

**LINCOLN COUNTY, COLORADO
ASSESSOR, CLERK, TREASURER**

Check list for removing a manufactured home from a permanent location

Prior to demolition of a manufactured home, Colorado State Law requires: An inspection by a state-certified inspector for presence of asbestos. The owner must then submit a Notice of Demolition Form to the Colorado Department of Public Health and Environment. Information on these requirements may be obtained here:

Asbestos Compliance Assistance Group Asbestos and Demolition Permit Coordinator

Phone: (303) 692-3100 Fax: (303) 782-0278 Toll Free: 1-800-886-7689

Web page: <http://www.cdph.state.co.us/ap/asbestos/> Email address: asbestos@state.co.us

IMPORTANT: IT IS THE RESPONSIBILITY OF THE OWNER OF THE MANUFACTURED HOME TO ASSURE THAT NO HAZARDOUS MATERIALS OR TOXIC WASTES (e.g., asbestos, freon refrigerant, etc.) ARE CONTAINED IN THE STRUCTURE WHEN A MANUFACTURED HOME IS PRESENTED FOR DISPOSAL AT THE COUNTY LANDFILL.

NOTE: For information about disposal of manufactured homes at the County Landfill contact the Landfill.

You must obtain from the County Treasurer:

Tax Authentication/Moving Permit. You must obtain this from the County Treasurer. The County Treasurer will charge a \$10 fee for the authentication and moving permit. All outstanding taxes and current year taxes on the manufactured home must also be paid at this time.

Manufactured Home Destruction

You must submit for recording to the recording section of the County Clerk's office (recording fees will be charged):

Tax Authentication Certificate of Destruction (Writable form*)

Certificate of Removal. This form must be completed, signed, and notarized. (Writable form*)

Proof of recorded Affidavit of Real Property (affixed prior to July 1, 2008). If this document has not been previously recorded, it must be completed, signed, notarized, and recorded. (Writable form*)

- OR - Proof of recorded Certificate of Permanent Location (affixed after July 1, 2008). If this document has not been previously recorded, it must be completed, signed, notarized, and recorded. (Writable form*)

Manufactured Home Destruction and Disposal Affidavit (MHDDA) (copy)

*Writable forms may be filled in online and printed. The filled in portions will not be saved after printing. Writable forms can be found at Colorado Department of Property Taxation. Select the option "Forms" and the appropriate form needed.