

Board of County Commissioners of Lincoln County
Agenda for July 19, 2021

9:00 Call to order and Pledge of Allegiance

1. Approve the minutes from the July 7, 2021 meeting
2. Review the June, 2021, Statement of Revenues and Expenditures for County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, Human Services, Road & Bridge and Individual Road Districts
3. Review the June, 2021, reports from the County Assessor, County Clerk & Recorder, County Sheriff, County Treasurer and Public Trustee
4. Review the June, 2021, reports from the Colorado Counties Casualty and Property Pool and the County Worker's Compensation Pool
5. Review and act upon an employee credit card request for Coley Britton
6. Review and act upon an employee credit card request for Kelly Linnebur
7. Review and act upon a contract between Lincoln County and Candace Myers regarding the position of Public Health Nurse
8. Review and act upon Resolution #1043, a declaration to end the local emergency regarding COVID-19
9. Discuss the eligible uses for received American Rescue Plan funds
10. Review a proposed job description for the position of Administrative Assistant to the County Administrator
11. County Commissioner reports
12. County Attorney's report
13. County Administrator's report
14. Old Business
15. New Business

The Board of Lincoln County Commissioners met at 9:00 a.m. on July 19, 2021. The following attended: Chairman Steve Burgess, Commissioner Doug Stone, County Administrator Jacob Piper, and Clerk to the Board Corinne M. Lengel. Commissioner Ed E. Schifferns and County Attorney Stan Kimble were absent and excused.

Chairman Burgess called the meeting to order and led the Pledge of Allegiance.

Mr. Stone moved to approve the minutes from the meeting held on July 7, 2021, as submitted. Mr. Burgess seconded the motion, which carried.

The Board reviewed the June 2021 Statements of Revenues and Expenditures for the General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, Human Services, and Road & Bridge funds, as well as for the individual road districts. Also reviewed were the May and June 2021 reports from the Assessor and the June 2021 reports from the Clerk & Recorder, Sheriff, and Treasurer. Included in their review was the second-quarter report from the Public Trustee. The commissioners looked over the June 2021 reports from the Colorado Counties Casualty and Property and Workers' Compensation Pools while Mr. Piper explained that there had been another claim for the sheriff's office and one from a courthouse security officer.

Mr. Stone moved to approve a county credit card with a \$2,000 credit limit for Sheriff's Corporal Coley Britton. Mr. Burgess seconded the motion, which carried.

Mr. Stone moved to approve a county credit card with a \$1,500 credit limit for Public Health Director Kelly Linnebur. Mr. Burgess seconded the motion, which carried.

Mr. Kimble had reviewed the contract between Lincoln County and Candace Myers, who agreed to provide Public Health Nurse services for \$35 per hour, and had no issues with it, so Mr. Stone moved to approve the contract. Mr. Burgess seconded the motion, which carried.

Mr. Piper thought Ken Stroud should listen in on the discussion regarding declaring an end to the COVID-19 emergency, so he sent him a message. Kit Carson County had adopted a similar resolution, but Yuma County had not. Mr. Piper didn't remember if Washington County had.

The group discussed eligible uses for the \$553,000 in American Rescue Plan funds the county received. The same amount will arrive in 2022, and Mr. Piper said he believed the county had to spend the money by 2024. Eligible uses included supporting public health expenditures, addressing negative economic impacts caused by the public health emergency, replacing lost public sector revenue, providing premium pay for essential workers, and investing in water, sewer, and broadband infrastructure. Mr. Burgess and Mr. Stone had looked at the courthouse drainage issues before coming into the meeting, and Mr. Burgess felt they should try and make it a primary use of the money. Since Dave Smith now owns the property east of the courthouse on County Road 109, keeping stormwater from draining onto his land would be a priority. The commissioners agreed that they should have another survey of the area done and then try and

fix the courthouse drainage and parking lot at the same time. Mr. Burgess asked if the county could carry over the \$553,000 or if they'd have to spend it this year. Mr. Piper thought they could carry it over. Another possibility for using the money would be to pay a portion of the Karval Water Users treatment plant. Mr. Burgess asked about the roundhouse, but Mr. Piper said that might be a stretch. The commissioners also agreed to look further into premium pay for essential workers.

There is approximately \$100,000 left in the CVRF, so Mr. Piper suggested another round of small business grants. He said they could try and catch the businesses that hadn't applied the first time around and then spread the remaining funds evenly.

The Board reviewed the proposed job description for the assistant county administrator, and both commissioners agreed they wanted the person to assist only the administrator, not the land use administrator.

Mr. Stone reported going by the county shop and checking roads on July 12. He attended the fair board meeting with Mr. Burgess on July 13, where they toured the fairgrounds. They will need to fill a vacancy on the fair board in September. On July 14, Mr. Stone attended the southeast recycling meeting in Las Animas. They got a new truck and trailer and are planning to put several bins out in Limon to collect cardboard for recycling. Mr. Stone went to the county shop on July 15 and then checked roads after the rain and hail. He did the same on July 16. Lastly, Mr. Stone reported receiving another complaint about Patrick Leonard spraying a portion of a wheat field. The commissioners called Mr. Leonard, who said he didn't have his record book with him, but he would check it when he could. When Mr. Stone told him where the property was, Mr. Leonard said he assumed it was the same situation as he'd experienced already this year; the Tordon sprayed last summer remained inside the plants instead of going down into the ground and killing the roots.

Mr. Burgess reported receiving a call from Jennifer Paintin on July 19 about the fundraiser at the golf course. He went by the Genoa shop on July 12 and talked to Bruce Walters; the road crew was mowing and working on signs. Mr. Burgess stopped at the courthouse, picked up the property description, and then talked to Scott Kimble about surveying the east side of the complex. John Rowe with Wagner Equipment called Mr. Burgess on July 13 to discuss coming out to look at the John Deere motor grader for the trade-in value on a new CAT blade. Mr. Burgess went to the fair board meeting that night. On July 14, Mr. Burgess went to Genoa to drop off the invoice for the last of the rock from Hannebaum Trucking; \$1,689.75. The road crew was busy working on the fence around the old shop. They were trying to stay off the county roads during wheat harvest. Mr. Burgess contacted the sheriff about trucks not stopping at the stop signs in Genoa. He also went by the landfill, where he learned that Allen and JP planned to attend a class in Fort Morgan on July 15. One of the District 2 road crew planned to cover. Mr. Burgess also spoke with Tony Wernsman about a lift station at the roundhouse. On July 15, Mr. Burgess had a farmer request that the county blade a section line road for harvest, which they'd done in the past. Heavy rains occurred north of Limon and Genoa on July 18, so Mr. Burgess went up and checked on roads, finding some areas that

needed attention. On July 19, Mr. Burgess went to Genoa and discussed road issues. He also went by the landfill and talked with Patrick Leonard about spraying weeds and buying a new motor for the sprayer, which will cost about \$200. Mr. Burgess told him to go ahead and get it.

Mr. Piper reported he'd begun updating the personnel manual to include the employee exit interview option and a line in the leave policy that contradicted another line. He'd also added landfill employees as safety-sensitive positions to the alcohol and drug policy but wanted to know if there was anything else the commissioners needed him to address. The group discussed department heads and elected officials having the authority to address potential drug or alcohol abuse problems within their departments, but Mr. Piper said it required certification. He offered to check with CTSI to see what that certification entailed. A question arose about departments having state policies they might have to abide by, such as Human Services. Mr. Piper tried to call Andy Lorensen, but the call wouldn't go through.

Emergency Manager Ken Stroud arrived at that time to discuss the resolution regarding the COVID-19 pandemic. He said the numbers had decreased, and emergency operations were back to normal at the state level, so if the Board wanted to adopt the resolution, it would be acceptable to do so. He added that they could always reinstate it if the virus numbers started rising again.

Mr. Stone moved to adopt a resolution declaring the end of the local emergency regarding COVID-19. Mr. Burgess seconded the motion, which carried.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado, held in Hugo, Colorado on July 19, 2021, there were present:

Steve Burgess, Chairman	Present
Douglas D. Stone, Vice Chairman	Present
Ed E. Schifferns, Commissioner	Absent and Excused
Stan Kimble, County Attorney	Absent and Excused
Corinne Lengel, Clerk of the Board	Present
Jacob Piper, County Administrator	Present

When the following proceedings, among others, were had and done, to-wit:

RESOLUTION #1043 It was moved by Commissioner Stone and seconded by Commissioner Burgess to adopt the following resolution:

DECLARATION TO END LOCAL EMERGENCY

WHEREAS, pursuant to C.R.S. § 24-33.5-709, a local disaster may be declared only by the principal executive officer of a political subdivision; and

WHEREAS, on March 11, 2020, the World Health Organization declared the COVID-19 outbreak as a pandemic; and

WHEREAS, on March 13, 2020, the President of the United States, Donald Trump, declared the COVID-19 outbreak a national emergency; and

WHEREAS, on March 19, 2020 the Lincoln County Board of County Commissioners declared a local disaster emergency for Lincoln County, Colorado, pursuant to C.R.S. 24-33.5-709, as may be amended; and

WHEREAS the effect of this declaration was to activate the response and recovery aspects of any and all applicable local and interjurisdictional disaster emergency plans and to authorize the furnishing of aid and assistance under such plans; and

WHEREAS, that such activation provided resources to support delivery of credible, accurate, and reliable information to empower the public to slow the spread of the disease while living their lives with minimal disruption; and

WHEREAS, on April 16, 2021, the Lincoln County Board of Health exercised the right to lift the face covering requirements outlined in Colorado Executive Order D2021 079 after showing a test positivity rate of less than 1% of the Lincoln County Population; and

WHEREAS, on April 16, 2021, the Lincoln County Board of Health also lifted any restrictions concerning group size or business practices.

NOW, THEREFORE, BE IT RESOLVED, with COVID-19 vaccines readily available at Lincoln County Public Health, and an average two-week positivity rate of less than 5%, there is no longer a local emergency in the area of Lincoln County, Colorado.

BE IT FURTHER RESOLVED, this declaration shall be given prompt and general publicity and shall be filed promptly with the County Clerk and Recorder, and the Colorado Division of Homeland Security and Emergency Management (CDHSEM).

Upon roll call the vote was:

Commissioner Burgess, yes; Commissioner Stone, yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners
of Lincoln County

ATTEST:

Clerk of the Board

Andy Lorensen came down to the meeting room, so the commissioners asked if Human Services had to follow state-specific policies regarding a drug-free workplace. Mr. Lorensen said they follow the county policy. The group discussed the certification, and all agreed it would be a good idea to have at least a few department heads obtain it.

Mr. Lorensen left, and Mr. Stroud said the Genoa project was almost complete. A Genoa resident asked if the county would give him the old building, an 8' x 10' truck box, to use for storage. The commissioners decided it would be okay as long as the resident accepted the building as-is and removed it without using county resources. Otherwise, they would haul it to the landfill.

Mr. Stroud left, and Mr. Piper informed the Board that the department heads agreed to move the county picnic back to the jury assembly room since the courts have relaxed their COVID restrictions. Offices will close at 11:30 on Friday, July 23, and lunch will be from 12:00 to 1:00 p.m.

John Mohan had asked for a county credit card with a \$500 limit, and Mr. Piper said if the Board agreed, he would fill out the paperwork and add it to the following week's agenda. Neither commissioner had a problem with it.

Mr. Burgess called for old or new business, and Mrs. Lengel asked for several meeting date changes since the Black Hills Energy bills don't come to the finance director before the sixth of the month. She also let the Board know that one of her employees had taken the county van to election training and had to fill it with gas before she left and when she returned. Mrs. Lengel didn't want to have to pay for the gas out of her budget when the vehicle should have been full when her employee picked it up. The commissioners said they would speak with Miss Linnebur when she meets with them again, and Mr. Burgess said he would let Mr. Halley know as well.

Mr. Stone asked how the Karval Water Users project was coming, and Mr. Piper said the last he'd heard, GMS was supposed to be doing something.

The group briefly discussed the fair concert and beer garden location, and Mrs. Lengel said she didn't believe she'd received the application for the Special Event Permit, but she would check.

With no further business to come before the Board, Mr. Burgess adjourned the meeting at 11:04 a.m. The next meeting will be at 9:00 a.m. on July 29, 2021.

Corinne M. Lengel, Clerk to the Board

Steve Burgess, Chairman