

Board of County Commissioners of Lincoln County
Agenda for July 8, 2019

- 9:00 Call to order and Pledge of Allegiance
- 9:30 Jobeth Mills, Public Health Director, to present the June 2019 Public Health Agency's monthly report
- 10:00 Troy McCue, Lincoln County Economic Development Corporation Executive Director, to present the LCEDC monthly report
- 10:30 Kevin Stansbury, Lincoln Community Hospital CEO, to provide a LCH monthly report
- 11:00 Benefit Health Advisor, along with Ty Amendt and Tim Anderson, to present a proposal for health insurance
1. Approve the minutes from the June 28, 2019 meeting
 2. Review the employee time sheets for County Administrator Jacob Piper, Land Use Administrator Fred Lundy, Landfill Manager Mickey Jaques, Office of Emergency Management Director Ken Stroud, and Public Health Director Jobeth Mills
 3. Review and act upon proposed Amended Resolution #987, a resolution approving the Cheyenne Ridge Wind Project, Development Permit NO. 18-09
 4. County Commissioner reports
 5. County Attorney's report
 6. County Administrator's report
 7. Old Business
 8. New Business
 9. Approve expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on July 8, 2019. The following attended: Chairman Ed E. Schifferns, Commissioners Steve Burgess and Doug Stone, County Administrator Jacob Piper, County Attorney Stan Kimble, and Acting Clerk to the Board Mindy Dutro.

Chairman Schifferns called the meeting to order and asked Jacob Piper to lead the Pledge of Allegiance.

Mr. Burgess made a motion to approve the minutes from the meeting held on June 28, 2019, as submitted. Mr. Stone seconded the motion, which carried unanimously.

The Board reviewed employee time sheets for the Administrator, Land Use Administrator, Landfill Manager, OEM Director, and Public Health Director.

After reviewing proposed Amended Resolution #987, a resolution approving the Cheyenne Ridge Wind Project, Development Permit NO. 18-09, Mr. Burgess made a motion to adopt the amended resolution. Mr. Stone seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado, held in Hugo, Colorado, on July 8, 2019, there were present:

Ed E. Schifferns, Chairman	Present
Steve Burgess, Vice Chairman	Present
Douglas D. Stone, Commissioner	Present
Stan Kimble, County Attorney	Present
Corinne Lengel, Clerk of the Board	Absent & Excused
Jacob Piper, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

AMENDED RESOLUTION #987 It was moved by Commissioner Burgess and seconded by Commissioner Stone to adopt the following resolution:

**A RESOLUTION APPROVING THE CHEYENNE RIDGE WIND PROJECT
DEVELOPMENT PERMIT NO. 18-09**

WHEREAS, the Lincoln County Land Use Board approved the application of the Cheyenne Ridge Wind Project on February 21, 2019, with certain conditions; and

WHEREAS, a copy of the Staff Report, signed by Fred Lundy, Lincoln County Land Use Administrator, is attached hereto as Exhibit A; and

WHEREAS, pursuant to Section 3-110, Section 4, of the Lincoln County Zoning Resolution provides that if the Board of County Commissioners does not schedule the Development Application for review pursuant to Section 3-110E, or if the applicant does not appeal the decision to the Board of County Commissioners within thirty (30) days of the Land Use Board decision, then the decision of the Land Use Board shall be deemed final; and

WHEREAS, the Lincoln County Commissioners did accept the recommendations of the Land Board without scheduling any further review hearings; and

WHEREAS, the decision of the Land Use Board became final on March 23, 2019; and

WHEREAS, the Lincoln County Commissioners have determined that all conditions of the Land Board recommendations have been met, including a Road Use Agreement and confirmation of the easement route of construction;

NOW BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF LINCOLN COUNTY, COLORADO:

APPROVAL:

The application of Cheyenne Ridge Wind Project Development, for a Use By Special Review and Development Permit is GRANTED. The Use By Special Review and Development Permit, including the applicant's right to construct, repair, maintain, and operate the requested electric transmission system, shall remain valid for a period of one year.

BE IT THEREFORE RESOLVED, that a Use By Special Review and Development Permit is granted to Cheyenne Ridge Wind Project, to construct an electric transmission line in accordance with the terms of the Application, subject to the conditions set forth above. The Lincoln County Board of County Commissioners retains continuing jurisdiction over the permit to address future issues concerning the project and to ensure compliance with the conditions of the permit. The applicant is responsible for complying with all of the forgoing conditions and all other county zoning or other land use regulations. Noncompliance with any of the conditions may be cause for revocation of the permit.

Upon roll call the vote was:

Commissioner Schifferns, Yes; Commissioner Burgess, Yes; Commissioner Stone, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners
of Lincoln County

ATTEST:

Acting Clerk of the Board

Next, Mr. Schifferns called for commissioner reports. Mr. Burgess reported speaking with Kit Carson, Washington, and Yuma counties about visiting their finance/accounting departments on July 9. On July 7, he received a call from a business owner who told him that the Limon Area Fire Protection District wanted the fire marshal to inspect his business. The caller was upset because he didn't think they had the authority since his business was located in the county, not in Limon. Mr. Kimble stated that the fire protection district has authority from Title 32 to inspect anything that is in the fire district. Mr. Burgess also reported checking on the new show barn at the fairgrounds since they had all the pens and panels set up for the fair, and it looked good.

Mr. Stone reported helping with the setup at the fairgrounds on July 2, and that lots of 4-H kids and the livestock committee were also there to help. His road district seal-coated the four miles of highway they chipped on July 2 as well. Lastly, he reported that road foreman Rick Ashcraft went to CAT to pick up a trailer for District 3 on July 8.

Mr. Schifferns reported that District 1 started laying oil on north highway 109 on July 1, and then he came to the courthouse to set up a security code with Mr. Piper for the courthouse security grant. On July 2, he went to the fairgrounds to check on the setup of the new show barn. Mr. Schifferns checked roads on July 3 and attended the fireworks in Limon on July 6 and said that they were great.

At 9:20 a.m., County Treasurer Jim Covington stopped in to discuss the Clerk's request that the county create a finance/bookkeeping department. Mr. Covington told the Board he was open to having the finance person in his office since there is an open desk, but he would prefer not to move either of his employees from their areas.

At 9:30 a.m., the Board adjourned and reconvened as the Board of Public Health to meet with Public Health Director Jobeth Mills for the June monthly report. Mrs. Mills reported that it was time for the EPR spend-down again, but she has called the state multiple times to make sure

they were on track to ensure that they did not overspend. She also reported that WIC received a supplemental \$2,000 that would be used to purchase new computers for Hugo and Limon.

Mrs. Mills told the Board that she and her staff attended a mass fatality workshop at the beginning of June. They learned a lot about making plans in case such an event were to happen in Lincoln County. Lastly, Mrs. Mills said she was working on the financial risk management audit and the core public health assessment, which is mandatory and considered part of the end-of-year report. She will complete the latter by its due date of July 19.

The Board adjourned as the Board of Public Health and reconvened as the Board of County Commissioners at 9:45 a.m.

Mr. Schifferns asked Mr. Kimble for his attorney's report, and Mr. Kimble reported that he received a request to release a bond from Xcel, but he needs to check on which bond they are asking to release. He believed it was for the transmission line portion but said he would make sure first.

Mr. Kimble also reported getting a call from the attorney on the Bronco Plains Wind Project, Bonnie Heiple, about proposed changes to the Road Use Agreement that they wanted to make. The changes looked to be against what the road bosses wanted, so Mr. Kimble said he would inform her they could make a couple of corrections but that most of it would not change.

Lastly, Mr. Kimble stated that he had not heard back from the bond attorney on the Karval Water Users issue.

At 10:00 a.m., Economic Development Executive Director Troy McCue and Vista Volunteer James Dingwall joined the meeting to present the LCEDC monthly report. Mr. Dingwall said that his last day with Lincoln County would be July 24, and he told the commissioners he enjoyed working here and with them.

Mr. McCue reported that he would be using the county shuttle to take 8 or 9 people to Morgan Community College in Fort Morgan on July 10 for the Rural Philanthropy Days kickoff event. He also spoke with Don Morrison about reopening DJ's Food Store in Arriba, but there were no plans for that as of yet.

Lastly, Mr. McCue reported that the Limon Theater is doing well and seeing a better-than-average attendance. The Your Community Foundation board voted to upgrade the server for \$7,600 to avoid intermittent issues with the IMB board failure, which will improve the projector.

Mr. Schifferns asked Mr. McCue if there were any prospective businesses to fill the vacant areas in east Limon. Mr. McCue reported that Joe Kiely was working with brownfield projects for funding to redevelop those spaces and that he would meet with someone on July 9 from their Colorado office.

At 10:30 a.m., Kevin Stansbury attended the meeting to give the Lincoln Community Hospital monthly report. Mr. Stansbury reported a \$30,000 loss in May, which he felt wasn't horrible, and that they were under-budget in salaries by \$80,000, which put them \$800,000 ahead of where they were at this time last year. He stated that the hospital continues to reconcile accounts monthly and that they currently have approximately twenty days' worth of cash-on-hand.

The hospital continues to work on billing issues. They plan to hire a couple of people to help with the problem, including a patient financial counselor who would be able to prepare patients for the costs that may incur with their services. He also reported that they are terminating the contract with their current billing processor and will only have to hire one person to take that over and get it back in-house.

Lastly, Mr. Stansbury said that LCH is currently working on getting a web-based fee calculator on their website, which would help potential patients figure out their out-of-pocket cost. They have also hired a provider from Deer Trail, well-known in the area, so they should see an increase of use in the Mobile Clinic there.

At 11:00 a.m., Brian and Mark Hillier with Benefit Health Advisor and Ty Amendt and Tim Andersen with Gordon Insurance joined the meeting to discuss a proposal for health insurance. Brian Hillier presented a health insurance plan that would reward members for using local facilities and typically save the county 7-8% annually. Mr. Hillier said that they could put together data to see what the county's savings might be if the commissioners would authorize the release of employee names, birthdates, genders, and home zip codes. Mr. Stone asked Mr. Kimble if he saw a privacy issue with releasing that information, and Mr. Kimble stated that he did not. Mr. Burgess made a motion to release county employee information of name, birthdate, gender, and home zip code to Benefit Health Advisor to put together a cost analysis for the county. Mr. Stone seconded the motion, which carried unanimously.

Mr. Piper reported that shop secretary Kris Smith would write up the ad for the papers as soon as the commissioners decided what vehicles and equipment they planned to list for sale. Mr. Piper also reported that he received the retirement audit, and increasing the county's contribution to 5% and the \$150,000 annual contribution helped the plan get back on track. Mr. Burgess asked if there was a retirement plan summary, and Mr. Piper said that there was and that he would email it to the commissioners.

Mr. Schifferns called for old business, and Mr. Burgess reported that they'd installed the stoplights at the county landfill. He asked Mr. Piper if the crew working on the roundhouse would also be able to do some touchup painting on the trim while they were here. Mr. Piper said he would call Roxie Devers and see if that were a possibility.

Mr. Schifferns asked when they planned to work on the accessible parking spaces in front of the courthouse, and Mr. Piper said he would check with John Mohan.

There was no new business, so the commissioners approved the June expense vouchers:

COUNTY GENERAL

Wade Adams, Road Deputy Salary \$3,400.00
Justin Allen, Correctional Officer III Salary \$3,570.40
Nathaniel Allen, Correctional Officer I Salary \$3,003.00
Marlin Baranyk, Correctional Officer III Salary \$3,506.24
LaRay Becker-Patton, Chief Deputy Salary \$3,958.00
William Breneman, Metal Detector Salary \$680.00
Coley Britton, Correctional Officer III Salary \$3,891.04
Steve Burgess, Commissioner Salary \$4,745.00
Jason Case, Road Sergeant Salary \$3,843.00
Joseph Colpitts, Road Deputy Salary \$3,762.80
James Covington, Treasurer Salary \$5,037.42
Marshall Cox, Correctional Officer I Salary \$3,338.44
Dustin Cunningham, Road Deputy Salary, \$3,460.00
James Day, Metal Detector Salary \$561.00
Mindy Dutro, Chief Deputy Salary \$3,598.00
Ashley Erwin, Clerk I Salary \$3,008.00
Ryan Erwin, Road Deputy Salary \$3,460.00
William Garlow, Clerk I Salary \$3,183.00
Andrea Hendricks, Deputy I Salary \$3,340.00
Jeremiah Higgins, Assessor Salary \$5,037.42
Timothy Hilferty, Driver Examiner Salary \$3,255.00
Christine Hollenbaugh, Deputy I Salary \$3,108.00
Michael Hutton, Correctional Officer III Salary \$3,487.93
Kerigan Kappel, Part Time Indexer Salary \$1,391.50
Stan Kimble, Attorney Salary \$3,739.50
Corinne Lengel, Clerk Salary \$5,037.42
Carlos Leonard, Part-Time Fairgrounds Salary \$565.50
Andrew Lorensen, Coroner Salary \$1,138.58
Casey Love, Clerk I Salary \$2,616.00
Fred Lundy, Land Use Administrator Salary \$3,478.00
Crystal Mariano, Correctional Officer I Salary \$3,123.00
Derik Mattson, Correctional Officer I Salary \$3,512.28
Jodi Mohan, Janitor Salary \$3,063.00
John Mohan, Maintenance Salary \$3,303.00
Gordon Nall, Undersheriff Salary \$4,078.00
Carmel Nestor, Correctional Officer I Salary \$6,959.97
Tom Nestor, Sheriff Salary \$5,647.00
Parker Newbanks Jr, VA Service Officer Salary \$525.00
Jesus Ortiz-Marrufo, Corporal Salary \$3,607.80
John Palmer, Fairgrounds Manager Salary \$2,000.00

Jacob Piper, Administrator Salary \$4,530.00
Wendy Pottorff, Clerk I Salary \$3,183.00
Dale Rostron, Corporal Salary \$3,495.00
Kaylee Rostron, Janitor Salary \$410.38
Ed Schifferns, Commissioner Salary \$5,037.42
Christine Schinzel, 4-H Program Assistant Salary \$3,597.00
Amy Seymour, Part Time Victim Assistant Salary \$277.78
Wayne Shade, Weed Coordinator Salary \$3,752.00
Amy Solomon, Office Manager II Salary \$3,426.00
Doug Stone, Commissioner Salary \$4,745.00
Ken Stroud, OEM Salary \$1,739.00
Ken Stroud Jr., Correctional Officer I Salary \$3,338.44
Matthew Thelen, Correctional Officer I Salary \$3,274.20
Renita Thelen, Chief Deputy Salary \$3,326.00
Amy Vice, Appraisal Clerk Salary \$2,981.00
Amy Vice, Part Time Victim Assistant Salary \$277.78
Jessica Wargo, Victim Assistant Salary \$3,423.00
Keith Westfall, Surveyor Salary \$126.50
Bryson Winterberg, Correctional Officer I Salary \$3,063.00
Cynthia Yowell, Admin Assist Salary \$3,940.00
LeRoy Yowell, Metal Detector Salary \$1,521.50
Michael Yowell, Captain Salary \$3,838.00
Tyler Yowell, Road Deputy Salary \$3,777.98

ROAD AND BRIDGE

Carey Ashcraft, Road Crew Salary \$3,303.00
Rick Ashcraft, Road Foreman Salary \$3,958.00
Theron Brent, Road Crew Salary \$3,545.00
Ryan Bush, Mechanic Salary \$4,503.91
Dennis Cunningham, Road Crew Salary \$4,507.20
Duane Daniel, Road Crew Salary \$3,483.00
Jason Eager, Road Crew Salary \$4,834.35
Kevin Harris, Road Crew Salary \$3,243.00
Brennen Hekkers, Road Crew Salary \$3,003.00
Jerrid Hielscher, Road Crew Salary \$4,092.60
Casey Huelskamp, Road Crew Salary \$4,249.56
Jeffrey Huntoon, Road Crew Salary \$3,483.00
Judd Kravig, Road Crew Salary \$3,303.00
Joshua Leithead, Road Crew Salary \$4,105.80
Zane Leonard, Road Crew Salary \$3,303.00
Monty Mattson, Part Time Road Crew Salary \$1,376.20
Adrian McDaugale, Road Crew Salary \$3,123.00
Ord Miller, Road Crew Salary \$4,349.20

Clay Monks, Road Foreman Salary \$4,418.00
David Orcutt, Road Crew Salary \$3,303.00
Rick Porter, Road Crew Salary \$3,406.50
James Rigsby, Road Crew Salary \$3,340.20
David Schaeffer, Road Crew Salary \$4,449.00
David Seymour, Road Crew Salary \$3,603.00
Kirsten Smith, Shop Secretary Salary \$3,543.00
Ty Stogsdill, Road Crew Salary \$3,123.00
Bruce Walters, Road Foreman Salary \$3,838.00
Hunter Wells, Road Crew Salary \$4,237.80
Wayne Wolf, Road Crew Salary \$3,123.00

LANDFILL

Allen Chubbuck, Operator Salary \$3,363.00
Brenda Howe, Part Time Clerk Salary \$1,400.00
Mickey Jaques, Manager Salary \$3,958.00

LIBRARY

Kevin Pickerill, Bookmobile Salary \$634.03
Katie Zipperer, Bookmobile Salary \$1,071.33

PUBLIC HEALTH

Lindsey Blackwelder, Part Time Tobacco Educator Salary \$190.50
John Fox, Doctor Salary \$100.00
Darcy Janssen, Regional EPR Coordinator Salary \$4,250.00
Kelly Linnebur, Office Manager Salary \$3,135.00
Patricia McHone, WIC Educator Salary \$3,375.00
Jobeth Mills, Director Salary \$3,678.00
Ken Stroud, EPR Salary \$1,739.00

HUMAN SERVICES

Tricia Borns, Child Support Legal Admin Salary \$3,525.00
Melissa Gossett, Caseworker III Salary \$4,094.00
Sherri Hansen, Financial Administrator Salary \$3,415.00
Debra Klapperich, Lead IMT V Salary \$3,447.00
Robert Kraxberger, Assistance Pmts Supervisor Salary \$3,910.00
Andrew Lorensen, Child Welfare Supervisor Salary \$4,997.00
Larissa Lukins, Caseworker III Salary \$4,159.00
Bailey Mares, Admin Assistance III Salary \$3,018.00
Patricia Phillips, Director Salary \$5,877.00

Kim Quintana, IMT II Salary \$3,018.00
Amy Seymour, Caseworker IV Salary \$4,343.00
Mia Tucker, Part Time Intern \$714.00
Samantha Winterberg, Case Aide II Salary \$2,908.00
Shonda Yowell, Caseworker II Salary \$3,816.00

LINCOLN COUNTY PAYABLES

39504 21st Century, Parts \$1,132.64
39505 ALSCO, Equipment Rental \$78.12
39506 Black Hills Energy, Utilities \$186.69
39507 Blue Tarp, Supplies \$51.96
39508 Burlington Glass, Parts \$214.00
39509 Corporate Billing, Parts \$156.93
39510 DISA, Testing \$69.50
39511 Division of Reclamation Mining & Safety, Revision \$827.00
39512 Ethan Durham, Repairs \$400.00
39513 FNB of Omaha, Charges \$993.09
39514 Flagler Cooperative, Fuel \$34,571.88
39515 Goodyear Commercial Tire, Tires \$1,154.96
39516 LCH, Testing \$12.00
39517 Martin Marietta, Road Oil \$2,566.50
39518 MHC Kenworth, Supplies \$1,644.58
39519 MVEA, Utilities \$330.33
39520 Snap On Tools, Tools \$86.75
39521 Stone Communication, Repairs \$122.81
39522 Utility Tractor Sales, Supplies \$779.08
39523 Perry White, Trucking \$7,965.00
39524 CDPHE, Certificates \$266.00
39525 CenturyLink, Phone \$190.79
39526 CO Public Health Association, Conference \$294.00
39527 Disaster Management Systems, Supplies \$2,148.78
39528 Evergreen Systems, IT Service \$46.75
39529 FNB of Omaha, Charges \$112.62
39530 FNB of Omaha, Charges \$212.85
39531 Tracy Grimes, Rent \$530.00
39532 Darcy Janssen, Reimbursement \$1,309.93
39533 LC Road & Bridge, Fuel \$90.20
39534 Kelly Linnebur, Mileage \$418.50
39535 Quill, Supplies \$53.52
39536 Staples, Supplies \$3,139.54
39537 Xerox, Lease \$93.62
39538 Big R Stores, Supplies \$73.98
39539 Steve Burgess, Mileage \$445.05

39540 John Carver MD, Autopsies \$1,215.00
39541 Cash Wa, Supplies \$129.00
39542 CenturyLink, Phone \$66.56
39543 City of Greeley Police Dept, SWAT School \$200.00
39544 Code Red Headsets, Supplies \$172.80
39545 CBI, Testing \$330.00
39546 CCFS, Contract \$7,566.75
39547 Craftmaster Hardware, Supplies \$3,370.00
39548 CSP Training Academy, Training \$50.00
39549 CTSI Volunteer Insurance, Insurance \$167.00
39550 Designs by Dave, Cabinetry \$3,744.00
39551 Express Toll, Travel \$4.30
39552 Eastern Colorado Vet, Services \$30.00
39553 Edison FPD, Contribution \$500.00
39554 Ryan Erwin, Coroner Assist \$125.00
39555 Evergreen Systems, IT Service \$166.75
39556 FNBH, Fee \$48.80
39557 FNB of Omaha, Charges \$227.00
39558 FNB of Omaha, Charges \$432.76
39559 FNB of Omaha, Charges \$1,453.20
39560 FNB of Omaha, Charges \$159.28
39561 FNB of Omaha, Charges \$110.68
39562 FNB of Omaha, Charges \$375.00
39563 FNB of Omaha, Charges \$219.88
39564 FNB of Omaha, Charges \$1,342.43
39565 FNB of Omaha, Charges \$388.22
39566 FNB of Omaha, Charges \$2,261.47
39567 FNB of Omaha, Charges \$498.27
39568 FNB of Omaha, Charges \$917.34
39569 FNB of Omaha, Charges \$109.99
39570 FNB of Omaha, Charges \$66.15
39571 FNB of Omaha, Charges \$12.37
39572 FNB of Omaha, Charges \$924.49
39573 FNB of Omaha, Charges \$35.00
39574 FNB of Omaha, Charges \$638.29
39575 FNB of Omaha, Charges \$98.29
39576 FNB of Omaha, Charges \$147.34
39577 Ben Galloway MD, Autopsies \$3,150.00
39578 Genoa FD, Contribution \$500.00
39579 Goodyear Commercial Tire, Tires \$1,307.68
39580 Leslie Hale, Painting \$600.00
39581 Hart's Auto Supply, Supplies \$325.86
39582 Hugo Ambulance Services, Contribution \$1,200.00
39583 Mike Hutton, Reimbursement \$32.44

39584 Jefferson County, Services \$200.00
39585 Jim's Refrigeration, Repairs \$104.77
39586 Justice Benefits, Percent of Award \$1,121.56
39587 Karval FPD, Contribution \$1,200.00
39588 LAWS, Repairs \$155.50
39589 Corinne Lengel, Mileage \$364.05
39590 Limon Ambulance Service, Contribution \$1,200.00
39591 Limon Area FPD, Contribution \$1,200.00
39592 LC Clerk, Plates \$10.98
39593 LC Road & Bridge, Fuel \$70.73
39594 Andrew Lorensen, Mileage \$81.90
39595 Kris Lukins, Coroner Assist \$20.00
39596 Void
39597 Adrian McDaugale, Maintenance \$400.00
39598 Patricia McHone, Cleaning \$196.81
39599 Carmel Nestor, Coroner Assist \$10.00
39600 Sean Nielson, Coroner Assist \$135.00
39601 Lisa Nielson, Coroner Assist \$20.00
39602 NE Lincoln FPD, Contribution \$1,200.00
39603 Northwest Parkway, Travel \$5.65
39604 John Palmer, Fair Posters \$100.00
39605 PayFlex, Cafeteria Plan \$100.00
39606 Pro Ag Solutions, Chemicals \$1,650.00
39607 Quill, Supplies \$1,693.88
39608 Quill, Supplies \$301.91
39609 Dale Rostron, Coroner Assist/Mileage \$296.50
39610 Saul's Creek Engineering, Contract \$4,500.00
39611 Ed Schifferns, Mileage \$89.55
39612 Shideler Electric, Services \$3,874.60
39613 Amy Solomon, Mileage \$15.30
39614 Southern Health Partners, Contract \$14,049.42
39615 SS Heating & A/C, Repairs \$257.76
39616 Doug Stone, Mileage \$345.15
39617 Super Vacuum Manufacturing, Repairs \$9,943.46
39618 Supply Chimp, Parts \$90.32
39619 Transwest, Repairs \$1,026.00
39620 Tri County FPD, Contribution \$1,200.00
39621 Try-Me Spraying, Chemical \$9,600.00
39622 Tyler Technologies, IT Service \$9,598.03
39623 UPS, Postage \$31.30
39624 USPS, Box Rent \$376.00
39625 Verizon Wireless, Phone \$106.74
39626 Xerox, Lease \$329.18
39627 Xerox, Lease \$1,240.86

39628 XESI, Lease \$234.29
39629 Shawn Mares, Repairs \$900.00
39630 Watts Up-Fitting, Vehicle Commission \$18,295.00
39631 FNB of Omaha, Charges \$148.59
39632 Kapco, Supplies \$161.54
39633 Lookout Books, Books \$517.39
39634 Viaero Wireless, Phone \$42.51
39635 Hugo Motor Days, Bounce House \$500.00
39636 Danielle Dascalos, Marketing \$1,650.00
39637 Limon Chamber of Commerce, Bounce House \$2,000.00
39638 LCH, Promotion \$1,667.00
39639 American Environmental Consulting, Services \$4,404.13
39640 Haulin Hass, Recycling \$322.50
39641 J & S Contractors Supply, Signs \$307.50
39642 MVEA, Utilities \$56.86
39643 Wagner, Repairs \$35,615.56

39644 WWIT Dirt, Excavation \$500.00
39645 CenturyLink, Phone \$245.84
39646 DJ Petroleum, Fuel \$148.91
39647 DJ Petroleum, Fuel \$1,186.75
39648 ESRTA, Phone \$132.39
39649 Hugo Lumber, Supplies \$627.56
39650 Osborne's, Supplies \$134.42
39651 Witt Boys, Parts \$102.39
39652 Auto Chlor, Supplies \$215.30
39653 Black Hills Energy, Utilities \$563.90
39654 Blue Tarp, Supplies \$359.35
39655 Center for Education & Employment Law, Books \$124.95
39656 Craftmaster Hardware, Supplies \$55.93
39657 DirecTV, TV \$203.98
39658 DJ Petroleum, Fuel \$61.86
39659 Express Toll, Travel \$5.00
39660 ESRTA, Phone \$2,511.51
39661 FNBH, Fair Monies \$6,500.00
39662 FNB of Omaha, Charges \$44.83
39663 Hugo Lumber, Supplies \$544.67
39664 Town of Hugo, Water \$1,824.13
39665 Intab, Supplies \$45.60
39666 KC Electric, Utilities \$6,688.65
39667 Limon Leader, Ads \$188.70
39668 LC Road & Bridge, Fuel \$3,706.96
39669 Shawn Mares, Repairs \$250.00
39670 Osborne's, Supplies \$224.48

39671 Parmer's Automotive, Repairs \$279.12
39672 Pitney Bowes, Supplies \$594.95
39673 Quill, Supplies \$1,612.21
39674 Rob's Septic, Services \$485.00
39675 Christine Schinzel, Mileage \$16.65
39676 Southern Health Partners, Contract \$13,190.00
39677 State of Colorado, July MV Renewals \$261.84
39678 Tyler Technologies, Contract \$15,684.00
39679 Viaero, Phone \$407.55
39680 Wex Bank, Charges \$116.56
39681 Witt Boys, Supplies \$192.00
39682 Xerox, Lease \$31.91
39683 Xerox, Lease \$749.60
39684 Henry Schein, Supplies \$796.27
39685 Sonia Machuca, Contract \$53.00
39686 Corporate Billing, Repairs \$1,123.20
39687 DJ Petroleum, Fuel \$4,904.63
39688 Dragon Products, Parts \$33.82
39689 ESRTA, Phone \$374.19
39690 FNB of Omaha, Charges \$39.46
39691 Flagler Cooperative, Fuel \$17,179.58
39692 Hugo Lumber, Supplies \$26.22
39693 Interstate Batteries, Supplies \$119.95
39694 Karval Water Users, Water \$144.08
39695 KC Electric, Utilities \$139.35
39696 MacDonald Equipment, Parts \$614.58
39697 Shriner's Hospitals, Lease \$400.00
39698 Stone Communications, Repairs \$1,014.00
39699 Witt Boys, Parts \$1,243.50
39700 Witt Boys, Parts \$13.92
39701 Void

LINCOLN COUNTY HUMAN SERVICES PAYABLES

68610 CKLECC, Contract \$861.72
68611 ESRTA, Phone \$866.13
68612 IEBT, Testing \$65.00
68613 Lexis Nexis, Subscription \$50.00
68614 LC DHS, Reimbursement \$1,172.07
68615 LC Road & Bridge, Fuel \$359.63
68616 Verizon Wireless, Phone \$646.38
68617 Witt Boys, Parts \$3.57
68618 Xerox, Lease \$350.00
68619 Client, Support \$300.00

68620 CenturyLink, Phone \$92.02
68621 Fast & Friendly, Client \$176.62
68622 FNB of Omaha, Charges \$680.00
68623 FNB of Omaha, Charges \$74.99
68624 FNB of Omaha, Charges \$563.47
68625 FNB of Omaha, Charges \$311.81
68626 FNB of Omaha, Charges \$476.55
68627 FNB of Omaha, Charges \$166.76
68628 FNB of Omaha, Charges \$78.03
68629 FNB of Omaha, Charges \$34.53
68630 Tracy Grimes, Rent \$400.00
68631 LC DHS, Reimbursement \$609.25
68632 LC Treasurer, Rent \$1,882.00
68633 LC Treasurer, Unemployment \$456.37
68634 Office Depot, Supplies \$347.14
68635 Rose Padilla, Contract \$203.75
68636 Pitney Bowes, Contract \$412.62
68637 Verizon Wireless, Phone \$646.38
68638 Viaero Wireless, Phone \$47.46
68639 XESI, Lease \$114.77
68640 LC Treasurer, Withholdings \$13,344.99
68641 CHP, Insurance \$23,707.43
68642 SEI Private Trust Company, Retirement \$3,534.56
68643 Great West Life & Annuity, Deferred Comp \$1,745.00
68644 PayFlex, Cafeteria Plan \$200.00
68645 AFLAC, Premiums \$794.69

With no further business to come before the Board, Mr. Schifferns adjourned the meeting at 1:30 p.m.

Mindy Dutro, Acting Clerk to the Board

Ed E. Schifferns, Chairman

Board of County Commissioners of Lincoln County
Agenda for July 18, 2019

- 9:00 Call to order and Pledge of Allegiance
- 9:15 Andrew Lorensen, Lincoln County Coroner, to discuss a grant program
- 9:30 Fred Lundy, Land use Administrator, to discuss the July 11, 2019 Land Use Board meeting
- 10:00 John Palmer, Lincoln County Fair Manager, to discuss fair matters
- 10:30 Darlene Carpio, Regional Director for Senator Cory Gardner, to provide a legislative update
- 11:30 Executive Session pursuant to C.R.S. §24-6-402-(4) (f) (I) for personnel matters
1. Approve the minutes from the July 8, 2019 meeting
 2. Review the June, 2019, reports from the County Assessor, County Clerk & Recorder, County Sheriff, and County Treasurer
 3. Review the June, 2019, reports from the Colorado Counties Casualty and Property Pool and the County Workers' Compensation Pool
 4. Review the bi-annual schedule of receipts and disbursements produced by the Lincoln County Treasurer
 5. Review and act upon proposed Resolution #988, a request for the renewal of the ambulance service license of the Karval Fire Protection District
 6. Review and act upon a Public Event Application from The Colorado Prairie Arts & Music Council
 7. Continue discussion regarding a potential county finance office
 8. Perform a performance review for Ken Stroud, Lincoln County Office of Emergency Management Director
 9. Perform a performance review for Jacob Piper, Lincoln County Administrator
 10. County Commissioner reports
 11. County Attorney's report
 12. County Administrator's report
 13. Old Business
 14. New Business

The Board of Lincoln County Commissioners met at 9:00 a.m. on July 18, 2019. The following attended: Chairman Ed E. Schifferns, Commissioners Steve Burgess and Doug Stone, County Administrator Jacob Piper, County Attorney Stan Kimble, and Clerk to the Board Corinne M. Lengel. Juliet Lundy with the Eastern Colorado Plainsman/Limon Leader attended until 11:15 a.m.

Chairman Schifferns called the meeting to order and asked Mr. Burgess to lead the Pledge of Allegiance.

Mr. Stone made a motion to approve the minutes from the meeting held on July 8, 2019, as submitted. Mr. Burgess seconded the motion, which carried unanimously.

The Board reviewed the June 2019 reports from the Assessor, Clerk and Recorder, Sheriff, and Treasurer, as well as the June 2019 Colorado Counties Casualty and Property Pool and County Workers' Compensation Pool reports.

County Coroner Andrew Lorensen met with the commissioners at 9:15 a.m. to let them know that CDPHE awarded him a \$5,000 reimbursable grant to help with the opioid crisis. He informed the Board that a couple of his line items would show an over-expenditure because he had to submit the receipts for purchases, and then CDPHE would reimburse the county. Mr. Lorensen ordered a \$900 evidence collection kit for scene work and planned to upgrade the department camera, which will cost another \$1,300. As for the remainder of the funds, he has no specific purpose for those yet. Because the coroner has to take an inventory of all medications of a deceased party, Mr. Lorensen said he'd considered buying a medication/pill counter until he learned they were between \$5,000 and \$7,500. Mr. Piper asked him to make sure that he kept his grant award letter and copied all vouchers for the auditor since Ronny Farmer suggested that Ken Stroud needed to do that for some of the grants the OEM received. Mr. Lorensen said he never got a grant award letter, but he would contact CDPHE and have them send him one.

At 9:30 a.m., Land Use Administrator Fred Lundy met with the Board to discuss the Land Use Board's approval of two development permits at their meeting on July 11. Development Permit #19-05 was for the Viaero Tower on County Road S west of Karval, and #19-06 was for the parcel in the Lower L where the woman wanted to build a storage/meeting area for her camping group. The board approved the former with no conditions. They approved the latter with the conditions that there would be no further development on the property at this time and that the Land Use Administrator would issue no Certificate of Occupancy.

Mr. Burgess made a motion to accept the Land Use Board's recommendations regarding Development Permit #'s 19-05 and 19-06. Mr. Stone seconded the motion, which carried unanimously.

Mr. Lundy said he would take the permits to Assessor Jeremiah Higgins, who agreed to attach them to the property records in his computer system to make them easier to search.

Mr. Stone asked Mr. Lundy if he knew what was happening five or six miles south of Hugo, as it appeared that the power company extended the power line and put in a silver box on a pedestal. Mr. Lundy said he'd heard of no activity in that area.

Mr. Kimble stated that he sent the Bronco Plains Wind Road Use Agreement to Jennifer Herron, who met with Mr. Lundy the previous week. Mr. Lundy gave her a copy of an MOU so that she could have her attorney draw one up using the same format. Ms. Herron also asked that the commissioners agree to release the performance bond as soon as the county allowed someone else to use the routes. They would also like a video and report of how the roads look before they begin their project so that they know what condition to return them to when they're finished.

Mr. Lundy suggested creating a magnetic placard that companies could have their drivers put on their trucks. A simple, colored circle would help designate each company. He added that shortly, there would be three separate companies using the roads, and it would be increasingly difficult to figure out which one to assess the fine.

Mr. Lundy left, and the Board reviewed the biannual schedule of receipts and disbursements produced by the Lincoln County Treasurer.

After reviewing the ambulance service license renewal for the Karval Fire Protection District, Mr. Stone made a motion to adopt a resolution approving the license renewal. Mr. Burgess seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado, held in Hugo, Colorado, on July 18, 2019, there were present:

Ed E. Schifferns, Chairman	Present
Steve Burgess, Vice Chairman	Present
Doug Stone, Commissioner	Present
Stan Kimble, County Attorney	Present
Corinne Lengel, Clerk of the Board	Present
Jacob Piper, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

RESOLUTION #988 It was moved by Commissioner Stone and seconded by Commissioner Burgess to adopt the following resolution:

WHEREAS, pursuant to the Colorado Emergency Medical Services Act, Section 25-3.5.101, et seq., C.R.S., the Board of County Commissioners has the authority to establish requirements for the inspection, licensure, and operation of ambulance services, ambulance personnel, and ambulance vehicles operating in the county; and

WHEREAS, the Lincoln County Commissioners adopted Resolution #651 and thereby established rules and regulations governing the licensure of ambulance services operating within Lincoln County; and

WHEREAS, the Karval Fire Protection District has presented the Board of County Commissioners with an application to license the ambulance service and to permit their ambulances as basic life support vehicles; and

WHEREAS, upon review, the Board of County Commissioners determined that the documentation presented met the rules and regulations established under Resolution #651;

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Lincoln County that the Karval Fire Protection District Ambulance Service is hereby authorized to provide ambulance service in Lincoln County with basic life support ambulances.

Upon roll call the vote was:

Commissioner Schifferns, Yes; Commissioner Burgess, Yes; Commissioner Stone, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners
of Lincoln County

ATTEST:

Clerk of the Board

Mr. Burgess made a motion to approve the Special Event Application from The Colorado Prairie Arts and Music Council for a beer garden at the Lincoln County Fair concert on August 10. Mr. Stone seconded the motion, which carried unanimously. The Board scheduled the hearing for July 31, 2019, at 9:30 a.m.

Discussion ensued regarding a potential county finance office. Mr. Piper handed out a revised Administrator's job description that included the position and responsibilities of Finance Director and managing the department. Hiring and cross-training the person, as well as the responsibility of all financial operations in that person's absence, were also additions to the Administrator's job duties. Mr. Piper said he'd created a job description for the Finance Officer as well, which the Board also reviewed. Mr. Burgess told Mrs. Lengel that in most counties they toured, they found that the finance director was under the Administration Department. They

found it interesting that Kit Carson County didn't pay unemployment insurance; instead, they are self-insured, which saves them money. Mr. Burgess added that it might be worth looking into further. Mr. Piper said that if they hired a finance officer, he or she would have to cross-train him in their duties. Mr. Burgess put in that the commissioners felt the person should shadow the Clerk's office employees for a month or two to learn the job, and Mr. Piper said he thought the person should job shadow for a full quarter. Mrs. Lengel noted that if they hired someone with an accounting degree, they should already know almost everything except the computer system. Mr. Piper checked the pay schedule and recommended they start the finance officer on Level 3, Step 1. He reiterated that it was his understanding that the person wouldn't have to have an accounting degree.

Fair Manager John Palmer arrived at that time for his 10:00 a.m. appointment, so the Board tabled further discussion on the matter until later.

First, Mr. Palmer said the numbers of contestants at the rodeo are down and that they have to pay \$8 per contestant if they don't meet the 300-contender limit. There is still a lot of slack in the team-roping, barrel racing, and calf-roping. Mr. Palmer also expressed his concerns with not having money to pay the support staff, which is mostly young adults, until the end of the month. He commented that it would be nice if he could pay them right away. He would need to take \$1,500 out of the Support Staff line item using a voucher so that he could pay them from the fair account's checkbook once they finished working. The Board agreed to allow Mr. Palmer to use the checkbook to pay his help during the week of the fair.

At 10:20 a.m., Darlene Carpio, the Regional Director for Senator Cory Gardner, met with the Board to provide a legislative update. She commented that she'd spent a couple of very beneficial days in the area and felt that she better understood the challenges faced by the rural communities. Ms. Carpio was excited to report that the Bureau of Land Management would move from Washington, D.C. to Grand Junction, Colorado, which was something the senator worked diligently to accomplish for quite some time. Senator Gardner is also working on the NAFTA deal and recognizes how valuable the conversations are encouraging trade. Ms. Carpio said the senator introduced the Map Improvement Act, which deals with a standardized mapping process to ensure that broadband goes where it's most needed. He also introduced the Trace Act, which would require phone companies to guarantee that phone calls are person-placed and not robocalls. Ms. Carpio finished her updates by stating that Senator Gardner is now in the top 10% of most effective senators and asked the commissioners what was on their radar.

Mr. Burgess told her that the court ruling in California against Round-up would have a devastating effect on agriculture if the decision were to spread throughout the nation. He added that it is one of the safest chemicals in this area. Ms. Carpio responded that Senator Gardner believes that people need to base their decisions on science, not perception. Mr. Burgess also said that salt-cedar trees seem to be taking over certain areas, and that they require a lot of water, which is a concern in rural Colorado. He felt they were noxious but

commented that it would take a lot of money to get rid of them. Ms. Carpio said it might be possible to list them as noxious in order to get federal money to help control the problem.

Mr. Schifferns said he didn't know if the senator could do anything about it, but desecrating the American flag is inappropriate, and those individuals doing it should be punished.

Mr. Burgess emphatically stated that there must be some control of immigration as the country couldn't pay for it if it continued. Senator Gardner's opinion was that the country must support the president on full border control, and Ms. Carpio said that he believes that immigration needs a complete overhaul, but one piece at a time, and that every conversation regarding the topic should be in an intelligent and composed manner.

The Board thanked Ms. Carpio, and then Mr. Burgess suggested they table further discussion about the finance office so that they could move forward on the agenda. He added that they could complete the performance evaluations for Ken Stroud and Jacob Piper after lunch and then talk about it more at that time if they wanted to.

Mr. Burgess reported touring Kit Carson, Yuma, and Washington counties' administration/finance/bookkeeping departments on July 9 with the other commissioners and Mr. Piper. He felt the tour was informative. On July 10, Mr. Burgess went to Clayton, New Mexico, for Ports-to-Plains. Travis Miller, with CDOT, asked to use some of the millings in Arriba for the I-70 project. Mr. Burgess called Mr. Schifferns and Mr. Stone, and they agreed to allow Mr. Miller to use and then replace whatever he used. Mr. Miller called Mr. Burgess back on July 11 to tell him they'd use the state's millings instead of the county's, as he was unaware the county had already stockpiled theirs. Kiowa County Commissioner Donald Oswald called to ask questions about the weed truck. Since it had to go to Lamar for some recall work, Mr. Burgess told him he and Wayne Shade would bring it by for him to look at on July 17. Mr. Burgess stopped at the landfill on July 16 where staff told him they had a load of shingles come in from Flagler. They charged \$495 for it since it was the out-of-county rate. The Flagler garbage truck also came in, and they found trash from Seibert and Vona in the load. Mr. Burgess commented that there were pluses and minuses of using the scales. He checked roads with Bruce Walters that day and also looked at ditch erosion in a couple of areas. Mr. Burgess and Wayne Shade went to Eads on July 17 where they showed the Kiowa County commissioners and administrator the weed truck and shared the 2019 budget. Mr. Burgess promised to have Mr. Piper send them Lincoln County's weed policy. He and Mr. Shade then continued to Lamar to have the recall items fixed on the truck. Mr. Burgess also participated in a Prairie Development Corporation phone meeting.

Mr. Stone reported going on the tour with the others on July 9. He also attended the fair board meeting later that evening and stated that the fairgrounds looked great and that John Palmer was ready for the fair. On July 10, Mr. Stone participated in a call with the CSU Extension to discuss the new extension agent in Lincoln County. He checked roads northwest of Karval on July 11 and went to the Hugo Main Street Initiative meeting on July 15. Twenty-six people attended. On July 16, Mr. Stone had a call from the same business owner previously discussed

in the July 8 meeting. The party wondered why he would have to pay \$25 per year for a fire code inspection if his business sits in the county instead of the town limits. Mr. Stone talked with Rick Ashcraft on July 17. He got his new pickup, and the road crew was doing some mowing. Mr. Stone checked roads that afternoon and reported that they were patching oil today.

Mr. Schifferns also reported going on the tour to Kit Carson, Yuma, and Washington counties on July 9. He took a call on July 12 regarding the Bronco Plains Road Use Agreement. Mr. Piper called and asked him to come in and sign some paperwork for the CDBG end-of-cycle grant, which he did and then checked roads. He attended the Hugo Initiative meeting on July 15 and checked roads again on July 16.

Mr. Kimble discussed a status conference on the land dispute case but had nothing else to report.

Before Juliet Lundy left, Mr. Burgess commented that he'd talked to Sheriff Nestor about Marshal Schier's last report in the newspaper. It indicated the Hugo Marshal's Office had 128 calls for service and that they'd patrolled 1,512 miles and put in 304 hours. Deputy Marshal Steve Ryan agreed to stay on until after the fair, but then he will go to work for Limon P.D. Mr. Burgess felt the county couldn't possibly take on the extra burden of the town's law enforcement. If it did, the sheriff would probably have to add at least one additional employee, more likely two.

At 11:30 a.m., Jodi Mohan, the courthouse janitor, met with the Board for an executive session regarding personnel matters. John Mohan, the county's maintenance person, arrived with her. Mr. Piper explained that he'd scheduled the meeting as an executive session, but that Mrs. Mohan could ask for an open session if she wanted John to stay and didn't care if the clerk took minutes on the discussion. Mr. Kimble added that the commissioners had the right to include whoever they wanted in the executive session, so if she wished to have Mr. Mohan there, he might not be allowed to stay if it were a closed meeting. If she preferred an open session, the meeting would be considered public, and Mr. Mohan wouldn't have to leave. Mrs. Mohan said an open session would be okay.

Mr. Schifferns told her the commissioners had several concerns with her health and asked if she could perform her job duties to their satisfaction. He added that Mr. Mohan had plenty of work to do himself and couldn't continue to complete her job as well. Mrs. Mohan stated she could do the work but would prefer thirty-five hours per week. Mr. Piper informed the Board that Mrs. Mohan was out of sick and vacation time and that the FMLA ran out. She also had sixty hours unaccounted for, but he thought that other employees would donate time to cover those hours for her. Mr. Schifferns said that she had to be able to work thirty-five hours, and Mr. Piper added that the commissioners told her previously that she would have to clean at least four hours of each day in the courthouse during business hours.

John Mohan asked if he could say something, and when the Board told him to go ahead, Mr. Mohan said that the problem was that Mrs. Mohan had to babysit during the day, so working those four hours when the courthouse was open would be difficult. He added that she couldn't vacuum or mop the lobby while the public came in and pulling the trashcan around was distracting. Mr. Mohan said that the commissioners agreed to allow Mrs. Mohan to work at night when they hired her as the previous janitor did.

Mr. Stone said she would have to spend at least some time in the courthouse during working hours to take care of the vaults. Mr. Piper asked Mrs. Mohan if she could come in on Fridays since the kids she had to babysit for didn't have school. Mrs. Mohan responded that Mr. Mohan could watch them when he got off work, and she would still have time to get in before the offices closed. Mr. Piper said that if the Board felt accountability was an issue, he would recommend that Mrs. Mohan check in with each department when she was in the building to see if they had any specific areas to clean.

Mr. Burgess thought they could cut the position back to thirty-five hours since another county employee cleans the annex building now. He reiterated what Mr. Schiffers said about making sure she could do the job since the commissioners are responsible for the courthouse, which had to be clean. Mrs. Mohan responded that she understood. Mr. Schiffers told her that she was not to bring anyone else with her when she came in to clean, and if she couldn't do the job, they would have to dismiss her.

Mr. Piper gave Mrs. Mohan her new salary on the 35-hour-per-week pay scale, which would drop her from \$3,063 per month to \$2,616 per month.

Mr. Kimble asked if Mrs. Mohan would work fifteen hours per week during business hours and the remainder either at night or on the weekend, and Mr. Burgess said they could probably have her put in two hours per week during business hours unless there were extenuating circumstances that required she spend more time there. Mr. Piper told Mrs. Mohan that she would have to clean the vaults, check in with him, and also check in with department heads at least weekly to see if they had anything in particular that she needed to do.

Mr. Burgess told Mrs. Mohan that they would give her sixty days and that she would have to meet with them again on September 20. Mr. Piper scheduled her for 11:30 a.m.

The Mohans left, and Mr. Piper reported that the commissioners would need to act as the Board of Equalization on July 31. He explained the process but said that they wouldn't be able to discuss the details. Mr. Kimble added that since the commissioners act in a quasi-judicial manner, they must hear the case as presented at the time.

Mr. Piper also reported that with the addition of the 2010 Dodge Charger infrequently used by departments, they would have four county vehicles to list for sale. The sheriff decided to keep his ice machine because the company that now handles the inmate medical services asked that

he not get rid of it. Mr. Piper said he'd have Kris Smith advertise the sale in the newspapers for the next two weeks, and the commissioners agreed to open bids at 10:00 a.m. on August 6.

Mr. Piper talked with Roxie Devers about Spectrum painting the trim on the roundhouse when they did the other work, and Mrs. Devers told him she would have them submit a quote.

The remaining Maglock magnetic door locks came in, and Mr. Piper asked if the commissioners wanted him to run the bid request or wait until the next budget year to install them. The Board agreed that since they had the locks, they might as well have them installed. Mr. Piper wasn't sure how to put together a bid request and asked if he could contact the electrician that put the locks in the Clerk's office for input. Mr. Burgess suggested they set a date for a walk-through, similar to what they did at the fairgrounds, and ask for bids afterward. County Treasurer Jim Covington asked to install a disabled access unit on his front door at the same time. The commissioners felt it should be a separate quote from the door lock bids.

Mr. Piper reported on the Karval Water Users meeting and said there were three ways that the organization could request funding: a DOLA grant through Greg Etl, a USDA loan, or an SRF grant through the Colorado Water Resources and Power Development Authority. The first would probably be the best option because it would have the potential for a pass-through, although the county would still be responsible for the debt. As a non-profit, KWU was eligible for the USDA loan right away, but they wouldn't be able to do a grant/loan split. The county wouldn't be involved at all. However, the interest rate was 2.75%, and Patrick Leonard told Mr. Piper that they couldn't afford a forty-year loan or the interest rate. The SRF program also uses DOLA funding, but it's different from the financing that Greg Etl works with and only awards two grants per year. KWU was eligible for the loan program without the county, but if they wanted to apply for grants, they would have to be a government entity. Mr. Piper said he felt that Mr. Etl was their first step, but since he didn't know if KWU should contact him or if he should do it on behalf of KWU, he left it up to Mr. Etl. Mr. Piper felt that Patrick Leonard needed to set up a meeting between the commissioners, Greg Etl, and KWU and added that the project truly was a backup water system.

Lastly, Mr. Piper reported attending the Hugo Main Street Initiative meeting and said he got the feeling that the town of Hugo wants the county to become a Certified Local Government, which would mean appointing a board and creating bylaws.

Mr. Schiffers called for other business, and Mr. Burgess told the group that there would be a going-away party for Vista Volunteer James Dingwall on July 23. He and Wayne Shade discussed some issues with chemical prices, and he also stated that the governor appointed Gary Beedy as a highway commissioner for this area.

Mr. Burgess suggested that the commissioners break for lunch and then return to complete the evaluations and discuss the finance office further. He told Mrs. Lengel that one thing they'd discussed on their tour was that they would have to open the position up to county employees first. Mrs. Lengel said that unless there were another county employee with an accounting

degree, it wouldn't be any different than her office keeping it. Mr. Piper said none of the finance officers in the counties they'd visited had accounting degrees.

With two separate accounting systems in place this year, Mrs. Lengel asked that the Board have a pre-audit completed for 2019 before Ronny Farmer started his audit next year. She felt it was necessary and suggested they contact Dave Copsy who is the pre-auditor for the town of Limon. Mr. Piper said he thought they were going to have one done this year but that he'd never heard anything back from Mr. Farmer.

Since the commissioners didn't feel they'd need Mrs. Lengel to take minutes after lunch, she asked if the Board planned to allow county offices to close at noon on August 9; the Friday of the fair. The commissioners agreed.

With no further business to come before the Board, Mr. Schiffers adjourned the meeting at 12:10 p.m.

Corinne M. Lengel, Clerk to the Board

Ed E. Schiffers, Chairman

Board of County Commissioners of Lincoln County
Agenda for July 30, 2019

9:00 Call to order and Pledge of Allegiance

9:15 Tom Nestor, Lincoln County Sheriff, to discuss matters concerning the Sheriff's Office

10:00 Leslie Thompson with GRS, Kevin Meza with Compusys of Colorado, and Bill Noyce with SEI Private Trust Company, to discuss matters concerning the Lincoln County Retirement Plan

11:30 Kevin Stansbury, Lincoln Community Hospital CEO, to provide a LCH monthly report

1. Approve the minutes from the July 18, 2019 meeting
2. Review the June, 2019, Statement of Revenues and Expenditures for County General, Public Health, Capital Project, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, Road and Bridge and Individual Road Districts
3. Review the monthly management report from the First National Bank of Omaha
4. Review and act upon proposed Resolution #989, a request for the renewal of the ambulance service license of the Hugo Fire Protection District
5. Old Business
6. New Business
7. Approve payroll and expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on July 30, 2019. The following attended: Chairman Ed E. Schifferns, Commissioners Steve Burgess and Doug Stone, County Administrator Jacob Piper, and Clerk to the Board Corinne M. Lengel. Will Bublitz with The Limon Leader/Eastern Colorado Plainsman attended until 11:45 a.m.

Chairman Schifferns called the meeting to order and asked Mr. Bublitz to lead the Pledge of Allegiance.

Mr. Burgess made a motion to approve the minutes from the meeting held on July 18, 2019, as submitted. Mr. Stone seconded the motion, which carried unanimously.

The Board reviewed the May and June 2019 Budget Reports for the Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, and Road & Bridge funds, as well as for the individual road districts.

At 9:15 a.m., Sheriff Tom Nestor and Undersheriff Gordon Nall met with the Board to discuss several matters concerning the sheriff's department. First, Sheriff Nestor said the Hugo town board met the previous evening and agreed to raise the salary for the Chief Marshal and Deputy Marshal. They've had no applicants so far, but the sheriff said he'd given them suggestions for the best areas to place their ads, so hopefully, they would have some interest. He told the town board members that they would get whatever coverage the department could provide with whatever staff they had available. The sheriff also warned them that they wouldn't get the coverage they were accustomed to. Deputy Marshal Steve Ryan is staying on until August 12, so the sheriff's department will have to take over coverage after that. Sheriff Nestor said he planned to request another road deputy when he submitted the 2020 budget, but asked the Board to consider letting him bring the person on earlier if the town doesn't hire someone. He has a certified jail deputy that he could move to the road, so he would need to backfill the position in the jail at that time. They don't, however, currently have a vehicle available for the deputy to drive. Sheriff Nestor added that he wasn't sure how many calls-for-service the town has. Undersheriff Nall said that they'd hired a part-time person for ordinance enforcement, which should cut down considerably on those calls.

The sheriff next addressed the volunteers he has working for him, stating that the VA stipend ended last month. However, he felt it could be a liability as far as Workers' Comp if the county didn't pay its VA volunteers, as well as posse members, at least per call. He proposed compensating them \$50 for each call-out, which should cover the Workers' Comp issue. Undersheriff Nall said that the VA grant allowed for \$10,000 in stipends. Even if the volunteers didn't get called out, they still received compensation, which they didn't feel was right. He added that the county could be held accountable if a person got hurt and they weren't getting paid. The sheriff said he'd plan to add a little to his budget for the posse in 2020, but for now, he felt paying \$50 per call-out was the best option. Mrs. Lengel asked if they would have to add them to the payroll, but Sheriff Nestor said that none of them should make over \$600 in a year. The undersheriff said the VA volunteer might, but the one they currently have is already a county employee.

Sheriff Nestor updated the Board on his vehicle fleet and then told the commissioners he would have his deputies keep track of how many calls-for-service they responded to in the town of Hugo. He also said that Larry Gotschall told him they could park the command vehicle in his storage shed when he got it finished.

The law enforcement officers left, and the Board reviewed the Monthly Management Report from the First National Bank of Omaha.

At 10:00 a.m., Leslie Thompson and Thomas Lyle with GRS, Kevin Meza with Compusys of Colorado, and Bill Noyce with SEI Private Trust Company met with the Board to discuss the county's retirement plan. County Treasurer Jim Covington attended the discussion as well. Ms. Thompson provided a draft version of the GASB Statement No. 68 Employer Reporting and Accounting Schedules. She said they felt the document accurately represented the actuarial position of the Lincoln County Employee Pension Plan at the end of 2018. The net pension liability totaled a little over \$2.5 million, which the county would pay over a period of time, based on the 15-year payment schedule. Ms. Thompson said it was essential to keep enough in the plan to pay out the benefits, and the county was behind in contributions. Mr. Lyle added that it showed a loss at the end of the year, mainly because there was a dip in the market. Ms. Thompson put in that the accounting standards required that the report only reflected the employer's portion of the contributions, so the group should keep that in mind. Employee contributions would be around \$90,000. When asked if that amount was too low, Ms. Thompson commented that the employee contribution of 3.25% per month is low. Most businesses have personnel put in more than that, but since employees characteristically pay half, the county's structure aligned closely with a typical plan. Kevin Meza said that the majority of the liability is a mixture of the annuities and lump sums that the county could pay to retirees.

Mr. Burgess asked if the commissioners needed to increase the employee contribution amount. Ms. Thompson said they could but to ensure that it wasn't higher than the cost of the benefits. Mr. Burgess said they wanted to make certain the fund stayed solvent, so if the county needed to add a little at a time, it could increase the employee contribution percentages in quarters. Ms. Thompson said it was a good idea to phase it in; that way, it was a constant improvement and less of a burden on employees. Mr. Burgess asked if they could do it for all employees or just newly hired individuals. Ms. Thompson said to check with the plan attorney, but she thought they could do it for all employees.

Mr. Piper commented that the county subsidized an additional \$150,000, and Mr. Lyle said that was why it looked so much better than it had. Ms. Thompson agreed, stating the county improved their financial statement position because of the extra contribution. She said the commissioners needed to decide what they desired out of the plan for their employees; financial stability or lump sum payouts. Mr. Burgess said he liked taking care of the employees but added that they might also have to change the basis for the payout. Right now, he said calculations were based on the top two highest years of salary. Ms. Thompson felt that could be volatile to the plan and explained that most plans base their calculations on the highest pay

over three-to-five years of service. Moving to a five-year calculation base would make the plan much more stable. Mr. Piper said the county's plan bases the calculation on the highest one year of pay in the last two. If the goal were steady, monthly retirement compensation for employees, Ms. Thompson said the county should consider doing away with the option where retirees were allowed to take a lump sum. She recommended adding a 401A for some other supplemental retirement plan.

Mr. Covington told her that the county already has a voluntary 457 CCOERA plan. He added that there were extenuating circumstances in allowing employees to take a lump sum when they retired. Ms. Thompson said it depended on the county's policy, which was something the Board would have to decide. If the policy were income protection, they would want to offer annuities. If they cared less about the people coming and going, the county should have a defined contribution plan instead of a defined benefit plan. She also recommended doing away with the age 25 rule, since the more employees there were in the plan, the more money there would be. Ms. Thompson stated that the county could allow any employee into the plan if they chose, but suggested they check with the pension attorney on that as well.

Mr. Burgess asked if an employee had to start over with their pension if they left Lincoln County and returned later. Ms. Thompson said there was no mandatory distribution rule in the plan that she was aware of. Employees could also buy back what the county paid them when they left, plus interest, which would most likely be seven percent. She also found the county's vesting schedule unusual. Five years is customary for full vestment in the plan, but Lincoln County requires twelve years. An employee is always 100% vested in their own contribution. Ms. Thompson also said that an employee had to communicate their desire to take out their retirement if they worked part-time for a while and then came back full-time. The money would simply stay in the plan and earn interest until they returned; the employee would just stop contributing.

Mr. Burgess listed the items the commissioners needed to discuss: lowering the age limit from 25, changing the requirement of the top two highest-paid years of service to the top five years for new employees, and doing away with the lump sum option for new employees. Ms. Thompson said it wouldn't help the plan for forty years or so, but the county would see the benefit eventually. She added that it would be better to have enough money in the fund so that they could earn seven percent interest. It would also be beneficial to increase the monthly employee contribution by a quarter of a percent and the county's contribution by a quarter or a half of a percent, which would reduce the liability. Ms. Thompson said it would be cleanest to make any changes as of January 1, 2020. She added that the county has an excellent pension plan, particularly with the addition of the supplemental CCOERA benefit.

Mr. Burgess said the Board would need to decide what they wanted to do before contacting the pension attorney, Steve Rickels.

Mr. Schifferns asked Bill Noyce if he had anything to add, and Mr. Noyce provided a Comparative Holdings with Detail report for the Combined Account Portfolio. He explained the

“three buckets of investments” concept to the others present and said that they are currently averaging a rate of return of 12.75%.

Ms. Thompson said the county should do the evaluation every two years. Mr. Meza added that they would begin sending annual pension projections to the employees in March.

Mrs. Lengel said she thought the plan stated an employee had to work 1,500 hours per year to get the benefit, and Ms. Thompson said that the county could actually consider doing away with that stipulation as well. She felt that if a person contributed, no matter how large or small, they should get the benefit. Ms. Thompson suggested that the commissioners draft a memo to Mr. Rickels outlining that they wanted to update the plan and what they wanted to change, including adding an in-service distribution rule.

John Palmer arrived as the group was leaving. He said that they wouldn't be able to get the queen's barn or the clerks' building in time for the fair because the driver was too busy to bring them to the fairgrounds. However, for \$3,600, he and Carlos Leonard could pick up a building from Vonnie Darling that the county would own. He said they wouldn't have a queen's barn this year, but they would figure something out for next year. The Board told him to go ahead with the purchase.

Before leaving, Mr. Covington talked briefly to the commissioners about adopting a resolution that the county wouldn't participate in the Great Colorado Payback.

At 11:30 a.m., Lincoln Community Hospital CEO Kevin Stansbury met with the Board to give the monthly report for the hospital. They hired a new CFO that won't start work until August 19, but they have an interim CFO until then. The organization's cash is strong, the accounts receivable are much cleaner, and their net patient revenue is close to their projected budget. Mr. Stansbury said they had the interim CFO checking into why the contract services were so high. He felt they were far ahead of where they were at this time last year. Mr. Stansbury said they had a draft of the audit but were still waiting on the waiver letter from the bank. As for their strategic goals, Mr. Stansbury noted that the hospital staff continues to focus on improving the billing processes, and they had several plans in place. Hopefully, all billing would be back in-house by September 1. Mr. Stansbury also provided a Medicare Part A analysis, informed the Board that the mobile clinic averages about six patients per day, and touched on a few of the hospital's long-term goals.

After reviewing the Hugo Fire Protection District's request for the renewal of their ambulance license, Mr. Stone made a motion to adopt a resolution renewing the license. Mr. Burgess seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado held in Hugo, Colorado on July 30, 2019, there were present:

Ed E. Schifferns, Chairman

Present

Steve Burgess, Vice Chairman	Present
Douglas D. Stone, Commissioner	Present
Stan Kimble, County Attorney	Absent & Excused
Corinne Lengel, Clerk of the Board	Present
Jacob Piper, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

RESOLUTION #989 It was moved by Commissioner Stone and seconded by Commissioner Burgess to adopt the following resolution:

WHEREAS, pursuant to the Colorado Emergency Medical Services Act, Section 25-3.5.101, et seq., C.R.S., the Board of County Commissioners has the authority to establish requirements for the inspection, licensure, and operation of ambulance services, ambulance personnel, and ambulance vehicles operating in the county; and

WHEREAS, the Lincoln County Commissioners adopted Resolution #651 and thereby established rules and regulations governing the licensure of ambulance services operating within Lincoln County; and

WHEREAS, the Hugo Fire Protection District Ambulance Service has presented the Board of County Commissioners with an application to license the ambulance service and to permit their ambulances as basic life support vehicles; and

WHEREAS, upon review the Board of County Commissioners determined that the documentation presented met the rules and regulations established under Resolution #651;

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Lincoln County that the Hugo Fire Protection District Ambulance Service is hereby authorized to provide ambulance service in Lincoln County with basic life support ambulances.

Upon roll call the vote was:

Commissioner Schiffers, Yes; Commissioner Burgess, Yes; Commissioner Stone, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners
of Lincoln County

ATTEST:

Clerk of the Board

Mr. Schiffers called for other business, and Mr. Burgess said he'd received a letter requesting contributions for the annual Ports-to-Plains conference. The county has customarily split \$1,000 with the Town of Limon. Mr. Burgess said that if it were acceptable to the others, he'd contact the town and ask if they wanted to do it again.

Also, Mr. Burgess looked into getting some trailers and got a few prices from different companies.

The commissioners approved the July payroll and several expense vouchers, and then with no further business to come before the Board, Mr. Schiffers adjourned the meeting at 3:00 p.m.

Corinne M. Lengel, Clerk to the Board

Ed E. Schiffers, Chairman

Board of County Commissioners of Lincoln County
Agenda for July 31, 2019

- 9:00 Call to order and Pledge of Allegiance
- 9:00 Roxie Devers to present a memorandum of understanding between Lincoln County and Roundhouse Preservation Inc.
- 9:30 Public Hearing to act upon Colorado Prairie Arts & Music Council's special event permit for the concert taking place on August 10, 2019 at the Lincoln County Fairgrounds
- 10:00 Ken Stroud, Office of Emergency Management Director, to discuss the Genoa repeater site
- 11:00 Jake Schuch with the Colorado Department of Transportation to discuss passing lanes on US 287
1. Approve the minutes from the July 30, 2019 meeting
 2. Review and act upon a public event application for the Colorado Prairie Arts & Music Council
 3. Review and act upon a road use agreement between Lincoln County and Bronco Plains Wind LLC
 4. County Commissioner reports
 5. County Attorney's report
 6. County Administrator's report
 7. Old business
 8. New business
 9. Approve additional payroll and expense vouchers if necessary
- 1:30 Reconvene as the Lincoln County Board of Equalization in the case of the Lincoln County Assessor's Office vs. Gary Lewman

The Board of Lincoln County Commissioners met at 9:00 a.m. on July 31, 2019. The following attended: Chairman Ed E. Schifferns (until 11:25 a.m.), Commissioners Steve Burgess and Doug Stone, County Administrator Jacob Piper, County Attorney Stan Kimble, and Clerk to the Board Corinne M. Lengel. Juliet Lundy with the Eastern Colorado Plainsman/Limon Leader attended from 9:00 a.m. until 11:30 a.m. and from 1:30 p.m. 2:00 p.m. Gillian Laycock with CPAM also attended until 10:30 a.m.

Chairman Schifferns called the meeting to order and asked Mr. Burgess to lead the Pledge of Allegiance.

Mr. Stone made a motion to approve the minutes from the meeting held on July 30, 2019, as submitted. Mr. Burgess seconded the motion, which carried unanimously.

Mr. Piper said that all appropriate agencies signed off on the public event application for the Colorado Prairie Arts and Music Council concert at the fair. Mr. Burgess made a motion to approve the application, Mr. Stone seconded the motion, and it carried unanimously.

After reviewing the document, Mr. Stone made a motion to approve the Master Road Use Agreement between Lincoln County and Bronco Plains Wind, LLC. Mr. Burgess seconded the motion, which carried unanimously.

Mr. Schifferns called for commissioner reports. Mr. Burgess said he and Weed Coordinator Wayne Shade sprayed at the courthouse and around the racetrack at the fairgrounds on July 21. He picked Bruce Walters up at Volvo on July 22 (where they took their Mack truck for warranty work), and they looked at Utility, Brazos, and Bruckner trailers. On July 23, Mr. Burgess spoke with a resident who had water coming off of County Road 3G onto her driveway. He also attended Vista Volunteer James Dingwall's going-away party, looked at roads, and got some prices for new belly dump trailers. Mr. Burgess attended the Economic Development meeting on July 24. He also met with Mike from Utility Trailers to get a price for the district's trade-ins. On July 25, Mr. Burgess found a bunch of empty butane cans in a ditch at County Road 3G and County Road 24. He took two of them to Limon Police Chief Lynn Yowell who said they are used for making drugs. Mr. Burgess also reported that the asphalt plant was running very slowly. Ralph Bell called on July 26 and asked to install a three-inch line across County Road 43 in Arriba, using the same cut the county approved previously. Mr. Burgess told him to go ahead but then contacted Mr. Schifferns and Fred Lundy to let them know he'd approved it. He got prices on Ranco, CPS, and Brazos trailers as well as the trade-in values. On July 27, Mr. Burgess received a call from a resident who had concerns about the county pushing in the material at one of the gravel pits. The party felt he should be able to get gravel whenever he wanted, but Mr. Burgess told him he wasn't even supposed to be in the pit. Mr. Burgess also reported checking roads north of Genoa, which he did again on July 28. He also went to the fairgrounds and visited with John Palmer. On July 29, Mr. Burgess picked up three bags of the butane cans on County Roads 3G and 24, and let the sheriff know what he'd found. He also attended the Make Colorado Better meeting in Limon. Chris Monks called to let him know the Mack truck was ready at Volvo. Mr. Burgess picked up two gallons of fly and mosquito spray for

the fairgrounds on July 30 and dropped it off with Carlos Leonard. Earlier this morning, he stopped at the Limon town hall and asked about splitting the sponsorship for Ports-to-Plains. They agreed to each write a separate check and send them together.

Mr. Stone reported participating in a conference call about the CSU Extension Agent position on July 22. The District 3 road crew overlaid three-tenths of a mile two miles east of Karval on July 23, and another three-tenths of a mile on County Road 109 south of Highway 94 on July 29. Rick Ashcraft ordered a new truck, and they should get \$25,000 for the trade-in on their old Mack. Mr. Stone stopped by the fairgrounds earlier this morning.

Mr. Schifferns reported receiving a call from former commissioner Greg King on July 19. Mr. King told him the county should not change insurance companies but stay in the County Health Pool. Mr. Schifferns checked roads on July 23 and talked with Ken Stroud about the OEM plans on July 24. Mr. Burgess told him about his conversation with Ralph Bell on July 26, and on July 29, Mr. Schifferns checked roads and stopped by the fairgrounds and the county shop.

The commissioners had asked Roxie Devers to change her appointment time to 9:30, so Mr. Schifferns called for the attorney's report. Mr. Kimble said he needed to wait for Mrs. Devers regarding the RPI agreement and Mr. Stroud regarding the OEM plans and other things, so he had nothing to discuss at that time.

At 9:25 a.m., Roxie Devers met with the Board to present an agreement between Lincoln County and Roundhouse Preservation, Inc. Mrs. Devers said the State Historical Fund told her that RPI had to have a contract with Spectrum. She told them that the county actually has the contract, not RPI. They then requested the agreement, which she forwarded to the county attorney for his input. Mr. Kimble said he disagreed with a couple of items; such as the Termination for Convenience of Grant Recipient in Article V, Section 5.02. He also didn't like the language in Article VII concerning Indemnification. He commented that the state constitution dictates that counties and municipalities cannot indemnify anyone, nor can they pay attorney fees for someone else. He added that they usually add, "...to the extent the law allows" or similar wording. Mr. Kimble didn't believe the changes were critical. Even if the Board signed the document and they discovered a problem later on, the law clearly defends their actions. Mr. Burgess asked Mrs. Devers if they were withholding payment until the commissioners signed the agreement. She responded that they would send some money when they received it. She added that she planned to use CDOT's money first anyway and that RPI already paid the engineer's fees.

Mr. Stone made a motion to sign an Agreement between Lincoln County and Roundhouse Preservation, Inc. regarding the Union Pacific Railroad Roundhouse building. Mr. Burgess seconded the motion, which carried unanimously.

Mrs. Devers also presented an Easement Action Form required by the State Historical Fund. Mr. Burgess made a motion to sign the form, Mr. Stone seconded the motion, and it carried unanimously.

Mrs. Devers said that the next step was to start on grant applications for the utilities. Mr. Schifferns asked her if she would continue to work on the roundhouse when she moved. Mrs. Devers told him she would still take care of the grants, but Mr. Piper would have to do some of the onsite work.

At 9:45 a.m., the Board conducted a public hearing to act on Colorado Prairie Arts & Music Council's special event permit for the concert taking place on August 10, 2019, at the Lincoln County Fairgrounds. Gillian Laycock and Amy Vice attended the hearing, but there were no other members of the public present. After several questions regarding concert ticket sales and a brief discussion about the new show barn, Mr. Burgess made a motion to approve the Colorado Prairie Arts & Music Council Special Event Permit for the concert at the Lincoln County Fairgrounds on August 10, 2019. Mr. Stone seconded the motion, which carried unanimously.

The Board discussed the situation with the courthouse janitor and the fact that she hadn't checked in with Mr. Piper or the department heads like she was instructed to do on July 18. Mr. Burgess asked Mrs. Lengel if Mrs. Mohan cleaned the Clerk's vault in the past two weeks, which she was also directed to do on the Eighteenth. Mrs. Lengel said she had not. Mr. Kimble reviewed a Report of Supervisor Contact filled out by Mr. Piper and said it detailed everything adequately. After discussing if Mrs. Mohan had been meeting her requirements set by the commissioners regarding her probationary period, the Board deemed to terminate Jodi Mohan's employment with Lincoln County. Mr. Kimble asked the commissioners if they wanted him to contact her on their behalf, which he did.

The Board discussed having another county employee clean the courthouse until Mr. Piper could advertise the position and they could conduct interviews. Mr. Piper said he'd send an email to the department heads and see if anyone were interested.

At 11:00 a.m., Jake Schuch, Project Manager with the Colorado Department of Transportation, met with the Board to discuss passing lanes on US Highway 287. He said CDOT assigned him instead of Travis' team since it was a traffic project. While the schedule is still up in the air, Mr. Schuch explained that they'd put aside \$4.5 million and applied for a \$6 million grant, but they wouldn't hear about the award until October. Each mile would cost approximately \$1.1 million. CDOT looked at the entire corridor, including possible environmental issues and crash history for the past five years. Mr. Schuch said the biggest setback and cost would be the rumble strips. He added that if they needed the right-of-way, it would be spring of 2021 before they got to the Priority 1 & 2 passing lanes, which were south of Kit Carson. The Priority 3 passing lane was necessary because of the location (east of Wild Horse and County Road R), and areas 8 and 9 were priorities because they were already passing lanes. Mr. Schuch said they would only work on those if they had leftover materials from another project. As for #7, Mr. Schuch asked for the commissioners' thoughts on converting the existing acceleration/deceleration lane to another passing lane. CDOT engaged Muller Engineering Company to analyze the east side of US 40/287 from south of County Road 39 to north of County Road 2R. Since the old Lady Bird rest area closed and they didn't plan to re-open it, CDOT wanted to repurpose the

auxiliary lane as a passing lane for westbound traffic. They conducted traffic counts and reviewed access requirements and determined that the estimated design volumes were substantially less than the criteria requiring auxiliary lanes at both intersections. He went on to say that the study by Muller Engineering found that motorists would benefit from additional passing lanes mainly because of the high volume of commercial truck traffic. Mr. Schuch noted that if they converted, they would prefer to close the access to County Road 39 north. He also told the Board that surveyors would be out this week, so they could do that area as well unless the commissioners wanted to think about it. The Board felt CDOT should go ahead as planned. Since it would be a low-dollar project, Mr. Schuch said they might even be able to get it done this summer.

At 11:35 a.m., Emergency Manager Ken Stroud met with the commissioners to discuss the Genoa repeater. He provided a Radio Site Agreement and a Radio Container Building Ownership Letter for the Board's review and signatures. Len Stone agreed to donate the container where the county stores its radio equipment but did not want any compensation for the building. He will continue handling the maintenance and repairs. The county shares the storage container at the base of the Genoa water tower with the Genoa-Hugo School, and the school agreed to take over the existing power service and pay all associated costs with the electrical service. Mr. Stroud commented that the repeater works well.

Mr. Stone made a motion to approve the Radio Site Agreement and Radio Container Building Ownership letter regarding the county's radio equipment in Genoa. Mr. Burgess seconded the motion, which carried unanimously.

Mr. Kimble asked about the tower south of Hugo. Mr. Stroud said he'd never heard anything further from Tony Hagans, even though he'd tried contacting him several times. Mr. Kimble said that Mr. Hagans was going to send the county an agreement but never did. He added that he would try and get in touch with him again.

Mr. Stroud left, and John Mohan brought in Jodi Mohan's ID badge, keycard, and keys for the courthouse. The Board approved several other expense vouchers and then broke for lunch at 12:05 p.m.

At 1:30 p.m., the commissioners re-convened for a public hearing as the Lincoln County Board of Equalization in the case of the Lincoln County Assessor's office vs. Gary Lewman. Mrs. Lengel recorded the hearing, and the recording will remain on file in the County Clerk's vault. Attendees were Mr. Burgess, Mr. Stone, Mr. Kimble, Mr. Piper, Mrs. Lengel, Gary Lewman, County Assessor Jeremiah Higgins, appraiser Renita Thelen, assessor's office staff members Casey Love and Amy Vice, and Juliet Lundy. No other members of the public attended the hearing. Mr. Kimble informed the Board that since they sat as quasi-judges, they would have to disregard whatever they might know about the property. The valuation was presumed to be correct, but the taxpayer had the right to present evidence supporting its inaccuracy.

Each side presented their cases, and Mr. Lewman requested a reduction in value from \$162,684 to \$133,574. When the arguments concluded, Mr. Higgins and his staff left the meeting. Mr. Stone commented that he wished that Mr. Lewman had allowed Assessor's office staff members to go inside his home. Mr. Burgess agreed that since he denied them access, they really couldn't perform a complete assessment.

Mr. Stone made a motion in favor of the Lincoln County Assessor's property appraisal for the 2019 tax year regarding 1008 4th Street, Limon, Colorado. Mr. Burgess seconded the motion, which carried.

The Board reconvened as the Board of County Commissioners. Mr. Stone made a motion to adopt a resolution denying the petition appeal made by Gary Lewman on his residence at 1008 4th Street, Limon, Colorado, reducing the valuation from \$162,684 to \$133,574. Mr. Burgess seconded the motion, which carried.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado held in Hugo, Colorado on June 31 2019, there were present:

Ed Schifferns, Chairman	Absent & Excused
Steve Burgess, Vice Chairman	Present
Douglas D. Stone, Commissioner	Present
Stan Kimble, County Attorney	Present
Corinne Lengel, Clerk of the Board	Present
Jacob Piper, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

RESOLUTION #990 It was moved by Commissioner Stone and seconded by Commissioner Burgess to adopt the following resolution:

WHEREAS, pursuant to C.R.S. 39-8-106 (1), the Board of County Commissioners will act as the Board of Equalization and hear appeals filed by taxpayers who disagree with the property value established from the determination of the County Assessor: and

WHEREAS, a petition for a change of value was received from Gary Lewman, for the property at Lot 8, S82' OF E2 LOT 9; BLK 10; MEEHANS ADDITION TO THE TOWN OF LIMON, CO.

WHEREAS, the petitioner used available data and analyzed it using the Consumer Price Index plus a 3 percent annual increase, to support changing the 2019 value for the subject property from \$162,684 to \$133,514; and

WHEREAS, the Assessor presented evidence through use of the mass appraisal technique that the value of \$162,684 placed on the subject property is fair and equitable when compared to that of three sales which occurred during the statutory sales period;

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Lincoln County, acting as the Board of Equalization that the petition from Gary Lewman, requesting a change of value on the subject property from \$162,684 to \$133,514 is denied for the following reasons:

1. The petitioner denied access for the assessors to truly assess the property
2. The Consumer Price Index was used which is based off of rent
3. The mass appraisal technique is required to be used statutorily by law

Upon roll call the vote was:

Commissioner Stone, Yes; Commissioner Burgess, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners
of Lincoln County

ATTEST:

Clerk of the Board

With no further business to come before the Board, Mr. Burgess adjourned the meeting at 2:09 p.m. The next regular meeting will be at 9:00 a.m. on August 6, 2019.

Corinne M. Lengel, Clerk to the Board

Steve Burgess, Vice-Chairman