

Board of County Commissioners of Lincoln County
Agenda for January 8, 2019

9:00 Call to order and Pledge of Allegiance

9:00 Stephen Hodges, Regional Sales Manager for Titan LED Lighting Solutions, to present a lighting study on the Lincoln County Courthouse

1. Approve the minutes from the December 28, 2018, meeting
2. Review employee timesheets for County Administrator Jacob Piper, Land Use Administrator Fred Lundy, Landfill Manager Mickey Jaques, Office of Emergency Management Director Ken Stroud and Public Health Director Jobeth Mills
3. Review the December, 2018, reports from the County Assessor, County Clerk & Recorder, County Sheriff and County Treasurer
4. County Commissioner reports
5. County Attorney's report
6. County Administrator's report
7. Old business
8. New business
9. Approve final expense vouchers for the 2018 budget year

12:00 Adjourn for 2018, followed by swearing in of incumbent Commissioner Ed Schiffers and other Elected Officials

1:15 Call to Order and reorganize for 2019

- a. Elect Chairman and Vice-chairman
- b. Designate public place to post meeting notices pursuant to C.R.S. §24-6-402(2)(c)
- c. Designate a representative for the County Health Pool
- d. Approve appointments and holidays
- e. Set the county's vacation and sick leave policy pursuant to the Lincoln County Personnel Manual
- f. Set the E911 surcharge pursuant to C.R.S. 29-11-103(3)(a)
- g. Approve Lincoln County's investment policy
- h. Appoint the County Administrator as the County Budget Officer pursuant to C.R.S. §29-1-104

1. County Commissioner reports
2. County Attorney's report
3. County Administrator's report
4. Old business
5. New business

The Board of Lincoln County Commissioners met at 9:00 a.m. on January 8, 2019. The following attended: Chairman Doug Stone, Commissioners Ed Schifferns and Steve Burgess, County Administrator Jacob Piper, County Attorney Stan Kimble, and Clerk to the Board Corinne M. Lengel. Juliet Lundy with the Eastern Colorado Plainsman and Limon Leader attended until after the swearing-in of the elected officials.

Chairman Stone called the meeting to order and led the Pledge of Allegiance.

Others in attendance for the 9:00 a.m. lighting discussion were Ron Pittmann with Accord Electric and county maintenance man John Mohan. Stephen Hodges, Regional Sales Manager for Titan LED Lighting Solutions, then presented a lighting study his company completed on the Lincoln County courthouse complex. Titan specializes in commercial and industrial facilities mainly in rural areas and leads the industry in the maximum amount of light output. They are proud of what they do and keep only the best LEDs for their company to sell. Mr. Hodges said that when they receive their supplies of LEDs from the manufacturer, they examine every bulb to make sure they are of high quality and sell those that aren't to other companies. Warranty is an integral part of Titan's business, and they rely on recommendation and referral for future clientele. The equipment in the proposal Mr. Hodges brought to the Board, although totaling \$154,165.72, should last the county 102,000 hours, or 39.9 years. In addition, their calculations for cost savings to the county based on current kWh costs were over \$3,000 per month.

Warranty is also crucial to the company. Mr. Hodges said that while many hardware stores offer a five-year warranty, they often only allow for about three hours of usage per day. Other manufacturers require that at least fifteen percent of a bulb fails before it is covered under warranty, while Titan covers their LEDs if even one of the 99 bulbs in the linear fails. Mr. Hodges went over the benefits of LED lighting, including security features and facility usage. He stated that the courtrooms need better lighting for security reasons; warmer, orange-colored lights are better in nursing homes and hospitals, while brighter, cool-colored lighting is recommended in offices and schools. He added that although John Mohan is very conscientious of conserving energy, the courthouse still uses 41,962 kWh per month; 30,732 of which is lighting. He believed that Titan could reduce that to 9,168 kWh per month, which would equate to a savings of over \$2,700 per month.

Mr. Hodges provided a demonstration of how virtually indestructible the LEDs appeared to be and then told the group that Titan offers what they call green funding. They will finance the project, and the commissioners could pick the terms of repayment. Mr. Hodges recommended that the county not make a payment for at least sixty days after the installation, which would give the Board time to appreciate how much money the county would save after two months of paying electric bills.

Mr. Hodges said that he'd worked with George Ehlers at K.C. Electric Association regarding the Tri-State rebates, as Titan was doing work at the Kiowa County courthouse and jail. They looked at the county's fairgrounds arena as well. He also mentioned the hospital, stating that Titan could make a dramatic difference there, and they wouldn't have to begin repayment right

away if they took advantage of the green funding. When Mr. Burgess asked if the courthouse complex project would qualify for the prescriptive rebate through Tri-State, Mr. Hodges told him that he' already included the \$5,655.04 rebate in the calculation.

Mr. Burgess wanted to know how disruptive the project would be to county offices. Mr. Pittmann spoke up and said that Accord Electric is bonded and insured, so they could work whenever it would best benefit the county, even if that meant nights or weekends. The project would take approximately 300 hours, and Mr. Pittmann said they shouldn't need more than two weeks to complete it. They would not replace all the fixtures or lenses but would remove and clean and replace them as part of the bid.

Mr. Burgess wanted to know the interest rate, and Mr. Hodges said it would be an unsecured loan with no down payment and a 5.5% interest rate. Mr. Schiffers asked if there were a discount for paying cash, and Mr. Hodges said there was a discount of 2%.

When Mr. Burgess asked if Titan could provide an estimate on lighting for the new building at the fairgrounds, Mr. Hodges said he'd be happy to go and look at it and put together a quote.

Mr. Kimble, who'd been reading the disclaimers on the proposal, asked if deficiencies in a customer's existing electrical system were common and costly to the county if the company found there to be some. Mr. Pittmann responded that there shouldn't be any problems with such a new building as the courthouse, but at that, fixing things might only require a five-or-ten dollar part.

Mr. Kimble also asked if Mr. Hodges had a copy of the warranty agreement, as he'd like to read it. Mr. Hodges said he'd email it to Mr. Piper. All of the interior lightings would carry a warranty for five years or 102,000 hours. In the first year, the company would send someone out right away if there were a problem, but Mr. Hodges said they'd also teach Mr. Mohan how to diagnose any issues. They could then overnight a replacement part to the county, and he would be able to fix it.

Mr. Kimble asked if the proposal were the final contract, but Mr. Hodges told him it was only a preliminary quote; however, the price wouldn't change.

Mr. Burgess wanted to know what they did with the old bulbs that they took out, and Mr. Hodges said they would be the county's responsibility to sell or give away. Mr. Pittman put in that they would separate the good bulbs from the bad when they removed them. Some places recycle them, but because of the mercury issue, there might be a problem with the ballasts. Mr. Hodges recommended the county sell them on eBay or see if a local school would want to sell them as a fundraiser.

Mr. Burgess said that Mr. Hodges should push it more with the hospital, and Mr. Hodges said he'd need a full year of utility bills before they could do an assessment.

The Board thanked Mr. Hodges and Mr. Pittman for their time and said they would discuss it in further detail and let them know their decision.

When the group left, Mr. Burgess made a motion to approve the minutes from the meeting held on December 28, 2018, as submitted. Mr. Schiffers seconded the motion, which carried unanimously.

The Board reviewed employee timesheets from the administrator, land use administrator, landfill manager, OEM director, and public health director, as well as the December 2018 reports from the Assessor, Clerk, Sheriff, and Treasurer.

Mr. Stone called for commissioner reports, and Mr. Burgess reported that District 2 tried to haul gravel on December 31, but the belly dump froze up, so they had to quit. He also talked to Chris Monks that day about trading in their MACK truck. On January 2, Mr. Burgess and Bruce Walters set up a meeting with Honnen Equipment for January 7. He participated in a Prairie Development Conference call as well. They traded the MACK truck on January 3 for a 2012 unit with 19,600 miles and 6,800 hours on it. The company gave them \$32,000 for the old one. Mr. Burgess talked with Chris Monks and Bruce Walters on January 4 and stated that Blair Site Development was hauling clean-filtered dirt from somewhere down by Punkin Center to the county's landfill. The county was happy to have it for cover at the landfill, but Mr. Burgess wondered where they were getting it. Mr. Burgess and Mr. Walters met with a representative from Honnen Equipment on January 7 and hoped the company would make some adjustments on several different invoices the district received. Mr. Burgess said he talked to Bart O'Dwyer and learned that Structures Unlimited poured the columns for the new building at the fairgrounds.

Mr. Stone reported that District 3 got two inches of snow on December 31. He checked roads northwest of State Road 71 on January 3 hoping to find out where Blair Site Development was hauling the dirt from that they were taking to the landfill, but he didn't find anything. Mr. Stone checked roads south of Karval on January 5 and met with Rick Ashcraft on January 7. The road crew hauled dirt to County Road 109 where the shoulders were steep to help with mowing and traveler safety. He also checked roads in the northern portion of the district. Earlier this morning, Mr. Stone stopped by the fairgrounds to check on the progress of the new building.

Mr. Schiffers reported getting a call on January 1 regarding the Bode/Brent land dispute. He told the caller that the commissioners hadn't changed their opinions on anything, and the case was a civil matter. He talked with Chris Monks on January 2 about equipment repairs and year-end issues. Two of his road crewman and two from District 2 will attend MSHA training this week. He attended the hospital board meeting on January 3, reporting that Lincoln Park is doing well again and the revenue in December was \$1.79 million. The hospital board elected new officers. Colleen Luft is the president; Keith James and Lori Coonts are co-vice-presidents, and Gary Ensign is the new secretary. Mr. Schiffers commented that the hospital has to write-off 25% of their revenue, and their YTD income was \$66,000. LCH CEO Kevin Stansbury called him on January 7 to say that the bank was reviewing the county's MOU agreement but that

they probably wouldn't be ready to discuss it by today's meeting. Lastly, Mr. Schifferns said that Chris Monks and Mortensen Construction were looking at County Road 2W to make sure the road width is correct, among other things. He also stopped by the fairgrounds earlier this morning to check on the new building.

Mr. Kimble reported that Land Use Administrator Fred Lundy had him look over an application from Cheyenne Ridge for a transmission line permit. They want to tie on to Xcel's station. Mr. Schifferns commented that Chris Monks told him he didn't think they planned to use County Road 2W but would go to Flagler or Kit Carson instead.

Mr. Kimble also informed the Board that Captain Yowell sent him the contract with Southern Health Partners, and there was an excellent indemnification clause in it. However, SHP wanted the county to provide the same type of language. Mr. Kimble explained that a governmental entity couldn't do so, and SHP had no problem changing the verbiage.

Mr. Kimble said he wished to discuss the issues with Lincoln Community Hospital, and Mrs. Lundy asked if she should leave the meeting. Mr. Kimble felt that word was already out that the hospital asked the county for a million dollars, so he had no problem with her attending the discussion. He stated that LCH attorney Brian Betner asked if the county would consider extending the term of the million dollar loan to six years instead of five with no payment due in the first year. Repayment would begin in year two with the balloon payment due in the final year. Mr. Betner assumed the hospital received four checks from the county each year from the taxes generated by the 2.5 discretionary mills the county gives them, but he wasn't sure of that. No one knew how the taxes were disbursed, and the commissioners felt they might need to ask the county treasurer. Mr. Betner told Mr. Kimble it seemed that the hospital board would agree to the new terms, but then Mr. Stansbury received a letter yesterday from the Chief Banking Officer with Farm Credit of Southern Colorado. Mr. Kimble said he'd forwarded the letter to the commissioners via email early this morning and asked if they'd received it. Mr. Piper made copies of the letter, and while the group read it, Mrs. Lundy offered to see if Jim Covington were available to join the meeting. Mr. Kimble said it appeared that Farm Credit believed that bonds were issued using the discretionary 2.5 mills as security. No one remembered the commissioners signing anything to that effect, and Mr. Kimble said if it were the case, it would have happened several years ago when they built the new clinic.

County Treasurer Jim Covington joined the meeting, and Mr. Burgess asked him how he disburses tax dollars to the hospital. Mr. Covington responded that the county collects taxes throughout the month and then he allocates the monies on the last day of the month either by check or ACH. By law, tax monies must be distributed by the Tenth of the month following collection.

Mr. Burgess said that someone needed to find the paperwork if the commissioners signed something, and Mr. Kimble said that Mr. Betner should contact Farm Credit. He offered to call Mr. Betner when he left the meeting.

Mr. Piper reported speaking with Bill Noyce the previous day about the county's overall investment portfolio for 2018. All funds experienced a loss, but the biggest hit came in the fourth quarter. The conservative fund was down 2.87% for the year; 1.88% in the fourth quarter. The moderate fund declined 7.24% overall and 5% in the last quarter, and the aggressive fund took a hit of 11%; 8.62% in the fourth quarter. Mr. Noyce did tell him that he was starting to see a little rebound already. Mr. Piper mentioned that the county was considering a 457 retirement plan to Mr. Noyce who seemed not to like the idea much at all. He said he thought the county tried that at one time and it didn't work out.

Mr. Piper also informed the Board that the county would receive the marijuana grant that the sheriff spoke to the commissioners about at a previous meeting. The grant award was for approximately \$9,000.

There was no new business to discuss, so the commissioners approved the remaining expense vouchers for 2018.

COUNTY GENERAL FUND

Wade Adams, Road Deputy Salary \$3,548.66
Justin Allen, Correctional Officer III Salary \$3,160.00
LaRay Becker-Patton, Chief Deputy Salary \$3,838.00
Coley Britton, Corporal Salary \$3,505.95
Steve Burgess, Commissioner Salary \$4,745.00
Jason Case, Road Sergeant Salary \$3,712.60
Joseph Colpitts, Road Deputy Salary \$3,628.00
James Covington, Treasurer Salary \$3,650.00
Marshall Cox, Correctional Officer I Salary \$3,210.12
Dustin Cunningham, Road Deputy Salary, \$3,901.60
James Day, Metal Detector Salary \$1,360.00
Mindy Dutro, Chief Deputy Salary \$3,478.00
Ashley Erwin, Clerk I Salary \$2,908.00
Ryan Erwin, Road Deputy Salary \$3,628.00
Tanner Feasel, Correctional Officer I Salary, \$1,619.91
William Garlow, Clerk I Salary \$3,063.00
Andrea Hendricks, Deputy I Salary \$3,220.00
Jeremiah Higgins, Assessor Salary \$3,650.00
Timothy Hilferty, Driver Examiner Salary \$3,135.00
Christine Hollenbaugh, Deputy I Salary \$3,008.00
Michael Hutton, Correctional Officer III Salary \$3,619.36
Kerigan Kappel, Part Time Indexer Salary \$346.50
Austin Kelly, Correctional Officer I Salary \$3,145.96
Stan Kimble, Attorney Salary \$2,897.50
Corinne Lengel, Clerk Salary \$3,650.00
Andrew Lorensen, Coroner Salary \$825.00

Casey Love, Clerk I Salary \$2,516.00
Fred Lundy, Land Use Administrator Salary \$3,298.00
Crystal Mariano, Correctional Officer I Salary \$3,274.85
Derik Mattson, Correctional Officer I Salary \$3,274.20
Jodi Mohan, Janitor Salary \$2,943.00
John Mohan, Maintenance Salary \$3,306.48
Mike Mosher, Part Time Fairgrounds Salary \$203.00
Gordon Nall, Undersheriff Salary \$3,898.00
Carmel Nestor, Correctional Officer I Salary \$3,579.05
Tom Nestor, Sheriff Salary \$4,091.67
Parker Newbanks Jr, VA Service Officer Salary \$500.00
Jesus Ortiz-Marrufo, Corporal Salary \$3,472.54
John Palmer, Fairgrounds Manager Salary \$2,000.00
Jacob Piper, Administrator Salary \$4,410.00
Wendy Pottorff, Clerk I Salary \$3,063.00
Dale Rostron, Corporal Salary \$3,491.40
Kaylee Rostron, Janitor Salary \$812.50
Ed Schifferns, Commissioner Salary \$3,650.00
Christine Schinzel, 4-H Program Assistant Salary \$3,497.00
Amy Seymour, Part Time Victim Assistant Salary \$277.78
Wayne Shade, Weed Coordinator Salary \$3,544.00
Amy Solomon, Office Manager II Salary \$3,326.00
Doug Stone, Commissioner Salary \$4,745.00
Ken Stroud Sr., OEM Salary \$1,679.00
Ken Stroud Jr., Correctional Officer I Salary \$3,469.43
Matthew Thelen, Correctional Officer I Salary \$2,883.00
Renita Thelen, Chief Deputy Salary \$3,226.00
Amy Vice, Appraisal Clerk Salary \$2,881.00
Amy Vice, Part Time Victim Assistant Salary \$277.78
Jessica Wargo, Victim Assistant Salary \$3,303.00
Keith Westfall, Surveyor Salary \$119.17
Agnes Wilkerson, Correctional Officer II Salary \$3,760.00
Bryson Winterberg, Correctional Officer I Salary \$3,450.40
Cynthia Yowell, Admin Assist Salary \$3,760.00
LeRoy Yowell, Metal Detector Salary \$1,241.00
Michael Yowell, Captain Salary \$3,718.00
Tyler Yowell, Road Deputy Salary \$3,693.10

38198 AFLAC, Premiums \$3,010.08
38199 All Pro Forms, Supplies \$1,291.79
38200 Auto Chlor, Supplies \$195.45
38201 Bob Barker, Supplies \$401.19
38202 BrainSell, Payroll Update \$462.50
38203 Steve Burgess, Mileage \$139.95

38204 Burlington Ford, Parts \$73.96
38205 Lorilei Case, Stipend \$277.78
38206 CenturyLink, Phone \$66.56
38207 ChemaTox, Testing \$192.00
38208 CHP, Insurance \$83,952.68
38209 CSU, Postage \$13.43
38210 Complete Wireless Technologies, Radio Servicing \$1,630.00
38211 FNB Omaha, Charges \$901.40
38212 FNB Omaha, Charges \$834.06
38213 FNB Omaha, Charges \$105.00
38214 FNB Omaha, Charges \$183.02
38215 FNB Omaha, Charges \$203.62
38216 FNB Omaha, Charges \$386.86
38217 FNB Omaha, Charges \$366.08
38218 FNB Omaha, Charges \$500.00
38219 FNB Omaha, Charges \$119.40
38220 FNB Omaha, Charges \$99.99
38221 FNB Omaha, Charges \$118.46
38222 FNB Omaha, Charges \$182.00
38223 FNB Omaha, Charges \$10.51
38224 Ben Galloway MD, Autopsies \$7,375.00
38225 Great West Life & Annuity, Deferred Comp \$3,220.00
38226 Interstate Battery, Parts \$131.56
38227 Jefferson County, Services \$546.00
38228 Rynea Kissel, Reimbursement \$1,796.54
38229 Limon Leader, Ad \$274.38
38230 LCH, AEDS \$9,570.00
38231 LC Road & Bridge, Fuel \$187.63
38232 LCH, Contract \$10,138.16
38233 LCH, Inmate Medical \$3,806.40
38234 Kris Lukins, Coroner Assist \$120.00
38235 Marshall & Swift, Books \$1,014.15
38236 Midwest Radar, Certification \$400.00
38237 Sean Nielson, Coroner Assist \$245.00
38238 Lisa Nielson, Coroner Assist \$70.00
38239 DA 18th Judicial District, 4th Qtr Pmt \$31,737.50
38240 PayFlex, Cafeteria Plan \$1,387.66
38241 PayFlex, Fee \$100.00
38242 Pitney Bowes, Lease \$412.62
38243 Quill, Supplies \$1,603.58
38244 Reserve Account, Postage \$6,900.00
38245 Dale Rostron, Coroner Assist \$75.00
38246 Ed Schiffers, Mileage \$72.00
38247 SEI Private Trust, Retirement \$9,540.78

38248 Staats, Supplies \$447.60
38249 State of Colorado, MV Postage \$239.75
38250 Doug Stone, Mileage \$109.80
38251 Matthew Thelen, Pants \$120.17
38252 Town of Genoa, Lease \$400.00
38253 Treasurer of Lincoln County, State Withholding \$6,155.54
38254 Treasurer of Lincoln County, Federal Withholding \$14,927.54
38255 Treasurer of Lincoln County, FICA Withholding \$27,658.46
38256 Treasurer of Lincoln County, 4th Qtr Unemployment \$1,363.27
38257 Tyler Technologies, Software Review \$187.50
38258 UPS, Postage \$19.08
38259 Verizon Wireless, Phone \$404.64
38260 Xerox, Lease \$268.83
38261 Xerox, Lease \$691.06
38262 XESI, Contract \$280.54

38324 Black Hills Energy, Utilities \$2,928.64
38325 BrainSell, IT Support \$231.25
38326 CCCA, Dues \$724.50
38327 Colorado Forensics Canines, Training \$625.00
38328 Colorado 4H Foundation, Dues \$160.00
38329 CASP, Dues \$50.00
38330 Colorado ICC, Training \$400.00
38331 Colorado Dept of Public Safety, Transport \$1,452.12
38332 CCFS, Contract \$8,499.42
38333 COVA, Dues \$150.00
38334 CPRA, Fee \$125.00
38335 CSG Systems, Supplies \$595.10
38336 DirecTV, TV \$129.98
38337 DJ Petroleum, Fuel \$196.43
38338 E&C Auto Glass, Repairs \$450.00
38339 ESRTA, Phone \$2,303.77
38340 ESRTA, Phone \$46.43
38341 FNBH, Fee \$50.40
38342 FNB Omaha, Charges \$183.93
38343 FNB Omaha, Charges \$169.76
38344 FNB Omaha, Charges \$110.68
38345 Hillyard, Supplies \$1,493.32
38346 Hugo Lumber, Supplies \$305.85
38347 KC Electric, Utilities \$5,741.71
38348 Stan M Kimble, Reimbursement \$424.83
38349 Limon Leader, Ads \$147.00
38350 LC Road & Bridge, Fuel \$3,669.73
38351 The Emmitt Linnebur Family Trust, Reimbursement \$54.77

38352 Osborne's, Supplies \$2,454.91
38353 John Palmer, Reimbursement \$100.00
38354 Virgil Peterson, Reimbursement \$132.62
38355 Quill, Supplies \$897.61
38356 rfarmer, Hospital Cash-flow Evaluation \$7,150.00
38357 UPS, Postage \$1.14
38358 Viaero Wireless, Phone \$43.79
38359 Witt Boys, Parts \$44.97
38360 Witt Boys, Parts \$354.61
38361 Xerox, Lease \$93.52
38362 Xerox, Lease \$374.80

ROAD AND BRIDGE

Carey Ashcraft, Road Crew Salary \$3,183.00
Rick Ashcraft, Road Foreman Salary \$3,664.00
Frederick Bletzacker, Road Crew Salary \$3,423.00
Theron Brent, Road Crew Salary \$3,183.00
Ryan Bush, Mechanic Salary \$3,632.00
Duane Daniel, Road Crew Salary \$3,363.00
Jason Eager, Road Crew Salary \$3,363.00
Kevin Harris, Road Crew Salary \$3,063.00
Casey Huelskamp, Road Crew Salary \$3,063.00
Jeffrey Huntoon, Road Crew Salary \$3,363.00
Judd Kravig, Road Crew Salary \$3,183.00
Joshua Leithead, Road Crew Salary \$2,883.00
Zane Leonard, Road Crew Salary \$3,183.00
Monty Mattson, Part Time Road Crew Salary \$1,670.24
Adrian McDaugale, Road Crew Salary \$2,943.00
Ord Miller, Road Crew Salary \$3,063.00
Clay Monks, Road Foreman Salary \$4,064.00
David Orcutt, Road Crew Salary \$3,183.00
Rick Porter, Road Crew Salary \$3,243.00
Wayne Price, Road Crew Salary \$3,063.00
James Rigsby, Road Crew Salary \$2,943.00
David Seymour, Road Crew Salary \$3,483.00
Kirsten Smith, Shop Secretary Salary \$3,423.00
Ty Stogsdill, Road Crew Salary \$3,003.00
Bruce Walters, Road Foreman Salary \$3,544.00
Hunter Wells, Road Crew Salary \$2,943.00
Wayne Wolf, Road Crew Salary \$2,943.00

38145 Ace Irrigation, Culverts \$12,103.04
38146 A&E Tire, Tires \$2,220.24
38147 AFLAC, Premiums \$1,280.90

38148 AlSCO, Equipment Rental \$76.01
38149 Black Hills Energy, Utilities \$457.30
38150 Blue Tarp, Supplies \$377.94
38151 Charles Brewer, Gravel \$1,561.50
38152 CHP, Insurance \$47,424.34
38153 Corporate Billing, Parts \$547.88
38154 FNB Omaha, Charges \$1,140.59
38155 FNB Omaha, Charges \$576.00
38156 Flagler Cooperative, Fuel \$33,166.97
38157 Town of Genoa, Lease \$400.00
38158 Goodyear Tire, Tires \$3,342.66
38159 Great West Life & Annuity, Deferred Comp \$1,820.00
38160 Groove, Parts \$245.76
38161 Charles Hoffman, Gravel \$4,066.00
38162 Interstate Battery, Parts \$245.44
38163 Judd Kravig, Gravel \$1,395.00
38164 Limon Leader, Ads \$85.30
38165 Martin Marietta, Road Oil \$16,829.42
38166 MHC Kenworth, Supplies \$1,331.00
38167 Newman, Signs \$485.34
38168 PayFlex, Cafeteria Plan \$20.00
38169 Robert Safranek, Gravel \$3,159.00
38170 SEI Private Trust, Retirement \$5,077.56
38171 Stone Oil, Fuel \$1,663.30
38172 Structures Unlimited, Repairs \$8,500.00
38173 Sunrise, Supplies \$50.00
38174 Treasurer of Lincoln County, State Withholding \$2,416.18
38175 Treasurer of Lincoln County, Federal Withholding \$4,948.51
38176 Treasurer of Lincoln County, FICA Withholding \$12,968.20
38177 Treasurer of Lincoln County, 4th Qtr Unemployment \$792.13
38178 Wagner, Parts \$1,036.94
37179 Wagner, Lease \$28,887.66

38291 A&E Tire, Parts \$71.40
38292 Bruckner, Lease \$37,000.00
38293 Corporate Billing, Parts \$771.32
38294 DJ Petroleum, Fuel \$5,328.25
38295 ESRTA, Phone \$369.22
38296 Flagler Cooperative, Fuel \$31,806.35
38297 Town of Genoa, Water \$106.50
38298 Hugo Lumber, Supplies \$32.49
38299 Imco Trailer, Repairs \$1,440.20
38300 Karval Water Users, Water \$45.00
38301 KC Electric, Utilities \$297.55

38302 Kois Equipment, Parts \$655.70
38303 McCormick Excavation, Road Oil \$1,636.80
38304 MVEA, Utilities \$575.12
38305 OJ Watson, Parts \$156.43
38306 Postmaster, Postage \$100.00
38307 Pro Ag, Supplies \$10.40
38308 Safety Kleen, Equipment Rental \$288.98
38309 Stone Oil, Fuel \$932.50
38310 Vance Brothers, Road Oil \$4,758.00
38311 Wagner, Parts \$2,570.22
38312 Witt Boys, Parts \$3,296.29

CAPITAL PROJECTS

38313 Sunny Communications, Radios \$2,335.00

E911

38263 CenturyLink, Phone \$18,066.41
38264 Town of Genoa, Lease \$400.00

38314 CenturyLink, Phone \$224.45

LANDFILL

Allen Chubbuck, Operator Salary \$3,243.00
Brenda Howe, Part Time Clerk Salary \$1,308.00
Mickey Jaques, Manager Salary \$3,604.00

38275 CHP, Insurance \$3,005.22
38276 MVEA, Utilities \$66.44
38277 SEI Private Trust, Retirement \$462.18
38278 Treasurer of Lincoln County, State Withholding \$304.70
38279 Treasurer of Lincoln County, Federal Withholding \$712.26
38280 Treasurer of Lincoln County, FICA Withholding \$1,247.74
38281 Treasurer of Lincoln County, 4th Qtr Unemployment \$71.98

38318 CDPHE, Fee \$926.73
38319 ESRTA, Phone \$126.15
38320 Farm Gas, Fuel \$518.25
38321 Hugo Lumber, Supplies \$8.45
38322 Osborne's, Supplies \$44.94
38323 Witt Boys, Parts \$298.65

LIBRARY

Kevin Pickerill, Bookmobile Salary \$792.39
Katie Zipperer, Bookmobile Salary \$1,037.83

38269 Lookout Books, Books \$123.50
38270 TEI Landmark Audio, Postage \$13.27
38271 Treasurer of Lincoln County, State Withholding \$12.19
38272 Treasurer of Lincoln County, Federal Withholding \$13.82
38273 Treasurer of Lincoln County, FICA \$280.04
38274 Treasurer of Lincoln County, 4th Qtr Unemployment \$16.73
38315 DJ Petroleum, Fuel \$60.48
38316 FNB Omaha, Charges \$47.61
38317 Hoffman Drug, Supplies \$35.84

LODGING & TOURISM

38265 Danielle Dascalos, Promotion \$806.25
38266 HIP, Fall Festival \$1,000.00
38267 Limon Chamber of Commerce, Ads \$750.00
38268 LCH, Promotion \$1,667.00

PUBLIC HEALTH AGENCY

Lindsey Blackwelder, Part Time Tobacco Educator Salary \$765.63
John Fox, Doctor Salary \$100.00
Darcy Janssen, EPR Coordinator Salary \$4,250.00
Kelly Linnebur, Office Manager Salary \$3,015.00
Patricia McHone, WIC Educator Salary \$3,255.00
Jobeth Mills, Director Salary \$3,528.00
Heike Petersen, Part Time Nurse Salary \$752.50
Ken Stroud Sr., EPR Salary \$1,679.00

38180 AFLAC, Premiums \$191.80
38181 CDPHE, Certificates \$165.50
38182 CenturyLink, Phone \$185.05
38183 CHP, Insurance \$5,579.87
38184 FNB Omaha, Charges \$178.39
38185 FNB Omaha, Charges \$161.15
38186 FNB Omaha, Charges \$85.00
38187 Fox's Electric, Repairs \$7,391.37
38188 Great West Life & Annuity, Deferred Comp \$1,225.00
38189 Tracy Grimes, Rent \$530.00

38190 LC Road & Bridge, Fuel \$34.70
38191 Sonia Machuca, Interpreter \$53.00
38192 Henry Schein, Supplies \$115.89
38193 SEI Private Trust, Retirement \$219.72
38194 Treasurer of Lincoln County, State Withholding \$453.16
38195 Treasurer of Lincoln County, Federal Withholding \$858.66
38196 Treasurer of Lincoln County, FICA \$2,633.96
38197 Treasurer of Lincoln County, 4th Qtr Unemployment \$159.26

38282 ESRTA, Phone \$276.82
38283 Eastern Colorado Plainsman, Renewal \$25.00
38284 FNB Omaha, Charges \$292.06
38285 Darcy Janssen, Reimbursement \$946.41
38286 Limon Leader, Renewal \$25.00
38287 Osborne's, Supplies \$16.97
38288 Henry Schein, Supplies \$115.89
38289 Stop & Shop, Supplies \$17.69
38290 Xerox, Lease \$40.06

HUMAN SERVICES ADMINISTRATIVE FUND

Tricia Borns, Child Support Admin Salary \$3,415.00
Melissa Gossett, Caseworker III Salary \$4,229.00
Sherri Hansen, Financial Administrator Salary \$3,305.00
Debra Klapperich, IMT V Salary \$3,387.00
Robert Kraxberger, Assistance Pmts Supervisor V Salary \$3,745.00
Andrew Lorensen, Child Welfare Supervisor Salary \$4,887.00
Larissa Lukins, Caseworker III Salary \$4,049.00
Bailey Mares, Child Support Admin I Salary \$2,853.00
Patricia Phillips, Director Salary \$5,712.00
Kim Quintana, Income Maintenance Tech II Salary \$2,853.00
Amy Seymour, Caseworker IV Salary \$4,118.00
Samantha Winterberg, Case Aide II Salary \$2,674.00
Shonda Yowell, Caseworker I Salary \$3,195.00

68357 CKLECC, Contract \$1,404.88
68358 CCI, Services \$170.51
68359 Farm Gas, Fuel \$54.00
68360 Flagler News, Ad \$32.00
68361 Jefferson County Sheriff, Services \$50.50
68362 KCC Sheriff Dept, Services \$45.00
68363 Lexis Nexis, Subscription \$50.00
68364 LC Road & Bridge, Fuel \$1,216.75
68365 Office Depot, Supplies \$353.68

68366 Osborne's, Supplies \$17.95
68367 USPS, Postage \$92.00
68368 Witt Boys, Parts \$54.91
68369 ESRTA, Phone \$838.20
68370 Evergreen Systems, IT Services \$33.42
68371 CenturyLink, Phone \$92.24
68372 Fast & Friendly, Client \$134.79
68373 FNB Omaha, Charges \$121.36
68374 FNB Omaha, Charges \$193.81
68375 FNB Omaha, Charges \$104.99
68376 FNB Omaha, Charges \$12.99
68377 FNB Omaha, Charges \$400.43
68378 FNB Omaha, Charges \$549.92
68379 FNB Omaha, Charges \$176.47
68380 FNB Omaha, Charges \$29.00
68381 FNB Omaha, Charges \$261.05
68382 FNB Omaha, Charges \$131.51
68383 FNB Omaha, Charges \$48.45
68384 Tracy Grimes, Rent \$400.00
68385 JD Power, NADA Guides \$137.00
68386 LCDHS, Reimbursement \$915.75
68387 LC Treasurer, 4th Qtr Unemployment \$436.57
68388 LC Treasurer, Rent \$1,882.00
68389 Office Depot, Supplies \$104.70
68390 Prairie Mountain Publishing, Printing \$101.60
68391 Pawnee Mental Health, Services \$150.00
68392 Rose Padilla, Contract \$125.00
68393 Scranton Specht & Associates, Legal \$3,775.00
68394 Client, Refund \$783.00
68395 Verizon Wireless, Phone \$651.97
68396 Viaero Wireless, Phone \$47.59
68397 Xerox, Lease \$175.00
68398 XESI, Lease \$143.43
68399 LC Treasurer, Withholding \$12,634.41
68400 CHP, Insurance \$23,707.43
68401 SEI Private Trust, Retirement \$2,872.37
68402 Great West Life & Annuity, Deferred Comp \$1,535.00
68403 PayFlex, Cafeteria Plan \$300.00
68404 AFLAC, Premiums \$794.69

At 11:56 a.m., with no further business to come before the Board in 2018, Mr. Burgess made a motion to adjourn the meeting until 1:15 p.m. on January 8, 2019. Mr. Schiffers seconded the motion, which carried unanimously.

The re-organization meeting of the Board of Lincoln County Commissioners reconvened at 1:15 p.m. on January 8, 2019. The following attended: Commissioners Doug Stone, Ed Schifferns and Steve Burgess, County Administrator Jacob Piper, Clerk to the Board Corinne M. Lengel, and County Treasurer Jim Covington.

Commissioner Doug Stone called the meeting back to order and dispensed with the Pledge of Allegiance. Mr. Stone then called for nominations for chairman for 2019. Mr. Burgess nominated Ed Schifferns as the chairman of the board for 2019. Mr. Schifferns declined and nominated Mr. Burgess as chairman instead. Mr. Burgess said he did not want to be chairman as he had done it in his previous term of office. After further discussion, Mr. Burgess made a motion to appoint Ed E. Schifferns as chairman of the board for 2019. Mr. Stone seconded the motion, which passed with Mr. Burgess and Mr. Stone voting in favor and Mr. Schifferns voting against.

Mr. Schifferns asked for nominations for vice-chairman, and Mr. Stone made a motion to appoint Mr. Burgess as vice-chairman for 2019. Mr. Burgess seconded the motion, which carried unanimously.

In compliance with 24-6-402 (2) (c), C.R. S., Mr. Stone made a motion to designate the official notice board for the Board of County Commissioners as that located in the lobby hallway of the county courthouse. Mr. Burgess seconded the motion, which carried unanimously.

Mr. Burgess made a motion to designate Doug Stone as the representative to the County Health Pool with Jacob Piper as an alternate. Mr. Stone seconded the motion, which carried unanimously.

The commissioners discussed the appointments and holidays for 2019, Mr. Burgess stating that he would be willing to take Mr. Schifferns' place on the hospital board if he wanted to give it up. Each commissioner stated that there would be disagreement from some constituents, but there would also be others who would agree with the decision. Mr. Piper added that he'd had a couple of comments from people supporting the idea as well, and the group agreed that Mr. Burgess should become the commissioner to attend the hospital board meetings.

After reviewing the remaining appointments and holidays, Mr. Burgess made a motion to approve the following list of appointments and holidays for 2019. Mr. Stone seconded the motion, which carried unanimously.

APPOINTMENTS FOR 2019

County Attorney	Stan Kimble
Official Banks (Other than those delineated to the right, any other qualified financial institution within the State of Colorado and within a 150 mile radius of the Lincoln County Treasurer's Office in Hugo, Colorado.)	First National Bank of Hugo SIGMA Financial Corporation Equitable Savings & Loan ColoTrust Csafe High Plains Bank Eastern Colorado Bank First Financial Equity Corp Colorado Statewide Investment Program (CSIP)
County Physician	Dr. John Fox
Public Health Specialist	Kelly Alvarez
Fairgrounds Manager	John Palmer
Veterans Service Officer	Parker Newbanks, Jr.
Shop Foreman	Chris Monks
Road Foremen District #1 District #2 District #3	Chris Monks Bruce Walters Rickie Ashcraft
Jail & Juvenile Officer	Tom Nestor
Official Newspaper	<u>Limon Leader</u>
Hospital Board – 7 Members – 5 Year Term	
2020	Linda Orrell
2020	Gary Ensign
2021	Lorie Coonts
2022	Jack Cross
2022	Keith James
2023	Greg King
2024	Colleen Luft

Fair Board – 9 Members – 3 Year Term

2020	Clinton Clark
2020	Richard Hoefler
2020	April Hollowell
2021	John Higgins
2021	Ryan Bush
2021	Mike Vaughn
2022	Jonathan Hart
2022	LaRay Becker-Patton
2022	Chip Reid

Land Use Board – 9 Members – 3 Year Term

2020	Bill Craig
2020	Curtis Dutro
2020	Mark James
2021	Mike McCormick
2021	James Bledsoe
2021	Jamie Clark
2022	John Reid
2022	Chris Monks
2022	Paul Martin
Fred Lundy	Secretary

Land Use Board of Adjustment – 3 Year Term

2020	Robert Boyd
2020	Jim Mannis
2020	Adam Nuss
2020	Paul Jenkins, Alternate
2021	Jamie Clark
2022	Sid Yoder

Weed Board – 9 Members – 3 Year Term

2020	Shelby Britten
2020	Jamie Clark
2020	Tom LeValley
2021	Scott Poss
2021	Robert W. Raines, Jr.
2021	David Riemenschneider
2022	Terry Saffer
2022	Todd Thompson
2022	Wade Hollowell

E911 Authority Board – 5 Members – 2 Year Term

2020	Sam Emmerling
2020	Patrick Leonard
2021	Jack Cross
2021	Diane Kimble
2021	Mark McHone

Bookmobile Board – 5 Members – No Term Limit

Maria Root
Cleta Hiner-Felzien
Pam Brown
Cherry Stogsdill
Lisa Miller

Prairie Development Corporation – 2 Members – 2 Year Term

1/2021	Robert Safranek
1/2021	Steve Burgess

Tourism Board – 5 Members – 2 Year Term

1/2020	Steve Beedy
1/2020	Linda Orrell
1/2021	Tim Andersen
1/2021	Apryl Huelskamp
1/2021	Dan Merewether

Karval Community Cemetery District Board of Directors

12/31/2021	Cherry Stogsdill
12/31/2022	Vernon Stone
12/31/2023	Dennis Kravig

Representatives for:

Baby Bear Hugs	Steve Burgess
Bookmobile	Steve Burgess
Centennial Mental Health	Steve Burgess
Colorado East Community Action Agency	Doug Stone
County Health Pool	Doug Stone; Jacob Piper - Alternate
East Central Council of Local Governments	Steve Burgess
ECCOLG Economic Development Board Member	Gary Beedy
Eastern CO. Services for the Dev. Disabled	Cindy Tacha
EMS and RETAC	Steve Burgess
	Jobeth Mills - Alternate
	Jacob Piper – Alternate
Foreign Trade Zone	Steve Burgess

Judicial Review Board for 18 th District	Steve Burgess
Land Use	Fred Lundy
Lincoln Community Hospital	Steve Burgess
Lincoln County Fair Board	Doug Stone & Ed Schifferns
Lincoln County Human Services Liaison	Doug Stone
Ports to Plains	Steve Burgess
Resources Unlimited	Ed Schifferns & Steve Burgess
RETAC Pre-hospital	Mark Morrison
Southeast & East Central Recycling	Doug Stone
Transit Advisory Committee	Steve Burgess

Human Services Region Citizen Review Panel – 3 Year Term
1/2020

Linda Messer

The following list of holidays was approved for 2019:

January 21, 2019	Martin Luther King Day
February 18, 2019	President’s Day
May 27, 2019	Memorial Day
July 4, 2019	Independence Day
September 2, 2019	Labor Day
October 14, 2019	Columbus Day
November 11, 2019	Veterans Day
November 28 and 29, 2019	Thanksgiving
December 25, 2019	Christmas Day
January 1, 2020	New Year’s Day

Mr. Stone made a motion to set the county’s vacation and sick leave policy for 2019, according to the personnel policy adopted on January 1, 2019. Mr. Burgess seconded the motion, which carried unanimously.

Mr. Stone made a motion to set the E-911 surcharge at \$.70, per 29-11-103 (3) (a), C.R.S. Mr. Burgess seconded the motion, which carried unanimously.

County Treasurer Jim Covington presented the Lincoln County Investment Policy, explaining that it had not changed from 2018. Mr. Burgess made a motion to adopt the Lincoln County Investment Policy for 2019. Mr. Stone seconded the motion, which carried unanimously.

Mr. Stone made a motion to adopt a resolution appointing the Lincoln County Administrator as the budget officer who will complete the preparation of the 2020 budget, per 29-1-104, C.R.S. Mr. Burgess seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado, held in Hugo, Colorado, on January 8, 2019, there were present:

Ed E. Schifferns, Chairman	Present
Steve Burgess, Vice Chairman	Present
Doug Stone, Commissioner	Present
Stan Kimble, County Attorney	Absent & Excused
Corinne Lengel, Clerk of the Board	Present
Jacob Piper, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

RESOLUTION #979 It was moved by Commissioner Burgess and seconded by Commissioner Stone to adopt the following resolution:

WHEREAS, C.R.S. 29-1-104 states that the governing body of each local government shall designate or appoint a person to prepare the budget and submit the same to the governing body; and

WHEREAS, one of the duties of the County Administrator is to act as the budget officer for Lincoln County;

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Lincoln County that the Lincoln County Administrator is designated as the person to prepare the 2020 budget.

Upon roll call the vote was:

Commissioner Schifferns, Yes; Commissioner Stone, Yes; Commissioner Burgess, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners
of Lincoln County

ATTEST:

Clerk of the Board

Mr. Piper reported that he'd called the county's insurance carrier regarding the workout program that Public Health wants to put on at the fairgrounds and the insurance will cover it under Parks and Recreation.

He also stated that one of the Douglas County Commissioners called to say that the Denver Post was contacting county commissioners in the 18th Judicial District about their opinions of creating a 23rd Judicial District.

Mr. Schifferns called for other new business, and Mr. Stone said that Amber Stum asked him if the Hugo Ambulance needed to change its name before they renew their ambulance license that comes due in March. Mr. Piper said he'd contact Mr. Kimble.

Mr. Burgess said he'd forgotten to report that the trash compactor was taken in for repairs.

At 2:18 p.m., Mr. Burgess made a motion to adjourn the meeting until 9:00 a.m. on January 17, 2019. Mr. Stone seconded the motion, which carried unanimously.

Corinne M. Lengel, Clerk to the Board

Ed E. Schifferns, Chairman

Board of County Commissioners of Lincoln County
Agenda for January 17, 2019

- 9:00 Call to order and Pledge of Allegiance
- 9:00 Jobeth Mills, Public Health Director, to present the December, 2018 Public Health Agency's monthly report
- 9:30 Fred Lundy, Land Use Administrator, to present the 2018 Annual Land Use report
- 10:00 Keith Westfall to be appointed and sworn in as the Lincoln County Surveyor
- 10:30 Troy McCue, Lincoln County Economic Development Corporation Executive Director, to present the LCEDC monthly report
- 11:00 Ken Stroud, Lincoln County Emergency Management Director, to present the 2019 EMPG Grant
- 11:30 Patricia Phillips, Human Services Director, to discuss the impacts of the government shutdown on the Department of Human Services
- 1:00 Executive Session pursuant to C.R.S. §24-6-402(4)(e) to determine positions relative to matters that may be subject to negotiations with Lincoln Community Hospital
1. Approve the minutes from the January 8, 2019 meeting
 2. Review employee timesheet for Landfill Manager Mickey Jaques
 3. Review the December, 2018, Statement of Revenues and Expenditures for County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, Road and Bridge and Individual Road Districts
 4. Review the December, 2018, reports from the Colorado Counties Casualty and Property Pool and the County Workers' Compensation Pool
 5. Appoint a 2019 County Contact for County Technical Services Inc.
 6. Review and Act Upon a letter from the Hugo Fire Protection District requesting a transfer of ambulance licensure from the Hugo volunteer fire and ambulance service
 7. County Commissioner reports
 8. County Attorney's report
 9. County Administrator's report
 10. Old Business
 11. New Business

The Board of Lincoln County Commissioners met at 9:00 a.m. on January 17, 2019. The following attended: Chairman Ed E. Schifferns, Commissioners Steve Burgess and Doug Stone, County Administrator Jacob Piper, County Attorney Stan Kimble, and Clerk to the Board Corinne M. Lengel.

Chairman Schifferns called the meeting to order and led the Pledge of Allegiance.

Public Health Director Jobeth Mills gave her report from December, stating that her computer crashed, so she was unable to provide paper copies to the Board. James Martin will look into the problem with the computer's Z drive. Mrs. Mills voiced her concerns with the WIC program due to the government shutdown but said they should be okay until the end of February. If the shutdown goes beyond that, the word is that the WIC program will end. Mrs. Mills added that they currently have 145 people on WIC, which is way above average.

She also reported that office manager Kelly Linnebur is working with Ken Stroud to take over the Medical Reserve Corps program, which tracks medical volunteers throughout the county. In the event of a disaster, locating residents who have medical training is easier if they register with the MRC. Training is essential, so ICS100 and ICS700 courses are offered on January 26. Mrs. Mills said if more people express interest, they will provide the classes again.

As for immunizations, Mrs. Mills reported that the department received an additional \$4,000 above the initial contract amount, so she ordered more shingles vaccine. The nine doses she has on hand were \$1,500. They plan to hold a countywide seminar in opioid usage on March 30, and she also scheduled a drug expert from Dallas to come out. There are other sources of funding available so that she won't have to put in any county dollars for him to speak. Mrs. Mills said she wants to provide vaccinations such as Hepatitis A to local law enforcement officers since they come in contact with numerous threats when dealing with arrests and inmates.

Land Use Administrator Fred Lundy arrived for his 9:30 a.m. appointment with the Board, but Mr. Kimble said he'd like to discuss an email he'd sent to the commissioners earlier concerning the hospital, as he needed to contact his office and respond to it. The commissioners had not all seen the email, so Mr. Kimble provided copies of a Tri-party Supplemental Agreement between the Lincoln Community Hospital Board of Trustees, Farm Credit of Southern Colorado, FLCA, and CoBank, ACB. He said that one of the hospital attorneys made several changes to the document for the better. Mr. Kimble pointed out that the agreement referred to withholding property tax revenue to provide for the repayment of the million dollar loan if the Board decided to grant the hospital's request, and that nothing in the agreement or any indenture documents would prohibit the county from doing so. Mr. Kimble told the attorneys that the commissioners wouldn't loan any money if it would tie up the 2.5 mills given to the hospital on an annual basis. He explained to the Board that it appeared the bank used the discretionary mills as security back in 2011 when they issued the bonds for the new clinic, which was illegal.

Mr. Lundy then gave the annual Land Use report, stating that although his social security and ads and notices line items were over-budget at the end of the year, overall his 2018 budget was under the limit. He did increase the advertising line item for 2019, mainly since the Land Use Board asked that he ask the paper to publish each agenda item separately when they post the notice for a meeting. He explained that building and development permits brought in quite a bit of revenue, but he hopes to bring in more now that he is collecting the 2% use tax that was uncollected in the past. The office issued twenty-seven permits, six of which were development permits, and thirty-seven oil and gas permits.

The group discussed subdivision regulations for a one hundred and sixty-acre parcel that Eric and Rhianna Poss want to build a house on. In the past, residents have applied for an exemption if their lender requires it for loan purposes. Mr. Lundy said the assessor told him they shouldn't have to do that if they aren't subdividing it, but Mr. Burgess said they've always done it in the past. Mr. Kimble added that it would seem the lender would want a deed for the three-and-a-half acres that the house would sit on in case there were ever foreclosure proceedings. Mr. Lundy argued that the 3.5 acres would only exist in the mortgage, but Mr. Kimble disagreed, stating that if the bank filed a Deed of Trust identifying the parcel, the bank could own that parcel if they foreclosed. He added that he would put the question out on the County List Serve to see what he could learn. Meanwhile, the commissioners agreed that they felt the Posses needed to apply for an exemption from subdivision regulations.

Mr. Lundy left when Keith Westfall arrived for his appointment and swearing-in as the county surveyor. However, Judge Fisher was detained, so the commissioners moved on to other agenda items while waiting for him.

Mr. Burgess had found a mistake in the minutes from the previous meeting, so made a motion to approve the minutes from the meeting held on January 8, 2019, as amended. Mr. Stone seconded the motion, which carried unanimously.

The Board reviewed Landfill Manager Mick Jaques' time sheet and the December 2018 statements of revenues and expenditures for the County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, and Road & Bridge funds, as well as for the individual road districts. Mr. Piper stated they would have to do supplemental appropriations for Library and Public Health as both funds were over-budget at the end of the year.

At 10:30 a.m., Mr. Kimble said that Mr. Schiffers could perform Mr. Westfall's swearing-in if Judge Fisher were still unavailable, which he did.

Mr. Westfall left, and Economic Development Corporation Executive Director Troy McCue gave the monthly report for LCEDC. Vista Volunteer James Dingwall attended the meeting as well. Mr. McCue said they completed the housing needs assessment, and it is on the website. He also provided updates of his activities throughout December. Mr. Dingwall completed the first half of VISTA year two and is busy setting up a countywide roundtable to include all

communities. He has met with individual staff members and community leaders for their input and planned the event for mid-to-late February. He will send out the latest version of the Strategic Plan document for review and would like to develop a shared action plan. They discussed wanting to hold an open session where people weren't afraid to say what they felt so would like to dispense with minutes if possible. Mr. Kimble said all of the commissioners could attend if they called it a work session, although they would still have to post an agenda for the meeting. Mr. Dingwall said they'd asked Dave Stone to moderate the discussion and he agreed.

Emergency Management Director Ken Stroud met with the Board at 11:00 a.m. to present the 2019 EMPG grant. He stated he'd asked for additional funds to help cover the cost-of-living increase and benefits. Otherwise, nothing had changed. Mr. Stone made a motion to approve the EMPG grant, and Mr. Burgess seconded the motion, which carried unanimously.

Mr. Burgess told Mr. Stroud that Sheriff Nestor has a Dodge pickup that they plan to get rid of and asked if he would like to replace his OEM vehicle. Mr. Stroud said he'd check with the sheriff and thanked the Board for thinking of him.

Director of Human Services Patricia Phillips met with the Board at 11:30 a.m. to discuss the impacts of the government shutdown on her department. The shutdown would affect food stamps the most since it's mainly a federal program. Mrs. Phillips said that the state worked something out with the feds so that participants would get their January benefits in February and their February benefits in January, but if the shutdown continues, there will be no benefits at all after February. She added that the people would have to understand that the benefit they receive in January isn't a bonus and that they would have to make it last until February. Her concern was that there might be a lot of people in need in March. Mrs. Phillips said she planned to contact Becky Carter with Colorado East Community Action Agency and suggest that DHS help stock their food banks with TANF funds.

More concerning was that that the state indicated they wouldn't have enough Admin funds to continue paying employees past February. Mrs. Phillips said she would see if they could use TANF funds to pay any of those costs, but if not, they might have to use their contingency funds. Mr. Piper asked if she meant their fund balance and added that it's relatively healthy at this time. Mrs. Phillips said if the shutdown lasts too long, they might have to use some of their county-only dollars. Mr. Burgess asked if the state would reimburse them, and she responded that was her understanding.

Mr. Burgess asked if one of the commissioners needed to attend the CCI meeting the following day, and Mrs. Phillips said it would be a good idea.

The meeting adjourned for lunch, and when it reconvened at 1:00 p.m., Mr. Burgess made a motion to go into executive session, per 24-6-402 (4) (e), C.R.S., to determine positions relative to matters that may be subject to negotiations with Lincoln Community Hospital. Mr. Stone seconded the motion, which carried unanimously. Those remaining for the discussion in addition to the commissioners, Mr. Kimble, Mr. Piper, and Mrs. Lengel were: County Treasurer

Jim Covington; hospital CEO Kevin Stansbury; hospital CFO David Usher; and members of the hospital board Keith James, Gary Ensign, Jack Cross, Linda Orrell, Greg King, and Lorie Coonts. Board president Colleen Luft was unable to attend. Mrs. Lengel recorded the session, and the recording will remain on file in the County Clerk's vault for the statutory ninety days.

When the Board came out of executive session, Mr. Stone made a motion to adopt a resolution in which Lincoln County would loan the sum of one million dollars (\$1,000,000.00) from the County General Fund to Lincoln Community Hospital per the terms and conditions in the Memorandum of Understanding and Promissory Note attached to said resolution. Mr. Burgess seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado held in Hugo, Colorado on January 17, 2019, there were present:

Ed E. Schifferns, Chairman	Present
Steve Burgess, Vice Chairman	Present
Doug Stone, Commissioner	Present
Stan Kimble, County Attorney	Present
Corinne Lengel, Clerk of the Board	Present
Jacob Piper, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

RESOLUTION #980 It was moved by Commissioner Stone and seconded by Commissioner Burgess to adopt the following resolution:

WHEREAS, Lincoln Community Hospital (LCH) is a Lincoln County Hospital created and operating under Colorado Revised Statutes 25-3-301, et. seq., as amended. As such, LCH may create no indebtedness except as provided by statute, in excess of revenue which may reasonably be expected to be available to LCH for repayment thereof in the fiscal year in which such indebtedness is to be created, and provided that the indebtedness has the approval of the Board of County Commissioners; and

WHEREAS, LCH is currently in a state of financial strain and requires an immediate infusion of funds in the amount of One Million Dollars (\$1,000,000.00) to resolve pending financial obligations that will better enable LCH to prioritize various strategic and operations needs necessary for LCH to maintain its financial viability;

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Lincoln County that Lincoln County will loan the sum of One Million Dollars (\$1,000,000.00) from the County General Fund to LCH per the terms and conditions of the attached signed Memorandum of Understanding.

Upon roll call the vote was:

Commissioner Schifferns, Yes; Commissioner Stone, Yes; Commissioner Burgess, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners
of Lincoln County

ATTEST:

Clerk of the Board

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding, hereinafter referred to as "MOU", is made and entered into this 17th day of January, 2019, by and between the County of Lincoln, by and through its duly elected Commissioners, hereinafter referred to as the "BOCC", and the Lincoln Community Hospital, by and through the Board of Trustees, hereinafter referred to as "LCH".

The following facts are relevant to this agreement:

1. LCH is a Lincoln County Hospital created and operating under Colorado Revised Statutes 25-3-301, et. seq., as amended. As such, LCH may create no indebtedness except as provided by statute, in excess of revenue which may reasonably be expected to be available to LCH for repayment thereof in the fiscal year in which such indebtedness is to be created, and provided that the indebtedness has the approval of the BOCC.

2. LCH is currently in a state of financial strain and requires an immediate infusion of funds in the amount of One Million Dollars (\$1,000,000.00) to resolve pending financial obligations that will better enable LCH to prioritize various strategic and operations needs necessary for LCH to maintain its financial viability.

3. The BOCC is willing to loan to LCH, from the County general fund, the sum of One Million Dollars (\$1,000,000.00), hereinafter referred to as the "Funds", under certain terms and conditions as set forth herein.

TERMS AND CONDITIONS.

1. The transfer of the Funds shall be in the form of a loan which shall be defined as a long-term note payable by LCH and a long-term receivable from LCH by the County general fund.

2. The loan would be a no interest loan for eleven (11) years from the date of conveyance. The loan shall be represented by a promissory note from LCH to the County. The promissory note shall provide for an eleven (11) year term. There shall be no required payment in the first year. Thereafter, for the next ten (10) years, the note shall be paid on a yearly basis by the County withholding one half (1/2) mil of tax moneys from the 2.5 mils of discretionary mils that the County traditionally has given to LCH. The last payment, in the form of a balloon payment, is to be made on or before the last day of the eleven (11) year term as reflected on the promissory note. In the event of nonpayment, the BOCC reserves the right to retire the loan through further reductions in allowable mils on an annual basis.

3. As further consideration for the loan, LCH agrees to provide the BOCC with supporting documentation describing the purposes, amounts, and entities, or persons, paid by LCH with the Funds.

4. As a further condition of payment of the Funds, LCH will provide to the BOCC, on a monthly basis no later than the 15th of each month, for the previous month, a full accrual basis financial accounting, including monthly statements, prepared in conformity with generally accepted accounting principles. The financial statements will consist of a balance sheet and an income statement comparing current month end with the prior year month end statements and year to date information for the income statement compared to year to date prior year and year to date current year budget. LCH shall also provide the County with the "management budget" that is in process throughout the year in addition to budget approved by the County.

5. In addition to the requirements set forth in paragraph 3 and 4 above LCH shall provide to the BOCC, on a monthly basis no later than the 15th of each month, for the previous month, a statement of cash inflow and cash outflows. The cash flow statement will be projected forward over a rolling six month period. The format shall be in a form that does not include non-cash adjustment. Projections will be compared with the actual so as to reflect any material difference in projected cash inflow and outflow.

6. To better reflect what services are making or losing money, LCH shall also prepare a spreadsheet showing revenue sources and expenses by natural classification and shall use the total column to prepare revenue and costs by revenue / cost centers. The revenues are to be shown in the revenue / cost centers that the revenues relate to. The expenses shall be divided between fixed costs, costs that are directly attributable to the revenue / cost center, and indirect costs. LCH shall also provide a definition as to how indirect costs are allocated. The spreadsheet shall be provided for 2019 and annually thereafter, or more frequently if requested by the County, on or before January 15th of each year.

7. The BOCC shall be consulted prior to major policy decisions made by LCH. There shall be a monthly meeting between the BOCC and LCH wherein LCH presents its financial condition based on the accrual basis financial statements and the

cash inflow and cash outflow projections. The public will be invited to attend those meetings.

8. Within thirty (30) days of this MOU, LCH shall present to the BOCC a plan for the immediate reduction of significant costs from the LCH budget. Such plan or action shall include the following:

a. During the term of the loan, there shall be no payment of bonuses to any employee or independent contractor of LCH without the Board of Trustees first informing and consulting with the BOCC.

b. During the term of the loan there shall be no capital outlay (purchase of property, plant, or equipment) without the approval of the County in any amounts greater than Twenty Five Thousand Dollars (\$25,000.00). In addition, no operating lease or lease-purchase agreements shall be entered into that are in amounts greater than Twenty Five Thousand Dollars (\$25,000.00) without the consent of the County.

9. Should material improvement and progress in the financial condition of LCH not occur in 2019, as determined in the sole discretion of the BOCC, then prior to the approval of the County budget in 2019 for the year 2020, the LCH Board of Trustees agrees to evaluate and will take appropriate action necessary to facilitate an improvement in overall financial performance, including but not limited to a change in upper management to facilitate the needed financial performance and improvements in LCH.

10. LCH agrees to make good faith efforts to explore the creation of an independent entity, such as a special district or non-profit corporation during 2019.

11. The parties agree that the requirements set forth in this agreement are not an attempt by the County to manage LCH, but are designed to help insure that LCH is able to receive the Funds and to retire the indebtedness in accordance with C.R.S. 25-3-304(2). The County, through this MOU, endeavors to safeguard the interests of the citizens of Lincoln County by helping LCH to continue to render medical services with an emphasis on operating within their budget.

AGREED as of the date first above written.

LINCOLN COUNTY BOARD OF
COUNTY COMMISSIONERS

LINCOLN COMMUNITY HOSPITAL
BOARD OF TRUSTEES

Signatures on File

PROMISSORY NOTE

\$ 1,000,000.00

January 17, 2019

For Value Received, the Lincoln Community Hospital and Nursing Home, a County hospital as defined by statute, by and through the Board of Trustees, as signed below, of 111 6th Street, Hugo, Colorado 80821, hereinafter referred to as "Maker", promises to pay to the order of Lincoln County, a statutory county, of 103 Third Avenue, Hugo, Colorado 80821, hereinafter referred to as "Payee", in the manner set forth below, or at their above stated address or such other place or places as the Payee may direct from time to time in writing, the sum of One Million Dollars (\$1,000,000.00).

This Promissory Note, hereinafter referred to as the "Note", shall not accrue interest and shall run from January 17, 2019, to January 16, 2030. The parties agree that the first year of this Note, commencing on January 17, 2019, and continuing through the year 2019, shall not require any payment from the Maker. Thereafter, commencing on January 17, 2020, the Parties agree that on a yearly basis, for ten (10) consecutive years, the Payee shall withhold one half (1/2) mils of discretionary tax payments to the Maker, such withholding to be considered as the payment for that year. At the end of the full term, Maker shall make a balloon payment to the Payee of all remaining balance

Any payment of principal shall be applied to the last payment or payments and shall not reduce the size of payments otherwise. While the withholding of one half (1/2) mil of the discretionary mils available to the Payee shall be considered to be the payment hereunder, until the balloon payment is due, the County does not waive the right to withhold additional mils of discretionary tax monies if it determines that such action is in the best interest of the citizens of Lincoln County, Colorado. As the mil levy will vary from year to year based on the yearly assessed valuation, the Payee shall furnish the Maker with a written record of the monies applied towards this Note.

In the event the Lincoln Community Hospital and Nursing Home, becomes insolvent or is otherwise unable to operate, the Payee may declare a default of this Note. In such event, at the election of the Payee, or any subsequent legal holder of the Note, without presentment, notice, or demand, except as set forth below, the principal sum hereof shall at once become due and payable, time being the essence hereof. Further, upon default, a default rate of interest in the amount of the statutory interest rate in effect at that time shall be imposed on the unpaid principle. Prior to declaring a default of this Note, the Payee shall give at least five (5) days written notice of the default, by certified mail, to the Maker at its above stated address or such subsequent address as given to the Payee by the Maker in writing. The Maker shall then have an additional five (5) days to cure the default.

This Note shall not be secured by any of the Maker's assets, the parties understanding that until the final balloon payment, all payments shall consist of the withholding of discretionary mil levies as set forth above. Each obligated party to this Note, whether as Maker, endorser, guarantor, surety, or assignor, hereby waives presentment for dishonor and nonpayment of this Note, and all defenses on grounds of diligence in enforcement, release and non-perfection of payment hereof which may be hereafter given by the holder or holders hereof to them or either of them or to anyone who has assumed the payment of this Note, and it is specifically agreed that the obligations of each party to this Note, whether Maker, endorser, guarantor, surety, or assignor shall not be in any way affected or altered to the prejudice of the holder or any other person, firm or corporation, and each of them agrees to all of the terms hereof, and agrees that this is the joint and several obligation of the parties hereto. It is specifically understood that the Board Trustees, signed below, are not individually responsible for any portion of this Note and are simply acting on behalf of the Maker.

This Note may not be amended, modified, or changed, nor shall any waiver of any provision hereby be affected, except only by an instrument in writing and signed by the party against who enforcement or any waiver, amendment, change, modification or discharge is sought. No failure on the part of Payee to exercise, and no delay in exercising any right hereunder shall operate as a waiver of any such right; nor shall any single or partial exercise by Payee of any right hereunder preclude the exercise of any other right. The remedies herein provided for are cumulative and not exclusive of any remedies provided by law. This Note is to be construed in accordance with the laws of the State of Colorado. In this Note, the singular shall include the plural, the plural the singular, and the use of any gender shall be applicable to all genders.

IN WITNESS WHEREOF, Maker has caused this Note to be executed as of the date and year first above written.

DUE: January 17, 2020, and thereafter
DATED: January 17, 2019

LINCOLN COMMUNITY HOSPITAL AND NURSING HOME

Signatures on File

The Board reviewed the December 2018 reports from the Colorado Counties Casualty and Property Pool and the County Workers' Compensation Pool, and then agreed to leave Mr. Stone as the contact person for County Technical Services, Inc.

After reviewing a letter from the Hugo Fire Protection District requesting a transfer of ambulance licensure from the Hugo Volunteer Fire and Ambulance Service to their new name, Mr. Burgess made a motion to approve the transfer. Mr. Stone seconded the motion, which carried unanimously.

Mr. Stone reported attending the fair board meeting on January 8. John Palmer told them that ninety-four events occurred at the fairgrounds in 2018, and he's already scheduled seventy for 2019. They chose Marvin and Estelle Thaller as grand marshals for the 2019 Fair and will contact them to see if they will accept. On January 11, Mr. Stone helped pull a vehicle back upright after it rolled over into a pasture off of County Road 109 north of Karval. He also checked roads that day. All three commissioners attended the Eastern TPR meeting in Limon on January 14, and on the Sixteenth, Mr. Stone stopped at the Karval shop to talk with Rick Ashcraft. District 3 crewmen have worked on graveling roads since the weather has been nicer. He asked Mr. Burgess how much he wanted for the water tank, and Mr. Burgess said they would give it to him.

Mr. Schifferns reported that he also attended the fair board meeting on the Eighth. He also got a call from a resident asking if the road crew could grade County Road 2E at County Road 63. He looked at the new addition to the Arriba firehouse on January 9 and also had a call concerning the hospital. Mr. Schifferns attended his last Southeast and East Central Recycling meeting on January 10. Mr. Stone will take his place at those meetings in the future since he is closer to the area. Mr. Schifferns said he got another call concerning Lincoln County policies regarding the hospital on January 11, and a call regarding the same thing from a relative of that party two days later. He attended the Eastern TPR meeting on the Fourteenth and stopped at the landfill on the way home. He also checked some roads. Earlier this morning, he went by the fairgrounds to check on the progress of the new building.

Mr. Burgess reported speaking with Landfill Manager Mick Jaques and District 2 hauled gravel on County Road 28 on January 8. On the Ninth, Mr. Burgess received a call that they would begin installing the scales at the landfill the following Monday. He attended the Centennial Mental Health meeting in Fort Morgan on January 10, and he received a phone call from hospital board member Gary Ensign that day as well. Mr. Burgess emailed Stan Kimble on January 11 and attended the Eastern TPR meeting on the Fourteenth. District 2 began crack-sealing County Road 109, and they started work on placing the scales at the landfill. Mr. Burgess went to the Resources Unlimited meeting on January 15 and reported that Structures Unlimited poured the concrete on the crossovers at the fairgrounds. Since Bart O'Dwyer donated the additional two inches of concrete, he will be able to get a tax credit back. Mr. Burgess also attended the bookmobile board meeting on the Fifteenth. Someone donated a motorhome to them, but it apparently had no title. He also stopped by the fairgrounds to check on progress earlier this morning.

Mr. Kimble reported that he met with OEM Ken Stroud about a policy for his department and had been working with the hospital attorneys the majority of the time.

Mr. Piper said he'd received a call from Dustin Singer regarding the 2020 Census. He recommended that towns and the county set up a board to work on getting residents to respond since the Census is so important. Mr. Singer wanted to meet with Mr. Piper and a commissioner on January 23.

Mr. Schifferns called for old business, and Mr. Burgess and Mr. Stone compared their lists for the panels for the fairgrounds. Mr. Stone said he'd work on getting them. Mr. Burgess commented that they also needed to work on the water lines and lighting, which prompted him to ask if they wanted to replace the lighting in the courthouse. He felt they should get electrical bids for the new fairgrounds building around the first part of February, and the group agreed to discuss the courthouse lighting during another meeting. Mr. Burgess asked if they wanted to consider increasing the rates at the landfill since they are paying so much for the scales, and the Board talked about it briefly.

The commissioners completed a six-month evaluation for Public Health Director Jobeth Mills, and then at 2:45 p.m., Mr. Burgess made a motion to adjourn the meeting until 9:00 a.m. on January 30, 2019. Mr. Stone seconded the motion, which carried unanimously.

Corinne M. Lengel, Clerk to the Board

Ed E. Schifferns, Chairman

Board of County Commissioners of Lincoln County
Agenda for January 30, 2019

- 9:00 Call to order and Pledge of Allegiance
- 9:30 Receive and review sealed bids for work on Phase 2 of the doors and windows for the Lincoln County Roundhouse
- 10:00 Chris Monks, District One Road Foreman, to discuss Road and Bridge matters
- 10:30 Troy McCue, Lincoln County Economic Development Corporation Executive Director, to present an incentive agreement between Lincoln County and Wausau Supply Company
1. Approve the minutes from the January 17, 2019 meeting
 2. Review the monthly management report from the First National Bank Omaha
 3. Review and act upon the Colorado Parks and Wildlife Impact Assistance Grant Application
 4. Review and act upon the Colorado Professional Rodeo Association Agreement for Sanction and Approval
 5. Review and act upon a Memorandum of Understanding between Lincoln County Public Health and Ben's Pharmacy
 6. Discuss a proposal from Titan LED Lighting Solutions regarding lights for the Lincoln County Courthouse
 7. Old Business
 8. New Business
 9. Approve payroll and expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on January 30, 2019. The following attended: Chairman Ed Schifferns, Commissioners Steve Burgess and Doug Stone, County Administrator Jacob Piper, and Clerk to the Board Corinne M. Lengel. Juliet Lundy with the Eastern Colorado Plainsman/Limon Leader attended until 11:30 a.m.

Chairman Schifferns called the meeting to order and asked Mrs. Lengel to lead the Pledge of Allegiance.

Mr. Stone made a motion to approve the minutes from the meeting held on January 30, 2019, as submitted. Mr. Burgess seconded the motion, which carried unanimously.

The Board reviewed the monthly management report from the First National Bank of Omaha and the Colorado Parks and Wildlife Impact Assistance grant application. Mr. Stone made a motion to approve the grant application, and Mr. Burgess seconded the motion, which carried unanimously. Also reviewed was the Colorado Professional Rodeo Association Agreement for Sanction and Approval, which Mr. Burgess made a motion to sign. Mr. Stone seconded the motion, and it carried unanimously.

The Board tabled action on the MOU between Public Health and Ben's Family Pharmacy until they could get input from Public Health Director JoBeth Mills.

At 9:30 a.m., Roxie Devers, J.R. Keller with Pratum Construction, LLC, and Chris Fox who is a member of Roundhouse Preservation, Inc., attended the bid opening for work on Phase 2 of the doors and windows project at the Hugo Union Pacific Railroad Roundhouse. The commissioners received two bids; one from Pratum Construction and the other from Spectrum General Contractors, Inc. Respectively, the proposals were for \$510,330 and \$388,136. Mrs. Devers offered to make sure the figures added up and that the bidders included all the required paperwork before the Board made a decision. While she did so, the Board called Public Health Director Jobeth Mills to discuss the MOU with Ben's Family Pharmacy.

Mrs. Mills explained that the state gave Public Health money on the EPR side for staff members to receive antibiotics in the event of an emergency outbreak. Since the meds expire, the department contracted with Ben's Family Pharmacy to provide antibiotics in case they ever need them. That way, Public Health doesn't have to continually discard outdated drugs since the pharmacy can continue to use and replenish their supply. She added that Ben Ferree has the same MOU with Kit Carson County.

Mr. Piper asked if Hoffman Drug could do it for them, and Mrs. Mills responded that she chose Ben's because Mr. Ferree was willing to do it. If there's ever the need to use the antibiotics, the state will reimburse the pharmacy for what they dispensed.

Mr. Burgess made a motion to approve the Memorandum of Understanding between Lincoln County Public Health and Ben's Family Pharmacy. Mr. Stone seconded the motion, which carried unanimously.

The Board discussed a proposal from Titan LED Lighting Solutions regarding lights for the Lincoln County courthouse. Mr. Piper said that Stephen Hodges amended the bid to include a discount of 25% off of the materials instead of the 20% in the original proposal, dropping the total to \$144,398.25. Mr. Burgess said he'd talked to George Ehlers with K.C. Electric Association about the rebates. Mr. Ehlers seemed to think that the county would be eligible for two separate rebates since the courthouse would be retrofit and the new fair building would be a different project. Mr. Burgess also felt that the county was required to seek bids on any project over \$50,000. Mr. Stone said that was only for labor, and the labor charge in Mr. Hodges' proposal was \$41,027.38. Both he and Mr. Schiffers agreed that it would be best to use an electrician who was familiar with the product.

Mr. Piper called Mr. Hodges to ask if he'd be stopping by, but he was traveling from Texas and said it wouldn't be until 3:00 p.m. or after. He suggested the Board ask their questions while he was driving, as Ron Pittmann with Accord Electric was with him. Mr. Burgess asked if he could break the proposal out by project, and Mr. Hodges said he could separate them into three; one for the main courthouse, one for the courts, and one for the jail. The Board agreed it would be best to have them split out and asked Mr. Hodges if he could separate the labor costs as well. He said he would and added that as far as the fairgrounds project was concerned, the county could use local electricians if they chose; Titan would supply only the product. He promised to email new contracts to Mr. Piper who asked if it would be cheaper if the county paid cash. Mr. Hodges told him that there was a 2% discount for cash that they call a rebate; even though the county pays the full amount up front, the company will reimburse the difference. Mr. Pittmann said he would match the 2% discount on the labor as well. The Board agreed to table further discussion until they received the updated quotes.

At 10:00 a.m., District One Road Foreman Chris Monks met with the Board to discuss Road & Bridge matters. He is still having problems with several areas of county roads torn up by Mortensen during the most recent wind tower project, but Jerry Kelly seemed more interested in starting the new Cheyenne Ridge project than fixing the roads. Mr. Monks told him they needed to finish one before starting another. Mr. Burgess said adding a stipulation that county roads had to be put back in their previous condition within three-to-six months after a project completion would be a good thing to add to future road agreements.

Mr. Monks shared an email he received from Jeffrey Belveal with Colorado Parks and Wildlife regarding ownership of the road at the Hugo State Wildlife Area. Mr. Belveal asked who owns the section of County Road 34.2 that passes through the Area from County Road 2G on the north and County Road 26 on the southeast. He also wanted to know if CPW could close the road as part of the management of their property if they owned it, or if they could take ownership of that particular section if it didn't already belong to them.

Mr. Stone wanted to know how people would get to the south fishing ponds if the road were closed, and Mr. Monks said it was his understanding that they only wanted to close the road during hunting season. He told Mr. Belveal that he would need to ask the commissioners since it is an unmaintained county road and that they might possibly need to seek legal counsel. The

Board agreed it was a question for Mr. Kimble. Mr. Monks said he wasn't sure how CPW would keep people from just driving in the pasture if they did close the road. Mr. Burgess commented that it might give them the authority to issue a ticket that way. Mr. Schifferns said the county doesn't close roads as a practice, and Mr. Burgess asked if the road is on state land and if anyone else uses it for access. Mr. Monks said it is state land but was unsure about access.

While Mr. Monks was still there, Mr. Burgess discussed some of the dirt work and the placement of the waterlines at the new fairgrounds building.

Lastly, Mr. Monks said he'd ordered three more loads of fuel at \$2.09 per gallon.

Mrs. Devers returned to say that the figures in the bids on the roundhouse project were correct but that there would be other paperwork required. Start date would depend on how long CDOT's contract process takes. She asked if the Board wanted her to do the paperwork once Mr. Piper notified the contractors who got the job. There will be payroll to complete this time, and according to Dave Whitman, Mrs. Devers said if the work is on site, Davis-Bacon applies so there could be different rates.

Mr. Stone made a motion to accept the \$388,136 bid from Spectrum General Contractors, Inc. for work on Phase 2 of the doors and windows project at the Hugo Union Pacific Railroad Roundhouse contingent upon submittal of the remaining required paperwork. Mr. Burgess seconded the motion, which carried unanimously.

Mrs. Devers said that the contractor must submit some of the forms by 4:30 p.m. on the fifth day after the bid opening, so she asked that Mr. Piper email Chris Sella that the commissioners accepted Spectrum's bid. Mr. Piper said he'd probably call him later in the day if he had time.

At 10:30 a.m., Economic Development Corporation Executive Director Troy McCue and VISTA Volunteer James Dingwall met with the Board regarding an incentive agreement between the county and Wausau Supply Company. Mr. McCue said that they should get \$5,000 per job they created, and they were starting with ten jobs. They'd like to go up to eighteen. The county gives incentives by way of property tax refunds; 70% on Real Property and 40% on Personal Property.

Mr. Burgess made a motion to approve the Economic Development Incentive Agreement with Wausau Supply Company. Mr. Stone seconded the motion, which carried unanimously.

Mr. Schifferns asked Mr. McCue for an update on the Genoa Tower. They're still discussing annexation and struggling with what to do about water and wastewater. They did have GMS, Inc. put together some numbers on what it would cost for a lift station. He added that they've decided not to follow the strict historical restoration guidelines but can somehow do a portion of their project within that frame.

When they had gone, the Board took a tour of the courthouse offices and then broke for lunch.

When the meeting reconvened at 1:35 p.m., Mr. Schifferns called for old business. Mr. Burgess had put together a bid specification sheet for the electrical work at the new fairgrounds building and asked the others to look it over. Mr. Stone said he'd ordered the panels and would get a final price from Big R later this evening. Mr. Piper commented that the county could use Conservation Trust Funds for the purchase.

As for new business, Mr. Piper informed the Board that he'd skipped a line in the administrative budget, but he recalculated everything and provided replacement pages.

Mr. Burgess also said he and Mr. Piper received phone calls from Linda Hoover regarding cardboard recycling. She'd learned of a place where the county could apply for grants, but the application is due on March 31. Mr. Schifferns said that he'd contacted Southeast and East Central Recycling, and they are considering putting cardboard receptacles in Limon. The Board agreed to wait and see if that happens since it would be much better than trying to find a place to collect it. Mr. Burgess said he would want people to take their cardboard to the landfill, but then they'd have to figure out what to do with it if residents actually took it there.

Mr. Burgess said he'd stopped at CTSI and talked with Alan Chapman about hiring someone as a contract laborer that he'd laid off from his regular job duties. Mr. Chapman said that the employee could be reinstated as an employee as long as he had specific responsibilities, but that he couldn't be paid as a contract laborer if the job they gave him wasn't his regular business. Mr. Burgess thought Mr. Chapman's comments brought up questions about other contracts the county might have and said he wanted to discuss it with Mr. Kimble.

Mrs. Lengel asked the commissioners if they remembered any specifications to the County Surveyor's duties when they hired Keith Westfall. She recalled that her recording clerk would contact him whenever she had a plat map to record, and he would come over and sign it. Mr. Westfall told her clerk that he would have to approve every plat map that gets recorded, but there are times when they are waiting two or three weeks for him to come over and sign something. The biggest issue is that they cannot give copies to anyone until he's done that, so the recording process is not complete. State statute dictates that recording must take place within twenty-four hours of receipt, which is not happening. Also, Mrs. Lengel said that if Mr. Westfall is saying he has to sign everything, then he should check in at least bi-weekly to find out if there is anything he needs to do and then do it in a timelier manner. Mr. Piper asked if the Board could tell him what to do since his position is an elected position. Mrs. Lengel said the commissioners appointed him so he should answer to someone since he isn't an elected official. The commissioners agreed to send Mr. Westfall a letter asking that he contact the clerk's office weekly to ask if there are any plat maps that he needs to sign. If so, he would need to come in within a couple of days and take care of them.

Mr. Piper said that Troy McCue gave him an annual Economic Development Corporation update and passed it on to the Board for them to review.

The commissioners approved the payroll for January 2019, as well as several expense vouchers for the month, and then completed a performance evaluation for janitor Jodi Mohan.

At 4:00 p.m., with no further business to come before the Board, Mr. Schiffers adjourned the meeting until 9:00 a.m. on January 31, 2019.

Corinne M. Lengel, Clerk to the Board

Ed E. Schiffers, Chairman

Board of County Commissioners of Lincoln County
Agenda for January 31, 2018

- 9:00 Call to order and Pledge of Allegiance
- 9:30 Review and act upon proposed Resolution Number 982; A Resolution authorizing a Supplementary Budget Appropriation for the Lincoln County Public Health Agency Fund
- 10:00 Patricia Phillips, Human Services Director, to present the Department of Human Services monthly report
- 10:30 Jodi Mohan, Lincoln County Janitor, to meet with the Board of County Commissioners for an annual review
- 11:00 Ken Stroud, Lincoln County Emergency Management Director, to present an acceptance of County plans as well as provide updates on grants
- 11:30 Fred Lundy, Land Use Administrator, to discuss land use matters
1. Approve the minutes from the January 30, 2019 meeting
 2. Review and act upon proposed Resolution Number 981; A Resolution Creating a Census 2020 Complete Count Committee for Lincoln County
 3. Discuss an appointment for the 18th Judicial District Juvenile Services Planning Committee
 4. County Commissioner reports
 5. County Attorney's report
 6. County Administrator's report
 7. Old business
 8. New business
 9. Approve additional payroll and expense vouchers if necessary

The Board of Lincoln County Commissioners met at 9:00 a.m. on January 31, 2019. The following attended: Chairman Ed E. Schifferns, Commissioners Steve Burgess and Doug Stone, County Administrator Jacob Piper, County Attorney Stan Kimble, and Clerk to the Board Corinne M. Lengel. Juliet Lundy with the Eastern Colorado Plainsman/Limon Leader attended until 12:30 p.m.

Chairman Schifferns called the meeting to order and asked Mrs. Lengel to lead the Pledge of Allegiance.

Mr. Burgess and Mr. Piper both submitted corrections to the previous day's minutes via email; one a typo and the other a clarification in the lighting proposal. Mr. Burgess made a motion to approve the minutes from the meeting held on January 30, 2019, as corrected. Mr. Stone seconded the motion, which carried unanimously.

Dustin Senger, a Partnership Specialist with the U.S. Census Bureau, met with Mr. Piper and asked that the county create a 2020 Census Count Committee that would meet quarterly to promote the 2020 Census throughout the county. They asked Economic Development Corporation Executive Director Troy McCue to run the committee, and he agreed to be the chairman. James Martin also said he'd be involved. Mr. Senger wanted a county commissioner to be the chairman, but Mr. Piper said they'd agreed that Mr. McCue would be a more neutral party. Accurate Census numbers are significant because the county could potentially miss out on numerous benefits and opportunities if the numbers are incorrect. Mr. Schifferns said he planned to attend the first meeting, which is March 5.

Mr. Stone made a motion to adopt a resolution creating a Census 2020 Complete Count Committee for Lincoln County. Mr. Burgess seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado held in Hugo, Colorado on January 31, 2019, there were present:

Ed E. Schifferns, Chairman	Present
Steve Burgess, Vice Chairman	Present
Doug Stone, Commissioner	Present
Stan Kimble, County Attorney	Present
Corinne Lengel, Clerk of the Board	Present
Jacob Piper, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

RESOLUTION #981 It was moved by Commissioner Burgess and seconded by Commissioner Stone to adopt the following resolution:

WHEREAS, April 1, 2020 is Census Day for the United States of America pursuant to Article 1, Section 2 of the U.S. Constitution; and

WHEREAS, An accurate census is essential for the allocation of representatives with the legislative bodies of the U.S. House of Representatives, the Colorado State Legislature and within Lincoln County voting districts; and

WHEREAS, Correct apportionment of Federal dollars for health, education, transportation, child and elder care, emergency preparation and response, public and social support programs of all kinds depends on complete and accurate age, population and other ethnic and demographic information gathered every ten years; and

WHEREAS, Accurate census information is critical to planning for future growth, development and social needs of Lincoln County.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Lincoln County that Lincoln County does hereby desire to create the Census 2020 Complete Count Committee for the purpose of planning and conducting local initiatives and promotional activities to increase community participation in the 2020 Census.

Upon roll call the vote was:

Commissioner Schifferns, Yes; Commissioner Stone, Yes; Commissioner Burgess, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners
of Lincoln County

ATTEST:

Clerk of the Board

Mr. Burgess made a motion to reappoint Andy Lorensen and Kristi Grothe to the 18th Judicial District Juvenile Planning Committee. Mr. Stone seconded the motion, which carried unanimously.

Steve Hodges with Titan LED Lighting Solutions stopped in at 9:15 a.m. He'd separated the project into three different contracts as requested, commenting that the total would be even lower because he'd forgotten about the freight. They will ship everything at once rather than in three shipments, so there will be one freight charge of \$5,233.96. The total cost of the project is roughly \$141,615. Mr. Hodges said to remember that although the county would pay the full price of \$144,648.08 up front, there would be a 2% rebate given to the county immediately following completion. Also, Ron Pittmann agreed to discount the labor by 2% as well. Mr. Hodges will submit the paperwork for the Tri-State rebates to George Ehlers at K.C. Electric, and

it should take about three weeks for the county to receive the reimbursement. He added that he'd set up a schedule with John Mohan and Sheriff Nestor to cause the least amount of disturbance as possible. Once they receive the shipment, they will check everything for damages, load the lights into trailers, and bring them out. He asked for a space in one of the A-frame buildings to work out of when they start transferring the old lights out, but he will discuss that with Mr. Mohan. The entire project should be complete by April 1. Mr. Hodges said that their electricians are not allowed to submit Change Orders; once the price is accepted, that is the price that they honor. He went on to say that the lights for the jail are designed explicitly for prisons and jails so that inmates cannot use them as weapons or pull them down.

Mr. Burgess asked if they would work after hours or on weekends, and Mr. Hodges said they could do whatever the commissioners wanted, but that if they are on site after-hours, they would need a responsible party there with them. He and Mr. Pittmann both oversee high-security areas, but in less vulnerable offices, someone from the county, such as Mr. Mohan could be on site. Mr. Piper asked Mr. Hodges to attend the department head meeting on February 7, which he agreed to do.

Mr. Schiffers said it appeared to be a good, long-term investment, and Mr. Burgess asked if Mr. Hodges addressed the light out at the front of the courthouse. Mr. Hodges asked if they required a six-inch or eight-inch hole in the concrete for the pole, and Mr. Burgess said he'd prefer 8". Mr. Hodges said they had coring tools so they would just take care of it.

Mr. Burgess made a motion to approve the three order forms with Titan LED Lighting Solutions for replacement lighting in the courthouse complex; including the courts and jail, for \$144,648.08. Mr. Stone seconded the motion, which carried unanimously.

Regarding the fairgrounds, Mr. Hodges will contact John Palmer later today and go out and look at the building. The commissioners would like to request bids for the electrical work, which Mr. Hodges said was not a problem. He will give the same 25% discount for that project as he did the courthouse. The group discussed putting a spotlight inside the building in case they ever want to use it for bands or concerts, and Mr. Hodges said that Mr. Pittmann would take some photographs and then they would make some suggestions. Bid specifications and power needs were also topics of discussion as well as a timeframe for completion. Mr. Hodges said they could have the product here by March 18, but he will put together some figures and bring them to the next board meeting on February 6. Lastly, he stated that Mr. Pittmann has no issues with another electrician completing the job, but they would both be onsite to train that person and make sure that they understand how the LED products work.

Mr. Hodges left to correct the quotes to reflect the shipping cost, and Mr. Stone made a motion to adopt a resolution authorizing a Supplemental Budget Appropriation for the Lincoln County Public Health Agency Fund. Mr. Burgess seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado, held in Hugo, Colorado, on January 31, 2019, there were present:

Ed E. Schifferns, Chairman	Present
Steve Burgess, Vice Chairman	Present
Douglas D. Stone, Commissioner	Present
Stan Kimble, County Attorney	Present
Corinne Lengel, Clerk of the Board	Present
Jacob Piper, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

RESOLUTION #982 It was moved by Commissioner Stone and seconded by Commissioner Burgess to adopt the following resolution:

WHEREAS, C.R.S. §29-1-109(1)(b) allows supplementary budget appropriations by the governing body when unanticipated revenues not assured at the time of the adoption of the budget are received from any source other than the local government’s property tax mill levy; and

WHEREAS, Lincoln County Public Health received funds of \$47,082.42 in unanticipated operating revenues which were used to pay \$47,082.42 in general operating expenses; and

WHEREAS, Lincoln County Public Health has unappropriated fund balances and sufficient cash to meet its expenses; and

WHEREAS, this income was not anticipated at the time of the preparation of the 2018 budget; and

WHEREAS, whatever increases were made in the expenditures, like increases were added to the revenue so the budget remains in balance as required by law.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Lincoln County, Colorado, that \$47,082.42 be appropriated into the 2018 Lincoln County Public Health Agency Fund budget;

BE IT FURTHER RESOLVED that the 2018 Lincoln County Public Health Agency Fund budget be increased by \$47,082.42, thus making the total Lincoln County Public Health Agency Fund \$379,082.42.

Upon roll call the vote was:

Commissioner Stone, Yes; Commissioner Schifferns, Yes; Commissioner Burgess, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners
of Lincoln County

ATTEST:

Corinne M. Lengel, Clerk to the Board

At 10:00 a.m., Human Services Director Patricia Phillips met with the Board to give her monthly report. While the commissioners reviewed financial statements, time sheets, and the Income Maintenance, Child Welfare, and Director's reports, Mrs. Phillips told them that her office processed twice as many Child Welfare referrals this month as usual. She also asked if the Board reappointed Linda Messer as the representative on the Citizen's Review Panel, which they did.

Steve Hodges returned with the updated Order Forms for the lighting project, and Mr. Schifferns signed them.

At 10:30 a.m., Mr. Burgess made a motion to go into executive session, per 24-6-402 (4) (f) (I), C.R.S., to discuss personnel matters. Mr. Stone seconded the motion, which carried unanimously. Those remaining for the session were Mr. Schifferns, Mr. Burgess, Mr. Stone, Mr. Piper, Mr. Kimble, and Jodi Mohan. Mr. Piper recorded the executive session, and the recording will remain on file in the County Clerk's vault for the statutory ninety days.

Mr. Stone made a motion to resume the regular session of the meeting at 11:08 a.m. Mr. Burgess seconded the motion, which carried unanimously.

Emergency Manager Ken Stroud met with the Board at that time to present an Acceptance of County Plans, as well as to provide updates on grants. Mr. Stroud gave each commissioner a thumb drive containing the Lincoln County Continuity of Operations Plan, the Lincoln County Emergency Operations Plan, the Lincoln County Thira Plan, and the Lincoln County Recovery Plan and asked that the Board sign the letter of acknowledgment for the file.

Mr. Stroud commented that he and Sheriff Nestor reviewed the Annual Operation Plan with the fire protection districts, which would also need commissioner acknowledgment. There were no changes except for names and phone numbers of personnel.

After making a trip out to the tower that houses the county's paging system with the sheriff, Mr. Stroud said they both felt it would be good to repurchase it if at all possible. The building does need repainting, but there are no leaks or infrastructure issues that they could see. The county does hold a renewable lease that expires in 2021. A section of aluminum on the roof needs replaced and the roof resealed, and the fascia needs work, but other than that, it's in

reasonably good shape. Mr. Kimble said he would contact Mauna Towers and let them know that the building requires some repairs and ask if they want to take care of that as the lessor or would prefer to sell the tower back to the county. Since the county's primary emergency center for information and communication are open to the elements in the building, it could become a severe issue.

Mr. Burgess made a motion to approve the 2019 Lincoln County Annual Operating Plan between the County and the Colorado Division of Fire Prevention and Control. Mr. Stone seconded the motion, which carried unanimously.

Mr. Stroud mentioned upcoming training that he would attend in Burlington, including pipeline training that Mr. Burgess gave him information about and ICS400.

Mr. Kimble said that he and Mr. Stroud are working on putting together an OEM manual, but so far he hasn't received much information. Mr. Stroud has a meeting on February 5 and will bring it up to the other county emergency managers who attend. Mr. Schiffers had asked him for a matrix-type guideline for county employees to use concerning the chain of command in emergencies. He found an old emergency operations plan for the courthouse and said he might be able to use it as a template and update it.

Mr. Piper said that he, Mr. Stroud, and Captain Michael Yowell planned to attend entry-level PIO class at some point.

At 11:30 a.m., Land Use Administrator Fred Lundy met with the Board to discuss land use matters. After some research on the county's ordinance adopted in 2013 prohibiting the operation of marijuana cultivation facilities, marijuana product manufacturing facilities, marijuana testing facilities, or retail marijuana stores within the unincorporated boundaries of Lincoln County, Mr. Lundy learned that Section 2 (1) excludes industrial hemp. The Land Use office has issued permits for greenhouses but so far has had no other dealings with the product.

Regarding the Cheyenne Ridge wind energy project, the Land Use Board will hold a meeting on February 21 for approval of the transmission lines. The plan is to tie into the Rush Creek project off of County Road 2W. Mr. Lundy said there were no problems and he would recommend approval unless someone presents a compelling argument against it. Mr. Burgess asked if Cheyenne Ridge would enter into a Road Agreement with the county as other companies had done. Chris Monks would like for the parties of the agreement to be the county and Xcel Energy since they will be the ones using the county roads. John Lupo will run it by their attorneys. Mr. Burgess felt they also needed to add the stipulation that the roads would be returned to their original state within a specified timeframe once the project was complete. Mr. Kimble asked if the clock would start when the company removed their equipment, and Mr. Burgess said that would be fine. Mr. Kimble said he could add language to the Road Agreement that would cover that.

Mr. Schifferns wanted to know what routes they would use, and Mr. Lundy told him it could be four or five county roads; part of County Road 46, County Road 2J, and County Road 2K, but he wasn't sure which others because they hadn't designated a specific route yet. There were three separate proposals, but all three used some of the same roads. Mr. Lundy also said that the route chosen would dictate how much use tax the county could collect. He hasn't received any written objections. Mr. Kimble put in that according to state statute, they do not have to notify mineral owners so if approved, the estimated start of the project would be sometime in June.

Discussion turned to the issue of lenders requiring landowners who want to build a home to split off five acres (or less) of their property for the note and Deed of Trust. If a landowner wants to sell a parcel of property that is less than 35 acres they must seek an exemption from subdivision regulations; however, they argue that they are not selling the acreage, nor is it a subdivision since they still own the 35 acres. Mr. Kimble received responses to his question from the Logan and Cheyenne County attorneys, both who agreed that the county was within its right to require a subdivision exemption. The Logan County attorney commented that lenders seem to want the dwelling separated from the farmland, possibly because if the borrower defaults on the house loan, the lender wouldn't have to wait for the long period of redemption allowed for farm ground in default. It could also free the farmland of any homestead exemption that could be claimed for the house. He felt that splitting off acreage for a home site would create a legally distinct parcel; therefore requiring county approval through the subdivision exemption process. The property could be sold as a separate parcel, and if foreclosed on, could be purchased by an independent party, so it wouldn't matter if the current landowner owned the adjacent farmland.

The Cheyenne County attorney added that the bank could take a Deed of Trust on a smaller parcel only if the parcel were created first. He would inform the landowner that they would either have to create a parcel of at least 35 acres or subdivide and get the required exemption.

Mr. Lundy left, and Mr. Schifferns called for commissioner reports.

Mr. Burgess attended CCI on January 18 where they discussed legislation. They poured sixty-one yards of concrete for the center pad of the new fair building on January 21, as well as seven and a half yards at the landfill for the new scales. Chris Monks also picked up the new MACK truck that day. Dave Hubbard contacted him on January 22 about Baby Bear Hugs meeting in the Eastern Colorado Bank. It also snowed on January 22, so District 2 plowed snow on the Twenty-third. Mr. Burgess attended the Economic Development meeting, went by the fairgrounds to check on the progress of the new building, met with John Mohan about the lighting project, and checked roads. On January 24, Mr. Burgess put together landfill prices and also called the hospital about a pending trip to Washington, D.C. Apparently, representatives from seven rural hospitals plan to lobby there. He rechecked the fairgrounds on January 25, as well as gave Ken Stroud information regarding the pipeline training in Burlington. District 2 tried to haul gravel, but it was too cold. They poured an additional fifty-two yards of cement at the fairgrounds on January 27. Mr. Burgess contacted Joe Linnebur about cleaning up and

burning his wood piles before the next snowstorm. On the Twenty-eighth, Mr. Burgess talked with Steve Hodges about the lighting projects, and also spoke to Mark McMullen who told him HC Engineering would come out on February 1 to dig test holes at the landfill. They will determine if the county needs more cover on Cell 2. Mr. McMullen talked to Landfill Manager Mick Jaques on January 29 and said they'd need to decide if the cost was worth putting in the liner. Linda Hoover called Mr. Burgess about recycling cardboard, and he passed the information along to her. Lastly, Mr. Burgess reported that Structures Unlimited started erecting the building at the fairgrounds.

Mr. Stone reported stopping by the county shop and checking roads on January 18. He went to Limon and ordered the panels for the fairgrounds on January 21, and also stopped by and checked on the progress of the new building. District 3 had snow and wind on January 22, so he and Rick Ashcraft checked roads on the Twenty-third. CAT also came out to do updates on the new grader. They had more snow on January 24, and Mr. Stone also received calls about the hospital regarding their poor billing practices and the rumored trip to Washington D.C. Mr. Stone stopped by the fairgrounds on January 29, and after the meeting yesterday, he went to Limon to get the final quote on the panels from Big R.

Mr. Schifferns reported talking with Ken Stroud on January 18 and asking him for a list of emergency chain-of-command steps that they could post in the courthouse somewhere. He checked roads and the fairgrounds on January 21 and agreed to close the courthouse due to the weather on January 22. He got a call from Mr. Burgess on January 23 about the passing of a county employee and also talked with Chris Monks about needing some gravel on the cemetery road south of Arriba. Mr. Schifferns called Southeast & East Central Recycling about recycling cardboard on January 29 and checked on the fairgrounds building again on January 30.

Mr. Kimble reported that there was a Case Management Order conference on the Bode/Brent case and their attorneys will have until July 19 to submit Discovery. At that point, there will be a pretrial conference where the judge will set a trial date. Mr. Kimble said trial probably wouldn't start until next winter. The county is involved in the case because of the 1902 Order that states counties can declare roads on section lines. The County Road Policy acknowledges the Order but also claims that the county has no enforcement policy regarding section lines as county roads. Mr. Kimble said that if the commissioners were still comfortable with that, he would continue to hold that position and added that it might become a costly venture for both parties.

Mr. Kimble asked if the commissioners would allow him to represent the town of Limon for two or three weeks as they work on negotiations with the Limon Area Fire Protection District regarding their respective ambulance services. He didn't believe there would be a conflict with his position as county attorney but said if something came up, he'd inform the Board. He felt it would be worth getting the problem settled, and he wanted to help if he could.

Mr. Kimble said he wasn't sure if either the bank or hospital signed the Tri-Party Supplemental Agreement but that he felt they should. The commissioners approved the document and signed it on January 17.

Mr. Burgess asked about allowing Colorado Parks and Wildlife to close County Road 34.2, and Mr. Kimble said that the commissioners would probably have more complaints than not if they tried to close it. He suggested they keep it open, and if CPW claims they have the authority to close it, they can deal with it then.

Mr. Piper had nothing to report, so Mr. Schiffers called for old business. Mr. Stone provided prices on the fairgrounds panels; \$43,754.63 for the pre-fort panels and \$15,492.55 for the WW panels. The delivery will occur in March or April. Mr. Piper said that the Conservation Trust Fund website was down, but he'd have a more accurate balance of what is in the county's fund at the next meeting. The group looked over the electrical bid documents that Mr. Burgess drafted and then approved a few additional expense vouchers.

At 12:46 p.m., Mr. Schiffers adjourned the meeting until 9:00 a.m. on February 6, 2019.

Corinne M. Lengel, Clerk to the Board

Ed E. Schiffers, Chairman