

Board of County Commissioners of Lincoln County  
Agenda for January 9, 2024

9:00 Call to order and Pledge of Allegiance

9:30 Kelly Meier, Public Health Director, to provide a Public Health Update

1. Approve the minutes from the December 28, 2023, meeting
2. Review the employee timesheets for County Administrator Jacob Piper, Land Use Administrator Ty Stogsdill, Landfill Manager Allen Chubbuck, Weed Control Coordinator Patrick Leonard, Office of Emergency Management Director Ken Stroud, I.T. Director James Martin, and Public Health Director Kelly Meier
3. Review December 2023 Statement of Revenues and Expenditures for County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, Human Services, Road & Bridge and Individual Road Districts
4. Review the December 2023 reports from the Colorado Counties Casualty and Property Pool and Worker's Compensation Pool
5. Review and act upon the County Veterans Service Officer's Monthly Report and Certification of Pay
6. County Commissioner reports
7. County Attorney's report
8. County Administrator's report
9. Old Business
10. New Business

10:45 Adjourn for 2023

11:00 Call to Order and reorganize for 2024

- a. Elect Chairman and Vice-chairman
- b. Designate a public place to post meeting notices pursuant to C.R.S. §24-6-402(2)(c)
- c. Designate a representative for the County Health Pool
- d. Approve appointments and holidays
- e. Set the county's vacation and sick leave policy pursuant to the Lincoln County Personnel Manual
- f. Set the E911 surcharge pursuant to C.R.S. 29-11-103(3)(a)
- g. Approve Lincoln County's investment policy
- h. Appoint the County Administrator as the County Budget Officer pursuant to C.R.S. §29-1-04

1. Review and act upon a Service Agreement with Nebraska Safety and Fire Equipment
2. County Commissioner reports
3. County Attorney's report
4. County Administrator's report
5. Old business
6. New business
7. Approve Expense Vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on January 9, 2024, for the annual reorganization meeting. Chairman Doug Stone, Commissioners Steve Burgess and Wayne Ewing, County Administrator Jacob Piper, Clerk of the Board Corinne M. Lengel, and Limon Leader reporter Stephanie Zwick attended. County Attorney Stan Kimble was absent and excused.

Chairman Stone called the meeting to order and led the Pledge of Allegiance.

Mr. Ewing moved to approve the submitted minutes from the December 28, 2023, meeting as is. Mr. Burgess seconded the motion, which carried unanimously.

The Board reviewed the employee timesheets for the administrator, land use administrator, landfill manager, weed control coordinator, emergency manager, IT director, and public health director. The commissioners also reviewed the December 2023 statements of revenues and expenditures for the General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, Human Services, and Road & Bridge funds, and the individual road districts. Mr. Piper noted that the Public Health and Human Services budgets needed supplemental appropriations.

The Board reviewed the December 2023 reports from the Colorado Counties Casualty and Property and Workers' Compensation Pools and the County Veterans Service Officer's monthly report and certification of pay.

Mr. Burgess reported his activities from December 28 through earlier this morning. He talked to Bruce Walters and learned that the District 2 road crew members worked on equipment and roads and serviced and put new front tires on a motor grader. Mr. Walters worked on getting GPS coordinates of the areas damaged by last year's storms, which FEMA requires for funding reimbursement. Mr. Burgess spoke with Mr. Piper about items the county could use as in-kind work on the County Highway 109 bridge and with Chris Monks about furnishing fill dirt for the detour. Mr. Burgess reported light snow on December 29 and that Landfill Manager Allen Chubbuck let him know the part to fix the compactor was \$9,650.08. The extended warranty only covered the drivetrain. The county didn't purchase the premium policy, but Mr. Burgess wasn't sure anyone knew it existed. January 8 brought snow, wind, and cold to the county; the District 2 crew put new cutting edges on both 950 loaders. Mr. Chubbuck called Mr. Burgess to ask if he could order the part for the compactor, so Mr. Burgess contacted Mr. Stone and Mr. Ewing, and they agreed they had no choice. He called Mr. Chubbuck back and told him to order the part. Mr. Burgess also talked to Travis Miller about removing the bridge rail on the County Highway 109 bridge. Earlier this morning, Mr. Burgess spoke with Mr. Walters, who told him they had some snow to plow. He also talked to Chris Monks about signing a letter allowing employees to go around road closures and called Cole James, who agreed to serve on the weed board.

At 9:30 a.m., Mr. Stone recessed the Board of County Commissioner meeting and opened the Lincoln County Board of Public Health meeting. Public Health Director Kelly Meier met with the

Board to present a \$70,462 CDPHE Intergovernmental Grant Agreement for SLFRF to support core public health services through revenue replacement. Mrs. Meier explained it was unexpected additional ARPA funding, so she had no specific budget, but she planned to use it for salary reimbursement. Mr. Piper asked if she'd known about it before adopting the 2024 budget, and Mrs. Meier said she did and had included it in her budget figures.

Mr. Burgess moved to sign the \$70,462 CDPHE Intergovernmental Grant Agreement for SLFRF, and Mr. Ewing seconded the motion, which carried unanimously.

Mrs. Meier also noted they would receive approximately \$20,000 in immunization funds, a redistribution of federal monies not spent. They planned to use the money to buy a new vaccine refrigerator. She reminded the Board that the old one went out, and although Braden Kappel tried to repair it, he couldn't. The specially designed fridge stores vaccines at required temperatures, so Mrs. Meier said she would order one but would find a different brand.

Mrs. Meier said the electronic billing system worked exceptionally well, except for Medicare. They were still working through the issues. Mrs. Meier left, and Mr. Stone adjourned the Board of Public Health meeting and reconvened the Board of County Commissioner meeting.

Mr. Stone reported he'd checked roads on January 2 and 7. On January 4, he talked to Chris Monks and Judd Kravig. The landfill needed water to drill, so they agreed to take them some. On January 8, Mr. Burgess let Mr. Stone know the cost of the landfill compactor part. Mr. Stone also spoke with Chris Monks about employees and Mr. Piper about in-kind work on the County Highway 109 bridge and grant signing. Mr. Stone said District 3 had three new employees attending MSHA training at the courthouse today.

Mr. Ewing reported talking to Chris Monks about snow removal and Mr. Piper about the in-kind work. Mr. Burgess contacted him on January 8 about the compactor part.

The commissioners reviewed Mr. Kimble's draft resolution regarding powerline height, and Mr. Piper said they could contact Mr. Kimble with questions.

Mr. Piper reported that the Board would need to approve a \$4,000 supplemental appropriation for the 2023 Public Health Fund budget. The Human Services supplemental appropriation was a bit more complicated; the department was technically \$400,000 over budget, but they also had close to \$200,000 in unexpected revenue. Mr. Piper said the fund balance went from \$1.2 million to \$1.4 million, primarily reimbursable state funding. He hadn't heard from the hospital to know if the hospital's budget would require a supplemental appropriation.

Mr. Piper said he'd gotten the waiver for the Genoa Tower to use the county's scaffolding, but the group decided they wanted to buy it if the county wanted to sell. Mr. Burgess had no idea what it was worth, and Mr. Stone said they should ask John Mohan if he would ever use it. Mr. Piper thought Mr. Mohan wanted to get rid of it.

Mr. Piper reported that Human Services has a sink in their office with a garbage disposal. The disposal quit working, but when John Mohan attempted to replace it last week, he found the pipes filled with sludge. He tried to break it down with acid, which caused terrible odors throughout the courthouse, shutting down DHS for the day. After several attempts with the drain snake to clear the clog, Mr. Mohan contacted plumber Nick Stewart, who thought they would have to cut out a portion of the floor to get to the pipe, which they would replace. The bathroom also has a shower that the department only uses for storage. Mr. Piper said the estimated project cost was around \$15,000. Mr. Burgess asked if they could do it over a holiday weekend, but Mr. Stone said it would likely take longer than three days.

Chris Monks arrived at 9:55 a.m. Mr. Burgess said they might need a grinder to handle the problem, and Mr. Ewing suggested Jess Solze. Mr. Piper said the commissioners might want to visit Human Services and have Mr. Mohan explain the situation.

Mr. Piper listed several in-kind items for the County Highway 109 bridge project and said the county could back out of any of them if necessary. They could also keep certain things, like the old guardrail, rather than have the contractor dispose of them. He noted the main problem was the easement but said the project would probably go the quickest of all that received funding because the county didn't request design fee reimbursement.

Mr. Stone asked if he'd heard anything further from FEMA, and Mr. Piper said he hadn't but had left it up to Emergency Manager Ken Stroud.

Mr. Monks left at 10:05 a.m., and the group set meeting dates through May. Mr. Burgess also provided Kit Carson County's landfill rates for informational purposes.

Maintenance man John Mohan arrived at 10:30 a.m. to discuss the Human Services sink and drainage pipe issue. He said Nick Stewart suggested cutting out the wall at the back of the sink, eliminating the shower, and capping off the blocked line. They could then run a new, approximately five-foot line to the shower drain.

Mr. Burgess asked if a grinder or a company that did such work could help, and Mr. Ewing again brought up Jess Solze. Mr. Mohan said he thought Mr. Solze used water pressure. He and the commissioners went to Human Services to check out the problem.

While they were gone, County Treasurer Jim Covington and Deputy Treasurer Ashely Erwin arrived for the reorganization portion of the meeting.

When the commissioners returned, Mr. Burgess said that Mr. Mohan recommended doing away with the garbage disposal and that the commissioners agreed they had to fix the problem.

On January 5, 2024, the Board remotely approved the following expense vouchers for bills received after December 28, 2023:

## LINCOLN COUNTY PAYABLES

48793 Town of Arriba, Supplies \$2,000.00  
48794 AT&T, Wireless \$2,026.23  
48795 Black Hills, Energy \$4,444.20  
48796 CenturyLink, Wi-Fi \$3,849.86  
48797 CINTAS, Rental \$49.43  
48798 Cohero, Subscription \$2,464.00  
48799 CCC PP, Contribution \$409,109.00  
48800 CCI, Dues \$12,760.00  
48801 CCAA, Membership \$600.00  
48802 County Sheriffs of Colorado, Dues \$3,103.00  
48803 CWCP, Contribution \$96,741.00  
48804 Dawn B. Holmes, Services \$2,500.00  
48805 DirecTV, TV \$244.99  
48806 D-J Petroleum, Fuel \$159.12  
48807 EC Bank, Fees \$752.70  
48808 ESRTA, Phones \$3,566.61  
48809 Evergreen Systems, Services \$3,145.00  
48810 FNB Hugo, Fees \$70.00  
48811 Tracy Grimes, Rental \$2,750.00  
48812 Town of Hugo, Water \$1,605.19  
48813 Intellichoice, Software \$142,262.40  
48814 Joy Johnson, Mileage \$93.72  
48815 Karval Water, Water \$65.00  
48816 KCEA, Electric \$4,653.56  
48817 Lexipol, Contract \$14,285.01  
48818 Town of Limon, Water \$88.50  
48819 Mark's, Parts \$164.57  
48820 MVEA, Power \$493.51  
48821 NACo, Dues \$450.00  
48822 Osborne's, Supplies \$2,994.81  
48823 Power Motive, Parts \$477.45  
48824 Public Lands, Dues \$150.00  
48825 Quill, Supplies \$26.76  
48826 Ranchland News, Ads \$166.75  
48827 Saul's Creek, Maintenance \$5,400.00  
48828 Scheopner's Water, Water \$90.00  
48829 Stone Oil, Fuel \$2,176.63  
48830 Douglas Stone, Gravel \$99.00  
48831 Grasom Industries, Repairs \$713.67  
48832 Vance Brothers, Services \$13,860.00  
48833 Viaero, Wireless \$409.05  
48834 Wagner Equipment, Parts \$640.84  
48835 Witt Boys, Parts \$2,726.72

48836 Witt Boys, Maintenance \$158.18  
48837 Xerox, Contract \$200.07  
48838 Xerox, Contract \$215.86  
48839 Xerox, Contract \$206.34  
DFT0001016 FNBO, Charges \$269.30  
DFT0001017 FNBO, Charges \$11.62

At 10:54 a.m., with no other 2023 business to discuss, Mr. Ewing moved to adjourn the meeting. Mr. Burgess seconded the motion, which carried unanimously.

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Corinne M. Lengel, Clerk of the Board

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Doug Stone, Chairman

The re-organization meeting of the Board of Lincoln County Commissioners convened at 11:00 a.m. on January 9, 2024. Commissioners Doug Stone, Steve Burgess, and Wayne Ewing, County Administrator Jacob Piper, Clerk of the Board Corinne M. Lengel, County Treasurer Jim Covington, Deputy Treasurer Ashley Erwin, and Limon Leader reporter Stephanie Zwick attended. County Attorney Stan Kimble was absent and excused.

Mr. Burgess said he would be the chairman for his final year as a commissioner, and Mr. Stone nominated Mr. Ewing as the vice chairman. Mr. Stone moved to appoint Steve Burgess as the chairman of the board and Wayne Ewing as the vice chairman. Mr. Ewing seconded the motion, which carried unanimously.

To comply with C.R.S. 24-6-402 (2) (c), Mr. Stone moved to designate the official notice board of the Board of County Commissioners as that located in the lobby hallway of the county courthouse and email. Mr. Ewing seconded the motion, which carried unanimously.

Mr. Ewing moved to designate Doug Stone as the representative to the County Health Pool, with Jacob Piper as an alternate. Mr. Stone seconded the motion, which carried unanimously.

Mr. Stone moved to approve the following list of appointments and holidays for 2024. Mr. Ewing seconded the motion, which carried unanimously.

#### **APPOINTMENTS FOR 2024**

County Attorney

Stan Kimble

Official Banks  
(Other than those delineated to the right,

First National Bank of Hugo  
SIGMA Financial Corporation

any other qualified financial institution within the State of Colorado and within a 150 mile radius of the Lincoln County Treasurer's Office in Hugo, Colorado.)

Equitable Savings & Loan  
ColoTrust  
Csafe  
High Plains Bank  
Eastern Colorado Bank  
First Financial Equity Corp  
Colorado Statewide Investment Program (CSIP)

County Physician

Dr. John Fox

Public Health Specialist

Kelly Alvarez

Fairgrounds Manager

John Palmer

Veterans Service Officer

Joy Johnson

Shop Foreman

Chris Monks

Road Foremen

District #1

Chris Monks

District #2

Bruce Walters

District #3

Judd Kravig

Jail & Juvenile Officer

Tom Nestor

Official Newspaper

Limon Leader

Hospital Board – 7 Members – 5 Year Term

2025

Linda Orrell

2025

Pat White

2026

Lorie Coonts

2027

Jack Cross

2027

Sarah Nuss

2028

Dave Stone

2029

Kevin Saffer

Fair Board – 9 Members – 3 Year Term

2025

Jonathan Hart

2025

LaRay Becker-Patton

2025

Chip Reid

2026

Clinton Clark

2026

Casey Wiersma

2026  
2027  
2027  
2027

April Hollowell  
Kurt Thompson  
Elisha Thompson  
Meg McAtee

Land Use Board – 9 Members – 3 Year Term

2025  
2025  
2025  
2026  
2026  
2026  
2027  
2027  
2027  
Ty Stogsdill

John Reid  
Robert Safranek  
Carrie Owens  
Kevin Peck  
Curtis Dutro  
Mark James  
Rick Ashcraft  
James Bledsoe  
Jamie Clark  
Secretary

Land Use Board of Adjustment – 3 Year Term

2025  
2026  
2026  
2026  
2027

Mark Allis  
Robert Boyd  
Chris Monks  
Adam Nuss  
Jamie Clark

Karval Water Authority– 3 Year Term

2025  
2025  
2026  
2026  
2027

Patrick Leonard  
Cory Mengenhauser  
Lisa Hester  
Dustin Hockett  
Cindy Leonard

Weed Board – 7 Members – 3 Year Term

2025  
2025  
2025  
2026  
2026  
2026  
2027

Terry Saffer  
Todd Thompson  
Wade Hollowell  
Shelby Britten  
Jamie Clark  
Chris Monks  
Cole James



E911 Authority Board – 5 Members – 2 Year Term

2025	Jack Cross
2025	Diane Kimble
2025	Mark McHone
2026	Patrick Leonard
2026	Mark Ward

Bookmobile Board – 5 Members – No Term Limit

Maria Root  
Cleta Hiner-Felzien  
Pam Brown  
Cherry Stogsdill  
Lisa Miller

Prairie Development Corporation – 2 Members – 2 Year Term

1/2025	Robert Safranek
1/2025	Steve Burgess

Tourism Board – 5 Members – 2 Year Term

1/2025	Tim Andersen
1/2025	Apryl Huelskamp
1/2025	Dan Merewether
1/2026	Steve Beedy
1/2026	Janelle Lausier

Karval Community Cemetery District Board of Directors

12/31/2024	Mary Merewether
12/31/2025	Vernon Stone
12/31/2026	Dennis Kravig

Representatives for:

Bookmobile	Wayne Ewing
Centennial Mental Health	Steve Burgess
Colorado East Community Action Agency	Doug Stone
County Health Pool	Doug Stone; Jacob Piper - Alternate
East Central Council of Local Governments	Steve Burgess
ECCOLG Economic Development Board Member	Derek Isom
Eastern CO. Services for the Dev. Disabled	Cindy Tacha
EMS and RETAC	Steve Burgess
	Ken Stroud - Alternate
	Jacob Piper – Alternate
Judicial Review Board for 18 <sup>th</sup> District	Steve Burgess

Land Use	Ty Stogsdill
Lincoln Community Hospital	Wayne Ewing
Lincoln County Fair Board	Doug Stone & Wayne Ewing
Lincoln County Human Services Liaison	Doug Stone
Ports to Plains	Steve Burgess
Resources Unlimited	Wayne Ewing & Steve Burgess
RETAC Pre-hospital	Robert Carson
Southeast & East Central Recycling	Doug Stone
Transit Advisory Committee	Wayne Ewing

Human Services Region Citizen Review Panel – 3 Year Term  
1/2026 Linda Messer

The following list of holidays was approved for 2024:

January 15, 2024	Martin Luther King Day
February 19, 2024	President’s Day
May 27, 2024	Memorial Day
July 4, 2024	Independence Day
September 2, 2024	Labor Day
October 14, 2024	Columbus Day
November 11, 2024	Veterans Day
November 28 and 29, 2024	Thanksgiving
December 25, 2024	Christmas
January 1, 2025	New Year’s Day

Mr. Ewing moved to set the county’s vacation and sick leave policy for 2024 according to the personnel policy, effective January 1, 2024. Mr. Stone seconded the motion, which carried unanimously.

Mr. Stone moved to set the E911 surcharge at \$1.72 according to C.R.S. 29-11-103 (3) (a). Mr. Ewing seconded the motion, which carried unanimously.

County Treasurer Jim Covington presented the Lincoln County Investment Policy, explaining that it had not changed from 2023. Mr. Covington said he’d started taking money from Colo Trust and that as bonds came due, he cashed them in and put the money in the bank instead of reinvesting it. He also asked if the commissioners wanted him to continue providing the monthly report, and they said they did and appreciated it.

Mr. Burgess asked Mr. Covington to explain his comment regarding cashing in bonds; was the county overspending, or was it now costing that much to operate? Mr. Covington said it was the latter; costs just kept rising. He added that although using the property tax credits would increase constituents’ taxes and make the commissioners less popular, the county was fortunate to have the additional mills to fall back on.

Mr. Ewing moved to adopt the Lincoln County Investment Policy for 2024. Mr. Stone seconded the motion, which carried unanimously.

Mrs. Erwin informed the Board that Wiebking-Fullerton liquidated the company and wouldn't prepay property taxes this year like they customarily did, meaning the January reports would show about a million dollars less than usual. She and Mr. Covington left.

Mr. Stone moved to adopt a resolution appointing the Lincoln County Administrator as the budget officer for the 2025 budget per C.R.S. 29-1-104. Mr. Ewing seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado held in Hugo, Colorado on January 9, 2024, there were present:

Steve Burgess, Chairman	Present
Wayne Ewing, Vice Chairman	Present
Doug Stone, Commissioner	Present
Stan Kimble, County Attorney	Absent & Excused
Corinne Lengel, Clerk of the Board	Present
Jacob Piper, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

**RESOLUTION #1112** It was moved by Commissioner Stone and seconded by Commissioner Ewing to adopt the following resolution:

**WHEREAS**, C.R.S. 29-1-104 states that the governing body of each local government shall designate or appoint a person to prepare the budget and submit the same to the governing body; and

**WHEREAS**, one of the duties of the County Administrator is to act as the budget officer for Lincoln County.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of Lincoln County that the Lincoln County Administrator is designated as the person to prepare the 2025 budget.

Upon roll call the vote was:

Commissioner Stone, Yes; Commissioner Ewing, Yes; Commissioner Burgess, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners

ATTEST:

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Clerk of the Board

Mr. Piper explained that Nebraska Safety and Fire Equipment sent two annual agreements, one for semi-annual fire alarm inspections and another for the fire suppression (sprinkler) system. The first had increased from \$475 per trip to \$495, and the second from \$165 to \$210. Mr. Ewing moved to approve the 2024 Nebraska Safety and Fire Equipment agreements. Mr. Stone seconded the motion, which carried unanimously.

There were no further county commissioner, attorney, or administrator reports.

Mrs. Lengel asked if the commissioners had further discussed her office’s counter-replacement project. She hadn’t yet received an estimate from Andrew Pellett, but he told her he should have one by the end of the week. Mr. Burgess said they could discuss it on January 17.

As for new business, Mr. Ewing said that with the country’s current state, he would like to offer a short prayer after the Pledge of Allegiance at each future meeting. He asked if anyone opposed the idea, and Mr. Burgess agreed to try it.

Mrs. Zwick left at 11:32 a.m., and Renita Thelen arrived shortly after. She asked if the chairman would be available to sign the annual certification of levies and revenue either Friday or next Tuesday, and Mr. Burgess said he would.

Before adjourning, Mr. Burgess said he would like to promote using county vehicles more, particularly the public health and extension office employees.

With no further business to discuss, Mr. Burgess adjourned the meeting at 12:05 p.m. The next meeting will be at 9:00 a.m. on January 17, 2024.

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Corinne M. Lengel, Clerk of the Board

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Steve Burgess, Chairman