

Board of County Commissioners of Lincoln County
Agenda for April 8, 2019

9:00 Call to order and Pledge of Allegiance

10:00 Jobeth Mills, Public Health Director, to present the March 2019 Public Health Agency's monthly report

10:30 Tony Hagans to discuss plans and responsibilities for the former Mauna Tower

11:00 Jon Wagner, Loss Prevention Team Leader with County Technical Services Inc., to provide an Insurance Pool update and Loss Analysis

1. Approve the minutes from the March 29, 2019 meeting
2. Review the employee time sheets for County Administrator Jacob Piper, Land Use Administrator Fred Lundy, Landfill Manager Mickey Jaques, Office of Emergency Management Director Ken Stroud, and Public Health Director Jobeth Mills
3. County Commissioner reports
4. County Attorney's report
5. County Administrator's report
6. Old Business
7. New Business
8. Approve expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on April 8, 2019. Those attending were Chairman Ed E. Schifferns, Commissioner Doug Stone, County Administrator Jacob Piper, and acting Clerk to the Board Mindy Dutro. County Attorney Stan Kimble joined the meeting at 9:30 a.m. Commissioner Steve Burgess and Clerk to the Board Corinne Lengel were absent and excused.

Chairman Schifferns called the meeting to order and asked Mindy Dutro to lead the Pledge of Allegiance. Mr. Stone made a motion to approve the minutes from the meeting held on March 29, 2019, as submitted. Mr. Schifferns seconded the motion, which carried unanimously.

The Board reviewed employee time sheets for the Administrator, Land Use Administrator, Landfill Manager, Emergency Manager, and Public Health Director. Mr. Schifferns called for commissioner reports, and Mr. Stone reported going to the Karval shop on April 1. He checked roads and his road crew's crack-sealing April 1 through April 3. Mr. Stone also reported getting a call from Mr. Piper about the gas leak across the street from the courthouse on April 5.

Mr. Schifferns reported checking on the progress of repairing County Rd 2W, and the rocks along the road weren't picked up yet. He called John Lupo with Xcel and told him they needed to be picked up, and when he checked on it on April 2, Mortensen had graded in three places for a total of about 150 feet but left the rocks. Mr. Lupo had assured Mr. Schifferns that the rocks would be picked up. Mr. Schifferns also reported that some of the road and bridge employees have an issue with being billed fifty-dollars from the Lincoln Community Hospital for their physical, which is supposed to be free for them. Mr. Piper reported that he spoke with the head of billing, and it was an issue that would be solved by filing certain paperwork directly with the billing department.

Mr. Schifferns attended the April 4 hospital board meeting where they reported that emergency calls have been up since 2017, and also that Lincoln Park is looking for a backup generator. Lastly, Mr. Schifferns reported that he had a man stop him at DJ Petroleum in Arriba on Saturday, April 6, complaining about the damage on the frontage road along Interstate 70, whereas Mr. Schifferns told him that was a state-maintained road, but he would see if he could let someone know. He spoke to Castle Rock Construction about the issue and also asked them to fix the bump in Highway 63 where they installed the fire hydrant across from DJ Petroleum, as it was as big as a speed bump and causing problems. Mr. Schifferns stated that when he checked on it again, they had fixed the bump.

Chairman Schifferns asked Mr. Piper for his administrator's report; Mr. Piper reported attending the department head meeting on Thursday, April 4, where they decided to move the county website to the free SIPA site, along with all the county email addresses to a Google

provider, which would be three dollars a month cheaper per email address. Mr. Piper also reported they set the county employee appreciation picnic for May 17 from 11:30 a.m. to 1:30 p.m.

Next, Mr. Piper told the commissioners that Sheriff Tom Nestor wants to get rid of the ice machine in the Sheriff's Office, and the rest of the department heads wanted to put it in the employee lounge, which would require having an electrician replace the 110V and outlet with 220V. John Mohan attended the meeting at 9:30 a.m. Mr. Schifferns asked him what he thought it might cost to have the wiring and outlet replaced and if the ice machine was in good enough shape that it was worth spending the extra money to have the breakroom wired for the 220V. Mr. Mohan thought it might cost close to \$600 for the wiring and labor and said that the ice maker was older and in pretty rough condition. He added that he'd done some work on the outside of it in the past, including replacing hinges on the doors. Mr. Schifferns asked if a new ice machine compatible with 110V would be less expensive than running the electrical wiring for the old ice machine. Mr. Piper found a new ice machine that was similar in cost but said he would do some more research. Mr. Stone made a motion to purchase a new ice machine requiring 110V outlets. Mr. Schifferns seconded the motion, which carried unanimously.

Mr. Schifferns asked Mr. Kimble for his attorney's report. Mr. Kimble updated the Board that the Hubbard case is close to having a ruling on the summary judgement motion, and if it passes there will be no trial. If the motion fails, then the case will go to trial. Next, he reported that the Bronco Wind Energy project's Land Use Board meeting is this coming Thursday, April 11. He also provided the Board with some CTSI technical updates. Lastly, Mr. Kimble told the commissioners that Mortensen Construction is scheduled to start the project to fix and finalize County Road 2W on April 15.

Under old business, Mr. Piper provided the commissioners with the janitor's check-in sheet for the first week of April.

At 10:00 a.m., the commissioners convened as the Lincoln County Board of Health when Public Health Director Jobeth Mills arrived to give her monthly report. First, Mrs. Mills told the Board that they hosted the opioid awareness event in March and that it went well, but the weather affected the turnout. Next, she reported that employees from her office participated in a regional tabletop exercise of what would happen in the event of an outbreak, and she also attended a grant writing training that will be beneficial for her job in the future.

Mr. Schifferns asked Mrs. Mills if the Public Health office will be involved in the security training at the courthouse on April 19, to which she reported she was unsure yet. Mrs. Mills also told the Board that her office wasn't alerted of the gas leak on Friday, April 5, until late, which was

just a communication error that needed addressing. Mr. Schifferns told her that he asked Emergency Manager Ken Stroud to put together a chain-of-command list for all parties involved in such an event so that it doesn't happen again.

Mrs. Mills finished her report, and then the Board adjourned as the Lincoln County Board of Health at 10:15 a.m. Tony Hagans and Patricia White attended the meeting at this time.

The Board reconvened as the Board of Lincoln County Commissioners, and Mr. Schifferns asked Mr. Hagans to join them for discussion regarding the former Mauna Tower. Mr. Kimble told the commissioners that the county sold the tower to Mauna Towers in 2011; although the company did not record the deed at that time, it did when recently selling it to Hagans, LLC. Mr. Hagans told the commissioners that the tower is not in great shape and that it is nearing the end of its useful life, including a water and vermin issue. Mr. Hagans also told the Board that the tower at its present state is not marketable for other companies or people to use, and he doesn't need to use it. He added that he is willing to put work into it, but he needs to have a better agreement with the county; as of now, the one-dollar-a-month lease isn't worth the effort to fix or maintain the tower.

Mr. Hagans has a new tower and concrete shelter worth approximately thirty thousand dollars that he could replace the current tower and shelter with if the county was willing to come to a workable agreement. Mr. Stroud attended the meeting at 10:20 a.m., and told the Board that the tower is essential to the county because it is the backbone of fire and EMS paging, and the Road & Bridge radios all run off of it. Len Stone of Stone Communications would have a better idea of what all equipment is currently in the tower because he is the person that has performed maintenance on it in the past.

Mr. Schifferns asked Mr. Hagans for the timeframe for getting the new tower and shelter installed, to which he responded that he could probably get the new tower up and all the old equipment moved over within sixty days once he started. Mr. Kimble asked Mr. Hagans if he had any other tower lease agreements that he could share with him so he could draft a new lease between Hagans LLC and Lincoln County for the former Mauna Tower. Mr. Hagans told him that he would send him a lease agreement and go from there. The commissioners thanked Mr. Hagans, and he left at 10:35 a.m.

Mr. Kimble continued his attorney report stating they still needed to finalize the county surveyor job description. Mr. Piper said he had sent it to Lincoln County Surveyor Keith Westfall but hadn't received a response from him.

Jon Wagner, Loss Prevention Team Leader with County Technical Services Inc., attended the meeting at 10:45 a.m. to provide a Colorado Counties Casualty Property Pool and County

Workers' Compensation Pool update. He told the Board that the county was in a good position with both the CAPP and CWCP. Mr. Wagner also reported to the commissioners that the top three CAPP claims from Law Enforcement, Road & Bridge and Administration are typical across all counties. Mr. Kimble asked if inmate claims were also common across the other counties, to which Mr. Wagner responded yes and that they were either claims concerning inmate rights or their medical treatment.

Mr. Wagner reported that the CWCP is doing better than it ever has, largely in part to having the option of employees being able to work modified duty jobs rather than not work at all when involved with a worker's compensation claim. Lastly, Mr. Wagner told the commissioners that CTSI is willing to provide training classes that can help to reduce risk in the workplace.

Mr. Wagner left the meeting at 12:20 p.m. There was no new business, so the Board approved the remaining expense vouchers for March 2019 and adjourned the meeting at 2:15 p.m.

COUNTY GENERAL FUND

Wade Adams, Road Deputy Salary \$3,634.48
Justin Allen, Correctional Officer III Salary \$3,555.73
Nathaniel Allen, Correctional Officer I Salary \$3,003.00
Marlin Baranyk, Correctional Officer III Salary \$3,280.00
LaRay Becker-Patton, Chief Deputy Salary \$3,958.00
William Breneman, Metal Detector Salary \$833.00
Coley Britton, Corporal Salary \$3,555.00
Steve Burgess, Commissioner Salary \$4,745.00
Jason Case, Road Sergeant Salary \$3,538.00
Joseph Colpitts, Road Deputy Salary \$3,823.50
James Covington, Treasurer Salary \$5,037.42
Marshall Cox, Correctional Officer I Salary \$3,338.44
Dustin Cunningham, Road Deputy Salary, \$3,653.96
James Day, Metal Detector Salary \$561.00
Roxana Devers, Roundhouse Coordinator Salary \$218.75
Mindy Dutro, Chief Deputy Salary \$3,598.00
Ashley Erwin, Clerk I Salary \$3,008.00
Ryan Erwin, Road Deputy Salary \$3,460.00
William Garlow, Clerk I Salary \$3,183.00
Andrea Hendricks, Deputy I Salary \$3,340.00
Jeremiah Higgins, Assessor Salary \$5,037.42
Timothy Hilferty, Driver Examiner Salary \$3,255.00
Christine Hollenbaugh, Deputy I Salary \$3,108.00
Michael Hutton, Correctional Officer III Salary \$3,634.48
Kerigan Kappel, Part Time Indexer Salary \$391.00

Stan Kimble, Attorney Salary \$2,810.00
Corinne Lengel, Clerk Salary \$5,037.42
Andrew Lorensen, Coroner Salary \$1,138.58
Casey Love, Clerk I Salary \$2,616.00
Fred Lundy, Land Use Administrator Salary \$3,478.00
Crystal Mariano, Correctional Officer I Salary \$3,365.37
Derik Mattson, Correctional Officer I Salary \$3,183.00
Jodi Mohan, Janitor Salary \$3,063.00
John Mohan, Maintenance Salary \$3,758.52
Gordon Nall, Undersheriff Salary \$4,078.00
Carmel Nestor, Correctional Officer I Salary \$3,432.70
Tom Nestor, Sheriff Salary \$5,647.00
Parker Newbanks Jr, VA Service Officer Salary \$525.00
Jesus Ortiz-Marrufo, Corporal Salary \$4,066.13
John Palmer, Fairgrounds Manager Salary \$2,000.00
Jacob Piper, Administrator Salary \$4,530.00
Wendy Pottorff, Clerk I Salary \$3,183.00
Dale Rostron, Corporal Salary \$3,660.77
Kaylee Rostron, Janitor Salary \$611.38
Ed Schifferns, Commissioner Salary \$5,037.42
Christine Schinzel, 4-H Program Assistant Salary \$3,597.00
Amy Seymour, Part Time Victim Assistant Salary \$277.78
Wayne Shade, Weed Coordinator Salary \$3,752.00
Amy Solomon, Office Manager II Salary \$3,426.00
Doug Stone, Commissioner Salary \$4,745.00
Ken Stroud, OEM Salary \$1,739.00
Ken Stroud Jr., Correctional Officer I Salary \$3,284.58
Matthew Thelen, Correctional Officer I Salary \$3,210.12
Renita Thelen, Chief Deputy Salary \$3,326.00
Amy Vice, Appraisal Clerk Salary \$2,981.00
Amy Vice, Part Time Victim Assistant Salary \$277.78
Jessica Wargo, Victim Assistant Salary \$3,423.00
Keith Westfall, Surveyor Salary \$126.50
Bryson Winterberg, Correctional Officer I Salary \$3,274.20
Cynthia Yowell, Admin Assist Salary \$3,940.00
LeRoy Yowell, Metal Detector Salary \$1,224.00
Michael Yowell, Captain Salary \$3,838.00
Tyler Yowell, Road Deputy Salary \$3,838.68

38877 AFLAC, Premiums \$2,962.11
38878 Auto Chlor, Supplies \$280.95
38879 Axon Enterprise, Supplies \$760.00
38880 Black Hills Energy, Utilities \$2,452.55

38881 Blue Tarp, Supplies \$53.26
38882 BrainSell, IT Service \$185.00
38883 Steve Burgess, Mileage \$267.75
38884 Lorilei Case, Stipend \$277.78
38885 CenturyLink, Phone \$66.56
38886 ChemaTox, Supplies \$692.00
38887 CHP, Insurance \$88,150.41
38888 CDOR, Garnishment \$609.62
38889 County Sheriffs of Colorado, Conference \$175.00
38890 Crimestar, IT Service \$1,500.00
38891 Evergreen Systems, IT Service \$555.91
38892 Void
38893 FNB Omaha, Charges \$7.30
38894 FNB Omaha, Charges \$486.21
38895 FNB Omaha, Charges \$812.08
38896 FNB Omaha, Charges \$1,048.95
38897 FNB Omaha, Charges \$220.97
38898 FNB Omaha, Charges \$130.99
38899 FNB Omaha, Charges \$93.55
38900 FNB Omaha, Charges \$396.11
38901 FNB Omaha, Charges \$1,026.23
38902 FNB Omaha, Charges \$179.98
38903 FNB Omaha, Charges \$312.92
38904 FNB Omaha, Charges \$116.05
38905 FNB Omaha, Charges \$499.10
38906 FNB Omaha, Charges \$23.99
38907 Ben Galloway MD, Autopsies \$4,425.00
38908 Gold Coast Armory, Ammo \$1,067.59
38909 Great West Life & Annuity, Deferred Comp \$3,600.00
38910 Jonathan Hart, Mileage \$20.25
38911 Hart's Auto Supply, Parts \$158.61
38912 Mark Hayes, Storage \$1,200.00
38913 Interstate Batteries, Batteries \$255.63
38914 Jefferson County, Services \$200.00
38915 John Elway Chevrolet, Parts \$345.00
38916 Limon Leader, Ads \$191.76
38917 LC Treasurer, Reimbursement \$46.42
38918 LC Road & Bridge, Fuel \$78.54
38919 LC Clerk, Plates \$10.98
38920 Kris Lukins, Coroner Assist \$30.00
38921 Martin Pipe & Steel, Parts \$36.00
38922 DA 18th Judicial District, 1st Qtr Pmt \$33,111.00
38923 Jesus Ortiz, Pants \$32.56

38924 LaRay Patton, Mileage \$15.30
38925 PayFlex, Cafeteria Plan \$1,435.00
38926 Pitney Bowes, Lease \$412.62
38927 PTAC, Dues \$200.00
38928 Quill, Supplies \$632.51
38929 Chip Reid, Mileage \$45.90
38930 Dale Rostron, Coroner Assist \$20.00
38931 Ryders Public Safety, Vest \$828.00
38932 Ed Schifferns, Mileage \$123.30
38933 SEI Private Trust, Retirement \$12,595.48
38934 Amy Solomon, Mileage \$15.30
38935 Southern Health Partners, Contract \$14,740.00
38936 Staats, Supplies \$173.04
38937 State of Colorado, MV Mailer \$245.73
38938 Steel Corner, Supplies \$6.97
38939 Doug Stone, Mileage \$167.40
38940 Ken Stroud Jr, Reimbursement \$133.13
38941 Treasurer of Lincoln County, State Withholding \$6,564.50
38942 Treasurer of Lincoln County, Federal Withholding \$15,910.33
38943 Treasurer of Lincoln County, FICA Withholding \$29,027.04
38944 Treasurer of Lincoln County, Unemployment \$1,426.10
38945 Tyler Technologies, IT Service \$7,268.04
38946 US Identification, Update \$82.50
38947 Verizon Wireless, Phone \$145.12
38948 Waxie, Supplies \$1,710.46
38949 Xerox, Lease \$360.81
38950 XESI, Lease \$281.37

38957 FNBH, Fee \$51.20

39019 All Pro, Supplies \$844.03
39020 Black Hills Energy, Utilities \$2,129.71
39021 Burlington Ford, Repair \$23.60
39022 CenturyLink, Phone \$66.56
39023 Civil Air Patrol, Ad \$145.00
39024 CCTA/PTAC, Conference \$225.00
39025 CCFS, Contract \$7,816.30
39026 Diebold, Repairs \$375.19
39027 DirecTV, TV \$203.98
39028 DJ Petroleum, Fuel \$25.46
39029 Express Toll, Travel \$20.30
39030 ESRTA, Phone \$2,397.94
39031 Eastern Colorado Plainsman, Renewal \$25.00

39032 ESRTA, Phone \$46.16
39033 Election Center, Election Education \$500.00
39034 Evergreen Systems, IT Service \$141.78
39035 FNB Omaha, Charges \$146.64
39036 Hugo Lumber, Supplies \$1,737.28
39037 KC Electric, Utilities \$4,676.28
39038 Limon Leader, Renewal \$25.00
39039 LCH, Services \$6,536.80
39040 LC Road & Bridge \$2,023.88
39041 LC Clerk, Plates \$18.18
39042 Matthew Bender, Subscription \$5.08
39043 Osborne's, Supplies \$99.63
39044 Quill, Supplies \$259.25
39045 Christine Schinzel, Mileage \$50.85
39046 Southern Health Partners, Contract \$24,048.39
39047 SS Heating & A/C, Repairs \$257.76
39048 Viaero Wireless, Phone \$404.41
39049 Waxie, Supplies \$413.86
39050 Witt Boys, Parts \$1,034.95
39051 Witt Boys, Parts \$48.33
39052 Xerox, Lease \$84.30
39053 Xerox, Lease \$374.80

ROAD AND BRIDGE

Carey Ashcraft, Road Crew Salary \$3,303.00
Rick Ashcraft, Road Foreman Salary \$3,958.00
Frederick Bletzacker, Road Crew Salary \$9,192.52
Theron Brent, Road Crew Salary \$3,303.00
Ryan Bush, Mechanic Salary \$3,752.00
Duane Daniel, Road Crew Salary \$3,483.00
Jason Eager, Road Crew Salary \$3,483.00
Kevin Harris, Road Crew Salary \$3,243.00
Jerrid Hielscher, Road Crew Salary \$3,003.00
Casey Huelskamp, Road Crew Salary \$3,183.00
Jeffrey Huntoon, Road Crew Salary \$3,483.00
Judd Kravig, Road Crew Salary \$3,303.00
Joshua Leithead, Road Crew Salary \$3,063.00
Zane Leonard, Road Crew Salary \$3,303.00
Monty Mattson, Part Time Road Crew Salary \$1,376.20
Adrian McDaugale, Road Crew Salary \$3,063.00
Ord Miller, Road Crew Salary \$3,183.00
Clay Monks, Road Foreman Salary \$4,418.00

David Orcutt, Road Crew Salary \$3,303.00
Rick Porter, Road Crew Salary \$3,363.00
Wayne Price, Road Crew Salary \$3,183.00
James Rigsby, Road Crew Salary \$3,063.00
David Schaeffer, Road Crew Salary \$3,003.00
David Seymour, Road Crew Salary \$3,603.00
Kirsten Smith, Shop Secretary Salary \$3,543.00
Ty Stogsdill, Road Crew Salary \$3,123.00
Bruce Walters, Road Foreman Salary \$3,838.00
Hunter Wells, Road Crew Salary \$2,922.20
Wayne Wolf, Road Crew Salary \$3,063.00

38847 AFLAC, Premiums \$1,280.90
38848 AlSCO, Equipment Rental \$76.01
38849 Black Hills Energy, Utilities \$687.42
38850 Blue Tarp, Supplies \$17.99
38851 Central Plains Equipment, Tractor \$52,800.00
38852 CHP, Insurance \$47,019.62
38853 Clinton Clark, Gravel \$162.00
38854 Corporate Billing, Parts \$339.33
38855 Deere Credit, Lease \$75,950.00
38856 Eaton Sales, Parts \$903.25
38857 FNB Omaha, Charges \$1,140.59
38858 Flagler Coop, Fuel \$32,816.04
38859 GCR Tires, Tires \$5,340.00
38860 Goodyear Tire, Tires \$1,076.58
38861 Great West Life & Annuity, Deferred Comp \$2,350.00
38862 Interstate Batteries, Batteries \$246.51
38863 MHC Kenworth, Parts \$951.01
38864 MVEA, Utilities \$755.46
38865 OJ Watson, Tarps \$394.87
38866 PayFlex, Cafeteria Plan \$20.00
38867 Power Equipment, Broom Sweeper \$41,500.00
38868 SEI Private Trust, Retirement \$6,194.16
38869 Doug Stone, Gravel \$1,828.00
38870 Treasurer of Lincoln County, State Withholding \$3,054.75
38871 Treasurer of Lincoln County, Federal Withholding \$6,665.16
38872 Treasurer of Lincoln County, FICA Withholding \$15,269.72
38873 Treasurer of Lincoln County, Unemployment \$876.12
38874 Wagner, Repairs & Blades \$21,381.29
38875 Wear Parts & Equipment, Parts \$1,540.38
38876 Brian White, Gravel \$1,990.00

38998 AlSCO, Equipment Rental \$74.95
38999 Blue Tarp, Supplies \$64.30
39000 CARSE, Services \$45.00
39001 Corporate Billing, Parts \$1,040.19
39002 Cranmore Fire Protection, Repairs \$586.00
39003 DJ Petroleum, Fuel \$3,423.30
39004 ESRTA, Phone \$375.05
39005 Eastern Colorado Plainsman, Renewal \$25.00
39006 FNB Omaha, Charges \$743.92
39007 Flagler Coop, Fuel \$13,931.99
39008 Town of Genoa, Water \$122.31
39009 Hugo Lumber, Supplies \$97.79
39010 Karval Water Users, Water \$45.00
39011 KC Electric, Utilities \$224.93
39012 OJ Watson, Parts \$853.15
39013 Osborne's, Supplies \$19.66
39014 Parmer's Automotive, Repairs \$411.84
39015 Power Equipment, Parts \$508.48
39016 Steel Corner, Supplies \$217.63
39017 Stone Oil, Fuel \$922.50
39018 Witt Boys, Parts \$2,625.04

CAPITAL PROJECTS

38954 LAWS, Vehicle Commission \$10,329.22
38955 Structures Unlimited, Fairgrounds Building \$112,500.00
38956 WW Enterprises, Testing \$300.00

38980 WWIT Dirt, Services \$4,737.65

CONSERVATION TRUST

38952 Muth Welding Service, Panels \$1,450.00
38953 WW Mfg Co, Panels \$15,492.55

E911

38951 CenturyLink, Emergency Program \$18,066.41

38981 CenturyLink, Phone \$245.84

LANDFILL

Allen Chubbuck, Operator Salary \$3,363.00
Brenda Howe, Part Time Clerk Salary \$1,175.00
Mickey Jaques, Manager Salary \$3,898.00

38970 American Environmental, Consulting \$2,512.13
38971 CHP, Insurance \$3,005.22
38972 Evergreen Systems, IT Service \$190.24
38973 MVEA, Utilities \$71.53
38974 SEI Private Trust, Retirement \$599.04
38975 Treasurer of Lincoln County, State Withholding \$317.09
38976 Treasurer of Lincoln County, Federal Withholding \$778.04
38977 Treasurer of Lincoln County, FICA Withholding \$1,290.72
38978 Treasurer of Lincoln County, Unemployment \$76.86
38979 West Pac Industries, Cones \$323.98

38984 ESRTA, Phone \$125.32
38985 Farm Gas, Fuel \$273.80
38986 Hugo Lumber, Supplies \$18.27
38987 Osborne's, Supplies \$92.76
38988 SE & EC Recycling, Recycling \$1,297.95
38989 Vern's TV, Supplies \$87.66
38990 Witt Boys, Parts \$107.61

LIBRARY

Kevin Pickerill, Bookmobile Salary \$640.78
Katie Zipperer, Bookmobile Salary \$1,071.33

38963 Center Point Large Print, Books \$2,365.02
38964 Hoffman Drug, Supplies \$14.99
38965 Kapco, Supplies \$125.07
38966 TEI Landmark Audio, Postage \$13.50
38967 Treasurer of Lincoln County, State Withholding \$5.17
38968 Treasurer of Lincoln County, FICA \$261.94
38969 Treasurer of Lincoln County, Unemployment \$15.68

38982 DJ Petroleum, Fuel \$116.13
38983 Witt Boys, Parts \$13.83

LODGING & TOURISM

38958 Danielle Dascalos, Promotion \$1,162.50
38959 Apryl Huelskamp, Reimbursement \$90.85
38960 Limon Chamber of Commerce, Billboard \$2,500.00
38961 Town of Limon, Banners \$1,753.50
38962 LCH, Promotion \$1,667.00

PUBLIC HEALTH AGENCY

Lindsey Blackwelder, Part Time Tobacco Educator Salary \$158.75
John Fox, Doctor Salary \$100.00
Darcy Janssen, Regional EPR Coordinator Salary \$4,250.00
Kelly Linnebur, Office Manager Salary \$3,135.00
Patricia McHone, WIC Educator Salary \$3,375.00
Jobeth Mills, Director Salary \$3,678.00
Ken Stroud Sr, EPR Salary \$1,739.00

38823 AFLAC, Premiums \$191.80
38824 CALPHO, Dues \$429.00
38825 CDPHE, Certificates \$202.25
38826 CenturyLink, Phone \$188.00
38827 CHP, Insurance \$5,579.87
38828 Evergreen Systems, IT Service \$146.75
38829 FNB Omaha, Charges \$90.62
38830 Fox's Electric, Repairs \$1,671.76
38831 Great West Life & Annuity, Deferred Comp \$1,225.00
38832 Tracy Grimes, Rent \$530.00
38833 Darcy Janssen, Mileage \$179.00
38834 Lewan & Associates, Copies \$4.93
38835 LC Road & Bridge, Fuel \$21.10
38836 Sonia Machuca, Interpreter \$66.25
38837 Jobeth Mills, Mileage \$119.70
38838 Osborne's, Supplies \$15.67
38839 Quill, Supplies \$70.87
38840 Henry Schein, Supplies \$56.03
38841 SEI Private Trust, Retirement \$278.44
38842 Treasurer of Lincoln County, State Withholding \$461.59
38843 Treasurer of Lincoln County, Federal Withholding \$899.83
38844 Treasurer of Lincoln County, FICA \$2,494.80
38845 Treasurer of Lincoln County, Unemployment \$147.35
38846 Xerox, Lease \$52.86

38991 ESRTA, Phone \$268.03
38992 Evergreen Systems, IT Service \$55.66
38993 Express Toll, Travel \$27.20
38994 Hoffman Drug, Supplies \$8.99
38995 Darcy Janssen, Mileage \$224.00
38996 KCCPHE, Fees \$328.00
38997 Osborne's, Supplies \$11.37

HUMAN SERVICES ADMINISTRATIVE FUND

Tricia Borns, Child Support Admin Salary \$3,525.00
Melissa Gossett, Caseworker III Salary \$4,039.00
Sherri Hansen, Financial Administrator Salary \$3,415.00
Debra Klapperich, IMT V Salary \$3,447.00
Robert Kraxberger, Assistance Pmts Supervisor V Salary \$3,910.00
Andrew Lorensen, Child Welfare Supervisor Salary \$4,997.00
Larissa Lukins, Caseworker III Salary \$4,249.00
Bailey Mares, Child Support Admin I Salary \$2,963.00
Patricia Phillips, Director Salary \$5,822.00
Kim Quintana, Income Maintenance Tech II Salary \$2,963.00
Amy Seymour, Caseworker IV Salary \$4,313.00
Samantha Winterberg, Case Aide II Salary \$2,784.00
Shonda Yowell, Caseworker I Salary \$3,606.00

68482 CKLECC, Contract \$945.49
68483 Eastern Colorado Plainsman, Renewal \$25.00
68484 Farm Gas, Fuel \$44.52
68485 Hugo Lumber, Supplies \$12.45
68486 IEBT, Testing \$65.00
68487 Lexis Nexis, Subscription \$50.00
68488 LC DHS, Reimbursement \$130.00
68489 LC Road & Bridge, Fuel \$261.45
68490 Office Depot, Supplies \$226.20
68491 Osborne's, Supplies \$5.00
68492 Petty Cash, Reimbursement \$27.17
68493 Client, Refund \$807.00
68494 Mary Solze, Contract \$919.17
68495 Xerox, Lease \$175.00
68496 CenturyLink, Phone \$92.21
68497 Evergreen Systems, IT Service \$144.66
68498 Fast & Friendly, Client \$68.20
68499 Tracy Grimes, Rent \$400.00
68500 FNB Omaha, Charges \$126.50

68501 FNB Omaha, Charges \$25.98
68502 FNB Omaha, Charges \$584.05
68503 FNB Omaha, Charges \$90.25
68504 FNB Omaha, Charges \$87.91
68505 FNB Omaha, Charges \$333.03
68506 FNB Omaha, Charges \$43.55
68507 FNB Omaha, Charges \$35.37
68508 IEBT Corp, Testing \$65.00
68509 Jefferson County Sheriff, Services \$39.00
68510 LC DHS, Reimbursement \$1,269.50
68511 LC Treasurer, Unemployment \$450.43
68512 LC Treasurer, Rent \$1,882.00
68513 Andrew Lorensen, Reimbursement \$15.00
68514 Office Works, Supplies \$19.95
68515 Rose Padilla, Contract \$125.00
68516 Scranton Specht & Associates, Legal \$4,649.57
68517 Verizon Wireless, Phone \$649.48
68518 Viaero Wireless, Phone \$47.58
68519 XESI, Lease \$298.53
68520 LC Treasurer, Withholding \$13,161.30
68521 CHP, Insurance \$23,708.35
68522 SEI Private Trust, Retirement \$3,600.56
68523 Great West Life & Annuity, Deferred Comp \$1,745.00
68524 PayFlex, Cafeteria Plan \$200.00
68525 AFLAC, Premiums \$794.69

Mindy Dutro, Acting Clerk to the Board

Ed E. Schiffers, Chairman

Board of County Commissioners of Lincoln County
Agenda for April 17, 2019

9:00 Call to order and Pledge of Allegiance

9:30 Lincoln County Road Foremen to discuss an upcoming project

10:30 Fred Lundy, Land Use Administrator, to discuss the April 11, 2019 Land Use Board meeting

11:00 Mick Jaques, Landfill Manager, to discuss the new scales at the Lincoln County Landfill

1. Approve the minutes from the April 8, 2019 meeting
2. Review the March, 2019, Statement of Revenues and Expenditures for County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, Road and Bridge and Individual Road Districts
3. Review the March, 2019, reports from the County Assessor, County Clerk & Recorder, County Sheriff and County Treasurer
4. Review the March, 2019, reports from the Colorado Counties Casualty and Property Pool and the County Workers' Compensation Pool
5. Discuss a request from Karval Water Users, Inc.
6. County Commissioner reports
7. County Attorney's report
8. County Administrator's report
9. Old Business
10. New Business

The Board of Lincoln County Commissioners met at 9:00 a.m. on April 17, 2019. The following attended: Chairman Ed E. Schifferns, Commissioners Steve Burgess and Doug Stone, County Administrator Jacob Piper, County Attorney Stan Kimble, and Clerk to the Board Corinne M. Lengel. Juliet Lundy with the Eastern Colorado Plainsman/Limon Leader attended until noon.

Chairman Schifferns called the meeting to order and asked Mrs. Lengel to lead the Pledge of Allegiance.

Mr. Stone made a motion to approve the minutes from the meeting held on April 8, 2019, as submitted. Mr. Schifferns seconded the motion, which carried.

Emergency Manager Ken Stroud arrived to listen in on the discussion regarding the request from the Karval Water Users while the Board reviewed the March 2019 Statements of Revenues and Expenditures for the General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging & Tourism, and Road & Bridge funds.

The Board reviewed a letter from Karval Water Users, Inc. board president Patrick Leonard regarding the nitrate issues in the Karval water. Although they included replacement of the current nitrate-reducing media in their grant application, it was not a system upgrade but a maintenance item, which possibly wouldn't qualify for the funding. Because the media is no longer adequate to remove the proper amount of nitrates, they are violating the code of the Colorado Department of Public Health Water Quality Division. Mr. Leonard searched for other sources of funding and found a grant program through CDPHE that will fund fifty percent of the \$8,773.00 project. He asked if the county would be willing to provide the other half and allow KWU to make payments in return. To recoup those costs, Mr. Leonard said they'd proposed a monthly rate increase to users.

Mr. Stroud sent a text message to Patrick Leonard who called the commissioners to discuss the situation further. The annual payments are about \$1,200, so the additional \$4,387 would mean they would reimburse the county for another three-and-a-half-to-four years, not counting the rest of the system upgrade project.

Mr. Burgess made a motion to loan Karval Water Users, Inc. half of the cost to replace the current nitrate-reducing media in their water system. Mr. Stone seconded the motion, which carried unanimously. Mr. Leonard said he'd send the contract to Mr. Piper for payment when he gets it.

Mr. Schifferns had a few questions for Mr. Stroud regarding purchasing more radios for the Arriba Fire Department, and then the Road & Bridge foremen arrived for their 9:30 a.m. appointment with the Board. Mr. Kimble asked to address the tower purchased by Tony Hagans, stating that Mr. Hagans wants \$300 a month to lease space to the county for equipment. Chris Monks commented that the county pays the monthly electric bill, which sometimes runs between \$40 and \$50. Mr. Stroud asked whose responsibility the propane and generator were, but no one knew. Mr. Monks said he didn't think the county put the generator

in, but he wasn't sure of that. The group agreed that Mr. Kimble should ask Mr. Hagans if he would take \$300 per month for the lease but pay all of the utilities.

Mr. Stroud left, and Mr. Burgess said he'd talked with Bob Johnson who asked for a simple contract between Castle Rock Construction and the county regarding the road millings from the I-70 project. The county would be responsible for removing all millings but would get to keep them in return and would have a year to remove them from the stockpile site. The proposed start date of the project is May 6, and the commissioners and foremen discussed several details of the job. Mr. Monks said it would cost \$10,000 to rent a 950 loader for the month, which was something they'd considered doing. He asked how they would split up the millings if they were dividing the cost. Rick Ashcraft remarked that he didn't think it would be fair for District 3 to get a third if they didn't haul a third and was concerned with the amount of hours employees would have to put in if they planned to work twelve-hour days.

Mr. Burgess commented that they'd hoped to have the fair building complete before they started the I-70 project, but that the electric company wasn't moving as quickly as expected.

Mr. Kimble shared a Special Transport Permit for loads exceeding limits fixed in Colorado state statutes, which he'd drafted based on previous discussions, and the foremen reviewed it. Mr. Monks said that Xcel Energy plans to haul 1,650 loads over County Road 2W to their new substation, although the new group wasn't aware of the prior Xcel project. Since Mortensen Construction is supposed to be fixing the road issues from the transmission line job, Mr. Monks felt they would never get it back in its original condition. Mr. Kimble added that the idea was to have County Road 2W fixed before they started the substation.

Land Use Administrator Fred Lundy arrived to report on the April 11 Land Use Board meeting as the road foremen were finishing their conversation. He stated that the board approved a simple pit permit for McCormick Paving and then discussed Development Permit #19-03 for Bronco Plains Energy Transmission Project. The Land Use Board approved the permit with the conditions of a mutually agreeable Road Use Agreement, supporting documents for the cost of construction materials, a stormwater management plan, and an emergency response plan. Mr. Lundy said the board also agreed that a letter of credit or a cash deposit was preferable to a bond and felt that the road use agreement should include a date of expiration as well as strong language regarding penalties. Lastly, Mr. Lundy said the definition of "repaired" need addressing, as the agreement should explicitly state what the county expects.

Mr. Piper asked if the commissioners planned to adopt the Special Transport Permit Mr. Kimble submitted for their review. Mr. Lundy felt it wasn't an issue since the county has no weight limits other than on bridges. Mr. Kimble said he'd created the document because of a phone call from a party who said they couldn't get into the state without a permit. When he fields phone calls, Mr. Lundy said he tells the caller that the county doesn't have any requirements, and they usually work it out with the state. The commissioners agreed to keep the document on file for instances when someone needed it.

At 11:00 a.m., Landfill Manager Mick Jaques and office assistant Brenda Howe met with the Board to discuss the new scales at the landfill. Ms. Howe said they'd like to make some changes for better operation, including a window in the office, red and green lights, and several signs, as well as a revised ticket form. They would also like a catwalk for patron safety, concrete to finish out the pad, a concrete rail or barrier to protect the propane tank, and some new floor mats and stools. The group also discussed the new rates, when they would go into effect, and dates for the free landfill day. Mr. Burgess said he and Chris Monks would get together and order signs for the scales, they would order a catwalk, and check with John Mohan to see if he could find time to put a window in the office building. Mr. Stone asked if the scales were causing them more work. Mr. Jaques said they do now, but believed the new tickets would help once they got them.

Public Health Director Jobeth Mills stopped in to ask the commissioners if it would be acceptable to purchase shirts for her staff since they would begin immunizations in the schools. Mrs. Lengel said she planned to ask the Board the same question, as her employees have several conferences and training coming up, and it was nice to look like a group in certain places. Mr. Burgess said that it is a representation of the county, and the commissioners had no problems with allowing the purchase of shirts as long as departments didn't abuse the privilege.

Before breaking for lunch, Mr. Schifferns asked Mr. Kimble to give the attorney's report. Mr. Kimble said he created a canine policy for the sheriff, the Board still needed to approve the surveyor's job description, which would probably require a resolution, and he would attend a mediation conference in a land dispute matter to protect the county's policies. Mr. Kimble also briefly discussed collecting use tax on substation equipment.

When the meeting reconvened at 2:00 p.m., Sheriff Tom Nestor, Undersheriff Gordon Nall, and Jail Captain Michael Yowell met with the Board to discuss prisoner transport vehicles. They've put over 6,000 miles on their cars in the past month. Sheriff Nestor said that it would cost about \$1,600 to fix the transport car that quit on them a couple of weeks ago, and it would be his opinion not to put the money into it if all they planned to do was sell it. They've priced vans through Limon Auto Solutions and Vince's Chevrolet in Burlington, and also found a 2018 Chevy Express for \$24,495 at Transwest in Limon. Sheriff Nestor said they need a cargo van as opposed to a passenger van, because it would be an additional cost to have everything taken out of a passenger van so that the cage would fit. Installation of the cage alone will run between \$15,000 and \$17,000, so he didn't find it logical to pay even more to have items removed from a passenger van. A new van would cost between \$35,000 and \$37,000.

Mr. Burgess made a motion to allow the sheriff to spend up to \$25,000 to purchase a transport vehicle, not including the cage retrofit. Mr. Stone seconded the motion, which carried unanimously.

Mr. Burgess asked if they had checked the state bid on vehicles, and after further discussion in which the commissioners decided a new van might be a better option, Mr. Burgess amended

his motion from \$25,000 to \$35,000. Mr. Stone seconded the motion, which carried unanimously.

Mr. Schifferns asked if they'd found a place to store the command vehicle yet, and the sheriff said he was still working on a couple of options. Mr. Stone asked if they'd hired a nurse for the jail, and Sheriff Nestor said that Lacie Leithead took the job.

The law enforcement officers left, and Mr. Schifferns called for commissioner reports.

Mr. Burgess spoke with Bruce Walters on April 1 regarding Power Motive coming out to work on their dozer the previous month. They had a recall that Komatsu wouldn't honor, and the bill was \$4,900 to fix it, so Mr. Burgess called Tim with Power Motive to discuss it. He talked to Bob Johnson with CDOT about where the county should stockpile the roto-millings from the I-70 project when they start it, and he and Mr. Walters looked at the site. They also met with Charlie from Castle Rock Construction and agreed to meet again at a later date to determine the procedures they would put in place when the project started. Mr. Piper called him about a personnel problem, and he also learned that the sheriff's 2012 Ford Expedition would require a new motor to fix it. The estimate was \$5,000, and they decided not to spend the money. Steve Daniels with Daniel Electric planned to start on the show barn the week of April 8, so Mr. Burgess let John Palmer know that Mr. Daniels wanted to meet with him. On April 2, Tim with Power Motive called to tell Mr. Burgess that Komatsu would look into the warranty on the dozer and get back to them. Mr. Burgess also attended the Ports-to-Plains conference in Washington, D.C., talked with Chris Monks, and had a call from Structures Unlimited about the wash racks at the fairgrounds that week. The district's MACK truck was acting up again, so they hauled it back to Denver the week of April 8. Landfill Manager Mick Jaques called with a problem on April 16; he informed the other commissioners and the sheriff. He got information from Tom Anderson regarding trade-in value on several vehicles and spoke with Steve Daniels again this morning regarding his progress at the fairgrounds. Lastly, Mr. Burgess said the commissioners went out to the fairgrounds after lunch to check out the new show barn.

Mr. Stone reported attending the Rocky Mountain Farmer's Union meeting on April 9, where he met the new commissioner of agriculture. His meetings were canceled on April 10 and 11 because of the weather, so he checked roads in the afternoon of April 11. He and Rick Ashcraft went to Colorado Springs on April 15 for filters, and he also got an email from CSU that he would be on the interview board for Travis Taylor's replacement.

Mr. Schifferns reported also having meetings canceled on April 10 and 11 due to bad weather. He called Chris Monks about County Road 2W on April 12, and Mr. Monks talked with Jerry Kelly. Mr. Schifferns called John Lupo on April 15 to discuss how counterproductive it was for Mortensen to be fixing the road while Xcel was planning to make another 1,650 trips over it. Mr. Lupo told him he'd check into it, and Mr. Schifferns said that the county would shut down the road if necessary.

The Board reviewed the March 2019 reports from the Assessor, Clerk & Recorder, Sheriff, and Treasurer, as well as from the Colorado Counties Casualty and Property Pool and the County Workers' Compensation Pool.

As for old business, Mr. Piper said that the janitor would be on short-term leave. The Board discussed hiring someone to perform janitorial duties in the courthouse during her absence and decided to ask the part-time janitor at the jail if she would be interested in taking over in the interim. Mr. Piper said he would contact her.

There was no other old or new business to discuss, so Mr. Schiffers adjourned the meeting at 3:05 p.m.

Corinne M. Lengel, Clerk to the Board

Ed E. Schiffers, Chairman

Board of County Commissioners of Lincoln County
Agenda for April 29, 2019

9:00 Call to order and Pledge of Allegiance

10:30 Kevin Stansbury, Lincoln Community Hospital CEO, to provide a LCH monthly report

11:00 James Dingwall with Lincoln County Economic Development Corporation, to discuss the Lincoln County Action Plan

1. Approve the minutes from the April 17, 2019 meeting
2. Review the monthly management report from the First National Bank Omaha
3. Review and act upon an agreement letter between Lincoln County and the Colorado Department of Transportation regarding the I-70 Milling Project
4. Old Business
5. New Business
6. Approve payroll and expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on April 29, 2019. The following attended: Chairman Ed E. Schifferns, Commissioners Steve Burgess and Doug Stone, County Administrator Jacob Piper, and Clerk to the Board Corinne M. Lengel. Juliet Lundy with the Eastern Colorado Plainsman/Limon Leader attended until 11:35 a.m.

Chairman Schifferns called the meeting to order and asked Mr. Stone to lead the Pledge of Allegiance.

Mr. Burgess then made a motion to approve the minutes from the meeting held on April 17, 2019, as submitted. Mr. Stone seconded the motion, which carried unanimously.

During the Board's review of the monthly management report from the First National Bank of Omaha, District 1 Road Foreman Chris Monks stopped in to discuss the issues with County Road 2W. He had reports of Mortensen trucks driving across the oil all weekend, so he said he waited this morning to see if any of them showed up. He counted four trucks on the road hauling material to County Road 45 where they are stockpiling it for the repairs to 2W. He stated the trucks come from Golden, and to bypass the port of entry, they take State Road 71 to Limon and then use County Road 2W to County Road 45. They then haul the material back to whatever portion of the road they're working on at the time. The fine for the four trucks would be \$2,000, and Mr. Monks asked the commissioners if they wanted to collect that money before they allowed the company to continue using the route. The other option would be to increase the fee to \$1,000 per truck. Mr. Schifferns commented that he and Jerry Kelly exchanged text messages over the weekend, and Mr. Kelly told him that Mortensen would be in touch with Mr. Monks to figure it out, which hadn't happened. The commissioners agreed that Mortensen should not be allowed to use County Road 2W until they pay the fines.

Mr. Monks left, and Mr. Stone made a motion to approve the agreement letter between Lincoln County and the Colorado Department of Transportation regarding the I-70 milling project. Mr. Burgess seconded the motion, which carried unanimously.

Mr. Schifferns called for old business, and Mr. Burgess said he stopped by the fairgrounds this morning to see how the progress was coming on the electrical work. K.C. Electric should be there to change out the pole either today or tomorrow. Mr. Schifferns said he'd followed a K.C. truck when he came to the meeting and thought they might be doing it today. He also wanted to know about the bleachers, and Mr. Burgess told him he'd talked with Tom Head over the weekend, and they can't start until the Fourteenth or Fifteenth of May.

Mr. Schifferns asked about the replacement of countertops in the Clerk's and Driver Examiner's offices, and Mrs. Lengel said Dave Dobbs was supposed to be in to do it in April. Mr. Piper said he'd ask John Mohan about it and have him call Mr. Dobbs if necessary.

Mr. Schifferns also wanted to know if they still planned to replace any of the carpets in the courthouse, but the group agreed to wait until 2020. Mr. Burgess said the hallways were a necessity and they would have to do at least that much next year.

Lastly, Mr. Schifferns asked Mr. Piper if the county received the rebates on the new lighting yet. Mr. Piper told him the rebate from Titan LED Lighting Solutions came in but not the one from K.C. Electric.

As for new business, Mr. Piper informed the Board they were invited to meet the new executive director of DOLA at the town hall in Limon at 5:00 p.m. on May 7.

Mr. Stone asked if they needed to put together a donation basket for the CCI conference again, and Mrs. Lundy offered to help with it like she did last year.

Mr. Piper provided an Application for a Provisional Radioactive Material License Authorizing Temporary Possession of Radioactive Material Pending Disposal from CDPHE and said he might need some help filling it out. Mr. Burgess said he would contact the landfill and tell them to isolate the material.

The Board approved the April 2019 payroll and several expense vouchers and then called Emergency Manager Ken Stroud to ask about one of the bills that he submitted. Mr. Stroud came over to explain that the voucher to Orolia USA, Inc. for \$8,468 was to pay for synchronizing the 911 system to the correct time. The commissioners thanked him for the explanation and then met with Lincoln Community Hospital CEO Kevin Stansbury at 10:30 a.m.

Mr. Stansbury gave the monthly hospital report, stating that they were finalizing the 2018 audit, and as of Friday, their cash-on-hand was close to \$750,000. They continue to make conservative adjustments rather than rely on their receivables, and accounts payable is averaging around a million per month, which is typical. Mr. Schifferns asked what the timeframe was between patient billing and the hospital receiving payment. Mr. Stansbury said it depended on the payer; if Medicare or Medicaid it was about sixty days. Some of the others take anywhere from ninety to one hundred and twenty days to remit payment, but it also depends on how long it takes the hospital to get the bills out. He added that their goal is to do it within thirty days.

They lost about \$160,000 in March due to lower than projected gross revenue, but Mr. Stansbury said they are starting to build cash in the bank and are much better off than they were at this time last year. He showed the commissioners one of the reports that they provide to the hospital board each month, explaining that it depicted variances from the budget and were items that required an explanation from the leader/department head. February and March were months impacted by bad weather, resulting in the closure of the clinics, but April is looking much better. At a meeting on Friday, their bankers agreed to amendments on the bond documents, which could mean a potential increase in revenue. Mr. Stansbury reported they'd lost about \$40,000 on the mobile clinic, then said discussions began with Banner regarding offering chemotherapy services. They are currently trying to decide if it would be worthwhile. The battle with insurance companies continues, and Mr. Stansbury said they're doing what they can to keep patients from going out of town for medical care, which is what some insurance companies are trying to convince their claimants to do. In their effort to offer transparency,

Mr. Stansbury said they've held several town and community group meetings, as well as meeting with state and federal policymakers such as Senator Cory Gardner.

Mr. Schifferns asked if they'd made any progress on finding a neurologist, and Mr. Stansbury said they had the names of a few possible candidates. Mr. Schifferns also asked if they replaced Colleen Luft since she'd resigned. Mr. Stansbury said they had a good prospect and asked the individual to attend the Thursday night board meeting. Lori Coonts is the new chairman, and Jack Cross is the new vice-chairman.

The Board had no other questions for Mr. Stansbury.

At 11:00 a.m., Vista Volunteer James Dingwall met with the Board to discuss the Lincoln County Action Plan. Lincoln County Economic Development Executive Director Troy McCue attended the discussion as well.

Mr. Dingwall provided several documents to the commissioners and asked if they wanted to handle the action plan similar to the municipalities. Once they identified their priorities, he met with the administrators to go over their objectives before he met with the town boards. Mr. Burgess felt that one of the biggest issues is the number of abandoned buildings. He commented that even if they were free to someone, the person couldn't afford to tear it down because it costs so much. He gave the example of the old nursing home in Limon. Mr. McCue agreed, stating that blight and dead trees are a problem countywide.

Mr. Dingwall asked if the commissioners wanted to partner with each town, but Mr. Piper commented that obligating the county in the Plan document could be problematic. Mr. Burgess agreed, stating they look at things more on a case-by-case basis, and even though the commissioners want to help, they have to be careful of making promises or committing to anything definite. Mr. McCue spoke up, stating that the hope was to open the doors of communication, and Mr. Stone remarked that most of the items listed appeared to be town projects, which they were. The Board chose the fairgrounds, landfill, and transportation as priority tasks to work on, and Mr. Schifferns said that they needed to do something to stop the laws that continue to have devastating effects on rural counties.

Mr. McCue gave his report for April, and then Mr. Piper asked if it were true that there were plans to replace the water tower in Hugo. Mr. Dingwall told him that the rumor is true, and Mr. McCue said he thought they'd identified funding for the replacement.

The announcement of who will host the June 2020 Rural Philanthropy Days event occurs on May 3; Lincoln County and Sterling are the two contenders.

Mr. McCue said they had to cancel the special screening of "Ocean of Grass" on April 24 due to problems with the projector, so they rescheduled it for 2:00 p.m. on May 5. They've had issues with the projector in the past, so Mr. McCue will inform the Your Community Foundation board

at the next meeting and see if they want to buy a backup. If so, Mr. McCue will look for grant funding for the purchase, which would be between \$8,000 and \$12,000.

Mr. Dingwall and Mr. McCue left, and the Board approved the rest of the expense vouchers, then adjourned the meeting at 11:45 a.m.

Corinne M. Lengel, Clerk to the Board

Ed E. Schiffers, Chairman

Board of County Commissioners of Lincoln County
Agenda for April 30, 2019

- 9:00 Call to order and Pledge of Allegiance
- 9:30 Ken Stroud, Lincoln County Emergency Management Director, to present a Memorandum of Understanding with Big Sandy Amateur Radio Inc.
- 10:00 Patricia Phillips, Human Services Director, to present the Department of Human Services monthly report
1. Approve the minutes from the April 29, 2019 meeting
 2. Review and act upon an Employment Agreement with Patricia McHone for janitorial services at the Lincoln County Annex
 3. Review and act upon an Application for Charging at the Lincoln County Landfill for Chisholm Estates
 4. Review and act upon Resolution #985, a resolution adopting a job description for the Lincoln County Surveyor
 5. Discuss a model road use agreement
 6. County Commissioner reports
 7. County Attorney's report
 8. County Administrator's report
 9. Old business
 10. New business
 11. Approve additional payroll and expense vouchers if necessary

The Board of Lincoln County Commissioners met at 9:00 a.m. on April 30, 2019. The following attended: Chairman Ed E. Schifferns, Commissioners Steve Burgess and Doug Stone, County Administrator Jacob Piper, County Attorney Stan Kimble, and Clerk to the Board Corinne M. Lengel. Juliet Lundy with the Eastern Colorado Plainsman/Limon Leader attended until 11:40 a.m.

Chairman Schifferns called the meeting to order and asked Mrs. Lengel to lead the Pledge of Allegiance.

Mr. Burgess had sent a correction regarding a typo to Mrs. Lengel via email, so Mr. Stone made a motion to approve the minutes from the meeting held on April 29, 2019, as corrected. Mr. Burgess seconded the motion, which carried unanimously.

Mr. Burgess made a motion to approve an employment agreement with Patricia McHone for janitorial services at the Lincoln County Annex. Mr. Stone seconded the motion, which carried unanimously.

Mr. Burgess also made a motion to approve an application to charge at the Lincoln County Landfill for Chisholm Estates. Mr. Stone seconded the motion, which carried unanimously.

Mr. Stone made a motion to adopt a resolution defining the job description of the Lincoln County Surveyor. Mr. Burgess seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado, held in Hugo, Colorado, on April 30, 2019, there were present:

Ed E. Schifferns, Chairman	Present
Steve Burgess, Vice Chairman	Present
Douglas D. Stone, Commissioner	Present
Stan Kimble, County Attorney	Present
Corinne Lengel, Clerk of the Board	Present
Jacob Piper, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

RESOLUTION #985 It was moved by Commissioner Stone and seconded by Commissioner Burgess to adopt the following resolution:

WHEREAS, C.R.S. §30-10-901 defines the office of the County Surveyor

WHEREAS, the office of the County Surveyor is an elective office, but may be filled by the Board of Commissioners when a candidate does not run for the office of Lincoln County Surveyor

WHEREAS, if appointed, the County Surveyor shall be appointed on an annual basis until the next regular election

WHEREAS, if appointed, the Lincoln County Surveyor will be provided with a job description outlining the job duties that are defined by C.R.S. §30-10-901

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Lincoln County, Colorado, that the following job description dated April 30, 2019, will be provided to the Lincoln County Surveyor when appointed.

Upon roll call the vote was:

Commissioner Stone, Yes; Commissioner Schifferns, Yes; Commissioner Burgess, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners
of Lincoln County

ATTEST:

Clerk of the Board

At 9:30 a.m., Emergency Manager Ken Stroud met with the Board to present a Memorandum of Understanding with Big Sandy Amateur Radio, Inc. Mr. Stone made a motion to approve the MOU, Mr. Burgess seconded the motion, and it carried unanimously.

Mr. Burgess called Chris Monks, and Mr. Piper called Fred Lundy to ask them to come to the meeting room to discuss the road agreement. When they arrived, Mr. Monks said he'd called Heather Brickey with Xcel Energy, who is the Project Manager for the Shortgrass switch-station project, and told her the fine for the trucks he'd seen that morning would be \$4,000. That afternoon, he saw another four trucks on County Road 2W and called Ms. Brickey back to let her know the fine doubled.

Regarding the road agreement, Mr. Burgess said they'd need to be careful how much detail they put in since the county already has a road policy for other county roads. Mr. Kimble disagreed, stating that the road agreements are designed explicitly for haul routes, which is

different than the county's maintained secondary roads. The companies are not allowed to deviate from the route.

Mr. Monks said that Mortensen wanted to know who makes the calls regarding the condition of the road, since the agreement states it has to be in the same condition when they finish a project. Mr. Kimble and Mr. Lundy both told him that the road agreement specifies that the county determines what is acceptable.

Mr. Monks also commented that the county should put a fine in place for non-compliance of the deadline, similar to a construction deadline. If the company doesn't finish the project on the date required, and the commissioners don't want to extend the deadline, the county should charge a daily fee until completion. Mr. Kimble asked how much the fine would be, and the group agreed to make it \$1,000 per day. He will make the changes and send out new documents. Mr. Lundy asked if they needed to add a non-compliance fee to the agreement when the county would charge against the performance bond, but Mr. Kimble said he could add it to the end of Section 3. If the company hasn't finished the project, all agreed they should come before the Board to discuss it, and Mr. Monks stated that the problem is that they want the county to fix the roads and send them a bill. Mr. Burgess felt they should hire contractors and use State of Colorado rental rates, adding that the county doesn't have the resources for the repairs, especially gravel. Mr. Monks asked if they should also add a construction timetable to the agreement, and the Board thought it was a good idea.

Mr. Kimble said they wouldn't be letting Rush Creek off the hook, but since the Shortgrass project would also use County Road 2W until sometime in the fall, there was no sense in fixing it if they were going to tear it up again.

Mr. Lundy stated that they wanted to start the Tradewinds project in May, but the companies definitely weren't communicating with each other.

Mr. Schiffers' concern was keeping track of what company caused damage to the county roads if several would be using the same route at once.

Mr. Burgess told Mr. Kimble that Stanley Martin would like for the county to put in a road off of Highway 287 to County Road 28 that will give him access to his property, and Mr. Kimble said he'd have to petition the Board. Mr. Lundy commented that there was no apparent public use of a road there.

Mr. Stone told Mr. Lundy he'd received a phone call from someone wanting to put in a camper trailer to live in. Mr. Lundy said that nothing in the Land Use Regulations addresses RVs, although John DeWitt put something together at one time. He felt the county should establish some requirements, as he has another case where someone wants to move in a tiny home to live in while they build their house. The sea/land containers are also becoming more of a problem. Since they are designed to be temporary and mobile, they don't require a permit.

Mr. Burgess asked if Mr. Lundy required a Certificate of Occupancy that mandated water and septic before a person could live in an RV, but Mr. Lundy said if they were building a house, they should already have the septic and well permits.

Mr. Stone said the person he talked to didn't want to build a house; he and his family just wanted to live in an RV on their property, which already has water and electricity. Mr. Burgess said it would have to have a septic system, and Mr. Lundy added that they need an absolute definition of the word temporary in the regulations.

At 10:30 a.m., Human Services Director Patricia Phillips met with the Board to give her monthly report. The commissioners reviewed the employee timesheets and the financial, Income Maintenance, Child Welfare, and director's reports for April.

Mrs. Phillips said they would have to apply for mitigation regarding Child Welfare as they will be almost \$100,000 overspent. She wasn't sure what could be driving it up so high when they almost broke even in 2018. The state moved subsidized adoption out of their allocation, which cut the funding, but Mrs. Phillips didn't see how it could have been that much. She said they do have TANF reserves that they can use to offset the over-expenditure; however, the County Administration line item will also be over by around \$60,000.

The group discussed the county's policy regarding administrative leave before Mrs. Phillips left.

Mr. Schifferns called for commissioner reports, and Mr. Stone reported receiving a call from a resident on April 18 who informed him someone dumped grain on a county road, and it could be dangerous to drivers. Mr. Stone checked into it and was able to scoop the grain off into the ditch without calling a member of the road crew to do it. On April 19, Mr. Stone checked roads, and he checked on the progress of the electrical work at the fairgrounds on April 23. He got the call about living in a camper on April 26, and on the Twenty-Seventh, Mr. Stone went by the county shop. They were hauling gravel out of the Eichman Pit, and he and Rick Ashcraft discussed trading off their old Mack truck for a new one. At the fairgrounds earlier this morning, Mr. Stone noticed that K.C. Electric installed the new power pole and electrical box, although they weren't operational yet.

Mr. Schifferns reported checking roads on April 18. He, Chris Monks, and Stan Kimble met with representatives from Xcel Energy and Mortensen Construction about fixing County Road 2W on April 23. On the Twenty-fifth, he talked with Jerry Kelly, Heather Brickey, and Chris Monks again. On April 26, Mr. Kelly told Mr. Schifferns that Mortensen would meet with Mr. Monks, which didn't happen because it was Friday, and the road crew doesn't work on Fridays.

Mr. Burgess reported that the truckload of pipe the landfill hauled to Denver was released on April 18 and sent back. Tim from Power Motive Komatsu told him that they are working on the warranty claim on the dozer. On April 19, Mr. Burgess met with CSP Hazmat Trooper Ted Bandy, EM Ken Stroud, Mick Jaques, and Allen Chubbuck at the landfill to discuss the contaminated pipe. The nearest disposal site is in Utah. Mr. Burgess checked on roads,

particularly the new gravel and the new culvert at the intersection of County Roads 3R and 3P. He also met with Lincoln Community Hospital CEO Kevin Stansbury who let him know that Colleen Luft resigned from the hospital board. Mr. Burgess talked with a representative at Blackford about a scale catwalk and also spoke to someone at J&S Supply about signs for the landfill. Ryan Bush and Chris Monks went to Denver to pick up the Mack truck again. Also on the Nineteenth, after speaking with Mick Jaques, Mr. Burgess called Blackford Scales back and ordered an 8' catwalk for the landfill. He talked to John Mohan about installing a window on the north side of the landfill building. Johnathan Carter with Structures Unlimited told him they might need more sand to complete the drainage job at the show barn. Mr. Burgess attended the Active Threat training at the courthouse and talked to Travis Miller who asked about using County Road 63 as a haul route for the Flagler project. He told Mr. Miller he didn't believe the county would allow it but notified Mr. Schifferns and Mr. Stone to give them the information. On April 22, Mr. Burgess went to Genoa and talked with the road crew about the upcoming milling project. He asked that they all have vests and hardhats and to make sure the radios worked. District 2 hauled two loads of sand to the fairgrounds for the drainage pipes. Mr. Burgess also spoke with Brenda Howe about the landfill signs. On April 23, Mr. Burgess stopped by the landfill, and then he and Bruce Walters went to Arriba to look at the milling stockpile location. He checked out the lighting in the new show barn and then got a call from Power Motive about the settlement on the dozer. Instead of paying the original cost of \$4,900 to fix it, Mr. Burgess said the county would be responsible for \$1,400. Mr. Burgess met with Mick Jaques at the landfill on April 24 to discuss which signs to order. Mr. Jaques also told him they were having more problems with the compactor. He met with Chris Monks, Bruce Walters, and Rick Ashcraft to discuss the milling project and also reported that District 2 is patching County Road 63. On April 25, Mack came out with a wrecker and picked up the 2012 Mack truck. The road crew worked on patching County Road 109. Mr. Piper called him on April 26 with news about the landfill, so Mr. Burgess contacted the landfill and told them to isolate the problem until they could figure out what to do. He talked to Tom Head who said they could start tearing down the bleachers at the Limon school on May 14 or 15. Lastly, Mr. Burgess reported that on April 27, Mr. Monks said they'd fixed the belly dump. He also learned that Mack would bring back the truck.

Mr. Kimble had nothing else to discuss, and Mr. Piper reported getting a call from the shop secretary regarding a random drug test. CTSI suggested that the county update its policy. Mr. Piper told the commissioners that he, Ken Stroud, and Ken Stroud, Jr. would attend fire training in Boulder on May 1.

As for old business, the group discussed the landfill rates again, and then the Board approved a few additional expense vouchers before adjourning at 12:25 p.m.

Corinne M. Lengel, Clerk to the Board

Ed E. Schifferns, Chairman