

Board of County Commissioners of Lincoln County
Agenda for August 6, 2019

- 9:00 Call to order and Pledge of Allegiance
- 9:30 Fred Lundy, Land Use Administrator, to discuss land use matters
- 10:00 Receive and review sealed bids for multiple county vehicles
- 10:30 Jobeth Mills, Public Health Director, to present the July 2019 Public Health Agency's monthly report
- 11:00 Patricia Phillips, Human Services Director, to present the Department of Human Services monthly report
1. Approve the minutes from the July 31, 2019 meeting
 2. Review the employee time sheets for County Administrator Jacob Piper, Land Use Administrator Fred Lundy, Landfill Manager Mickey Jaques, Office of Emergency Management Director Ken Stroud, and Public Health Director Jobeth Mills
 3. Discuss a workshop regarding the Brownfields' process with Community Builders
 4. Review and act upon proposed Resolution #991, a request for the renewal of the ambulance service license of the Limon Ambulance Service
 5. Review and act upon proposed Resolution #992, a request for the renewal of the ambulance service license of the Lincoln Community Hospital Transport Service
 6. County Commissioner reports
 7. County Attorney's report
 8. County Administrator's report
 9. Old Business
 10. New Business
 11. Approve expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on August 6, 2019. The following attended: Vice-chairman Steve Burgess, Commissioner Doug Stone, County Administrator Jacob Piper, County Attorney Stan Kimble, and Clerk to the Board Corinne M. Lengel.

Mr. Burgess called the meeting to order and asked Mrs. Lengel to lead the Pledge of Allegiance.

Mr. Stone made a motion to approve the minutes from the meeting held on July 31, 2019, as submitted. Mr. Burgess seconded the motion, which carried.

The Board reviewed employee timesheets for the administrator, land use administrator, landfill manager, emergency manager, and public health director.

Since the commissioners have a TPR meeting to go to on August 13, Mr. Piper agreed to attend the workshop regarding the Brownfields' process with Community Builders in Limon. Mr. Burgess said the workshop was to see what the town could do to clean up the east end of Limon.

After reviewing the renewal paperwork, Mr. Stone made a motion to adopt a resolution renewing the ambulance service license for the Limon Ambulance Service. Mr. Burgess seconded the motion, which carried.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado, held in Hugo, Colorado, on August 6, 2019, there were present:

Ed E. Schifferns, Chairman	Absent & Excused
Steve Burgess, Vice Chairman	Present
Douglas D. Stone, Commissioner	Present
Stan Kimble, County Attorney	Present
Corinne Lengel, Clerk of the Board	Present
Jacob Piper, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

RESOLUTION #991 It was moved by Commissioner Stone and seconded by Commissioner Burgess to adopt the following resolution:

WHEREAS, pursuant to the Colorado Emergency Medical Services Act, Section 25-3.5.101, et seq., C.R.S., the Board of County Commissioners has the authority to establish requirements for the inspection, licensure, and operation of ambulance services, ambulance personnel, and ambulance vehicles operating in the county; and

WHEREAS, the Lincoln County Commissioners adopted Resolution #651 and thereby established rules and regulations governing the licensure of ambulance services operating within Lincoln County; and

WHEREAS, the Limon Ambulance Service has presented the Board of County Commissioners with an application to license the ambulance service and to permit their ambulances as advanced life support; and

WHEREAS, upon review, the Board of County Commissioners determined that the documentation presented met the rules and regulations established under Resolution #651;

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Lincoln County that the Limon Ambulance Service is hereby authorized to provide ambulance service in Lincoln County with permitted advanced life support ambulances.

Upon roll call the vote was:

Commissioner Burgess, Yes; Commissioner Stone, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners
of Lincoln County

ATTEST:

Clerk of the Board

The Board also reviewed the Lincoln Community Hospital Transport Service renewal paperwork. Mr. Stone made a motion to adopt a resolution renewing the ambulance service license for the hospital. Mr. Burgess seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado, held in Hugo, Colorado, on August 6, 2019, there were present:

Ed E. Schiffers, Chairman	Absent & Excused
Steve Burgess, Vice Chairman	Present
Douglas D. Stone, Commissioner	Present
Stan Kimble, County Attorney	Present
Corinne Lengel, Clerk of the Board	Present
Jacob Piper, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

RESOLUTION #992

It was moved by Commissioner Stone and seconded by Commissioner Burgess to adopt the following resolution:

WHEREAS, pursuant to the Colorado Emergency Medical Services Act, Section 25-3.5.101, et seq., C.R.S., the Board of County Commissioners has the authority to establish requirements for the inspection, licensure, and operation of ambulance services, ambulance personnel, and ambulance vehicles operating in the county; and

WHEREAS, the Lincoln County Commissioners adopted Resolution #651 and thereby established rules and regulations governing the licensure of ambulance services operating within Lincoln County; and

WHEREAS, the Lincoln Community Hospital Transport Service has presented the Board of County Commissioners with an application to license the ambulance service and to permit their ambulances as advanced life support; and

WHEREAS, upon review the Board of County Commissioners determined that the documentation presented met the rules and regulations established under Resolution #651;

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Lincoln County that the Lincoln Community Hospital Transport Ambulance Service is hereby authorized to provide ambulance service in Lincoln County with permitted advanced life support ambulances.

Upon roll call the vote was:

Commissioner Burgess, Yes; Commissioner Stone, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners
of Lincoln County

ATTEST:

Clerk of the Board

Mr. Burgess called for commissioner reports, and Mr. Stone said that he'd gotten a call from a resident after the meeting on July 31. The party informed him there was too much gravel on one of the county roads, so Mr. Stone went and checked on it. They'd had some heavy rains that washed out some places, but overall, he felt the road was in good shape. Rick Ashcraft took a look at the area on August 1 and found a couple of soft spots. Mr. Stone said that Mr.

Burgess called him also on August 1 to discuss the courthouse janitor position. On August 5, Mr. Stone stopped by the Karval shop and talked with Rick Ashcraft. The road crew were busy mowing and also hauling gravel west of Hwy 71. Mr. Stone also checked roads southwest of Karval.

Mr. Burgess reported that he picked up some vegetables at the foodbank in Limon and took them to the hospital and the jail. He went by the fairgrounds and moved the panel to protect the ends of the pipes. John Palmer and Carlos Leonard picked up the new shed, and Vonnie Darling came by to sign the purchase order. Mr. Burgess took it to Mr. Piper's office. He also stopped at the landfill where he talked with Brenda Howe about the scale certification. She called Ron Blackford about it, and he told her he'd certified the scale when they installed it but hadn't sent them the certification yet. Mr. Blackford also said he'd put it on his schedule for annual recertification. Mr. Burgess said the landfill also has a contractor who lives in Limon but brings trash to the landfill from outside of the county. They'd charged him the out-of-county rate, but wanted to know if the commissioners wanted them to continue that practice. Mr. Stone said he'd prefer they charge the regular rate since the person lives in the county. Mr. Burgess attended the hospital board meeting on August 1. They are planning a "Diamonds and Denim" fundraiser at the fairgrounds for October 12. District 2 got some heavy rains around County Road 35 and County Road 3X, so Mr. Burgess checked roads north of Genoa on August 4. On August 5, Mr. Burgess visited with John Palmer at the fairgrounds. He also spoke to John Mohan about the moss growing on the outer wall of the courthouse between the commissioners' room and the clerk's office. Mr. Mohan told him someone put expanding foam in a crevice at one point, and it needed taken out and fixed. Lastly, Mr. Burgess said he talked to Bruce Walters about patching County Road 43 and about bids for trailers.

At 9:30 a.m., Land Use Administrator Fred Lundy met with the Board to discuss land use matters. He'd spoken with Luis Matheus, President of Soleo Energy Consulting, about the wind farm north of Arriba that Nereo still wanted to build. His question was if the county would allow them to bury the cable for the transmission lines in the right-of-way if a non-participating landowner didn't want the towers on their property. Mr. Kimble said that the county had the control of the right-of-way, so the commissioners had the authority to grant permission if they chose. Mr. Burgess said they wouldn't want to disrupt the entire project by not consenting, but he didn't feel they should let them do it for free either. He was afraid they might try and take advantage of the county and never pay anything for the easements if they did. Mr. Lundy said he would tell them the county would permit it depending on the individual case. Mr. Burgess asked if there were any capacity left on the Xcel line. Nereo bought the rights to tie into the Shortgrass project's transmission lines, according to Mr. Lundy. Mr. Kimble asked if Mr. Matheus intended to include both the wind towers and the transmission lines into the same permit this time, as he'd had a problem the first time, and the permit expired. Mr. Lundy said he wasn't sure.

Mr. Lundy also informed the Board of an open house put on by Bronco Plains Wind, LLC on August 13, at 5:30 p.m. They wanted to introduce the road supervisors and the construction crew.

Mr. Burgess asked about an issue of erosion and run-off on U.S. Hwy 40. He wanted to know if the county had any recourse to do anything about it, but after checking the nuisance ordinance, Mr. Kimble said it didn't apply. Mr. Stone commented that if it didn't involve county property, they should let the landowners settle the matter.

Mr. Lundy left, and Mr. Burgess asked if the attorney had anything else to report. Mr. Kimble said he was still trying to get clear answers on the fire inspection questions.

Mr. Piper said there was no interest from other county employees in taking over the janitorial duties until they hire another janitor. The commissioners agreed to allow John Mohan to continue dumping trash and to pay him his overtime rate.

Mr. Piper also said that Mark McMullen with Environmental Engineering would submit the landfill's Financial Assurance required by the CDPHE sometime this week. As long as the county can prove that the fund balance is large enough to cover cell closure costs, there shouldn't be a problem. Mr. Piper said he would put together a report. He also said he checked again on the progress regarding the radioactive material landfill employees found in some oil drilling pipe but learned nothing new.

There was no old business, but Mr. Burgess said that Joe Kiely received an email from Jacobo Lopez, the CEO of Láser Galicia in Spain, regarding the Foreign Trade Zone. Mr. Lopez informed Mr. Kiely that Vestas decided to shut down all the FTZ process with USLC due to several unexpected operational issues on their side. Mr. Kiely was concerned that the county would lose its grantee status in June of 2020 since it only had five years to activate a user within the zone.

At 10:00 a.m., Mr. Burgess opened several sealed bids for county-owned vehicles. The high bid for the 2005 Ram 2500 pickup was from Chris Nestor for \$2,600. William Kauth's \$700 bid for the 1993 Ford F250 pickup and Ed Waite's \$1,801.51 on the 2011 Chevy Tahoe were also winning bids. Jodi Schifferns was the high bidder on the 2010 Dodge Charger with \$1,595.95. Mr. Burgess felt that the highest bid of \$7,227 for the 2015 Dodge pickup was too low. They tabled further discussion so that the commissioners could convene as the Lincoln County Board of Health to meet with Public Health Director Jobeth Mills.

After giving her report for July, Mrs. Mills said she'd applied for a \$20,000 grant to work collaboratively with Kit Carson, Elbert, and Cheyenne counties. She also told the commissioners that Some Girls and a Mural planned to enter the statewide contest through Public Health Communities. There is a \$5,000 prize, and they'd like to talk to John Palmer about putting something at the fairgrounds somewhere. Lastly, she informed the Board that she would push information at the back-to-school events regarding MMR vaccinations.

Mrs. Mills left, and Mr. Schifferns reconvened the meeting as the Board of Lincoln County Commissioners. Mr. Burgess commented that the CDOT director planned to visit the fair either

Friday or Saturday, and Gary Beedy asked that the commissioners spend some time with her if possible.

Mrs. Lengel said that County Auditor Ronny Farmer sent an email regarding the county having to start doing its own depreciation record-keeping as of January 1, 2019. The software would need the ability to accept an import from an Excel spreadsheet. Mrs. Lengel checked with Tyler Technologies, the company where they purchased the new accounting system. Their program was over \$10,000 with a \$3,000 annual renewal fee and didn't import from Excel. Mrs. Lengel contacted someone else that Mr. Farmer suggested and found the software license was \$499 with a yearly renewal fee of \$199. She said she would have James Martin install it for them.

Mr. Burgess said he was disappointed with the offer for the 2015 Ford 1500 pickup. He felt they should check with Tom Anderson to see if they couldn't get more out of it.

Mr. Burgess also mentioned that since it was close to budget time, they needed to discuss if cost-of-living raises for employees would be an option.

At 11:00 a.m., Department of Human Services Director Patricia Phillips met with the Board to give her monthly report. The commissioners reviewed financial statements, employee timesheets, and the Income Maintenance, Child Welfare, and director's reports.

Mrs. Phillips presented the Core Services Program from the Division of Child Welfare, stating that the DHS allocation was approximately \$129,000. Mr. Stone made a motion to sign the Core Services Program contract. Mr. Burgess seconded the motion, which carried.

Mr. Stone also made a motion to approve the Child Protection Agreement for Mental Health Services between the Departments of Human Services of Cheyenne, Elbert, Kit Carson, and Lincoln Counties and Centennial Mental Health Center, Inc. Mr. Burgess seconded the motion, which carried.

Lastly, Mrs. Phillips presented the Signal Behavioral contract. Mr. Stone made a motion to sign the Signal Behavioral Health Network Substance Abuse Treatment Service Agreement for the period of June 1, 2019, through June 30, 2020. Mr. Burgess seconded the motion, which carried.

Lastly, Mrs. Phillips said that the state now required that all counties participate in the Employment First Plan, which deals with the Food Stamp program. They introduced the program several years ago, and although involved for a while, Mrs. Phillips said it was labor-intensive and showed few results. The state allowed counties a waiver, but that is no longer the case due to an audit they conducted. Although state officials are looking for a vendor to administer the program, counties will have to do it if they don't find one. Mrs. Phillips said they would only get about \$9,000. She added that if a client opted in, they would have to meet the goals of the plan or lose their food stamps after three months.

Mrs. Phillips left, and Mr. Burgess asked Mrs. Lengel if she'd found a pre-auditor. Mrs. Lengel said she didn't think it was her responsibility, so Mr. Burgess asked her to get him a name and number of the person that the town of Limon used.

The Board agreed to notify the high bidders on the vehicles previously discussed but decided to wait on the 2015 Dodge pickup.

The commissioners approved the remaining expense vouchers for July 2019.

COUNTY GENERAL

Wade Adams, Road Deputy Salary \$3,400.00
Justin Allen, Correctional Officer III Salary \$3,340.00
Nathaniel Allen, Correctional Officer I Salary \$3,028.89
Marlin Baranyk, Correctional Officer III Salary \$3,340.00
LaRay Becker-Patton, Chief Deputy Salary \$3,958.00
William Breneman, Metal Detector Salary \$926.50
Coley Britton, Corporal III Salary \$3,640.00
Steve Burgess, Commissioner Salary \$4,745.00
Jason Case, Road Sergeant Salary \$3,538.00
Joseph Colpitts, Road Deputy Salary \$3,520.00
James Covington, Treasurer Salary \$5,037.42
Marshall Cox, Correctional Officer I Salary \$3,123.00
Dustin Cunningham, Road Deputy Salary, \$3,460.00
James Day, Metal Detector Salary \$680.00
Mindy Dutro, Chief Deputy Salary \$3,598.00
Ashley Erwin, Clerk I Salary \$3,008.00
Ryan Erwin, Road Deputy Salary \$3,460.00
William Garlow, Clerk I Salary \$3,183.00
Andrea Hendricks, Deputy I Salary \$3,400.00
Jeremiah Higgins, Assessor Salary \$5,037.42
Timothy Hilferty, Driver Examiner Salary \$3,255.00
Christine Hollenbaugh, Deputy I Salary \$3,108.00
Michael Hutton, Correctional Officer III Salary \$3,400.00
Abigail Johnson, Correctional Officer I Salary, \$3,624.36
Kerigan Kappel, Part Time Indexer Salary \$1,259.25
Stan Kimble, Attorney Salary \$3,519.50
Corinne Lengel, Clerk Salary \$5,037.42
Carlos Leonard, Part-Time Fairgrounds Salary \$1,348.50
Andrew Lorensen, Coroner Salary \$1,138.58
Casey Love, Clerk I Salary \$2,616.00
Fred Lundy, Land Use Administrator Salary \$3,478.00
Crystal Mariano, Correctional Officer I Salary \$3,149.93
Derik Mattson, Correctional Officer I Salary \$3,183.00
Jodi Mohan, Janitor Salary \$2,616.00

John Mohan, Maintenance Salary \$3,303.00
Gordon Nall, Undersheriff Salary \$4,078.00
Tom Nestor, Sheriff Salary \$5,647.00
Parker Newbanks Jr, VA Service Officer Salary \$525.00
Jesus Ortiz-Marrufo, Corporal Salary \$3,375.00
John Palmer, Fairgrounds Manager Salary \$2,000.00
Jacob Piper, Administrator Salary \$4,590.00
Wendy Pottorff, Clerk I Salary \$3,183.00
Dale Rostron, Corporal Salary \$3,495.00
Kaylee Rostron, Janitor Salary \$309.88
Ed Schiffers, Commissioner Salary \$5,037.42
Christine Schinzel, 4-H Program Assistant Salary \$3,647.00
Wayne Shade, Weed Coordinator Salary \$3,812.00
Amy Solomon, Office Manager II Salary \$3,426.00
Doug Stone, Commissioner Salary \$4,745.00
Ken Stroud, OEM Salary \$1,769.00
Ken Stroud Jr., Correctional Officer I Salary \$3,123.00
Matthew Thelen, Correctional Officer I Salary \$3,063.00
Renita Thelen, Chief Deputy Salary \$3,326.00
Amy Vice, Appraisal Clerk Salary \$2,981.00
Jessica Wargo, Victim Assistant Salary \$3,423.00
Keith Westfall, Surveyor Salary \$126.50
Bryson Winterberg, Correctional Officer I Salary \$3,063.00
Cynthia Yowell, Admin Assist Salary \$3,940.00
LeRoy Yowell, Metal Detector Salary \$1,436.50
Michael Yowell, Captain Salary \$3,838.00
Tyler Yowell, Road Deputy Salary \$3,520.00

ROAD AND BRIDGE

Carey Ashcraft, Road Crew Salary \$3,303.00
Rick Ashcraft, Road Foreman Salary \$3,958.00
Theron Brent, Road Crew Salary \$3,303.00
Ryan Bush, Mechanic Salary \$3,752.00
Dennis Cunningham, Road Crew Salary \$3,123.00
Duane Daniel, Road Crew Salary \$3,573.09
Jason Eager, Road Crew Salary \$3,483.00
Kevin Harris, Road Crew Salary \$3,243.00
Brennen Hekkers, Road Crew Salary \$3,003.00
Jerrid Hielscher, Road Crew Salary \$3,168.60
Casey Huelskamp, Road Crew Salary \$3,459.69
Jeffrey Huntoon, Road Crew Salary \$3,483.00
Judd Kravig, Road Crew Salary \$3,303.00
Joshua Leithead, Road Crew Salary \$3,063.00

Zane Leonard, Road Crew Salary \$3,303.00
Terrell Lewis, Road Crew Salary \$4,471.00
Monty Mattson, Part Time Road Crew Salary \$1,376.20
Adrian McDaugale, Road Crew Salary \$4,263.91
Ord Miller, Road Crew Salary \$3,251.60
Clay Monks, Road Foreman Salary \$4,418.00
David Orcutt, Road Crew Salary \$3,303.00
Rick Porter, Road Crew Salary \$3,363.00
James Rigsby, Road Crew Salary \$3,063.00
David Schaeffer, Road Crew Salary \$3,063.00
David Seymour, Road Crew Salary \$3,603.00
Kirsten Smith, Shop Secretary Salary \$3,543.00
Ty Stogsdill, Road Crew Salary \$3,123.00
Bruce Walters, Road Foreman Salary \$3,838.00
Hunter Wells, Road Crew Salary \$3,063.00
Wayne Wolf, Road Crew Salary \$3,123.00

LANDFILL

Allen Chubbuck, Operator Salary \$3,363.00
Brenda Howe, Part Time Clerk Salary \$1,312.50
Mickey Jaques, Manager Salary \$3,958.00

LIBRARY

Kevin Pickerill, Bookmobile Salary \$694.74
Katie Zipperer, Bookmobile Salary \$1,071.33

PUBLIC HEALTH

Lindsey Blackwelder, Part Time Tobacco Educator Salary \$269.88
John Fox, Doctor Salary \$100.00
Darcy Janssen, Regional EPR Coordinator Salary \$4,250.00
Kelly Linnebur, Office Manager Salary \$3,135.00
Patricia McHone, WIC Educator Salary \$3,375.00
Jobeth Mills, Director Salary \$3,678.00
Ken Stroud, EPR Salary \$1,769.00

HUMAN SERVICES

Tricia Borns, Child Support Legal Admin Salary \$3,525.00
Melissa Gossett, Caseworker III Salary \$4,094.00
Sherri Hansen, Financial Administrator Salary \$3,415.00
Debra Klapperich, Lead IMT V Salary \$3,447.00

Robert Kraxberger, Assistance Pmts Supervisor Salary \$3,910.00
Andrew Lorensen, Child Welfare Supervisor Salary \$4,997.00
Larissa Lukins, Caseworker III Salary \$3,769.00
Bailey Mares, Admin Assistance III Salary \$3,018.00
Patricia Phillips, Director Salary \$5,877.00
Kim Quintana, IMT II Salary \$3,018.00
Amy Seymour, Caseworker IV Salary \$4,673.00
Mia Tucker, Part Time Intern Salary \$1,803.00
Samantha Winterberg, Case Aide II Salary \$2,908.00
Shonda Yowell, Caseworker II Salary \$3,876.00

LINCOLN COUNTY PAYABLES

39702 Baby Bear Hugs, Dues \$100.00
39703 CDPHE, Certificates \$261.00
39704 CenturyLink, Phone \$192.28
39705 ESRTA, Phone \$271.08
39706 FNB of Omaha, Charges \$297.80
39707 FNB of Omaha, Charges \$238.13
39708 Tracy Grimes, Rent \$530.00
39709 Henry Schein, Supplies \$41.83
39710 KCCDPHE, Reimbursement \$1,914.69
39711 LC Road & Bridge, Fuel \$101.57
39712 Sonia Machuca, Contract \$75.63
39713 Osborne's, Supplies \$13.03
39714 Quill, Supplies \$8,136.58
39715 Veritrace, Supplies \$121.80
39716 Xerox, Lease \$45.29
39717 Ace Irrigations, Repairs \$12,813.84
39718 A & E Tire, Tires \$578.29
39719 ALSCO, Equipment Rental \$78.11
39720 Black Hills Energy, Utilities \$76.26
39721 Cobitco, Road Oil \$164,127.87
39722 Corporate Billing, Parts \$1,197.07
39723 County Wide Diesel, Parts \$945.80
39724 DISA, Testing \$300.00
39725 FNB of Omaha, Charges \$2,281.18
39726 Fleet Charge Advantage, Parts \$159.34
39727 Town of Hugo, Water \$81.00
39728 LC Clerk, Reimbursement \$7.20
39729 Shawn Mares, Repairs \$750.00
39730 Martin Marietta, Road Oil \$2,537.50
39731 MHC Kenworth, Parts \$902.87
39732 MVEA, Utilities \$285.64

39733 OJ Watson, Supplies \$894.00
39734 Safety Kleen Systems, Equipment Rental \$288.98
39735 Stone Oil, Fuel \$3,575.08
39736 Stone Communication, Supplies \$1,016.15
39737 Utility Trailer Sales, Parts \$779.08
39738 Wagner, Parts \$3,940.23
39739 Westfall O Dell Truck, Truck \$76,357.00
39740 Air Bounce Colorado, Carnival \$3,375.00
39741 Arrowhead Scientific, Supplies \$893.05
39742 Bob Barker, Supplies \$532.46
39743 Steve Burgess, Mileage \$534.98
39744 CenturyLink, Phone \$66.56
39745 Jamie Clark, Judging \$100.80
39746 Coast to Coast Computer Products, Supplies \$149.99
39747 SOS, Training \$80.00
39748 CCFS, Contract \$7,804.91
39749 County Sheriffs of Colorado, Conference \$175.00
39750 CPRA, Rodeo \$4,500.00
39751 Bill Craig, Mileage \$50.04
39752 Doubletree Hotel, Travel \$512.00
39753 Ethan Durham, Repairs \$480.00
39754 Curt Dutro, Mileage \$172.80
39755 ECCOG, 3rd Qtr Dues \$3,000.00
39756 Eastern Colorado Veterinary, Vaccination \$30.00
39757 Evergreen Systems, IT Service \$273.82
39758 FNBH, Premiums \$3,818.25
39759 FNBH, Fairgrounds Help \$1,500.00
39760 FNB of Omaha, Charges \$315.46
39761 FNB of Omaha, Charges \$147.34
39762 FNB of Omaha, Charges \$296.54
39763 FNB of Omaha, Charges \$1,367.30
39764 FNB of Omaha, Charges \$66.15
39765 FNB of Omaha, Charges \$724.76
39766 FNB of Omaha, Charges \$467.86
39767 FNB of Omaha, Charges \$29.90
39768 FNB of Omaha, Charges \$398.14
39769 FNB of Omaha, Charges \$49.11
39770 FNB of Omaha, Charges \$34.70
39771 FNB of Omaha, Charges \$1,057.26
39772 FNB of Omaha, Charges \$296.54
39773 FNB of Omaha, Charges \$718.79
39774 FNB of Omaha, Charges \$845.00
39775 FNB of Omaha, Charges \$396.24
39776 FNB of Omaha, Charges \$28.14

39777 FNB of Omaha, Charges \$30.00
39778 FNB of Omaha, Charges \$393.76
39779 Galls, Name Plate \$7.98
39780 Grant Writing USA, Education \$455.00
39781 Town of Hugo, Water \$256.00
39782 Interstate Batteries, Parts \$218.18
39783 Mark James, Mileage \$55.80
39784 Jefferson County, Services \$208.00
39785 Stan M Kimble, Supplies \$550.42
39786 LAWS, Graphics \$175.50
39787 Corinne Lengel, Mileage \$158.40
39788 Limon Leader, Ads \$149.94
39789 LC Road & Bridge, Fuel \$1,510.23
39790 Kris Lukins, Coroner Assist \$50.00
39791 Martin Marietta, Repairs \$1,443.02
39792 Paul Martin, Mileage \$86.40
39793 Mike McCormick, Mileage \$111.60
39794 Adrian McDaugale, Day Work \$400.00
39795 Patricia McHone, Cleaning \$121.44
39796 Mile Saver Shopper, Ads \$31.50
39797 Chris Monks, Mileage \$67.50
39798 Karen Mosher, Day Work \$150.00
39799 Sean Nielson, Coroner Assist \$20.00
39800 Lisa Nielson, Coroner Assist \$340.00
39801 Ninja Nation, Fair Games \$5,750.00
39802 Northwest Parkway, Travel \$8.80
39803 John Palmer, Reimbursement \$76.62
39804 PayFlex, Fee \$100.00
39805 Phases Truck & Auto, Repairs \$226.54
39806 Ports to Plains Alliance, Conference \$500.00
39807 Premium Services, Repairs \$4,057.48
39808 Pro Ag Solutions, Chemical \$3,682.50
39809 Psychological Resources, Testing \$135.00
39810 Quill, Supplies \$1,390.85
39811 Razor's Edge Livestock, Rodeo Livestock \$8,500.00
39812 John Reid, Mileage \$351.00
39813 Nikki Reid, Mileage \$95.00
39814 Dale Rostron, Coroner Assist \$95.00
39815 S & S Fumigation, Services \$75.00
39816 Ed Schifferns, Mileage \$171.45
39817 Shideler Electric, Repairs \$674.35
39818 Tyler Smith, Day Work \$500.00
39819 Southern Health Partners, Labs \$899.25
39820 SS Heating & A/C, Repairs \$6,971.18

39821 Staats, Supplies \$681.10
39822 State of Colorado, Postage \$228.34
39823 Heather Stinnett, Judging \$132.80
39824 Doug Stone, Mileage \$236.25
39825 Try-Me Spraying, Chemical \$85.25
39826 Tyler Technologies, IT Support \$32,157.11
39827 VALE, Refund \$277.70
39828 Verizon Wireless, Phone \$107.99
39829 Verizon, Account Closure \$192.31
39830 Watts Up-Fitting, Vehicle Commission \$2,195.00
39831 Waxie, Supplies \$1,882.91
39832 Xerox, Lease \$333.15
39833 Xerox Financial Services, Lease \$520.53
39834 XESI, Lease \$683.75
39835 FNB of Omaha, Charges \$3,701.56
39836 LAWS, Equipment \$9,240.67
39837 ABOS, Dues \$49.00
39838 CAL, Conference \$305.00
39839 Mackin Educational Resources, Books \$1,849.68
39840 TEI Landmark Audio, Books \$599.00
39841 Viaero, Phone \$47.94
39842 American Environmental Consulting, Services \$2,249.38
39843 CDPHE, 2nd Qtr Fees \$961.24
39844 LC Road & Bridge, Fuel \$51.25
39845 MVEA, Utilities \$60.53
39846 Osborne's, Supplies \$86.14
39847 SE & EC Recycling, Fees \$1,297.95
39848 Wagner, Parts \$3,122.79
39849 Waxie, Supplies \$121.92
39850 Kristie Constance, Reimbursement \$234.00
39851 CPRA, Fair Livestock Monies \$3,000.00
39852 Danielle Dascalos, Marketing \$1,612.50
39853 HIP, Promotional \$7,000.00
39854 Hugo Ranch Rodeo, Rodeo Livestock \$1,500.00
39855 Karval Alumni Association, Postage \$150.00
39856 Limon Chamber of Commerce, Fireworks \$5,000.00
39857 Limon Rotary, Band Fee \$500.00
39858 LCH, Marketing \$1,667.00

39865 21st Century Equipment, Parts \$91.14
39866 Justin Allen, Reimbursement \$97.90
39867 Auto Chlor, Supplies \$151.95
39868 Black Hills Energy, Utilities \$413.27
39869 CenturyLink, Phone \$245.84

39870 DirecTV, TV \$203.98
39871 DJ Petroleum, Fuel \$188.11
39872 Mindy Dutro, Judging \$73.40
39873 ESRTA, Phone \$3,229.40
39874 Brenda Fickenscher, Judging \$112.10
39875 FNBH, Payroll Fee \$48.80
39876 Flagler Coop, Fuel \$34,122.00
39877 Faye Harding, Catering \$180.00
39878 Hoffman Drug, Supplies \$69.75
39879 Honnen Equipment, Parts \$546.29
39880 Hugo Lumber, Supplies \$2,002.08
39881 Intab, Supplies \$452.19
39882 Jim's Refrigeration, Repairs \$348.00
39883 Karval Water Users, Water \$123.08
39884 KC Electric, Utilities \$7,578.61
39885 Language Line Services, Interpretation \$70.96
39886 Carlos Leonard, Reimbursement \$235.32
39887 Limon Leader, Ads \$1,253.50
39888 LC Extension Fund, Donations \$217.50
39889 LC Road & Bridge, Fuel \$3,291.58
39890 LC Treasurer, Severed Minerals \$10.50
39891 Kris Lukins, Coroner Assist \$135.00
39892 Margaret Marr, Judging \$151.70
39893 Martin Marietta, Road Oil \$7,017.50
39894 Mile Saver Shopper, Ads \$378.00
39895 Jobeth Mills, Reimbursement \$44.80
39896 Sean Nielson, Coroner Assist \$125.00
39897 Lisa Nielson, Coroner Assist \$90.44
39898 Osborne's, Supplies \$106.58
39899 Praetorian Digital, Training \$468.00
39900 Pronghorn Country, Supplies \$29.96
39901 Quill, Supplies \$50.96
39902 Radiology Imaging, X-Ray \$42.00
39903 Rob's Septic, Rental \$100.00
39904 S&S Fumigation, Services \$75.00
39905 Sanofi Pasteur, Vaccines \$982.24
39906 Linda Senior, Judging \$134.60
39907 Doug Stone, Gravel \$344.50
39908 Ken Stroud, Reimbursement \$209.99
39909 Tyler Technologies, Contract \$695.00
39910 USPO, Box Rent \$46.00
39911 Viaero Wireless, Phone \$411.64
39912 Weather King, Shed \$3,271.50
39913 Wex Bank, Fuel \$81.34

39914 Eric Winslow, Posters \$100.25
39915 Witt Boys, Parts \$2,910.70
39916 WWIT Dirt, Excavation \$1,000.00
39917 Xerox, Lease \$106.50
39918 Xerox Financial Services, Lease \$562.20
39919 Grant Yowell, Judging \$50.00
39920 Marguerite Yowell, Judge Helper \$50.00
39921 Eric Ziegler, Judge \$263.00

LINCOLN COUNTY HUMAN SERVICES PAYABLES

68646 CHSDA, Dues \$1,246.88
68647 ESRTA, Phone \$735.20
68648 LC DHS, Reimbursement \$308.87
68649 SB Mediation, Services \$884.58
68650 Scranton Specht & Associates, Legal \$15,098.47
68651 Client, Refund \$807.00
68652 Mary Solze, Contract \$179.73
68653 Witt Boys, Parts \$280.80
68654 Xerox, Lease \$175.00
68655 Client, Support \$500.00
68656 CKLECC, Contract \$678.95
68657 CenturyLink, Phone \$93.34
68658 FNB of Omaha, Charges \$10.00
68659 FNB of Omaha, Charges \$326.53
68660 FNB of Omaha, Charges \$514.19
68661 FNB of Omaha, Charges \$25.98
68662 FNB of Omaha, Charges \$865.66
68663 FNB of Omaha, Charges \$414.77
68664 FNB of Omaha, Charges \$220.00
68665 FNB of Omaha, Charges \$80.99
68666 FNB of Omaha, Charges \$151.26
68667 FNB of Omaha, Charges \$113.67
68668 FNB of Omaha, Charges \$54.62
68669 Tracy Grimes, Rent \$400.00
68670 Istonish, IT Service \$252.60
68671 LC DHS, Reimbursement \$1,090.21
68672 LC Road & Bridge, Fuel \$392.38
68673 LC Treasurer, Rent \$1,882.00
68674 Rose Padilla, Contract \$125.00
68675 Mary Solze, Contract \$128.38
68676 Verizon Wireless, Phone \$647.26
68677 Viaero Wireless, Phone \$48.02
68678 XESI, Lease \$82.28

68679 LC Treasurer, Withholdings \$13,690.49
68680 CHP, Insurance \$23,707.43
68681 SEI Private Trust, Retirement \$3,534.56
68682 Great West Life & Annuity, Deferred Comp \$1,745.00
68683 PayFlex, Cafeteria Plan \$200.00
68684 AFLAC, Premiums \$794.69

With no further business to come before the Board, Mr. Burgess adjourned the meeting at 12:40 p.m. The next meeting will be at 9:00 a.m. on August 15, 2019.

Corinne M. Lengel, Clerk to the Board

Steve Burgess, Vice-Chairman

Board of County Commissioners of Lincoln County
Agenda for August 15, 2019

9:00 Call to order and Pledge of Allegiance

9:30 Fred Lundy, Land Use Administrator, to discuss land use matters

11:00 Scheduled time to discuss potential changes to the Lincoln County Retirement Plan

1. Approve the minutes from the August 6, 2019 meeting
2. Review the July, 2019, reports from the County Assessor, County Clerk & Recorder, County Sheriff, and County Treasurer
3. Review the July, 2019, reports from the Colorado Counties Casualty and Property Pool and the County Workers' Compensation Pool
4. Review a letter from the Colorado Department of Local Affairs, Division of Property Taxation, regarding the 2019 Final County Notice of Valuation for State Assessed Properties
5. Discuss the upcoming event in which the Union Pacific Locomotive "Big Boy" is coming to Limon
6. County Commissioner reports
7. County Attorney's report
8. County Administrator's report
9. Old Business
10. New Business

The Board of Lincoln County Commissioners met at 9:00 a.m. on August 15, 2019. The following attended: Commissioners Steve Burgess and Doug Stone, County Administrator Jacob Piper, County Attorney Stan Kimble, acting Clerk to the Board Mindy Dutro until 10:00 a.m., and Clerk to the Board Corinne M. Lengel beginning at 10:00 a.m. Juliet Lundy with the Eastern Colorado Plainsman/Limon Leader attended until 10:50 a.m. and Chairman Ed Schifferns was absent and excused.

Vice-Chairman Burgess called the meeting to order and asked Mrs. Dutro to lead the Pledge of Allegiance.

Mr. Stone made a motion to approve the minutes from the meeting held on August 6, 2019, as submitted. Mr. Burgess seconded the motion, which carried.

Gillian Laycock with the Colorado Prairie Arts and Music Council attended the meeting at 9:00 a.m. She thanked the Board and the county for supporting the concert at the fair on August 10, 2019. It was a huge success, including the setup and the "meet and greet" event with the musicians. Mr. Burgess asked Mrs. Laycock how many tickets they sold, and she responded that they had around 800 attendees. Concert-goers purchased 751 tickets online, and the rest were tickets sold at the gate. Mr. Burgess and Mr. Stone both agreed that it was a great event and that they enjoyed it. Mr. Stone said the only complaints that he received were that the 4-H & FFA members had to have their animals out of the show barn early so that they could set it up for the concert. Mrs. Laycock asked if it was too soon to ask if they could start planning another concert for next year's fair. The Board agreed they would like to see another concert next year, but all groups involved would need to prepare better so that the animals wouldn't have to be out until noon on Saturday. Mrs. Laycock agreed and said that the earlier they start planning, the better luck they'd have securing a more popular band. Mrs. Laycock left at 9:10 a.m.

The Board reviewed the July 2019 reports from the Assessor, Clerk and Recorder, Sheriff, and Treasurer, as well as the July 2019 Colorado Counties Casualty and Property Pool and the County Workers' Compensation Pool reports.

Land Use Administrator Fred Lundy met with the commissioners at 9:15 a.m. to discuss questions that arose regarding subdivision exemptions. A county resident would like to divide property that sits outside of the town of Limon. Mr. Lundy asked if both the county and the Town of Limon would have to sign off on the subdivision exemption since around twenty-five feet of the property is in Limon's town limits. Mr. Kimble suggested having the landowner ask the town board for a waiver for the twenty-five feet. Mr. Lundy then asked the Board if the issue had to go before the Land Use Board, and they confirmed that it did.

Viaero wants to run a telephone line along the section line of what would be County Road 3 if there were a road there. The company contacted Mr. Lundy to see if they needed anything from the county since the county has the first right to a thirty-foot right-of-way on both sides of the section line. Mr. Lundy thought that Viaero needed an agreement with the landowner for

the right-of-way outside of the county's sixty-foot implied right-of-way. Mr. Kimble agreed with Mr. Lundy and said he was safe to tell Viaero that. Mr. Lundy left at 9:30 a.m.

Next, the commissioners reviewed a letter from the Colorado Department of Local Affairs, Division of Property Taxation, regarding the 2019 Final County Notice of Valuation for State Assessed Properties. Mr. Burgess brought up the upcoming event in which the Union Pacific Locomotive "Big Boy" is coming to Limon in November for two days. He said that when the train was in Julesburg, they had over two thousand people come to see it.

Mr. Burgess asked Mr. Stone to give his commissioner report. Mr. Stone reported attending the fair August 6-10. On August 12, he went to CSU Pueblo for interviews for the new Lincoln County CSU Extension Agent. On August 13, Mr. Stone attended the community interviews at the fairgrounds in Hugo with the candidates. Everyone had great things to say about the fairgrounds and the buildings. Lastly, Mr. Stone reported that on August 14, Rick Ashcraft went to pick up the new truck District 3 purchased. It had a broken window, so they are fixing it and delivering it today, August 15.

Mr. Burgess reported that on August 6, he went to the Genoa shop and spoke with Bruce Walters about new trailers and then went to the horseshow at the fairgrounds. He also picked up the road agreements from Mr. Kimble and took them to Mr. Lundy. Mr. Burgess stopped by the fairgrounds as 4-H and FFA members checked in their livestock. He spoke with John Palmer about changes for next year. On August 7, Mr. Burgess called Brazos and set up an appointment for him and Mr. Walters to discuss new trailers. He also attended the sheep and swine shows at the fair that day. All five sets of bleachers were full, and there were also people standing and sitting in lawn chairs. Mr. Burgess said that one concern people had was that the sheep were in the sun for three hours on Tuesday and that there was no space for the horses in the new show barn.

On August 8, Mr. Burgess called the landfill and spoke to the employees about the rates for county business owners that haul trash in from outside the county. Brenda Howe thought that they should charge the out-of-county rates. They decided to leave it as it is for now and then address it starting January 1, 2020. He and Mr. Walters also went to Brazos Trailers in Denver that day and signed an order for three new belly dump trailers with the price of \$100,650. They gave the county \$40,500 for the two trade-in trailers. Mr. Burgess also attended the beef show and said there was good air movement through the building and that the sun was not a problem on the west end. Mr. Palmer told him that Cheyenne Wells had damage on their show building's curtains from high wind and hail.

On August 9, Mr. Burgess went to the county fair. He also met with CDOT director Shoshone Lew, Travis Miller, highway representative Gary Beedy, and Commissioner Stone about the county's highway needs. Dave Copsey at Haynie and Company said he didn't have time to do a pre-audit for the county, but he would have his firm check to see if anyone else would have time. He told Mr. Burgess he would let him know by mid-week. On August 10, Mr. Burgess went to the county fair and said there was a good attendance at the rodeo and concert. Marvin

Thaller commented that there were some lights out in the rodeo arena, and if the county wanted to go with LED lights, the program with the rebates would end this year.

On August 12, Mr. Burgess attended the Interim Power Committee in Fort Morgan where they discussed clean energy in each county. District 3 had a county truck lay on its side on County Road 21 north of County Road 3W while hauling gravel. The driver had some injuries, and the Limon Ambulance transported him to the Lincoln Community Hospital. George's Towing towed the truck to Genoa, and both it and the trailer have some damage. On August 13, Mr. Burgess went to the fairgrounds to interview the three candidates for the Lincoln County CSU Extension Agent's position. He also got workmen's compensation and accident forms from Jacob Piper for Mr. Walters and the employee involved in the truck accident. Mr. Burgess stopped by the State Patrol office to pick up the accident report, but they did not have it finished yet. Lastly, on August 14, Mr. Burgess picked up the bill from George's Towing and sent the accident report to Mr. Piper. He also spoke with Structures Unlimited about a 30' x 100' open-faced cover, and Bart O'Dwyer will get a quote back to him.

Mr. Burgess called for the attorney's report. Mr. Kimble said that conversations with other county attorneys lately have been regarding "at-will" employment language. He handed out examples of the wording in other rural county personnel manuals in case the commissioners were interested in updating the Lincoln County personnel manual.

Mrs. Dutro left the meeting, and Mrs. Lengel took her place while Mr. Piper reported that a past employee of the county returned to work after being gone for only five days. He wanted to know if the commissioners would allow another employee to donate five days to him so that he wouldn't have to start as a new employee. Mr. Kimble said there shouldn't be any legal reason why they couldn't do that as long as someone was willing to donate the time. Mr. Stone said he was sure it wouldn't be a problem.

Mr. Piper informed the Board that Karval Water Users would like to increase their monthly payment to the county as well as extend their loan for another two or three years. The county helped to pay for their recent media purchase, and Mr. Piper thought it was around \$4,400 that the county contributed. He said that the original loan should be paid off in 2022. If KWU extended the loan for three years, their payment would increase around \$730 a year starting with the 2020 payment. The Board agreed to the plan.

Mr. Piper handed out copies of the Treasurer's account balances through June 30 and asked if the Board wanted to consider cost-of-living raises for county employees in 2020. Both commissioners agreed to have department heads figure a two-step COLA for their employees when they started working on their 2020 budgets.

Mr. Burgess asked Mr. Piper to look into the cost of a dehumidifier for the commissioner meeting room that could hook into the cooling system and drain directly outside.

Mr. Burgess called for old business and said they needed to discuss a time frame for how long the sheriff's office took calls in the town of Hugo. Mr. Piper sent a text message to Sheriff Nestor, but the sheriff wasn't available to talk about it. Mr. Kimble advised that they should enter into an intergovernmental agreement with the town when they decided what they wanted to do.

As for the county-owned 2015 Dodge pickup, Mr. Burgess said the commissioners agreed to re-advertise it for the next two weeks with a minimum bid of \$9,000. Mr. Stone asked if the previous ad appeared in the Mile Saver Shopper. Mr. Piper said the county shop took care of placing the bid request, so he wasn't sure. Mr. Burgess suggested they also put it on Facebook for the next two weeks. The Board agreed to open bids on September 6. Mr. Piper said he would put the information regarding the walk-through for the automatic door locks on Facebook as well.

Regarding several damaged vehicles throughout the year, Mr. Piper said that the auditor suggested the county add contra-expense accounts to the 2020 budget for insurance claim reimbursements. At least three of the county funds should have the line item added.

Jim Covington arrived at 11:00 a.m. for the pension plan discussion. Shortly after that, Chris Fox stopped by the meeting to let the Board know that RPI planned to promote the "Big Boy" event in November. He felt there would be a lot of people in the county at that time, and they would like to capitalize on that if possible.

After Mr. Fox left, the group discussed the county pension plan and the email sent by Leslie Thompson with GRS Consulting. Two of the points the commissioners considered were changing the period of final compensation to an average of five years of employment and reducing the vesting period. The Board felt that using an average of five years rather than the highest of the last two years of employment was a better idea. They also agreed to drop the number of years that it takes for full vestment from twelve years to five. Eliminating the age limit but requiring an employee to work a full year before joining the plan were also discussed. Mr. Burgess was in favor of doing away with the lump sum option at retirement, but Mr. Stone, Mr. Covington, and Mrs. Lengel all disagreed. All agreed that an employee would have to leave employment with the county if they took a lump sum; they could not take the money and continue working. An employee could, however, buy back service time, with interest, if they returned to employment with the county.

Regarding the 1,500-hour rule, Ms. Thompson's email advised the county to check with legal counsel to see if that was still a good idea. Lastly, Ms. Thompson suggested that the commissioners ask the plan attorney if it were acceptable for the county to increase the member contributions. Mr. Piper said the plan would be much more solvent if the Board agreed to put in \$150,000 annually as they did at the beginning of this year. After some discussion, the commissioners agreed to increase employee contributions to 4.25% if the plan attorney said they could do so. Doing so would help decrease the annual \$150,000 contribution from the county.

Mr. Covington left, and Mr. Piper stated that the walk-through for the electrical companies installing the magnetic door locks would be at 10:00 a.m. on August 21. Mrs. Lengel said she would be out of town but asked them to make sure and add a switch at the back of her office at the finance director's desk.

Mr. Piper also informed the Board that he'd received three applications for the courthouse janitor position. Mr. Burgess said that he and Mr. Stone would review them after the walk-through on the Twenty-first. They will decide who to interview at that time and schedule them for one of the last days of the month.

With no further business to come before the Board, Mr. Burgess adjourned the meeting at 12:20 p.m. The next meeting will be at 9:00 a.m. on August 29, 2019.

Mindy Dutro, Acting Clerk to the Board

Corinne M. Lengel, Clerk to the Board

Steve Burgess, Vice-Chairman

Board of County Commissioners of Lincoln County
Agenda for August 29, 2019

- 9:00 Call to order and Pledge of Allegiance
- 9:15 Greg Etl, North East Regional Manager for the Department of Local Affairs, to discuss a potential project concerning the Karval Water Users
- 10:00 John Mohan, Lincoln County Maintenance Director, to discuss steam cleaning tiles at the Lincoln County Courthouse
- 10:30 Darcy Janssen, Northeast Regional EPR, to provide a regional update
1. Approve the minutes from the August 15, 2019 meeting
 2. Review the July, 2019, Statement of Revenues and Expenditures for County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, Road and Bridge and individual Road Districts
 3. Review the monthly management report from the First National Bank of Omaha
 4. Review prices on dehumidifiers for the Commissioner meeting room
 5. Discuss a potential resolution supporting the Ports-to-Plains Alliance
 6. Old Business
 7. New Business
 8. Approve payroll and expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on August 29, 2019. The following attended: Vice-chairman Steve Burgess, Commissioner Doug Stone, County Administrator Jacob Piper, and Clerk to the Board Corinne M. Lengel. Juliet Lundy with the Eastern Colorado Plainsman and Limon Leader attended as well, and Chairman Ed Schifferns was absent and excused. Patrick Leonard with Karval Water Users arrived before the meeting started, and Emergency Manager Ken Stroud came in shortly after 9:00 a.m.

Vice-chairman Burgess called the meeting to order and asked Mr. Piper to lead the Pledge of Allegiance.

Mr. Burgess said he'd requested an addition to the minutes from the meeting held on August 15, 2019, regarding the pension plan. Mrs. Lengel added the sentence: "An employee could, however, buy service time back, with interest, if they returned to employment with the county." Mr. Stone made a motion to approve the minutes as corrected. Mr. Burgess seconded the motion, which carried.

The Board reviewed the July 2019 Budget Report (Revs and Expend) for the County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, and Road & Bridge funds, as well as for the individual road districts. The commissioners also looked over the monthly management report from the First National Bank of Omaha.

Greg Etl, Northeast Regional Manager for the Department of Local Affairs, arrived at 9:20 a.m. to discuss the potential project for Karval Water Users. He explained that DOLA cannot give money to KWU because the entity is not an eligible local government. As in the past, the county would have to apply for the grant on behalf of the organization. Since the county would want to oversee the project to ensure the improvements were correct and the rates were increased sufficiently to pay off the debt, Mr. Etl suggested forming an LID (Local Improvement District) or PID (Public Improvement District). He admitted he didn't know a lot about them but forwarded some information to Mr. Piper. KWU, acting through the county, would have to set up the district, most likely through an election process. They would then have to apply for the grant before DOLA would approve funding. Patrick Leonard said they'd already increased the user rates, which are going from \$35 to \$55 a month and were based on the loan projections.

Mr. Etl commented that USDA funding is also an option but may not be worth the paperwork due to the lower cost of the project. If it were a three million dollar project, for example, it would be more worthwhile to try and obtain the three different funding sources. He went on to say that when applying for a DOLA grant, the applicant must be whoever will provide the matching funds. Karval Water Users would need to apply to that agency first to determine when they would award the funds, making sure that date coincided with the DOLA timeframe. The next grant round is December with hearings in March. After that, it would be April with July hearing dates. If the match isn't secured, DOLA will pull its money back, and KWU would have to reapply.

Mr. Piper said that Stan Kimble was looking into what it would take for KWU to be a component unit, but Mr. Etl said that would put the county on the hook for the extra money. He highly recommended forming either the LID or PID to protect the county.

Mr. Piper asked if the county would still have to be the applicant if KWU formed a PID or LID, and Mr. Etl said he believed so. Mr. Piper told Mr. Leonard that it appeared the next step would be for KWU to bring a proposal to the commissioners to make sure that the Board agreed with their plan.

Mr. Etl said that another thing to keep in mind regarding USDA funding was the life of the equipment. Although USDA offered a forty-year note, equipment life might only be around twenty years. Encumbering future county boards of commissioners with that debt might not be something the current board wanted to do.

Mr. Stone asked Mr. Leonard if the project were required. Mr. Leonard responded that part of the state's plan was for everyone to have a backup water source, which they do not have. Mr. Etl added that CDPHE could force KWU to do it as there wasn't much "wiggle room" when it came to water. Mr. Stone wondered if the storage tank Karval has would be sufficient to provide water to thirty users for a few days, but Mr. Leonard said it depended on the season. He added that they wanted to try and get ahead of it, as they figured that the state would force them to do it eventually, and they might not be able to afford it at all then. He added that they are back in compliance regarding the nitrate levels because of the new media, but the issue will never go away.

Mr. Burgess suggested they try and apply for one of the Mountain View Electric Round-up grants. Mr. Etl asked Mr. Leonard if they had more than one bid for the project. Mr. Leonard told him they don't even have one bid; it's just an engineering estimate. He felt they could probably complete the project for half of what the engineer quoted. Mr. Etl recommended that they obtain three proposals, using the middle one for the grant application. If it's still around \$400,000, they could apply for half of it from DOLA. He added that they needed to know the cost up-front because just guessing on the overall figure might hurt them in the long run.

Mr. Leonard asked if they could still get a DOLA grant if the project cost ended up being closer to \$200,000 than \$400,000. Mr. Etl said they could, and that was where the three estimates would help them. He added that there is also an SID, which he thought was a Special Improvement District, but he didn't know what the differences were in the three.

John Mohan met with the Board at 10:10 a.m. to discuss steam-cleaning the tile in the courthouse. K & K Carpet Cleaning did a test portion of one of the restrooms when they cleaned the carpets one time, and Mr. Mohan felt they did a pretty good job. Mr. Burgess said he'd done a little research on carbon-dioxide cleaning, which uses dry ice somehow. Mr. Piper asked if he wanted to do it soon or if next spring would be better. Mr. Mohan said spring would be fine, and that way, the expense could come out of the 2020 budget.

While Mr. Mohan was still there, Mr. Burgess addressed addenda item number four, which was to review prices on dehumidifiers for the commissioner meeting room. When he said it should be something that attached to either the furnace or plumbing, Mr. Piper said he'd only researched portable units similar to what they have currently. After some discussion, Mr. Mohan said he could probably put a damper on one of the room's three AC vents to see if that would help.

Mr. Mohan left, and the Board discussed a possible resolution supporting the designation of the Ports-to-Plains and a portion of the Heartland Expressway (between the Colorado/Oklahoma border and Interstate 76 at Brush) as a future interstate. The commissioners agreed that they would wait until Mr. Schiffers could attend before adopting a resolution.

Mr. Burgess called for old business and then said that he's spoken with Dave Copsey from Haynie and Company about doing a pre-audit for the county. Mr. Copsey told him they didn't have the human resources at this time, so they were not interested. Mr. Piper said that Ronny Farmer would meet with the Board soon to discuss the 2018 audit, and they could talk to him about it then.

As for new business, Mr. Piper said that Chris Monks gave him a quote from 21st Century for a 2017 John Deere 6110 tractor. The fairgrounds needs a newer tractor, so District 1 would like to sell their 2014 John Deere 5085M tractor for \$23,000 and trade in the 1989 John Deere 2755 for \$6,500. Mr. Monks proposed that the money should come from the Conservation Trust Fund. Mr. Piper said they'd budgeted for \$70,000 out of the Fund in 2019 and they'd already spent \$63,000 of that. He felt they would have to do a supplemental appropriation if the commissioners chose to use more of those funds for the tractor. Mr. Burgess told him to go ahead if the transaction were acceptable within the spending rules of the Conservation Trust Fund.

The Board approved the August 2019 payroll and expense vouchers, and then Mr. Burgess adjourned the meeting at 12:15 a.m. The next meeting is at 9:00 a.m. on August 30, 2019.

Corinne M. Lengel, Clerk to the Board

Steve Burgess, Vice-chairman

Board of County Commissioners of Lincoln County
Agenda for August 30, 2019

9:00 Call to order and Pledge of Allegiance

10:00 Patricia Phillips, Human Services Director, to present the Department of Human Services monthly report

1. Approve the minutes from the August 29, 2019 meeting
2. Review the Five-Year Replacement Cost Update/Financial Assurance for the Lincoln County Landfill
3. Review and act upon the Lincoln County, Colorado Consolidated Cost Allocation Plan and Indirect Cost Rate for the Year Ended December 31, 2018
4. County Commissioner reports
5. County Attorney's report
6. County Administrator's report
7. Old business
8. New business
9. Approve additional expense vouchers if necessary

The Board of Lincoln County Commissioners met at 9:00 a.m. on August 30, 2019. The following attended: Vice-chairman Steve Burgess, Commissioner Doug Stone, County Administrator Jacob Piper, County Attorney Stan Kimble, and Clerk to the Board Corinne M. Lengel. Chairman Ed E. Schiffers was absent and excused.

Mr. Burgess called the meeting to order and asked Mr. Kimble to lead the Pledge of Allegiance.

Mr. Stone made a motion to approve the minutes from the meeting held on August 29, 2019, as submitted. Mr. Burgess seconded the motion, which carried.

The Board reviewed the five-year Replacement Cost Update/Financial Assurance for the Lincoln County Landfill. Mr. Piper said that approximate closing costs would be a little over \$564,000, and the county would either have to obtain insurance or budget a percentage of that amount. The county's fund balance is high enough that the coverage is not required. Mr. Piper said that they budget around \$250,000, so it's over forty percent. He added that he couldn't find where the county had submitted the update since 2012.

The Board agreed to wait for Human Services Director Pat Phillips before acting on the Cost Allocation Plan, so Mr. Burgess called for commissioner reports.

Mr. Stone reported stopping by the county shop on August 19. The road crew was busy mowing. He got a call from a resident on August 20 who asked that the crew not mow so short where his stubble field was. Mr. Stone talked with Rick Ashcraft and let him know. He also talked with Rick again on August 21. Mr. Stone participated in the Maglock walk-through with Mr. Burgess later that day. No electricians showed up for it, so he and Mr. Burgess looked over the applications for the janitor position. On August 22, Mr. Stone went by the county shop and checked several roads. He stopped at the shop again on the Twenty-eighth and spoke with Rick Ashcraft about buying a crack-sealer and posthole digger for a tractor. They might also consider purchasing a road grader next year.

Mr. Burgess reported that on August 15, he met with Bruce Walters to discuss what the road crew would do while Mr. Walters was on vacation. He called Mrs. Lengel on August 16 to ask about ordering flowers for the funeral service of a county employee's family member. Mrs. Lengel said that Roxie Devers did it in the past, so Mr. Burgess contacted Mr. Piper. Shop secretary Kris Smith called him on August 19 asking for a truck at the cemetery north of Genoa.

Mr. Burgess met with the insurance adjuster in Genoa on August 20. The adjuster suggested they have a certified mechanic look over the Mack truck engine and start it for the first time since the accident. He didn't know if the frame was twisted or not. Mr. Burgess talked with Chris Monks, who in turn spoke to Randy from Byers. His suggestion was to have the truck frame checked first, and if it couldn't be straightened out, they would have to total it. Mr. Burgess attended the Economic Development meeting at Mountain View Electric on August 21. He also did the walk-through for the magnetic door locks that day. Since no one showed up, he and Mr. Stone told Mr. Piper to contact Leo Hurtado to see if he would give a price for the

installation. They reviewed the janitor applications and agreed to interview all six applicants. Mr. Burgess reported that he spoke with Ena Cordova from CTSI regarding the insurance on the truck. They will pay for towing it for the frame inspection. Mr. Burgess let Chris Monks know so he could set up a time after they get the radio and other items removed. Also on the Twenty-first, Mr. Burgess went by the landfill and discussed their tractor. He also had a call from a resident commending the county for purchasing the scales at the landfill; the party felt it was a good investment. They had three inches of rain north of Genoa on August 19, so he went out and looked at the roads. Most of the damage was on County Road 4T east of County Road 29, County Road 4C, and County Road 4D. He had the road crew haul gravel on the Twenty-second to fix the bad spots.

On August 22, Mr. Burgess measured the fenders on the Ranco trailer for the replacement. He gave Chris the measurements to that he could place an order. Chris told him that he'd found a company in Denver that could check the frame on the Mack truck. Mr. Burgess, Mr. Piper, and Land Use Administrator Fred Lundy met with Senator Cory Gardner at the Rush Creek II wind farm. They discussed wind energy and some other issues, such as transmission lines and farm economy. State Representatives Jerry Sonnenberg and Rod Pelton were also there. Ed Schiffers called Mr. Burgess to discuss District 1 trading tractors with the fairgrounds, which the commissioners addressed in the August 29 meeting.

Mr. Burgess came to the courthouse on August 23 and signed the certifications for the Assessor's office regarding the assessed valuations. Doug Copey notified him that his firm would be unable to perform a pre-audit for the county. Gary Beedy contacted him and asked for the cost of the new show barn, so he asked Mr. Piper to get him the information.

On August 26, Mr. Burgess spoke with Bruce Walters about upcoming plans for the roads, laying asphalt, hauling gravel, and mowing. They also discussed work that needed to be done on the belly dump trailer. He came to Hugo to get the information that Gary Beedy wanted and took it to him. He also checked roads north of Genoa. Mr. Burgess called CTSI about the Mack truck—they were having a problem getting information for a new cab. Chris Monks had the information, however, and the price ranged from \$6,000 to \$13,300.

Mr. Burgess went by the landfill on August 27. Their tire changing machine hasn't worked for over a year, so he did some research on it to find a new one. He talked with the insurance adjuster who will have an estimate done shortly. The new cab is three-to-four weeks out. On August 28, Mr. Burgess talked with Bruce Walters about the trailers they want to trade in. He also got a call the previous day regarding the concert tickets he'd given to Baby Bear Hugs that ticket-takers didn't honor the night of the concert. He said he'd speak with Gillian Laycock with CPAM about it.

Mr. Kimble reported that he'd read the minutes from the previous meeting concerning funding for the Karval Water Users, and Greg Etl felt the county didn't need the help of the Colorado Water Resources and Power Development Authority. Mr. Kimble liked Mr. Etl's idea of forming an improvement district and said he could summarize the differences of each area if the Board

wanted him to. Mr. Kimble said he would be unable to attend the meeting on September 6 and asked if there was anything on the agenda that would require his attention. Mr. Piper said that Lincoln Community Hospital CEO Kevin Stansbury was on the schedule and requesting a resolution, but he wasn't sure why it was necessary. Mr. Kimble told him he'd find out. He added that he would also not make it to the September 30 meeting.

Mr. Piper reported receiving an email concerning the county's retirement plan. Steve Rickels, the plan attorney will handle the changes. Mr. Burgess said he talked with Jim Covington about it a little bit as well.

Mr. Burgess called for old business and asked how the magnetic door lock project was coming along. Mr. Piper told him that Leo Hurtado was working on a bid.

Mr. Burgess said that it appeared that the hospital was delaying the county's annual audit, which was unacceptable. Their auditor won't finalize the hospital's audit until the bank releases their previous loan. Mr. Burgess offered to speak with Kevin Stansbury next week.

As for new business, Mr. Burgess provided a quote for \$1,350 from Derek Weaver Co., Inc. for a tire changer for the landfill. Mr. Piper will order it and have it shipped there. Mr. Burgess said he'd asked Chris Monks if they needed one for the county shop also.

The Board approved additional expense vouchers for August.

At 10:00 a.m., Human Services Director Pat Phillips met with the commissioners to present the monthly report for the department. The Board reviewed the financial statements for July, along with the employee timesheets and the Income Maintenance, Child Welfare, and Director's reports.

Mrs. Phillips then provided the annual close-out information, stating that the Adult Protection overage went to other counties because DHS isn't allowed to retain the excess funds. She added that the caseworkers weren't coding their hours correctly in Y-time, so it wasn't all captured. They will do a better job of using their funds this year. No other counties wanted to purchase Lincoln County's remaining Child Care funds, so they returned over \$69,000 to the state. Mrs. Phillips said they plan to help out the Country Living Learning Center daycare in Hugo with approximately \$17,000. They also intend to utilize some of the new allocations to help train staff and for CLEKC outreach and workshops. DHS retained a little over \$68,000 in Colorado Works/TANF to ensure they had enough to cover their Child Welfare. Mrs. Phillips said they can keep up to \$100,000, which they still have in reserves. They overspent Core Services by \$70,253.51, but the state made them whole through surplus from other counties. Child Welfare was also overspent, but mitigation funds cleared that up for them. Lastly, the County Admin/HCPF, which is how the department administers food stamps and Medicaid, was also overspent. Mrs. Phillips said the state pulls the excess from their monthly reimbursement, and they currently owe about \$7,000. She went on to say that it happens every year, but every year the state cuts the allocation in each county. It doesn't necessarily mean the state is taking

the money away; it just means the county share increases. Mrs. Phillips added that they try and estimate how much they will overspend and then add it to their county budget request each year.

Mrs. Phillips went over the SFY 2019/2020 allocations with the Board, stating that the county is in charge of where the incentive dollars go.

Mrs. Phillips reviewed the Consolidated Cost Allocation Plan and Indirect Cost Rate for the year ended December 31, 2018, from the county auditor. Mr. Stone made a motion to sign the Cost Allocation Plan, and Mr. Burgess seconded the motion, which carried.

Mr. Burgess asked Mrs. Phillips if they needed to monitor the County Admin costs more closely, and the director responded that she needed to sit down with her bookkeeper and see if they couldn't cost more of it off to another program. She added that she would work with her employees more to make sure they were logging their hours better and coding everything correctly. She offered to bring the commissioners monthly reports for those particular expenditures, which they appreciated.

Mrs. Phillips left, and the commissioners agreed they had no other business to discuss. Mr. Burgess adjourned the meeting at 10:45 a.m. The next meeting will be at 8:00 a.m. on September 6, 2019.

Corinne M. Lengel, Clerk to the Board

Steve Burgess, Vice-chairman