

Board of County Commissioners of Lincoln County
Agenda for October 7, 2020

9:00 Call to order and Pledge of Allegiance

9:30 Phone call with Mark McMullen, project manager with American Environmental Consulting, LLC regarding updates for the Lincoln County Landfill

1. Approve the minutes from the September 30, 2020 meeting
2. Review the employee timesheets for County Administrator Jacob Piper, Land Use Administrator Fred Lundy, Landfill Manager Mickey Jaques, Weed Control Coordinator Patrick Leonard, Office of Emergency Management Director Ken Stroud and Public Health Director Jobeth Mills
3. Review the monthly management report from the First National Bank of Omaha
4. Review and act upon an agreement between Lincoln County, Colorado and the Karval Water Users, Inc. to create the Karval Water Users Activity Enterprise through Lincoln County, Colorado
5. County Commissioner reports
6. County Attorney's report
7. County Administrator's report
8. Old Business
9. New Business
10. Approve Expense Vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on October 7, 2020. The following attended: Chairman Steve Burgess, Commissioners Ed E. Schifferns and Doug Stone, County Administrator Jacob Piper, County Attorney Stan Kimble, and Clerk to the Board Corinne M. Lengel.

Chairman Burgess called the meeting to order and led the Pledge of Allegiance.

Mr. Stone moved to approve the minutes from the meeting held on September 30, 2020, as submitted. Mr. Schifferns seconded the motion, which carried unanimously.

The commissioners reviewed employee timesheets for the administrator, land use administrator, landfill manager, weed control coordinator, and emergency manager. Mr. Piper had not yet received the public health director's timesheet.

The Board reviewed the monthly management report from the First National Bank of Omaha, and then the commissioners looked over the agreement between Lincoln County and Karval Water Users to create the Karval Water Users Activity Enterprise. Mr. Kimble said that he'd made the requested changes to the document.

Mr. Stone reported talking with Rick Ashcraft, Mr. Piper, and Chris Monks on October 1 about the county's drug testing policy. They had an employee refuse the test because of COVID, but the policy doesn't allow for refusal. Mr. Stone said the employee couldn't get tested anywhere else, but they worked it out so he could test at the hospital. Mr. Stone checked roads on October 2. On October 5, he talked with Public Health Director Jobeth Mills since he couldn't attend the Zoom call. That afternoon, he spoke to Rick Ashcraft about the county's road policy. Mr. Ashcraft felt they needed a road use agreement before the company that plans to put in oil wells on south County Road 109 starts hauling heavy loads across some of the District 3 bridges. Mr. Stone also reported that his road crew was mowing and laying asphalt.

At 9:30 a.m., the Board called Mark McMullen, project manager with American Environmental Consulting, LLC, regarding updates for the Lincoln County Landfill. First, he wanted to know if Mr. Burgess could send him the outline or pictures of the new shooting range location. Most of the remaining conversation revolved around where to borrow soil for cover and construction of Cell 3. Mr. McMullen said that when they do the design, they'll put two or three leachate collection sumps on the perimeter, which will be the lowest point of the construction area. They have to stay out of the flood plain, so putting them on the southern-most end would be the best option. He felt that using the soil from the excavation to close Cell 2 would be a solution for the issue of daily cover. Mr. Burgess commented that if they kept borrowing dirt, they would eventually run out. Mr. McMullen responded that when they had the design complete, they would look at a soil balance and make sure there was plenty of dirt for cover. However, for now, it was preferable to borrow from south of Cell 3 between the existing pit and the fence. He added that the county should have plenty of air space and soil when they build the next cell.

The group discussed the liner, and Mr. McMullen felt the best they would get by with the state was a two-foot-thick recompacted clay liner with the specified permeability ratio. Mr. McMullen said that they could possibly deviate from state regs a little because of the state-determined groundwater situation.

The discussion switched over to cost, and Mr. Burgess said that the county would have to hire someone to do all of the work. The excavation expenses will be the highest, but Mr. McMullen noted that if the county could excavate portions and stockpile the dirt for daily cover, it would considerably reduce construction fees. Excavation rates run \$2 or \$3 per cubic yard while it would cost \$4 per cubic yard for the liner. They would also have to put the plastic over the clay, which runs \$.60 per square foot. Mr. McMullen said the county could spend around \$28,000 per acre just for the plastic. He informed the Board that he would try and get approval for the cheapest liner they could and added that the county was lucky to have so much clay in the soil.

Mr. Piper asked if it were safe to assume the expenses would occur in 2022. Mr. McMullen said if they got approval from CDPHE by the end of 2021, they should be able to put it out to bid in February or March of 2022.

After ending the call, Mr. Burgess asked Mr. Schifferns to give his commissioner report. Mr. Schifferns said he talked to Chris Monks on October 5 about moving a fence line, but he wanted him to look at it first. He also spoke with Mr. Burgess about the county's new COVID cases. On October 3, Mr. Schifferns received a complaint about a crewman pulling up ditches along a county road with the road grader, but they got it worked out. He also talked to Mr. Burgess about the Limon School closure. Mr. Schifferns called Mr. Burgess on October 5 about the insurance meeting, and he also had a discussion with the Arriba Fire Chief about flu shots.

Mr. Burgess reported that he'd ordered the new Dodge RAM pickup on September 30 after the commissioner meeting. It should take six-to-eight weeks for it to come in. Mr. Burgess attended a Baby Bear Hugs Zoom meeting on October 1. He also heard from Jobeth Mills that there were two new COVID-19 cases in the county. Mr. Burgess checked roads north of Limon to roads north of Arriba, stopped in Genoa to talk with Bruce Walters about doing some asphalt patching, and attended the hospital board meeting via Zoom. On October 2, Ralph Bell called to say they would wash the three-quarter-inch chipping rock and would have his men call when they were ready. Mr. Burgess received that phone call on October 5, so he told the gentleman they could start on the Sixth and then contacted Mr. Walters to let him know. Mr. Burgess also reported that District 2 was helping District 1 haul asphalt from Colorado Springs. He attended the Public Health Zoom meeting on October 6. On October 7, Mr. Burgess contacted Mark Hoover, who can start on the landfill walls in about a month.

Mr. Kimble reported that he'd participated in a DHS case the previous day where the judge was in Castle Rock, the department attorney was in Lamar, and the clients were in California. He pointed out that Zoom calls were most likely going to be the wave of the future and would have stayed in his office if he'd had the capability. Mr. Burgess asked Mr. Piper if they could get the

attorney a laptop using Coronavirus Relief Funds. Mr. Piper was sure they could, and Mr. Kimble said he'd check to see what he would need.

Mr. Piper reported that he'd looked into buying the Lutheran church east of the courthouse, but it sold in June to another Lutheran church. He sent them a letter asking if they'd keep the county in mind if they ever decided to sell to the public.

Mr. Burgess called for old business, and the group discussed the insurance meetings on Thursday and Friday. Mr. Piper said that they couldn't move any of the chairs in the jury assembly room as the court clerk had them placed per state coronavirus guidelines. Mr. Burgess expressed his concern that there were only twenty-five seats available when there are over thirty Road & Bridge employees. Mr. Stone said he didn't think many of the District 3 crew would come. Mr. Piper put in that there would be two sessions for all other county employees on Friday morning.

There was no new business to discuss, so Mr. Schifferns moved to approve the Agreement between Lincoln County and Karval Water Users to create the Karval Water Users Activity Enterprise through Lincoln County, Colorado. Mr. Stone seconded the motion, which carried unanimously.

The Board approved the October 2020 expense vouchers.

COUNTY GENERAL

Road Deputy Salary \$3,520.00
Correctional Officer III Salary \$3,520.00
Correctional Officer I Salary \$3,298.92
Clerk I Salary \$3,183.00
Chief Deputy Salary \$4,078.00
Metal Detector Salary \$544.00
Corporal III Salary \$3,760.00
Commissioner Salary \$4,745.00
Road Sergeant Salary \$3,718.00
Treasurer Salary \$5,037.42
Correctional Officer I Salary \$3,243.00
Road Deputy Salary, \$3,595.43
Metal Detector Salary \$680.00
Chief Deputy Salary \$2,436.95
Clerk I Salary \$3,108.00
Road Deputy Salary \$3,640.00
Correctional Officer I Salary \$3,183.00
Deputy I Salary \$3,460.00
Finance Director Salary \$3,640.00
Assessor Salary \$5,037.42
Correctional Officer I Salary \$3,375.08

Driver Examiner Salary \$3,435.00
Deputy I Salary \$3,258.00
Road Deputy Salary \$3,520.00
Correctional Officer I Salary, \$3,183.00
Correctional Officer I Salary, \$3,183.00
Attorney Salary \$2,480.00
Clerk Salary \$5,037.42
Part-time Fairgrounds Salary \$960.00
Weed Coordinator Salary \$3,452.00
Coroner Salary \$1,138.58
Clerk I Salary \$2,766.00
Janitor Salary \$3,123.00
Land Use Administrator Salary \$3,658.00
Correctional Officer I Salary \$3,359.94
Correctional Officer I Salary \$3,303.00
Maintenance Salary \$3,543.00
Undersheriff Salary \$4,198.00
Sheriff Salary \$5,647.00
VA Service Officer Salary \$650.00
Corporal Salary \$3,555.00
Fairgrounds Manager Salary \$2,150.00
Administrator Salary \$4,710.00
Clerk I Salary \$3,363.00
Corporal Salary \$3,895.53
Janitor Salary \$1,035.00
Commissioner Salary \$5,037.42
4-H Program Assistant Salary \$3,747.00
Office Manager II Salary \$3,576.00
Commissioner Salary \$4,745.00
Correctional Officer I Salary \$3,460.00
OEM Salary \$1,889.00
Correctional Officer I Salary \$3,354.84
Chief Deputy Salary \$3,476.00
Appraisal Clerk Salary \$3,131.00
Victim Assistant Salary \$3,543.00
Surveyor Salary \$126.50
Correctional Officer I Salary \$3,243.00
Admin Assist Salary \$4,060.00
Metal Detector Salary \$1,632.00
Captain Salary \$3,958.00
Road Deputy Salary \$7,771.70

ROAD AND BRIDGE

Road Crew Salary \$3,483.00

Road Foreman Salary \$4,138.00
Road Crew Salary \$2,146.75
Road Crew Salary \$3,483.00
Road Crew Salary \$3,183.00
Mechanic Salary \$3,872.00
Road Crew Salary \$3,603.00
Road Crew Salary \$3,663.00
Road Crew Salary \$3,363.00
Road Crew Salary \$3,243.00
Road Crew Salary \$3,363.00
Road Crew Salary \$3,663.00
Road Crew Salary \$3,423.00
Road Crew Salary \$3,243.00
Road Crew Salary \$3,423.00
Road Crew Salary \$3,423.00
Road Crew Salary \$3,423.00
Road Crew Salary \$3,243.00
Road Crew Salary \$3,363.00
Road Foreman Salary \$4,658.00
Road Crew Salary \$3,483.00
Road Crew Salary \$3,543.00
Road Crew Salary \$3,243.00
Road Crew Salary \$3,783.00
Shop Secretary Salary \$3,723.00
Road Crew Salary \$3,303.00
Road Foreman Salary \$4,018.00
Road Crew Salary \$1,929.60
Road Crew Salary \$3,243.00

LANDFILL

Operator Salary \$3,723.24
Clerk I Salary \$2,666.00
Operator Salary \$1,152.00
Manager Salary \$4,078.00

LIBRARY

Bookmobile Salary \$954.82
Bookmobile Salary \$1,038.87

PUBLIC HEALTH

Part-time Tobacco Educator Salary \$32.25
Doctor Salary \$100.00
Regional EPR Coordinator Salary \$4,583.00
Office Manager Salary \$3,315.00

WIC Educator Salary \$3,555.00
Director Salary \$4,443.00
EPR Salary \$1,889.00

HUMAN SERVICES

Child Support Legal Admin Salary \$3,690.00
Caseworker III Salary \$4,848.00
Financial Administrator Salary \$3,580.00
Lead IMT V Salary \$3,612.00
Assistance Pmts Supervisor Salary \$4,020.00
Child Welfare Supervisor Salary \$5,162.00
Caseworker III Salary \$4,144.00
Admin Assistance III Salary \$3,128.00
Director Salary \$5,987.00
IMT II Salary \$3,128.00
Caseworker IV Salary \$4,333.00
Case Aide II Salary \$3,073.00
Caseworker II Salary \$3,916.00

LINCOLN COUNTY PAYABLES

42113 21st Century, Parts \$9,616.69
42114 21st Century, Parts \$12,500.00
42115 A&E Tire, Tires \$2,222.20
42116 Alsco, Supplies \$158.00
42117 Amazon, Supplies \$5,658.96
42118 Town of Arriba, R&B Monies \$2,600.00
42119 A&S Construction, Rotomillings \$9,230.00
42120 Auto-Chlor, Supplies \$234.75
42121 Blue Tarp Financial, Supplies \$96.98
42122 Blue Star Police Supply, Equipment \$69.95
42123 Bob Barker Company, Uniforms \$545.24
42124 Bob Johnson's Computer Stuff, Toughbooks \$1,754.97
42125 Steve Burgess, Mileage \$157.05
42126 Burlington Ford, Repairs \$2,040.97
42127 John Carver MD, Fees \$1,300.00
42128 Cash-Wa, Supplies \$174.95
42129 CDPHE, Certificates \$291.50
42130 Center Point, Books \$2,152.32
42131 CenturyLink, Phone \$533.94
42132 CGRS, Professional Services \$395.00
42133 Jamie Clark, Mileage \$27.00
42134 CO Asphalt Services, Road Oil \$875.00
42135 CO Assessor's Association, USPAP Class \$135.00
42136 Colorado Barricade, Signs \$99.65

42137 CCFS, Contract \$14,497.06
42138 Corporate Billing, Parts \$231.40
42139 Bill Craig, Mileage \$13.50
42140 CSG Systems, Supplies \$645.00
42141 Danielle Dascalos, Marketing \$1,275.00
42142 Dawn Holmes, Services \$1,250.00
42143 DirecTV, TV \$243.24
42144 D-J Petroleum, Fuel \$453.02
42145 Curtis Dutro, Mileage \$21.60
42146 ECCOG, Marketing \$3,500.00
42147 Eastern Colorado Plainsman, Subscription Renewal \$75.00
42148 ESRTA, Service \$3,382.07
42149 Ed's Towing, Container \$3,400.00
42150 Evergreen Systems, IT Services \$407.50
42151 Farm Gas, Fuel \$161.28
42152 FNB Hugo, Files \$44.00
42153 FNB of Omaha, Charges \$148.22
42154 FNB of Omaha, Charges \$50.15
42155 FNB of Omaha, Charges \$1,299.48
42156 FNB of Omaha, Charges \$248.28
42157 FNB of Omaha, Charges \$704.10
42158 FNB of Omaha, Charges \$110.00
42159 FNB of Omaha, Charges \$9.25
42160 FNB of Omaha, Charges \$501.86
42161 FNB of Omaha, Charges \$3,153.18
42162 FNB of Omaha, Charges \$268.28
42163 FNB of Omaha, Charges \$377.48
42164 FNB of Omaha, Charges \$663.62
42165 FNB of Omaha, Charges \$418.22
42166 FNB of Omaha, Charges \$27.18
42167 FNB of Omaha, Charges \$1,787.33
42168 FNB of Omaha, Charges \$401.97
42169 FNB of Omaha, Charges \$233.70
42170 Flagler Cooperative, Fuel \$42,539.10
42171 Margarito Garcia, Recycling \$730.00
42172 Town of Genoa, R&B Monies \$2,554.00
42173 Town of Genoa, Water \$120.50
42174 Goodyear, Tires \$11,787.71
42175 Tracy Grimes, Rent \$530.00
42176 Robin Halley, Travel \$1,234.65
42177 Abbie Halley, 4-H Judge \$75.00
42178 Logan Henry, Round Robin Superintendent \$100.00
42179 Hoffman Drug, Supplies \$58.47
42180 Shalynn Hoffman Revocable Trust, Gravel \$453.50

42181 Michael Hoffman Revocable Trust, Gravel \$453.50
42182 Hugo Lumber, Supplies \$675.18
42183 Hugo Postmaster, Stamps \$61.00
42184 Town of Hugo, Water \$1,771.49
42185 Town of Hugo, R&B Monies \$11,700.00
42186 Hugo Economic Development Group, Services \$500.00
42187 Interstate Battery, Parts \$636.88
42188 Mark James, Mileage \$13.50
42189 Darcy Janssen, Mileage \$90.00
42190 Jim's Refrigeration, Repairs \$75.00
42191 Karval Water Users, Water \$76.30
42192 KC Electric, Fairground Lights \$6,266.42
42193 KCCDPH, Reimbursement \$2,643.24
42194 Michelle Leonard, Labor \$120.00
42195 Leo's Electrical, Service \$145.00
42196 Limon Chamber of Commerce, Fireworks \$5,000.00
42197 Limon Leader, Ads \$1,268.49
42198 Town of Limon, R&B Monies \$70,500.00
42199 LCH, Promotion \$1,667.00
42200 LCC, Titles \$18.18
42201 LC Road & Bridge, Fuel \$2,815.14
42202 Lookout Books, Books \$404.01
42203 Andrew Lorensen, Training \$64.00
42204 Sonia Machuca, Interpreting \$156.75
42205 Mac's Welding, Services \$2,925.00
42206 Mark's, Repairs \$39.45
42207 Martin Marietta, Road Oil \$56,711.57
42208 Paul Martin, Mileage \$28.80
42209 McCormick Excavation, Road Oil \$100,772.61
42210 MHC Kenworth, Supplies \$1,435.45
42211 Jobeth Mills, Mileage \$237.60
42212 MVEA, Utilities \$380.45
42213 Nebraska Safety & Fire, Inspection \$1,654.00
42214 Sean Nielson, On-Call \$185.00
42215 Lisa Nielson, On-Call \$40.00
42216 NMS Labs, Labs \$262.00
42217 Norstar Industries, \$406.77
42218 Jesus Ortiz, Uniforms \$106.88
42219 Osborne's, Supplies \$129.04
42220 Payflex Systems, Fee \$125.00
42221 Plak Smacker, Supplies \$259.64
42222 Prairie Mountain Media, Ad \$298.50
42223 Productivity Plus Account, Parts \$26.00
42224 PSI, Supplies \$760.27

42225 Quill, Supplies \$1,921.90
42226 Quill, Supplies \$3,038.27
42227 John Reid, Mileage \$48.60
42228 Rob's Septic, Service \$185.00
42229 Rocky Mountain Air Solutions, Parts \$381.86
42230 Dale Rostron, Coroner Assist \$20.00
42231 Safety Kleen, Equipment Rental \$288.98
42232 Sanofi Pasteur, Vaccinations \$2,433.47
42233 SE & EC Recycling, Recycling \$1,297.95
42234 Sirchie, Supplies \$86.70
42235 Skaggs, Uniforms \$210.00
42236 Smart Apple Media, Books \$85.88
42237 Snap-On Tools, Tools \$586.89
42238 Southern Health Partners, Contract \$25,727.14
42239 State of Colorado, MVR \$251.06
42240 Stone Oil, Fuel \$887.50
42241 Doug Stone, Mileage \$164.25
42242 Transwest, Repairs \$98.95
42243 Triad Computer Services, Equipment \$129.95
42244 Try-Me Spraying, Chemicals \$10,960.25
42245 United Tactical, Training \$999.95
42246 UPS, Postage \$202.94
42247 Utility Trailer Sales, Trailer \$18,750.00
42248 Verizon, Phone \$50.62
42249 Viaero, Phone \$711.46
42250 Volvo of Denver, Parts \$33.56
42251 Wagner, Parts \$3,618.94
42252 Waxie, Supplies \$1,134.27
42253 Westfall O'Dell, Mack Truck \$106,000.00
42254 Wex Bank, Fuel \$95.33
42255 Witt Boys, Parts \$1,799.28
42256 WWIT Dirt, Services \$4,573.16
42257 WZ Auto Glass, Windshield \$235.00
42258 Xerox Corporation, Contract \$143.36
42259 Xerox Financial, Contract \$187.40
42260 Xerox Financial, Contract \$187.40
42261 Xerox Financial, Contract \$345.53
42262 XESI, Contract \$337.58
42263 Katie Zipperer, Fuel \$51.00
42264 AFLAC, Premium \$5,003.13
42265 BC Services, Garnishment \$544.91
42266 CHP, Insurance \$160,471.99
42267 Family Support Registry, Garnishment \$419.16
42268 Great-West Life & Annuity, Deferred Comp \$6,615.00

42269 PayFlex, Cafeteria Plan \$1,734.33
42270 SEI, Retirement \$26,247.90

LINCOLN COUNTY HUMAN SERVICES PAYABLES

69228 ESRTA, Phone \$773.72
69229 Evergreen Systems, IT Services \$130.35
69230 FNBH, Fee \$6.00
69231 Lexis Nexis, Services \$150.00
69232 LC DHS, Reimbursement \$149.00
69233 LC Road & Bridge, Fuel \$165.98
69234 Xerox Financial, Contract \$175.00
69235 CenturyLink, Phone \$128.54
69236 CKLECC, Fees \$25.49
69237 Evergreen Systems, IT Services \$435.33
69238 FNB of Omaha, Charges \$994.39
69239 FNB of Omaha, Charges \$15.00
69240 FNB of Omaha, Charges \$77.60
69241 FNB of Omaha, Charges \$189.99
69242 FNB of Omaha, Charges \$24.64
69243 FNB of Omaha, Charges \$12.99
69244 FNB of Omaha, Charges \$47.99
69245 Tracy Grimes, Rent \$400.00
69246 LC Treasurer, Rent \$1,882.00
69247 LC DHS, Reimbursement \$928.43
69248 Office Depot, Supplies \$487.27
69249 Osborne's, Supplies \$50.84
69250 Rose Padilla, Translator \$76.25
69251 Scranton Spect, Fees \$10,049.35
69252 Mary Solze, Contract \$1,889.68
69253 Verizon, Phone \$619.62
69254 Void
69255 Tyler Technologies, Fees \$591.50
69256 XESI, Contract \$184.36
69257 AFLAC, Premiums \$794.69
69258 CHP, Insurance \$24,231.73
69259 Great West Life & Annuity, Deferred Comp \$1,850.00
69260 PayFlex, Cafeteria Plan \$300.00
69261 SEI Private Trust, Retirement \$4,876.46

With no further business to come before the Board, Mr. Burgess adjourned the meeting at 11:30 a.m. The next meeting will be at 9:00 a.m. on October 15, 2020.

Corinne M. Lengel, Clerk to the Board

Steve Burgess, Chairman