100,000 for a full-time position. He also checked with Phillips County, and they contract with Platinum Technology, which is expensive but fills their needs. Mr. Piper commented that Lincoln County is one of five or six counties that don't have GIS; several counties have a full-time person for IT and another for GIS. Others have contracts with GIS vendors, and Mr. Piper said if it were something the commissioners wanted to look at, they would have to do a cost analysis. Assessor Jeremiah Higgins asked the department heads to put together a wish list for GIS and suggested scheduling a presentation for the commissioners and department heads so that everyone knew what it was and what it could do. Mr. Stone said he'd like to know if the sheriff would use an IT person. Mrs. Lengel responded that Sheriff Nestor was at the meeting and told them that while the sheriff's department has IT for complicated issues, they would probably use a full-time county IT person for more day-to-day problems. Mr. Piper suggested waiting until after the GIS presentation to make any decisions regarding full-time IT.

At 9:30 a.m., Mr. Burgess adjourned the Board of County Commissioners meeting and reconvened as the Lincoln County Board of Public Health to meet with Public Health Director Jobeth Mills. After clarifying an over-expenditure in the Professional Services line item, Ms.

Mills asked for a signature on Contract Amendment #1 for Tobacco Prevention Services. The contract is a three-year agreement, but the amount of reimbursement for July 1, 2021, through June 30, 2022, is \$36,869. Mr. Schiffers moved to approve the tobacco contract, and Mr. Stone seconded the motion, which carried unanimously.

Ms. Mills submitted her letter of resignation, stating that it was an extremely difficult decision to leave, but she'd accepted a position as the regional coordinator for the Health Care Coalition, where she will work with eleven counties in the northeast region. She said that a public health director did not have to be a nurse, so she'd spoken with Kelly Linnebur, who expressed interest in the director position. Lindsey Blackwelder and Candace Myers felt they could take over the nursing services for Public Health, and Rachel Smith at the hospital told her they could also help if necessary.

The commissioners expressed their regret about losing her and asked Ms. Mills if she and Miss Linnebur would come back after the Board's next appointment and speak with them further about the position.

At 10:00 a.m., Mr. Burgess adjourned the Board of Public Health meeting and reconvened as the Board of County Commissioners. The Board met with Mike Vaughn, with Central Plains Equipment, LLC, and the Road & Bridge foremen to discuss a tractor rental program. Mr. Vaughn proposed to rent tractors to the county for \$3,000 for every 250 hours. He preferred the county would only put 247 hours on each unit, as the warranty kicks in at 250, which they wanted to avoid. When the tractor got close to the allotted hours, Mr. Vaughn said the county would have to service the unit, but he would have another one waiting in the shop yard for them. They could customize the program for whatever timeframe the county preferred, from one to five years, but Mr. Vaughn recommended three years.

Rick Ashcraft asked when they would get the new units each year. Mr. Vaughn told him it would be April or May, but Mr. Ashcraft felt the rental agreement should be from April to April so that the county would get a full year out of it. Mr. Vaughn said he could try and have new tractors in stock by the end of December to deliver them in January, but he would have to check to make sure it was possible before committing to that.

Bruce Walters wanted to know if they could keep the tractor into the following year if it didn't have 247 hours on it, but Mr. Vaughn said they'd take them back at the end of the year. However, if the county preferred to purchase it at that time, the commissioners would have the option to buy it at the government cost, giving them a three-year warranty.

Chris Monks asked if there were a tire requirement, and Mr. Vaughn said if they saw an issue that concerned them, they'd send someone to rotate the tires. His goal was to enter into a partnership with the county that would be good for both parties, and he offered to send specs to the foremen to get a better idea of what to expect. Mr. Monks asked if they had to have the same number of tractors each year of the rental agreement term or if they could change their minds if they decided they needed more or less. Mr. Vaughn said that was fine; they could do

whatever worked best for the county. Any physical damage to the tractors would be the county's responsibility, including hail damage. On the other hand, Mr. Vaughn said that if they happened to get a lemon for a piece of equipment, his company would fix it within twenty-four hours or provide a new one.

Mr. Stone felt the program was worth a try, and Mr. Vaughn said he'd send the specs to the foremen and left. The group discussed it a bit longer and then agreed to talk about it again after receiving the specs.

The Board reviewed Fox's Electric bid again, along with a new service quote of \$8,500 from KC Electric Association for a 3-phase line extension for the Hugo Union Pacific Railroad Roundhouse. The monthly facility charge is \$41.50. While the commissioners were hesitant to take the step of spending \$26,247.05, plus an additional \$8,500, they all agreed that if it would help the roundhouse group obtain more grant funding, they had to do it. Mr. Stone moved to approve the \$26,247.05 bid from Fox's Electric and the \$8,500 service quote from KC Electric Association to install electricity in the Hugo Union Pacific Railroad Roundhouse. Mr. Schiffers seconded the motion, which carried unanimously.

At 11:05 a.m., Public Health Director Jobeth Mills and Kelly Linnebur came back to discuss the director position. Miss Linnebur said she was interested in taking over, and Ms. Mills said she'd be available to her, or whoever the Board hired, through the end of June or as long as necessary. Ms. Mills does not have a master's degree in public health but said that her experience helped her with CDPHE when the commissioners hired her as long as she took the required training. She added that Miss Linnebur's experience in public health should help her as well, but she would contact CDPHE to see what they said. Ms. Mills went on to say that several directors are not nurses or physicians. Miss Linnebur said she had a bachelor's degree in biochemistry. Mr. Burgess asked to have the job description before the May 27 meeting and told Ms. Mills and Ms. Linnebur they would discuss it again at that time.

John Palmer called to request the purchase of a hydraulic box scraper for the fairgrounds. Carlos Leonard found one for \$3,300 that they could use in the barn but mainly to provide drainage under the awning. Constant water runoff has started to deteriorate the cement, and Mr. Palmer said that since there are two sewer manholes in the area, a maintainer might cause more damage. He felt he had enough money in his budget but asked if they could use Conservation Trust funds, and Mr. Piper said he would check. The commissioners agreed that the problem needed fixing and told Mr. Palmer to go ahead with the purchase.

The Board reviewed the applications received for the Human Services Director position and agreed to interview all three applicants on the afternoon of May 27.

Mr. Burgess reiterated that the county should begin doing exit interviews for employees, and Mr. Piper agreed it would be best for him to do them. However, he felt they should add the information to the employee personnel policy before implementing it.

Mr. Burgess called for commissioner reports, and Mr. Stone said he'd listened in on the Public Health call and went to the fair board meeting on May 11. Juliet Lundy will organize this year's parade, and there will be more stock for some of the rodeo events. The next fair board meeting will be on July 13, and they will take a tour of the fairgrounds. Mr. Stone received a complaint about a muddy road on May 12, so he looked at it on the Thirteenth. He also talked to Mr. Burgess and Rick Ashcraft about the tractor rental program that day. On May 16, Mr. Stone had another call about a rough spot on a road after more rain. He and Mr. Ashcraft looked at roads and made plans for them on May 17.

Mr. Schifferns reported talking to Chris Monks on May 8 about hauling some sand to the town of Arriba. On May 10, he called the clerk's office to ask about obtaining copies of recorded documents, and on May 11, he checked roads. Mr. Schifferns spoke with Mr. Burgess about the tractor rental program on May 12 and continued the discussions with Chris Monks and Mr. Burgess on May 13. Mr. Schifferns checked roads south of Arriba on May 14, and the Seventeenth, he followed up with the sand request for the town.

Mr. Burgess reported attending a Baby Bear Hugs Zoom meeting on May 10. They had an extremely successful silent auction. He also went to Genoa. They were taking the lowboy trailer to Wagner Cat and picking up parts for the John Deere blade. Mrs. Lengel sent a text message regarding finding mold in the carpet of the clerk's office that day. On May 11, Mr. Burgess went to the courthouse to check out the situation. He, Mrs. Lengel, John Mohan, and Jason Bandy discussed the issue and how to fix it. Mr. Mohan said he would try and stop the water leak on the roof, and they agreed to try mold spray behind the baseboard inside the office. Mr. Burgess felt that if it didn't work, they would have to remove the cover over the alcove and decide what to do. He also had a couple of complaints about muddy roads that day and said the crew would take care of it when the weather allowed. The road crew worked on the fence around the yard east of the shop. Mr. Burgess went to Genoa on May 12 to discuss road conditions and the hours on their mowing tractors with Bruce Walters. On May 13, Mr. Burgess attended the Centennial Mental Health meeting in Fort Morgan. Liz Hickman plans to retire in June of 2022. He spoke with Mr. Piper and asked him to set up an appointment with Mike Vaughn to discuss the tractor rental program. Troy McCue called Mr. Burgess about the Arriba Wind Farm on May 15, and on the Seventeenth, he spoke with Allen Chubbuck about the results of the landfill's free day.

Mr. Piper reported that the coroner received the \$13,540 cot and that grant money completely covered the cost. He also contacted the insurance company about the mold they'd found and learned that insurance would cover it as long as the problem wasn't a design flaw.

Regarding old business, Mr. Burgess tried to call Scott Kimble about the surveyor position but got no answer. He said he'd try to stop by and talk to him. The group also went out to the alcove to look at the roof leak. Mr. Burgess asked Jason Bandy to join them and explain what he and Bart O'Dwyer found when they went up and looked at the problem. When they returned to the meeting room, the group discussed how to proceed and decided to call Mr. O'Dwyer, who said he would contact Mr. Piper with a time that worked best for him.

John Mohan stopped in with a quote for a used scissor lift from Discount Forklifts. The 1999 electric 24V lift with a nineteen-foot reach was \$7,950. Mr. Burgess said the price seemed high, and Mr. Mohan said he and the sheriff would keep looking. All agreed it would be a necessary purchase.

With no further business to come before the Board, Mr. Burgess adjourned the meeting at 1:00 p.m. The next meeting is at 9:00 a.m. on May 27, 2021.

Corinne M. Lengel, Clerk to the Board

Steve Burgess, Chairman