

Board of County Commissioners of Lincoln County  
Agenda for February 6, 2019

- 9:00 Call to order and Pledge of Allegiance
- 10:00 Kevin Stansbury, Lincoln Community Hospital CEO, to provide the LCH monthly report
- 10:30 Colorado Prairie Arts & Music Council to present a proposal for a concert
- 11:00 Dusty Johnson, Northeast Area Representative for Congressman Ken Buck, to provide legislative updates
- 11:30 Stephen Hodges, Regional Sales Manager for Titan LED Lighting Solutions, to present a plan on the lighting for the new fairgrounds building
1. Approve the minutes from the January 31, 2019 meeting
  2. Review the employee time sheets for County Administrator Jacob Piper, Land Use Administrator Fred Lundy, Landfill Manager Mickey Jaques, Office of Emergency Management Director Ken Stroud, and Public Health Director Jobeth Mills
  3. Discuss the appointments to EMS and RETAC
  4. County Commissioner reports
  5. County Attorney's report
  6. County Administrator's report
  7. Old Business
  8. New Business
  9. Approve expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on February 6, 2019. Those attending were Chairman Ed E. Schifferns, Commissioners Steve Burgess and Doug Stone, County Administrator Jacob Piper, County Attorney Stan Kimble, and Clerk to the Board Corinne M. Lengel. Juliet Lundy with the Eastern Colorado Plainsman/Limon Leader attended until noon.

Chairman Schifferns called the meeting to order and asked Mr. Piper to lead the Pledge of Allegiance.

Mr. Stone asked for a correction to the minutes from the last meeting; loader should have been grader. Mr. Burgess made a motion to approve the minutes from the meeting held on January 31, 2019, as corrected. Mr. Stone seconded the motion, which carried unanimously.

The Board reviewed employee time sheets for the Administrator, Land Use Administrator, Landfill Manager, Emergency Manager, and Public Health Director.

Land Use Administrator Fred Lundy stopped in to ask about county regulations for gravel pits. He'd asked Mr. Kimble if he knew of anything in the county's zoning resolution that provided guidelines for developing a new pit, but Mr. Kimble couldn't find anything either. Mr. Burgess felt there was always a Land Use Board hearing, but Mr. Lundy wasn't sure what he would take to the board if there were no defined requirements. Parties do have to obtain a permit through the state, and Mr. Kimble said that when the town of Limon put in a pit, they followed the state's regulations. Mr. Burgess suggested Mr. Lundy talk to Chris Monks and the Elbert County Land Use Administrator. Mr. Kimble thought that Mr. Lundy might be able to put together something to include in the county's regulations.

Mr. Lundy provided a staff report for the Board to review. He revised the Road Use Agreement for the new transmission project, and when Mr. Schifferns asked if they'd designated what roads they would use, Mr. Lundy said he let them know they'd need to confirm a specific route before the February 21 Land Use Board meeting.

Mr. Burgess asked if the county or the town of Arriba owned the portion of County Road 63 north of the gas station and thought that each party might own half. The town wants to put in a water line across the road so that they can install a fire hydrant on the east side. They would need a two-to-three foot wide ditch across the road, but the county has a policy not to cut oiled roads. Mr. Burgess said he made an exception since it was for fire mitigation and told them they could cut the asphalt as long as they patched it back with asphalt when they were finished. Mr. Lundy commented that they would have to add an amendment to the permit.

Mr. Lundy left, and Mr. Piper informed the commissioners that Ken Stroud should have been listed as a member of the EMS and RETAC instead of Jobeth Mills when the Board approved the appointments for 2019. Mr. Stone made a motion to appoint Ken Stroud to replace Jobeth Mills on the EMS and RETAC. Mr. Burgess seconded the motion, which carried unanimously.

Mr. Schifferns called for commissioner reports, and Mr. Stone reported checking roads and stopping at the fairgrounds to see how the new building was coming along.

Mr. Burgess reported hauling dirt and gravel at the fairgrounds on February 1. They also poured concrete at the landfill. He talked with Chris Monks about putting some new fencing in at the fairgrounds, and they could get about seven twenty-foot panels from Muth Welding for \$20 or \$30 a section. Mr. Stone offered to pick them up. Mr. Burgess spoke with Robert Rueb who works for K.C. Electric about the electricity in the new fairgrounds building. He sent Ralph Bell a text about the I-70 project and when they might start that, and learned that they hope to start around May 3. Mr. Burgess talked to Rob Boyd on February 5 about opening a gravel pit, and also reported that Eastern Colorado Bank would let Baby Bear Hugs have some office space in the basement of the bank.

Mr. Schifferns reported getting a call from Arriba Town Clerk Josie Hart on February 4. He also checked roads that day. He stopped to check out the new fairgrounds building on February 5 and also talked with Mr. Piper.

Mr. Kimble didn't have much to report, other than a few minor dealings with department heads. Mrs. Lengel called him to ask about allowing an attorney to remove official records from her office if he provided a subpoena, and he's still working with Mr. Stroud on OEM regulations. He also reviewed Mr. Lundy's staff report.

Mr. Piper received a request for a letter of support of the Colorado Opportunity Scholarship Initiative from Morgan Community College. Mr. Burgess made a motion to sign the letter, and Mr. Stone seconded the motion, which carried unanimously.

The Board discussed pending legislation and the job duties of the county surveyor, and Mr. Kimble said he'd see what he could find.

Public Health Director Jobeth Mills stopped in to ask for a signature on a CDPHE Immunization contract. She stated that they would receive an additional \$4,000 in federal funding, which should cover the overage of approximately \$1,800 that they'd spent on the generator. Mr. Stone made a motion to sign the contract. Mr. Burgess seconded the motion, which carried unanimously.

At 10:00 a.m., Lincoln Community Hospital CEO Kevin Stansbury met with the Board to provide a monthly report. Revenues seem to be stronger, but they realize they still need to cut more costs. The main priority at this point is doing a better job in their charge capture, meaning billing. As a comparison, Mr. Stansbury said that the preliminary revenue for January of 2019 was \$2.5 million, while it was \$1.4 million in January of 2018. They have started the 2018 audit, which should be complete by the end of May. In their strategic planning retreat, Mr. Stansbury said they identified three main goals: revenue cycle management, expense control, and stakeholder communication. He hopes to have a bi-weekly column in the newspaper as well. Tommy Barnhart, the past president of the Rural Health Association, who also operates a string

of critical access hospitals, will come in and perform an operations assessment. Mr. Stansbury said they also hope to put together a community health needs assessment similar to what Public Health did. Other topics in Mr. Stansbury's report included state policy issues and legislation, Medicaid and Medicare problems, and Global Budgeting. He commented that they are working to improve relationships with Centennial Mental Health regarding the growing behavioral health issues in the county, and then Mr. Stansbury asked for a more in-depth meeting with the commissioners sometime soon. Mr. Piper told him that middle-of-the-month meetings seem to be the least busy and gave him the next two meeting dates.

Deputy Assessor Renita Thelen stopped in to give the Board information from the Division of Property Taxation regarding the Appeals Process "Presenting Your Best Case" class coming up in June. If they want to attend, Mrs. Thelen said they would need to sign up as soon as possible since space is limited. 2019 is a reassessment year, and the protest period will run through May until June 1.

At 10:20 a.m., Gillian Laycock and Megan Mosher met with the commissioners to present a proposal for a concert put on by the Colorado Prairie Arts & Music Council. Sheriff Tom Nestor, Undersheriff Gordon Nall, and Emergency Manager Ken Stroud also attended the meeting. Mrs. Laycock explained that CPAM is a new, non-profit organization formed to operate exclusively for charitable and educational purposes, including but not limited to: booking, promoting, and hosting artistic and musically-focused events, and promoting and supporting programs that encourage growth in the arts in rural areas. CPAM took over the Colorado Prairie Music Festival, which based on the results of the efforts in 2017 and 2018, proved that promoting music and the arts in Lincoln County is a worthwhile endeavor. Rather than holding the concert in June or July, the group has agreed to have it at the fairgrounds in conjunction with the county fair on August 10. Funding for the festival would come through sponsorship, ticket and beer sales, and other fees. Mrs. Laycock added that there is potential money to be made if they can secure sponsorship, and the goal is to create an event that becomes self-sufficient in future years. With CPAM taking over the efforts, they could use a professional contracting and production consultant to create better negotiation on contracts and talent, which would help reduce costs.

Mr. Burgess sent John Palmer a text message to ask if he had any issues or concerns with the August 10 performance date, but he responded that he was happy to have it during the fair and looked forward to it. Sheriff Nestor said the same thing; he was glad to see them hold the event during the fair since law enforcement was always on site anyway when they had the demolition derby. Now, without the derby, his deputies would continue working throughout the concert.

Mr. Burgess asked who CPAM was, and Megan Mosher said that she and Mrs. Laycock, as well as Chris Huelskamp, Alicia Thompson, and Amy Vice were the board members of the non-profit organization. There are several other members as well. Their overall goal is to bring artistic and musical value to the county and across the eastern plains, possibly through free concerts in the park or other similar events. Mr. Schiffers warned them to make sure not to focus solely

one area in the community, such as Hugo, but to provide a benefit for everyone. Undersheriff Nall asked if they would promote local talent, and Mr. Burgess said that Kit Carson County used to hold a talent show during their fair that brought in a decent crowd each year. His comment prompted Mr. Stone to suggest they find something for people to do between the rodeo and the concert so that they would stick around. Otherwise, if there isn't anything for people to do, they're likely to lose attendance.

Mr. Stroud said he had revised the public event application, which creates a point of contact for ensuring that all local agencies are on the same page for the occurrence.

Mrs. Laycock asked if they would be allowed to move forward with preparations for the festival, and the commissioners told her they could. Mr. Kimble asked if the commissioners needed to sign a contract or agreement with them like they did the rodeo or demo derby, but the Board agreed that their permit and the forms provided by John Palmer for using the fairgrounds should suffice. Mr. Palmer had specifically mentioned clean-up requirements after the 2018 fair, and Mr. Stroud commented that the event application covered those issues.

Dusty Johnson, the Northeast Area Representative for Congressman Ken Buck, met with the Board at 11:00 a.m. to provide legislative updates. She met with Kevin Stansbury the previous day to discuss Medicare and Medicaid payments.

Mr. Schifferns told Ms. Johnson that state requirements were forcing Hugo and Arriba to replace city sewer systems and asked if there were anything the congressman could do about it. Mr. Burgess said she should talk to Hugo Town Manager Maria Nestor or Mayor Tom Lee about the mandate to have the system replaced by 2022. He added that it puts a tremendous burden on small communities who have few residents and little funding. Ms. Johnson said there might be federal funding available, but it would depend on several factors such as FEMA or if the town were in a flood plain, to name a couple.

Mr. Stone asked if she had any news regarding landfills. Ms. Johnson said that the state was waiting for someone from the counties to go and claim the available funding.

Ms. Johnson updated the Board on legislation introduced by Congressman Buck, including prohibiting official funds for travel in the event a government shutdown lasts longer than a few hours, with exceptions. They are watching state issues closely to see if anything would affect constitutional or federal law because it appears that the new administration is sneaking unrelated issues into bills that have no relevance to the original ideas.

Mr. Schifferns asked how Mr. Buck felt about the popular vote instead of the electoral vote, and Ms. Johnson said that honestly, they were all pretty unclear as to why it even came up.

Congressman Buck also re-introduced the Water Act, which is now sponsored by Senator Cory Gardner. Ms. Johnson said that if the commissioners had any ideas for a bill that they could

turn into law, she'd love to hear it. She added that they were already a month-and-a-half into the 2019 session and hadn't really done anything because of the shutdown.

Steven Hodges with Titan LED met with the Board at 11:00 a.m. to discuss a proposal for lighting at the new fairgrounds building. George Ehlers and David Churchwell with K.C. Electric also attended the discussion. Mr. Hodges explained that they'd taken the fact that livestock would be under the lights into consideration and provided the most cost-effective solution. Lights will also be easy to remove and clean due to nesting birds, as well as bright but unfluctuating to offer less shadowing. The quote provided the same 25% discount and 2% rebate as the proposals on the courthouse for a total of \$46,141.94. Mr. Hodges said that they would not bid on the electrical installation, but Mr. Burgess told him that Accord Electric was more than welcome to if Mr. Pittmann wanted to.

Mr. Ehlers stated that he wouldn't be able to submit the paperwork for the rebate until they completed the project and added that the maximum limit on each was \$20,000. He cautioned that the county would probably not get that much, however.

Mr. Kimble asked if the lights had a warranty, and Mr. Hodges told him that it is five-to-seven years depending on the product. The county would also have four days to object to anything that appears to be damaged, but Titan has everything shipped to them first, and they inspect every light, so the four days wouldn't be an issue. The shipment for the courthouse would go out Friday morning, February 8, and they should have it all to Hugo sometime the following week.

Mr. Burgess made a motion to accept the proposal of \$46,141.94 from Titan LED Lighting Solutions for the new fairgrounds building. Mr. Stone seconded the motion, which carried unanimously.

Mr. Burgess asked if the lighting would have to be replaced if future county commissioner boards decided to enclose the building at some time, but Mr. Hodges said he'd planned for that as well.

Mr. Hodges left, and the Board approved the remaining expense vouchers for January 2019.

#### COUNTY GENERAL FUND

Wade Adams, Road Deputy Salary \$3,682.80  
Justin Allen, Correctional Officer III Salary \$3,497.92  
Marlin Baranyk, Correctional Officer I Salary \$3,280.00  
LaRay Becker-Patton, Chief Deputy Salary \$3,958.00  
Coley Britton, Corporal Salary \$4,020.60  
Steve Burgess, Commissioner Salary \$4,745.00  
Jason Case, Road Sergeant Salary \$3,567.46  
Joseph Colpitts, Road Deputy Salary \$4,254.40

James Covington, Treasurer Salary \$5,037.42  
Marshall Cox, Correctional Officer I Salary \$3,123.00  
Dustin Cunningham, Road Deputy Salary, \$3,460.00  
James Day, Metal Detector Salary \$1,224.00  
Mindy Dutro, Chief Deputy Salary \$3,598.00  
Ashley Erwin, Clerk I Salary \$3,008.00  
Ryan Erwin, Road Deputy Salary \$3,460.00  
William Garlow, Clerk I Salary \$3,183.00  
Andrea Hendricks, Deputy I Salary \$3,340.00  
Jeremiah Higgins, Assessor Salary \$4,702.56  
Timothy Hilferty, Driver Examiner Salary \$3,255.00  
Christine Hollenbaugh, Deputy I Salary \$3,108.00  
Michael Hutton, Correctional Officer III Salary \$3,400.00  
Austin Kelly, Correctional Officer I Salary \$710.26  
Stan Kimble, Attorney Salary \$3,866.00  
Corinne Lengel, Clerk Salary \$4,702.56  
Andrew Lorensen, Coroner Salary \$1,062.36  
Casey Love, Clerk I Salary \$2,616.00  
Fred Lundy, Land Use Administrator Salary \$3,418.00  
Crystal Mariano, Correctional Officer I Salary \$3,381.90  
Derik Mattson, Correctional Officer I Salary \$3,394.20  
Jodi Mohan, Janitor Salary \$3,123.00  
John Mohan, Maintenance Salary \$3,530.76  
Gordon Nall, Undersheriff Salary \$4,078.00  
Carmel Nestor, Correctional Officer I Salary \$4,210.38  
Tom Nestor, Sheriff Salary \$5,271.24  
Parker Newbanks Jr, VA Service Officer Salary \$525.00  
Jesus Ortiz-Marrufo, Corporal Salary \$3,711.84  
John Palmer, Fairgrounds Manager Salary \$2,000.00  
Jacob Piper, Administrator Salary \$4,530.00  
Wendy Pottorff, Clerk I Salary \$3,183.00  
Dale Rostron, Corporal Salary \$3,858.75  
Kaylee Rostron, Janitor Salary \$577.88  
Ed Schiffers, Commissioner Salary \$4,702.56  
Christine Schinzel, 4-H Program Assistant Salary \$3,597.00  
Amy Seymour, Part Time Victim Assistant Salary \$277.78  
Wayne Shade, Weed Coordinator Salary \$3,752.00  
Amy Solomon, Office Manager II Salary \$3,426.00  
Doug Stone, Commissioner Salary \$4,745.00  
Ken Stroud Sr., OEM Salary \$1,739.00  
Ken Stroud Jr., Correctional Officer I Salary \$3,376.70  
Matthew Thelen, Correctional Officer I Salary \$3,003.00  
Renita Thelen, Chief Deputy Salary \$3,326.00  
Amy Vice, Appraisal Clerk Salary \$2,981.00

Amy Vice, Part Time Victim Assistant Salary \$277.78  
Jessica Wargo, Victim Assistant Salary \$3,423.00  
Keith Westfall, Surveyor Salary \$126.50  
Agnes Wilkerson, Correctional Officer II Salary \$8,713.53  
Bryson Winterberg, Correctional Officer I Salary \$3,722.62  
Cynthia Yowell, Admin Assist Salary \$3,940.00  
LeRoy Yowell, Metal Detector Salary \$1,632.00  
Michael Yowell, Captain Salary \$3,838.00  
Tyler Yowell, Road Deputy Salary \$3,908.36

38363 18<sup>th</sup> JD Juvenile Assessment Center, IGA \$1,154.00  
38364 AFLAC, Premiums \$2,973.16  
38365 All Pro Forms, Supplies \$347.41  
38366 Auto Chlor, Supplies \$246.85  
38367 Blue360 Media, Supplies \$517.50  
38368 Bob Barker, Supplies \$532.28  
38369 BrainSell, Payroll Update \$185.00  
38370 Steve Burgess, Mileage \$706.91  
38371 Lorilei Case, Stipend \$277.78  
38372 Cash Wa, Supplies \$29.30  
38373 CCI Public Lands, Dues \$150.00  
38374 CenturyLink, Phone \$66.56  
38375 ChemaTox, Testing \$343.00  
38376 CHP, Insurance \$86,957.90  
38377 CCCAP, Contribution \$52,982.00  
38378 CCI, Dues \$12,000.00  
38379 Colorado Coroners Association, Dues \$390.00  
38380 Division of Property Taxation, Training \$625.00  
38381 CSU Extension, Qtrly Payment \$3,525.00  
38382 CBI, Testing \$330.00  
38383 Complete Wireless Technologies, Program Radios \$625.00  
38384 CCFS, Contract \$8,393.84  
38385 CWCP, Contribution \$12,756.00  
38386 County Sheriffs of Colorado, Dues \$2,688.57  
38387 Jim Covington, Reimbursement \$179.61  
38388 CPI Guardian, Supplies \$588.00  
38389 Dodge Data & Analytics, Ad \$695.52  
38390 Express Toll, Travel \$17.30  
38391 ECSDD, 2019 Local Match \$13,144.00  
38392 Endpoint, Printing \$484.83  
38393 Evergreen Systems, IT Service \$514.66  
38394 Evergreen Systems, IT Service \$137.99  
38395 FNBH, Fee \$50.40  
38396 FNB Omaha, Charges \$50.00



38397 FNB Omaha, Charges \$60.95  
38398 FNB Omaha, Charges \$439.15  
38399 FNB Omaha, Charges \$354.37  
38400 FNB Omaha, Charges \$566.20  
38401 FNB Omaha, Charges \$23.05  
38402 FNB Omaha, Charges \$393.56  
38403 FNB Omaha, Charges \$24.58  
38404 FNB Omaha, Charges \$30.45  
38405 FNB Omaha, Charges \$469.00  
38406 FNB Omaha, Charges \$100.00  
38407 FNB Omaha, Charges \$92.00  
38408 FNB Omaha, Charges \$505.46  
38409 FNB Omaha, Charges \$384.61  
38410 Galls, Supplies \$240.95  
38411 Great West Life & Annuity, Deferred Comp \$3,220.00  
38412 Jonathan Hart, Mileage \$20.25  
38413 Hugo Postmaster, Stamps \$220.00  
38414 Voided  
38415 InfoRad, IT Service \$59.00  
38416 Krav Maga Worldwide, Education \$1,650.00  
38417 Kustom Signals, Supplies \$109.00  
38418 LAWS, Vehicle Decom \$350.00  
38419 Corinne Lengel, Mileage \$67.95  
38420 Limon Leader, Ads \$50.00  
38421 Voided/ACH Payment, \$1,000,000.00  
LCH Infusion/Resolution #980 Loan Agreement  
38422 LC Road & Bridge, Fuel \$13.83  
38423 LC Clerk, Plates \$21.96  
38424 LC Extension Fund, Travel \$534.32  
38425 LC Economics Development, 2019 Investment \$44,208.00  
38426 LCH, Contract \$9,913.16  
38427 Mike Mosher, Fairgrounds Maintenance \$225.00  
38428 NE Safety & Fire Equipment, Inspection \$1,654.00  
38429 Carmel Nestor, Coroner Assist \$10.00  
38430 Nestor Carpentry, Painting \$1,425.00  
38431 Sean Nielson, Coroner Assist \$135.00  
38432 Lisa Nielson, Coroner Assist \$110.00  
38433 LaRay Patton, Mileage \$15.30  
38434 PayFlex, Cafeteria Plan \$1,435.00  
38435 PayFlex, Fee \$748.50  
38436 Proforce Law Enforcement, Supplies \$520.00  
38437 PSI Digital, Supplies \$241.30  
38438 Psychological Resources, Testing \$135.00  
38439 PTS of America, Transport \$1,387.50

38440 Quill, Supplies \$983.41  
38441 Chip Reid, Mileage \$45.90  
38442 Rob's Septic, Services \$500.00  
38443 Saul's Creek, Contract \$4,500.00  
38444 Ed Schiffers, Mileage \$221.40  
38445 SEI Private Trust, Retirement \$12,511.58  
38446 State of Colorado, MV Postage \$237.46  
38447 Doug Stone, Mileage \$238.95  
38448 Stop Stick, Supplies \$107.00  
38449 Town of Hugo, Water \$1,858.36  
38450 Treasurer of Lincoln County, State Withholding \$6,884.79  
38451 Treasurer of Lincoln County, Federal Withholding \$17,480.91  
38452 Treasurer of Lincoln County, FICA Withholding \$30,116.26  
38453 Tyler Technologies, Renewal \$192.00  
38454 Uniform & Accessories Warehouse, Supplies \$228.69  
38455 Verizon Wireless, Phone \$531.34  
38457 Waxie, Supplies \$897.60  
38456 Watts Upfitting, Repairs \$218.64  
38458 Xerox, Lease \$284.46  
38459 Xerox, Lease \$675.47  
38460 XESI, Lease \$385.40

38557 Ag Spray Equipment, Trailer \$6,750.00  
38558 Black Hills Energy, Utilities \$2,361.46  
38559 Dell, Computer \$2,367.71  
38560 Deluxe, Supplies \$1,020.82  
38561 DirecTV, TV \$216.31  
38562 Dominion Voting Systems, Annual Contract \$19,309.82  
38563 ESRTA, Phone \$2,337.22  
38564 ECCOG, Dues \$3,000.00  
38565 ESRTA, Phone \$45.31  
38566 Evergreen Systems, IT Service \$86.75  
38567 Hugo Lumber, Repairs \$945.55  
38568 Hugo Postmaster, Box Rent \$46.00  
38569 KC Electric, Utilities \$5,700.19  
38570 LAWS, Vehicle Decom \$620.00  
38571 Limon Leader, Ads \$242.76  
38572 LC Road & Bridge, Fuel \$2,581.38  
38573 Osborne's, Supplies \$172.89  
38574 Parmer's Automotive, Repairs \$69.95  
38575 Ports to Plains, Membership \$528.60  
38576 PSI Digital, Supplies \$808.01  
38577 SEI Private Trust, Retirement \$90,000.00  
38578 SEI Private Trust, Retirement \$60,000.00

38579 Viaero Wireless, Phone \$1,624.91  
38580 Witt Boys, Parts \$353.91  
38581 Witt Boys, Parts \$14.34  
38582 Xerox, Lease \$71.56  
38583 Xerox, Lease \$374.80

#### ROAD AND BRIDGE

Carey Ashcraft, Road Crew Salary \$3,303.00  
Rick Ashcraft, Road Foreman Salary \$3,958.00  
Frederick Bletzacker, Road Crew Salary \$3,543.00  
Theron Brent, Road Crew Salary \$3,303.00  
Ryan Bush, Mechanic Salary \$3,752.00  
Duane Daniel, Road Crew Salary \$3,483.00  
Jason Eager, Road Crew Salary \$3,483.00  
Kevin Harris, Road Crew Salary \$3,183.00  
Jerrid Hielscher, Road Crew Salary \$2,623.52  
Casey Huelskamp, Road Crew Salary \$3,183.00  
Jeffrey Huntoon, Road Crew Salary \$3,483.00  
Judd Kravig, Road Crew Salary \$3,303.00  
Joshua Leithead, Road Crew Salary \$3,063.00  
Zane Leonard, Road Crew Salary \$3,303.00  
Monty Mattson, Part Time Road Crew Salary \$1,730.96  
Adrian McDaugale, Road Crew Salary \$3,063.00  
Ord Miller, Road Crew Salary \$3,183.00  
Clay Monks, Road Foreman Salary \$4,418.00  
David Orcutt, Road Crew Salary \$3,303.00  
Rick Porter, Road Crew Salary \$3,363.00  
Wayne Price, Road Crew Salary \$3,183.00  
James Rigsby, Road Crew Salary \$3,063.00  
David Schaeffer, Road Crew Salary \$2,623.52  
David Seymour, Road Crew Salary \$3,603.00  
Kirsten Smith, Shop Secretary Salary \$3,543.00  
Ty Stogsdill, Road Crew Salary \$3,123.00  
Bruce Walters, Road Foreman Salary \$3,838.00  
Hunter Wells, Road Crew Salary \$3,063.00  
Wayne Wolf, Road Crew Salary \$3,063.00

38461 AFLAC, Premiums \$1,280.90  
38462 AlSCO, Equipment Rental \$147.96  
38463 Black Hills Energy, Utilities \$690.67  
38464 Burlington Radiator, Parts \$1,350.00  
38465 CHP, Insurance \$47,424.34  
38466 CCCAP, Contribution \$86,973.00  
38467 Corporate Billing, Parts \$574.29

38468 CWCP, Contribution \$98,202.00  
38469 Diesel Generation Services, Repairs \$81.20  
38470 Eaton Sales, Parts \$171.64  
38471 Bob Eikermann, Gravel \$1,818.00  
38472 Environmental Solutions, Services \$2,500.00  
38473 FNB Omaha, Charges \$188.00  
38474 FNB Omaha, Charges \$390.00  
38475 FNB Omaha, Charges \$331.03  
38476 Goodyear Tire, Tires \$752.08  
38477 Great West Life & Annuity, Deferred Comp \$1,820.00  
38478 Jerrid Hielscher, Travel \$37.73  
38479 Honnen Equipment, Parts \$337.00  
38480 Town of Hugo, Water \$79.50  
38481 Interstate Batteries, Parts \$862.12  
38482 Joshua Leithead, Travel \$78.43  
38483 LCH, Testing \$24.00  
38484 MHC Kenworth, Parts \$376.67  
38485 MVEA, Utilities \$820.08  
38486 PayFlex, Cafeteria Plan \$20.00  
38487 SEI Private Trust, Retirement \$6,481.51  
38488 Doug Stone, Gravel \$1,215.00  
38489 Terminix, Services \$488.88  
38490 Treasurer of Lincoln County, State Withholding \$2,802.73  
38491 Treasurer of Lincoln County, Federal Withholding \$5,854.20  
38492 Treasurer of Lincoln County, FICA Withholding \$14,355.88  
38493 Wagner, Grader \$48,580.11  
38494 Hunter Wells, Travel \$64.76

38542 Corporate Billing, Parts \$594.50  
38543 DJ Petroleum, Fuel \$1,340.08  
38544 ESRTA, Phone \$375.89  
38545 Flagler Cooperative, Fuel \$29,500.51  
38546 Honnen Equipment, Repairs \$1,935.45  
38547 Hugo Lumber, Supplies \$19.50  
38548 Karval Water Users, Water \$45.00  
38549 KC Electric, Utilities \$308.24  
38550 MHC Kenworth, Parts \$695.00  
38551 Vance Brothers, Road Oil \$3,568.50  
38552 Wagner, Repairs \$1,702.68  
38553 Westfall O'Dell Truck Sales, Truck \$84,331.00  
38554 Witt Boys, Parts \$1,413.55

CAPITAL PROJECTS

38513 Structures Unlimited, Fairgrounds Building \$103,175.00  
38514 Titan LED Lighting Solutions, Courthouse Lighting \$41,027.38  
38515 Titan LED Lighting Solutions, Courthouse Lighting \$103,620.70  
38516 Vince's GM Center, Sheriff Vehicles \$103,840.14

38555 Titan LED Lighting Solutions, Fairgrounds Lighting \$46,141.94

E911

38556 CenturyLink, Phone \$224.45

LANDFILL

Allen Chubbuck, Operator Salary \$3,363.00  
Brenda Howe, Part Time Clerk Salary \$1,287.50  
Mickey Jaques, Manager Salary \$3,898.00

38527 CHP, Insurance \$3,005.22  
38528 Evergreen Systems, IT Service \$287.20  
38529 Town of Hugo, Water \$40.75  
38530 MVEA, Utilities \$76.02  
38531 SEI Private Trust, Retirement \$599.04  
38532 SE & EC Recycling, Fees \$1,297.95  
38533 Treasurer of Lincoln County, State Withholding \$321.66  
38534 Treasurer of Lincoln County, Federal Withholding \$789.29  
38535 Treasurer of Lincoln County, FICA Withholding \$1,307.94

38585 ESRTA, Phone \$126.15  
38586 Osborne's, Supplies \$70.97

LIBRARY

Kevin Pickerill, Bookmobile Salary \$553.09  
Katie Zipperer, Bookmobile Salary \$1,071.33

38520 FNB Omaha, Charges \$141.61  
38521 Know Buddy Resources, Books \$908.13  
38522 Limon Library Board, Rent/Promotion \$3,450.00  
38523 Office Works, Supplies \$14.78  
38524 Smart Apple Media, Books \$863.17  
38525 Treasurer of Lincoln County, State Withholding \$1.11  
38526 Treasurer of Lincoln County, FICA \$248.52

38584 DJ Petroleum, Fuel \$117.05

LODGING & TOURISM

38517 Danielle Dascalos, Promotion \$750.00  
38518 Hugo Roping Club, Promotion \$750.00  
38519 LCH, Promotion \$1,667.00

PUBLIC HEALTH AGENCY

Lindsey Blackwelder, Part Time Tobacco Educator Salary \$254.00  
John Fox, Doctor Salary \$100.00  
Darcy Janssen, EPR Coordinator Salary \$4,250.00  
Kelly Linnebur, Office Manager Salary \$3,135.00  
Patricia McHone, WIC Educator Salary \$3,375.00  
Jobeth Mills, Director Salary \$3,678.00  
Ken Stroud Sr, EPR Salary \$1,739.00

38495 AFLAC, Premiums \$191.80  
38496 CDPHE, Certificates \$257.50  
38497 CenturyLink, Phone \$187.33  
38498 CHP, Insurance \$5,579.87  
38499 Evergreen Systems, IT Service \$104.58  
38500 FNB Omaha, Charges \$77.08  
38501 Frontier Telephone, Phones \$761.00  
38502 Great West Life & Annuity, Deferred Comp \$1,225.00  
38503 Tracy Grimes, Rent \$530.00  
38504 Sonia Machuca, Interpreter \$96.25  
38505 Osborne's, Supplies \$15.33  
38506 Quill, Supplies \$144.06  
38507 Sanofi Pasteur, Vaccinations \$1,466.71  
38508 Henry Schein, Supplies \$28.99  
38509 SEI Private Trust, Retirement \$278.44  
38510 Treasurer of Lincoln County, State Withholding \$461.59  
38511 Treasurer of Lincoln County, Federal Withholding \$899.83  
38512 Treasurer of Lincoln County, FICA \$2,509.38

38536 ESRTA, Phone \$268.94  
38537 LC Road & Bridge, Fuel \$9.59  
38538 Limon Leader, Ads \$394.88  
38539 Kelly Linnebur, Mileage \$185.85  
38540 Stop & Shop, Supplies \$14.22  
38541 Xerox, Lease \$54.06

HUMAN SERVICES ADMINISTRATIVE FUND

Tricia Borns, Child Support Admin Salary \$3,525.00  
Melissa Gossett, Caseworker III Salary \$4,039.00  
Sherri Hansen, Financial Administrator Salary \$3,415.00  
Debra Klapperich, IMT V Salary \$3,497.00  
Robert Kraxberger, Assistance Pmts Supervisor V Salary \$3,910.00  
Andrew Lorensen, Child Welfare Supervisor Salary \$4,997.00  
Larissa Lukins, Caseworker III Salary \$4,219.00  
Bailey Mares, Child Support Admin I Salary \$2,963.00  
Patricia Phillips, Director Salary \$5,822.00  
Kim Quintana, Income Maintenance Tech II Salary \$2,963.00  
Amy Seymour, Caseworker IV Salary \$4,648.00  
Samantha Winterberg, Case Aide II Salary \$2,784.00  
Shonda Yowell, Caseworker I Salary \$3,335.00

68405 ESRTA, Phone \$733.43  
68406 LC Fairgrounds, Rent \$1,200.00  
68407 Farm Gas, Fuel \$55.07  
68408 Lexis Nexis, Subscription \$50.00  
68409 LC DHS, Reimbursement \$2,915.10  
68410 Office Depot, Supplies \$725.98  
68411 Rocky Mountain Microfilm & Imaging, Services \$199.50  
68412 Witt Boys, Parts \$237.97  
68413 Xerox, Lease \$175.00  
68414 Client, Support \$1,050.00  
68415 CenturyLink, Phone \$92.21  
68416 CKLECC, Contract \$478.43  
68417 CWCP, Contribution \$7,159.00  
68418 Evergreen Systems, IT Services \$549.08  
68419 Fast & Friendly, Client \$206.27  
68420 FNB Omaha, Charges \$49.50  
68421 FNB Omaha, Charges \$74.07  
68422 FNB Omaha, Charges \$147.98  
68423 FNB Omaha, Charges \$128.64  
68424 FNB Omaha, Charges \$649.77  
68425 FNB Omaha, Charges \$52.50  
68426 FNB Omaha, Charges \$31.89  
68427 FNB Omaha, Charges \$29.00  
68428 FNB Omaha, Charges \$311.73  
68429 FNB Omaha, Charges \$298.46  
68430 LabCorp, Testing \$114.00  
68431 Limon Leader, Ads \$136.50  
68432 LC DHS, Reimbursement \$1,799.00

68433 LC Road & Bridge, Fuel \$402.25  
68434 Office Depot, Supplies \$329.91  
68435 Rose Padilla, Contract \$121.25  
68436 Scranton Specht & Associates, Legal \$4,131.31  
68437 Client, Support \$807.00  
68438 Verizon Wireless, Phone \$549.48  
68439 Viaero Wireless, Phone \$47.58  
68440 XESI, Lease \$235.69  
68441 LC Treasurer, Withholding \$13,215.78  
68442 CHP, Insurance \$23,708.35  
68443 SEI Private Trust, Retirement \$3,629.85  
68444 Great West Life & Annuity, Deferred Comp \$1,535.00  
68445 PayFlex, Cafeteria Plan \$200.00  
68446 AFLAC, Premiums \$794.69

With no further business to come before the Board, Mr. Schifferns adjourned the meeting at 1:20 p.m. until 9:00 a.m. on February 19, 2019.

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Corinne M. Lengel, Clerk to the Board

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Ed E. Schifferns, Chairman



Board of County Commissioners of Lincoln County  
Agenda for February 19, 2019

9:00 Call to order and Pledge of Allegiance

10:00 Review and act upon proposed Resolution Number 983; A Resolution authorizing a Supplementary Budget Appropriation for the Lincoln County Library Fund

1:00 Walkthrough of the new fairgrounds building concerning bids for the electrical work at the Lincoln County Fairgrounds

1. Approve the minutes from the February 6, 2019 meeting
2. Review employee timesheet for Landfill Manager Mickey Jaques
3. Review the January, 2019, reports from the County Assessor, County Clerk & Recorder, County Sheriff and County Treasurer
4. Review the January, 2019, reports from the Colorado Counties Casualty and Property Pool and the County Workers' Compensation Pool
5. Review and act upon Annual Report Form COR900000 for stormwater discharges associated with non-extractive industrial activity for the Lincoln County Landfill
6. Discuss attending the Assessment Appeals Process and Presenting Your Best-Case classes in June
7. County Commissioner reports
8. County Attorney's report
9. County Administrator's report
10. Old Business
11. New Business

The Board of Lincoln County Commissioners met at 9:00 a.m. on February 19, 2019. Those attending were: Chairman Ed E. Schifferns, Commissioners Steve Burgess and Doug Stone, County Administrator Jacob Piper, County Attorney Stan Kimble, and Clerk to the Board Corinne M. Lengel. Juliet Lundy with the Eastern Colorado Plainsman/Limon Leader also attended.

Chairman Schifferns called the meeting to order and asked Mr. Kimble to lead the Pledge of Allegiance.

Mr. Burgess made a motion to approve the minutes from the meeting held on February 6, 2019, as submitted. Mr. Stone seconded the motion, which carried unanimously.

While reviewing the January time sheet for Landfill Manager Mick Jaques, Mr. Burgess commented that he'd asked him to turn in a Workers' Comp claim for an injury that happened at the landfill. Mr. Piper said he hadn't been in yet to complete the paperwork. Brenda Howe will also be working more hours until Mr. Jaques can return to work.

The Board reviewed the January 2019 reports from the Clerk and Recorder, Sheriff, and Treasurer, as well as the January 2019 reports from the Colorado Counties Casualty and Property and County Workers' Compensation Pools.

Mr. Stone made a motion to approve the Annual Report for stormwater discharges associated with non-extractive industrial activity for the Lincoln County Landfill. Mr. Burgess seconded the motion, which carried unanimously.

While on the subject of the landfill, Mr. Kimble reminded the Board of the La Plata County case the previous summer in which the district court ordered that the CDPHE couldn't impose fines on the county for the Compliance Order under the Governmental Immunity Act. He added that there's since been an appeal, and a subsequent bill entered into the legislature. Several counties have received compliance orders since 2005, and Mr. Kimble provided the list for the Board's review. La Plata County has asked CCI to get involved in addressing the legislation. He asked them to add Lincoln County to the list of counties requesting CCI help but told the commissioners he could have them change that if the Board so instructed. The commissioners agreed that they were glad Mr. Kimble added Lincoln County to the record.

Mr. Piper asked the commissioners if they planned to attend the Assessment Appeals Process and "Presenting Your Best Case" classes in June. Mr. Schifferns and Mr. Piper will plan to go.

Mr. Schifferns called for commissioner reports. Mr. Stone went by the Karval shop on February 7 and checked on the progress of the fairgrounds building and stopped at the landfill on February 9. He and Rick Ashcraft checked roads on February 12. Mr. Stone attended the Republican Central Committee meeting on February 13 and checked roads east and southeast of Karval on February 14. They got a little snow on the Sixteenth and a little more on the Eighteenth, so Mr. Stone checked roads west of Highway 71 that day.

Mr. Schifferns reported talking with Chris Monks on February 13. They decided they wanted to have Steve Hodges give them an estimate on LED lights for the county shop building, which he did on February 15. Mr. Schifferns said they would start with the office and see what else they could afford. The only other thing he had to report was that someone suggested to him that the commissioners should consider putting up a wall of some type on the west side of the new fair building to block the wind and rain.

Mr. Burgess reported attending a Baby Bear Hugs meeting and the hospital board meeting on February 7. He was extremely concerned with the way the hospital is addressing its financial issues and upset that they didn't spend more time going over them at the meeting. He spoke with Mr. Piper and Mrs. Lengel on February 8 about accounting practices and toured roads on February 11. He also talked to Rob Boyd about a gravel pit, and Land Use Administrator Fred Lundy went along with him. He decided they wouldn't lay it out until they determined where the gravel was. District Two is tearing out a two-span bridge on County Road 24 between County Roads R and T. Also, the bumper fell off of the MACK truck that they've had so many problems with lately. On February 12, he stopped at the fairgrounds to check on the progress of the building. Terry Malcom called him to ask about the county taking over what would amount to about two miles of County Road 3P and County Road 22. Mr. Burgess believed there might be some advantage to the county doing so, but he would want them to make sure it was in better shape first. He said the road goes out to the office for one of the wind farms; he thought maybe NextEra's. The scales were installed at the landfill on February 13, and Mr. Burgess spoke with Mick Jaques that day about filing a Workers' Comp claim. He attended the Republican Central Committee meeting that evening. District 2 put in pipe on February 14 where they'd taken out the bridge, and Mr. Burgess talked with Alan Chubbuck on the Fifteenth. Chris Monks also picked up another MACK truck for them that day. Mr. Burgess attended Mike Mosher's memorial service on Saturday, February 16.

Mr. Kimble reported that Chris Monks was still having problems getting Xcel Energy to finish the road repairs. They haven't paid the latest fines, there have been no inspections completed since December (nor is there a contact person for them anymore), the road has no crown and is indented in the middle and not of standard width, and the signs are illegible. Mr. Kimble said he's trying to set up a meeting with Jerry Kelly and John Lupo to discuss it, but he hasn't heard anything back from them yet. He will send them a letter and let them know the county will not release their bond until they make the proper repairs.

Mr. Kimble also reported that although he'd filed a motion for a protective order for Book 20 of the Clerk and Recorder's records, he assumed that Mrs. Lengel would still have to produce the book for court on February 25. The judge will be responsible for supervising the book, and Mr. Kimble said he would accompany it to court and stress the book's fragility and irreplaceability. He added that the court would maintain Book 20 in chambers during any breaks in the trial so as not to leave it unattended, and someone would return it to the Clerk and Recorder's vault at the end of each trial day. Mrs. Lengel asked what would happen if her office closed before the courts returned the book, and Mr. Kimble stressed that it would be the judge's responsibility to ensure its safety and care.

At 10:00 a.m., the Board reviewed a proposed resolution authorizing a supplemental appropriation to the Lincoln County Library Fund. Mr. Piper said that Katie Zipperer could not attend the meeting as she was out on the bookmobile, but if the commissioners felt they wanted to talk to her, he could have her come in at another time. After fixing a bookkeeping error in which an expenditure was double-entered, the overall budget was still over-expended by \$1,215.85. Mr. Piper said it was mainly salary-based and provided a letter from Mrs. Zipperer explaining her reasoning. She informed the Board in the letter that the additional hours were due to the Growing Readers Together grant that didn't cover salary as an expenditure, and therefore, it took more hours than they anticipated to complete the work for the grant. Mrs. Zipperer also indicated that monthly ledgers from the Clerk's office were inaccurate and received later than usual. Mr. Piper said it would still be her responsibility as the department head to ensure that she did not go over her budget, and Mr. Burgess felt the commissioners should meet with her. The others agreed.

Mr. Burgess made a motion to adopt a resolution authorizing a supplemental appropriation of \$1,215.85 to the 2018 Lincoln County Library Fund budget. Mr. Stone seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado, held in Hugo, Colorado, on February 19, 2019, there were present:

Ed E. Schiffers, Chairman	Present
Steve Burgess, Vice Chairman	Present
Douglas D. Stone, Commissioner	Present
Stan Kimble, County Attorney	Present
Corinne Lengel, Clerk of the Board	Present
Jacob Piper, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

**RESOLUTION #983** It was moved by Commissioner Burgess and seconded by Commissioner Stone to adopt the following resolution:

**WHEREAS**, C.R.S. §29-1-109(1)(b) allows supplementary budget appropriations by the governing body when unanticipated revenues not assured at the time of the adoption of the budget are received from any source other than the local government's property tax mill levy; and

**WHEREAS**, Lincoln County Library received funds of \$1,215.85 in unanticipated operating revenues which were used to pay \$1,215.85 in general operating expenses; and

**WHEREAS**, Lincoln County Library has unappropriated fund balances and sufficient cash to meet its expenses; and

**WHEREAS**, this income was not anticipated at the time of the preparation of the 2018 budget; and

**WHEREAS**, whatever increases were made in the expenditures, like increases were added to the revenue so the budget remains in balance as required by law.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of Lincoln County, Colorado, that \$1,215.85 be appropriated into the 2018 Lincoln County Library budget;

**BE IT FURTHER RESOLVED** that the 2018 Lincoln County Library budget be increased by \$1,215.85, thus making the total Lincoln County Library \$58,715.85.

Upon roll call the vote was:

Commissioner Stone, Yes; Commissioner Schifferns, Yes; Commissioner Burgess, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners  
of Lincoln County

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ATTEST:

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Clerk of the Board

Mr. Kimble finished his report by offering to put together a brief job description for the county surveyor based on statutory duties and guidelines.

Mr. Piper reported receiving a call from Emergency Manager Ken Stroud regarding a water outage in Genoa. As of 10:00 a.m., he said the situation seemed to be under control. Mr. Piper also needed to work on the Safranek lease for the grassland at the landfill and wanted to know if the commissioners could foresee any changes from the 2018 lease. Mr. Stone said he didn't believe they needed to change anything, and the others agreed. Lastly, Mr. Piper said he'd received a call from UC Health requesting an ambulance application. The organization wants to start running an ambulance through Lincoln County. Mr. Piper said he didn't know much more about it than that, and Mr. Kimble said he didn't have much experience with it either.

Mr. Schifferns called for old business, and Mr. Burgess said that the commissioners need to start discussing what to do about the county's retirement plan. Mr. Piper said that GRS plans to put together another actuarial study because they just requested the end-of-year information

from 2018. The Board asked if he could get a copy of the plan document for them to begin reviewing. Mr. Stone said he'd prefer to keep the current retirement plan if they can figure out a way to fund it, and Mr. Schifferns commented that whatever they decided, it should go into effect at the beginning of a year, not in the middle.

The group discussed new rates for the landfill, and Mr. Burgess said he would put something together based on their decisions. Since they would need to advertise, they assumed the new fees wouldn't take effect until around the first of May.

Mr. Piper provided the bi-annual Treasurer's report for the Board's review, and then the commissioners set several months' meeting dates.

Mr. Burgess said that John Palmer thinks the new building should have a name, and Mr. Stone said he thought they were calling it the show barn. They will also need to decide on rental fees.

Mr. Burgess made a motion to sign a letter of support for the State of Colorado, Judicial Excellence Award for Lincoln County Court Clerk Kim Graham. Mr. Stone seconded the motion, which carried unanimously.

Landfill Manager Mick Jaques called to say that he'd be back to work the following day, and the commissioners put him on light duty for a month.

At 1:00 p.m., the commissioners conducted a walkthrough of the new fairgrounds building for electrical work bids. The three commissioners, John Palmer, Steve Hodges, and representatives from Shideler Electric, Fox Electric, and Dryland Electrical Services attended the walkthrough.

With no further business to come before the Board, Mr. Schifferns adjourned the meeting until 9:00 a.m. on February 27, 2019.

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Corinne M. Lengel, Clerk to the Board

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Ed E. Schifferns, Chairman

Board of County Commissioners of Lincoln County  
Agenda for February 27, 2019

- 9:00 Call to order and Pledge of Allegiance
- 9:30 Fred Lundy, Land Use Administrator, to discuss the February 21, 2019 Land Use Board meeting
- 10:00 Jobeth Mills, Public Health Director, to present the January 2019 Public Health Agency's monthly report
- 11:00 Katie Zipperer, Lincoln County Bookmobile Director, to discuss the supplemental appropriation for the 2018 Lincoln County Library Fund Budget
1. Approve the minutes from the February 19, 2019 meeting
  2. Review the January, 2019, Statement of Revenues and Expenditures for County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, Road and Bridge and Individual Road Districts
  3. Review the monthly management report from the First National Bank Omaha
  4. Old Business
  5. New Business
  6. Approve payroll and expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on February 27, 2019. The following attended: Chairman Ed E. Schifferns, Commissioners Steve Burgess and Doug Stone, County Administrator Jacob Piper, and Clerk to the Board Corinne M. Lengel. Juliet Lundy with the Eastern Colorado Plainsman/Limon Leader attended until 11:20 a.m.

Chairman Schifferns called the meeting to order and asked Mr. Piper to lead the Pledge of Allegiance.

Mr. Stone made a motion to approve the minutes from the meeting held on February 19, 2019, as submitted. Mr. Burgess seconded the motion, which carried unanimously.

The Board reviewed the January 2019 Statements of Revenues and Expenditures for the County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, and Road & Bridge funds, as well as for the individual road districts. The commissioners also reviewed the monthly management report from the First National Bank of Omaha.

At 9:30 a.m., Land Use Administrator Fred Lundy met with the Board to discuss information from the February 21, 2019, Land Use Board meeting. Approved at the meeting were Development Permit #18-09; the transmission line for the Cheyenne Ridge wind energy project and Development Permit #19-01 for a single-family home in Foxx Mesa. Mr. Lundy said the board approved the transmission line with several conditions, but there was no opposition to the project at all. The county should expect to collect approximately \$109,000 in use tax on the roughly \$5 million the company will pay for materials.

There's also rumor that another company, Bronco Plains, might be working on a transmission line project as well, although Mr. Lundy said they hadn't filed any paperwork yet. Mr. Schifferns asked if there'd been any more interest in putting solar energy in the county, but Mr. Lundy said he'd heard nothing specific.

Mr. Lundy asked for Mr. Schifferns' signature on a Request for Utility, Pipeline, and Miscellaneous Road Way Crossings or Easements application for the town of Arriba. Since allowing the cutting of a paved road is against county policy, Mr. Lundy created a form to keep on file. Mr. Burgess made a motion to make a one-time exception to county policy and allow the cutting of a paved county road (County Road 43—aka County Highway 63—between Lincoln Avenue and Colorado Avenue in Arriba) to put in a fire hydrant. Mr. Stone seconded the motion, which carried unanimously.

Mr. Burgess asked if anything in the county road policy specified the shape a road had to be in before the county would take it over. Mr. Lundy said he'd check into it.

Mr. Stone wanted to know if Mr. Lundy had any further information from Tim Taconi regarding his landlocked piece of property up north, but Mr. Lundy said he had not heard from him. Mr. Stone also asked if any new oil well permits were coming in, but Mr. Lundy said he'd only done



three so far this year. Lastly, Mr. Stone asked what was going on out by the microwave tower south of Hugo as there were several new electrical poles on the east side of the road, but Mr. Lundy did not know.

Mr. Lundy left, and Mr. Schifferns called for old business. Mr. Burgess provided information regarding catwalks for the new scales at the landfill, stating that they would cost a little over \$1,100 each. He felt they would also want to pour some concrete or put in a sidewalk, and that new signs were a must. Mr. Burgess also handed out his draft of the new landfill rates, which he'd told the others he would put together. The Board will review the document and discuss it again later.

Jim Shideler called Mr. Burgess and asked if the county would allow him to write a check for the electrical project at the fairgrounds instead of providing a performance bond if the county awarded the bid to Shideler Electric. Mr. Piper said they should discuss it in more detail with Mr. Kimble the next day.

At 10:00 a.m., the commissioners convened as the Lincoln County Board of Health when Public Health Director Jobeth Mills arrived to give her monthly report. First, Mrs. Mills asked for signatures on the Family Planning Memorandum of Understanding with Kit Carson County and an updated Environmental Health Agreement.

Mr. Burgess made a motion to approve the Contract Amendment to the Family Planning MOU between Lincoln and Kit Carson counties. Mr. Stone seconded the motion, which carried unanimously.

Mr. Stone made a motion to approve the updated Environmental Health Agreement. Mr. Burgess seconded the motion, which carried unanimously.

Mrs. Mills finished her report, and then the Board adjourned as the Lincoln County Board of Health at 10:25 a.m. and took a short break.

At 10:29 a.m., the Board reconvened as the Board of Lincoln County Commissioners. Courthouse maintenance man John Mohan stopped in to ask for a few minutes of the Board's time. He stated that due to an increase in job duties, such as quite a bit of plumbing work at the jail and the recent courthouse lighting project, he felt he deserved a raise. He and Mr. Piper discussed it somewhat, and since he's saved the county quite a bit of money in plumbing costs over the years, they agreed that a one-time, two-step promotion wouldn't be unreasonable.

Mr. Mohan said that he has ten boxes of used four-foot lightbulbs from the lighting project, which equates to 240 bulbs. He also has four or five cases of new T-8 and T-12 U-shaped bulbs that he no longer needs. A few county employees have asked about the used lightbulbs, so the commissioners agreed they would sell them for \$1 each or \$10 for a box of 24. Mr. Mohan said he didn't know of anyone who uses the others. Mr. Burgess suggested donating them to local churches, and then said he wondered if the shops would be able to use them.

At 10:48 a.m., the Board met with Lincoln County Bookmobile Director Katie Zipperer about the supplemental appropriation to her 2018 budget. She explained that the majority of the over-expenditure was because of the additional hours they spent cataloging materials they purchased through the Growing Readers Together grant that didn't cover salary as an expense. They still haven't completed that process. Also, she said there were several mistakes on her ledger reports throughout the year where expenditures were incorrectly debited from certain line items. Mrs. Zipperer added that she didn't receive the October and November reports until December, and had she seen the reports, she wouldn't have made some of the other purchases that she made. When she commented that before she turned in her December bills, the last report received was from July, Mrs. Lengel asked if she could bring Will Garlow in to address the accusations.

Mr. Garlow explained to the commissioners that he was mailing Mrs. Zipperer's general ledger sheets to her personal post office box but that it appeared she wasn't receiving them. The two just recently agreed to begin emailing the reports instead. He provided her with paper copies that she'd asked for, and Mrs. Zipperer said they'd been trying to get the issue resolved. Mr. Burgess asked Mr. Garlow if he would be sure to include the "Delivery Receipt" and "Read Receipt" in the future when he emailed the reports to Mrs. Zipperer, and Mr. Garlow said he would. Mr. Burgess told him if it ended up that she still wasn't getting them, he'd be happy to drop them off to her in Limon. Mrs. Lengel put in that Mrs. Zipperer should receive every report mid-month about the same time as the commissioners did, so if she didn't get it by the end of that month, she should call the office to find out if there was a problem.

Discussion returned to John Mohan's request for a raise after Mrs. Zipperer left. Mr. Piper said that if the Board agreed to the promotion now, Mr. Mohan would lose out on his step raise in September as the adjustment would also change his anniversary date. So they could either give him the one-time, two-step increase of \$120 per month or wait until September and give him \$180 per month. The commissioners agreed they should ask Mr. Mohan which he would prefer, so Mr. Piper called and asked him to come back to the meeting.

While waiting for Mr. Mohan, Mr. Burgess said that he, Chris Monks, and Bruce Walters agreed to hire a previous Road & Bridge employee to run a loader during the Castle Rock Construction I-70 project. According to CTSI, it would be acceptable if the employee stays on the job site operating only the loader. Mr. Burgess said he would work the month of May and probably part of June and would not receive health insurance or other benefits. They also agreed to rent a 966 CAT loader from Wagner Equipment for use during the project to avoid tying up their only other loader.

John Mohan came back to discuss his salary increase and agreed to wait until September. Mr. Burgess made a motion to grant John Mohan a one-time, two-step promotion effective September 1, 2019, and to include his regular step raise for a total increase of \$180 per month. Mr. Stone seconded the motion, which carried unanimously.

Mr. Burgess asked how much comp time he'd earned while working on the lighting project, and Mr. Mohan said he'd have to figure it out. He did turn in 15.5 hours of overtime for February that included the rest of the painting in the courts, and he added that he planned to take some time off when they finished replacing the lighting.

Mr. Schifferns called for other business, and Mr. Burgess asked if anyone had heard anything more from Ronny Farmer regarding the hospital's financial statements. No one had, and Mr. Burgess added that even though the hospital is required to use accrual accounting, they should still have to provide reports that show income when they receive it, since their profit/loss statements don't mean anything until the end of the year. He felt the hospital needed to provide more cash-basis information to the commissioners every month.

Mr. Stone asked Mr. Piper if he'd heard anymore regarding the cleaning at the annex building. Mr. Piper said he requested a proposal from Pat McHone but never got anything from her.

The Board approved the February payroll and several expense vouchers for the month, and then at 12:50 p.m., Mr. Schifferns adjourned the meeting until 9:00 a.m. on February 28, 2019.

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Corinne M. Lengel, Clerk to the Board

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Ed E. Schifferns, Chairman

Board of County Commissioners of Lincoln County  
Agenda for February 28, 2018

- 9:00 Call to order and Pledge of Allegiance
- 9:30 Ken Stroud, Lincoln County Emergency Management Director, and Chris Monks, District One Road Foreman, to discuss the acquisition of another variable message board
- 10:00 Patricia Phillips, Human Services Director, to present the Department of Human Services monthly report
- 11:00 Travis Taylor, CSU Extension Director, to discuss the CSU Extension Director position
1. Approve the minutes from the February 27, 2019 meeting
  2. Review and act upon a de-obligation letter for the Community Development Block Grant
  3. Review and act upon a Farm Delivery Policy from the Limon Big R Store regarding the purchase of panels for the new building at the Lincoln County Fairgrounds
  4. County Commissioner reports
  5. County Attorney's report
  6. County Administrator's report
  7. Old business
  8. New business
  9. Approve additional payroll and expense vouchers if necessary

The Board of Lincoln County Commissioners met at 9:00 a.m. on February 28, 2019. The following attended: Chairman Ed E. Schifferns, Commissioners Steve Burgess and Doug Stone, County Administrator Jacob Piper, County Attorney Stan Kimble, and Clerk to the Board Corinne M. Lengel. Juliet Lundy with the Eastern Colorado Plainsman/Limon Leader attended until 11:45 a.m.

Chairman Schifferns called the meeting to order and asked Mr. Stone to lead the Pledge of Allegiance.

Mr. Burgess made a motion to approve the minutes from the meeting held on February 27, 2019, as submitted. Mr. Stone seconded the motion, which carried unanimously.

Mr. Stone made a motion to sign a letter to the Colorado Office of Economic Development & International Trade requesting official de-obligation of the undisbursed funds in Community Development Block Grant contract #14-591 that ended June 30, 2018. Mr. Burgess seconded the motion, which carried unanimously.

Mr. Burgess made a motion to sign the Farm Delivery Policy from Big R accepting the \$200 drop fee waiver. Mr. Stone seconded the motion, which carried unanimously.

Mr. Schifferns called for commissioner reports, and Mr. Stone stated that he stopped by the shop on February 21. The District 3 crew hauled gravel southwest of Highway 71 that day. It snowed on Saturday, February 23, so Rick Ashcraft plowed snow. The areas blew back in on February 24, so they plowed again, and Mr. Stone checked roads. He attended the Strategic Roundtable meeting at the Hugo depot on February 25, and the road crew plowed snow again that day. Mr. Stone reported that there are electric poles down by the new substation near County Road X, but they plan to bore under the roads for placement of the lines. On February 27, Mr. Stone talked to Rick Ashcraft about trading in their old John Deere mower for a new one. A sales associate will come out and talk to them. He also asked Mr. Burgess about ordering new placards for county vehicles.

Both Emergency Manager Ken Stroud and District 1 Road Foreman Chris Monks arrived around 9:15 a.m. to discuss the purchase of another portable electronic message board. Mr. Stroud provided a 2019 NEAHR Homeland Security Grant project proposal, stating that he would submit the application if the commissioners agreed. He felt the NE Region could possibly fund the Public Works project 100% of the \$17,842.00 cost. Mr. Stroud added that if the total grant weren't approved, other county departments were willing to help pay the excess, and Mr. Monks said that Sheriff Nestor was in favor of getting another sign. Mrs. Lengel commented that since she'd used the message board for the General Election, she would be willing to contribute as well.

Mr. Burgess said he'd asked Mr. Monks to check with the Flagler Coop about 2020 fuel prices and asked if they wanted to contract for at least six loads. The cost per gallon was \$2.30 when Mr. Monks last checked, and they would have to put about \$.10 per gallon down to lock in the

rate. Mr. Monks said the county contracted for twelve loads in 2019 when they traditionally do nine. He suggested that if the Board wants to do it, they should get one load per district. Mr. Burgess asked him to find out the current price and let them know.

The group discussed the problems with County Road 2W that Xcel Energy or Mortensen Construction still haven't fixed to comply with the Road Use Agreement and whether or not it would be beneficial for the county to do the work. Mr. Monks said they don't have the time, since they have other projects waiting, and he told Jerry Kelly that if he had to fix the road, the county would charge them three times the rate. They've measured several times; Mr. Monks told Mr. Kelly that it has to be at least twenty-eight feet wide, and Mr. Monks has kept documentation since September. Mr. Kimble said there is a meeting scheduled for next Tuesday. Mr. Burgess did some calculations and said it would probably cost the county at least \$75,000 to \$100,000 as well as about three weeks. Mr. Monks felt it would be closer to \$150,000 and said there was no way they could have it done in three weeks. He also had no idea where they would get enough gravel to cover six miles of road. Mr. Kimble said his position next Tuesday would be to tell them that Xcel either needs to fix the road to comply with the Road Use Agreement, thus releasing their bond or the county would act against it.

Mr. Stroud informed the Board that he'd asked Mr. Kimble to review an MOU regarding providing digital ham radios purchased by his predecessor to a few select members of the group to which he belongs. Mr. Kimble stated that the MOU looked fine to him and added that several government entities enlist ham radio operators for emergency purposes because those people are happy to do it.

At 10:00 a.m., Human Services Director Pat Phillips met with the Board to present her monthly report. She stated that they've already overspent their fiscal admin budget, but TANF can be used to offset the costs. She said she didn't plan to sell any TANF this year but might sell some of their CCAP to other counties if they need it. Those funds cannot be used to offset other programs. The Board reviewed the employee timesheets and the January financial report, as well as the Income Maintenance, Child Welfare, and director's reports from February.

After Mrs. Phillips left, Mr. Burgess reported stopping by the landfill after the meeting on February 19. He also talked to Bruce Walters and picked up the information on the catwalks for the landfill scales. He checked on the bridge they are replacing in District 2 on February 20, and they got the pipes in on February 21. Their Komatsu dozer shut down on them, so they contacted the company about fixing it. Mr. Burgess also attended the Economic Development meeting on February 21. Jim Shideler called him on February 22 to ask about cash in place of a bond if he got the electrical bid on the show barn. District 2 had snow on February 23, 24, and 25. He attended the Strategic Roundtable on February 25, put together the new landfill rates, and talked to Travis Miller about how CDOT handles bonding. Mr. Burgess checked roads on February 26, went by the landfill, and spoke to Robert Safranek about a curtain to block the wind for the new show barn. Mr. Safranek will get some information and prices. Mike Vaughn called to tell him the new tractor they ordered should be in within ten days. Mr. Burgess attended the Prairie Development Corporation last evening and talked to John Palmer earlier

this morning about placing the wash racks. The commissioners agreed to go out to the fairgrounds after lunch to see what Mr. Palmer suggested.

Mr. Schifferns reported going by the fairgrounds on February 19, checking roads on February 20, and calling Rod Pelton and Mr. Burgess on February 21 to discuss the legislation to replace the electoral vote with the popular vote. He and Mr. Burgess also called the governor's office and discussed whether to sign a letter voicing their opinion regarding the legislation. Mr. Schifferns got a call from Raymond Enderson regarding a vehicle purchase the fire department wants to make. Mr. Schifferns thought that Sheriff Nestor might be able to help through one of the programs he used but learned that fire departments are ineligible. District 1 plowed snow on February 23. Mr. Schifferns got a call from Rob Boyd on February 25 asking for information on the sand pit and how the hospital was doing, and he attended the Strategic Roundtable that day as well. On February 26, Mr. Schifferns talked to Chris Monks about the Road Use Agreement with Xcel, and he stopped by the fairgrounds on the Twenty-seventh.

Mr. Kimble reported that the Land Use Board approved the Cheyenne Ridge transmission line application with conditions, one of which was that their route must be locked down. He told their attorney to send proof. If the commissioners wanted to schedule a public hearing for the end of March they could, but Mr. Kimble said it wasn't necessary since there didn't appear to be any opposition to the project. The zoning resolution doesn't require a public hearing.

Mr. Kimble also reported that the health department wants to change the law regarding landfills and explained that they are on a mission to make sure they are not polluting air or water. State officials will begin examining closed landfills to see if the closures were done correctly and are in the process of creating an inventory. Mr. Kimble said it appears the state is attempting to close them all down and force everyone to use transfer stations.

Mr. Piper received a Notice of Claim from Frank Azar that he passed on for Mr. Kimble's review. The party claimed injury because of icy conditions on Highway 40. Mr. Burgess said it isn't even a county road; it's a state highway, but Mr. Kimble suggested that Mr. Piper forward the paperwork to the county's insurance carrier.

Fremont County passed a resolution concerning sanctuary counties and Amendment 2, and Mr. Kimble provided a copy of the document. The commissioners agreed that they would like to adopt a similar resolution, and Mr. Piper will put something together.

Mr. Kimble said that he didn't see a problem with the bid winner providing a check instead of a bond as long as the county could cash it and hold the money in a separate fund. Mr. Burgess said they would have to inform the other bidders that they could do that as well.

At 11:00 a.m., CSU Extension Director Travis Taylor met with the Board to discuss his position. He provided a job description for the commissioners to review and said that there was a possibility that CSU could fill the position by July 1, which is unusual. They need to submit the finalized job description as soon as possible so that they could ideally advertise in May. He

stated that the county contributes \$14,100 for a formula-funded agent, and CSU makes up the remainder of his salary. Mr. Schifferns asked if the county needed two people, and Mr. Taylor said that back in 2000 there were actually six employees in the Extension office; two of whom were CSU-funded. He felt they would only be able to cover the 4-H program if they cut either his or Christine Schinzel's position.

Mr. Schifferns asked what Lincoln County would have to do to join Golden Plains, and Mr. Taylor responded that it was a question for the regional director as he was still learning how it all works. Mr. Stone asked if he thought it would be a good thing, but Mr. Taylor didn't know. Mr. Kimble asked what the opposition was to join a group back in 2000, and Mr. Taylor said it was the concern of a loss of identity. He added that it would probably cost a little more and the commissioners would have to see if there were an area willing to take on another county. Mr. Schifferns asked if the kids would suffer if they decided to go with a group, but Mr. Taylor said the county would still have the 4-H position, so they shouldn't. He would also still be the livestock programming agent if Lincoln County should decide to join Golden Plains.

Mr. Taylor stated that Ms. Schinzel had the qualifications to take over his job, but she hadn't indicated whether or not she would apply, and he wanted the commissioners to think about the fact that they might have two openings instead of just one.

The group discussed scales for weighing pigs, building a ramp, and whether or not they would need internet in the new show barn. Mr. Taylor said that the scales would have to be certified by the Department of Agriculture, they would need to build a ramp, and they would not need internet capabilities. He also informed the Board that Farm Bureau would like to sponsor and pay for a portable announcer's booth, and they are currently working on the specifications. The Limon FFA chapter volunteered to build it. Mr. Stone felt they should consider buying a portable shed to use for paperwork and storage.

Mr. Taylor said he finally found a cargo trailer they could use for their shooting sports, and although a little too big, the price was right, so he bought it. He asked if they could keep it at the county shop, and Mr. Burgess told him to check with Chris Monks.

Before Juliet Lundy left, Mr. Taylor asked that the newspaper not refer to the new building at the fairgrounds as a sale barn. He said it was either a show barn or a livestock events building, and the commissioners agreed to call it a show barn.

Mr. Schifferns asked Mr. Taylor if he had noticed any problems with the cleaning at the annex, and he stated that it was better in the past month than previously.

Mr. Taylor left, and Mr. Kimble informed the Board that he'd put together a job description for the county surveyor based on state statute. He said he'd email it to the commissioners so they could discuss it at their next meeting.



Mr. Piper provided proposals from Titan LED Lighting Solutions for the Ellis Allen building; \$8,985.29, the Hugo shop; \$1,340.86, and the courthouse parking lot; \$15,148.56. The commissioners agreed they would approve the proposal for the county shop but felt the other two areas could wait.

Mr. Kimble provided a packet of information from the hospital for the 2011 loan process for when the Limon clinic was built, which they hadn't been able to find previously. Mr. Kimble said he'd made a copy and asked Mr. Piper to keep the packet.

Mr. Schiffers called for any other business, and the group discussed the proposed landfill rates and when they would go into effect. The commissioners approved a few additional expense vouchers for February, and then Mr. Schiffers adjourned the meeting until 9:00 a.m. on March 6, 2019.

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Corinne M. Lengel, Clerk to the Board

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Ed E. Schiffers, Chairman