

Board of County Commissioners of Lincoln County
Agenda for December 29, 2021

9:00 Call to order and Pledge of Allegiance

10:00 Andy Lorensen, Human Services Director, to present the Department of Human Services monthly report

1. Approve the minutes from the December 16, 2021 meeting
2. Review and act upon the Lincoln County Employee pay scale for 2022
3. Review and act upon the request for the advancement of funds for the East Central Council of Governments
4. Discuss Commissioner/precinct redistricting
5. County Commissioner reports
6. County Attorney's report
7. County Administrator's report
8. Old Business
9. New Business
10. Approve Payroll
11. Approve final expense vouchers for the end of the 2021 budget year

The Board of Lincoln County Commissioners met at 9:00 a.m. on December 29, 2021. Chairman Steve Burgess, Commissioners Doug Stone and Ed E. Schifferns, County Attorney Stan Kimble, Administrative Assistant Casey Love, Clerk of the Board Corinne M. Lengel, and Nyal Smith attended.

Chairman Burgess called the meeting to order and asked Mrs. Love to lead the Pledge of Allegiance.

Mr. Stone moved to approve the minutes from the meeting held on December 16, 2021, as submitted. Mr. Schifferns seconded the motion, which carried unanimously.

Mr. Schifferns moved to approve the 2022 Lincoln County employee pay schedule. Mr. Stone seconded the motion, which carried unanimously.

Mr. Stone moved to approve the request to advance coronavirus funds on behalf of Region 5, East Central Council of Governments. Mr. Schifferns seconded the motion, which carried unanimously.

The group discussed the precinct and commissioner redistricting deadline of January 31, 2022, and whether to adopt resolutions at the January 28 meeting. Mrs. Lengel had forwarded an email from Dwight Shellman with the Secretary of State's office explaining that each commissioner district had to have roughly equal populations with an allowable five percent variance. Most counties reapportion by adding the 2020 census block geographies to their databases, adding the 2020 census populations, and then figuring out how to separate the census blocks into different commissioner districts to arrive at an equal number of people, plus or minus five percent. Since Lincoln County doesn't have a GIS department, the state offered to work with a third-party company to help counties without GIS, but they probably wouldn't have the maps available until February or March. Because of that, Mr. Shellman suggested having the Board defer redistricting commissioner districts since HB1047 delayed the deadline from September 30, 2021, to September 30, 2023. Although not required, Mr. Kimble felt that adopting a resolution deferring redistricting would be a good idea. As for precinct redistricting, Mrs. Lengel said it wouldn't be necessary because all of the county's thirteen precincts were well below the fifteen hundred voter threshold. However, for historical data, she suggested adopting a resolution that portrayed accurate voter counts as of December 31, 2021. Mr. Kimble said he and Mrs. Lengel would work on resolution language for the January 28 meeting.

Mr. Stone reported that the District 3 road crewmen were still hauling gravel. He talked to Rick Ashcraft a couple of times since the last meeting on December 16 and checked roads on December 27.

Mr. Schifferns reported that District 1 was trying to straighten up the roads as best they could with no moisture. They'd had some problems with trucks that didn't have permits. Mr. Schifferns listened to the Public Health Zoom call on December 28.

Mr. Burgess reported that the District 2 road crewmen were grading and working on roads the week of December 20. He still had one employee out on sick leave. Mr. Burgess went to Genoa earlier this week because the water heater went out at the shop. He called the finance director about submitting a bill to pay from the 2021 budget, which he had Bruce Walters deliver to the courthouse. Public Health Director Kelly Meier called him on December 27 regarding the cleanliness of her office. On December 28, the road crew installed the new water heater at the shop. Mr. Burgess participated in the Public Health Zoom call. He also got in touch with Ben Ferree about serving on the Opioid board, which Mr. Ferree said he would do. Bart O'Dwyer has been working on the water and sewer lines for the roundhouse.

Mr. Kimble reported on the blowing soil issue, stating he'd spoken to Joel Ward with the Natural Resources Conservation Service. Mr. Ward informed him that the government procedure through FSA commences when a complainant files Form 569. Once the complainants completed the form, Mr. Ward's office would inspect the property and determine whether the perpetrator could rectify the situation or if the problem were due to circumstances beyond his control. If the blowing soil involved bad husbandry, failing to correct the issue could terminate the offender's government payments. The county follows the procedures in 35-72-101, C.R.S., and Mr. Kimble said he saw no reason both couldn't occur simultaneously. He planned to acquire Form 569, have the landowners complete and submit it, and then send a letter to the offender.

Mr. Kimble also reported receiving an email from Lincoln Health CEO Kevin Stansbury, who wanted to meet with him and the hospital attorney. Since Mr. Kimble works for the commissioners, he felt uncomfortable discussing a topic with Mr. Stansbury that should occur in an open meeting and informed the Board he would tell him so.

Mrs. Love presented a Notice of Forfeiture Rescinded from the State of Colorado Division of Property Taxation on the Holy Cross Lutheran Church in Hugo, restoring exemption for tax years 2019 through 2021.

Mr. Piper had exchanged emails with Environmental Protection Specialist Sarah Foreman regarding the landfill Engineering Design and Operations Plan and an amended CD (certificate of designation). While reviewing the EDOP, Ms. Foreman noticed that the county planned a large expansion and asked if anyone had spoken with Heather Barbare, who might have determined that a revision to the CD wasn't required. The state generally encourages local governing authorities to issue CD amendments for any lateral expansion to a solid waste facility, even if the expansion is within the existing CD boundary. Ms. Foreman said she would prefer to see the CD reissued for the proposed development. Mr. Piper had asked if it were a requirement. Ms. Foreman responded that while 30-20-102, C.R.S. was clear that any facility operating a solid waste disposal site required a CD, nothing clearly defined when an amendment was required. She said it was up to the county to decide but felt the public should be allowed to comment.

After reviewing the email chain, the Board called Mark McMullen with American Environmental Consulting to get his input. Mr. McMullen echoed that it wasn't a requirement but a strong suggestion from the state that the commissioners follow the process, which included a public hearing. Even though they weren't changing the permit boundaries, they'd expanded the disposal area, and that was enough to warrant going through the CD amendment process. Mr. McMullen said it would start with the planning commission, who would then recommend their decision to the Board. He didn't see a disadvantage unless it was strong public opposition. Mr. McMullen added that as long as it didn't conflict with the current CD, it wouldn't be a problem, but the county would have to wait for approval from the state before scheduling a hearing.

Mr. Kimble asked what had changed, and Mr. McMullen told him it had to do with design alterations. Designing the entire landfill would allow current and future commissioners to make changes without going through the approval process each time, as long as they were consistent with the current EDOP. If the county agreed to the amendment, the state would post a thirty-day notice for public comment. The county would most likely have to do the same in a local paper. Mr. McMullen felt it might delay everything for a month to six weeks by the time they went back and forth with the state addressing their comments, but he didn't see any other drawbacks.

After finishing with Mr. McMullen, Mrs. Love provided the monthly report and certification of pay from the Veterans' Service Officer, which the Board reviewed and approved.

The commissioners also reviewed the monthly management report from the First National Bank of Omaha.

At 10:00 a.m., Human Services Director Andy Lorensen met with the Board to give his monthly report. Gillian Laycock joined the meeting shortly after Mr. Lorensen.

The commissioners reviewed the DHS employee timesheets, November financials, and the Income Maintenance, Child Welfare & Adult Protection, and director's reports.

Mr. Lorensen also asked for signatures on the contract with ECCOG to administer the Grandparenting Grant, so Mr. Schiffers moved to approve the contract. Mr. Stone seconded the motion, which carried unanimously.

Mr. Lorensen left, and Ms. Laycock said she'd come to hear the redistricting discussion but missed it. She and Nyal Smith left, and Mr. Burgess briefly discussed a personnel issue with Mr. Kimble before Mr. Kimble left as well.

The Board approved the December 2021 payroll and the final expense vouchers from the 2021 budget year.

COUNTY GENERAL

Road Deputy Salary \$3,859.45

Road Deputy Salary \$3,734.14
Correctional Officer I Salary \$3,363.00
Correctional Officer I Salary \$3,243.00
Metal Detector Salary \$697.00
Corporal III Salary \$4,018.00
Commissioner Salary \$5,264.42
Treasurer Salary \$5,037.42
Road Deputy Salary \$4,301.20
Clerk I Salary \$3,635.15
Correctional Officer I Salary \$3,830.16
Chief Deputy Salary \$3,080.00
Clerk I Salary \$3,258.00
Road Deputy Salary \$4,367.56
Correctional Officer I Salary \$3,885.00
Finance Director Salary \$3,760.00
Assessor Salary \$5,037.42
Correctional Officer I Salary \$3,363.00
Driver Examiner Salary \$3,555.00
Deputy I Salary \$3,358.00
Road Deputy Salary \$3,700.00
Metal Detector Salary, \$697.00
Correctional Officer I Salary, \$3,479.00
Correctional Officer I Salary, \$3,416.88
Correctional Officer I Salary, \$3,885.00
Attorney Salary \$2,554.75
Clerk Salary \$5,037.42
Weed Coordinator Salary \$3,692.00
Coroner Salary \$1,138.58
Administrative Assistant Salary \$3,058.00
Janitor Salary \$3,363.00
Land Use Administrator Salary \$3,778.00
Correctional Officer I Salary \$3,423.00
Correctional Officer I Salary \$3,843.36
Victims Assistant Salary \$3,243.00
Maintenance Salary \$3,663.00
Undersheriff Salary \$5,043.00
Sheriff Salary \$5,647.00
Clerk I Salary \$2,766.00
Corporal Salary \$3,849.24
Fairgrounds Manager Salary \$2,250.00
Chief Deputy Salary \$4,258.00
Administrator Salary \$4,950.00
Clerk II Salary \$3,615.00
VA Service Officer Salary \$683.33

Corporal Salary \$3,860.44
Janitor Salary \$1,065.00
Road Deputy Salary \$4,082.68
Commissioner Salary \$5,037.42
4-H Program Assistant Salary \$3,897.00
Correctional Officer I Salary \$3,815.46
Office Manager II Salary \$3,676.00
Commissioner Salary \$5,264.42
Correctional Officer I Salary \$3,640.00
OEM Salary \$1,919.00
E911 Admin Assist Salary \$3,580.00
Correctional Officer I Salary \$3,580.70
Chief Deputy Salary \$3,576.00
Appraisal Clerk Salary \$3,231.00
Surveyor Salary \$126.50
Correctional Officer I Salary \$4,258.92
Metal Detector Salary, \$1,088.00
Admin Assist Salary \$9,857.29
Captain Salary \$4,803.00

ROAD AND BRIDGE

Road Foreman Salary \$4,258.00
Road Crew Salary \$3,603.00
Road Crew Salary \$3,303.00
Road Crew Salary \$3,783.00
Road Crew Salary \$3,783.00
Mechanic Salary \$3,572.00
Road Crew Salary \$3,543.00
Road Crew Salary \$3,363.00
Road Crew Salary \$3,543.00
Road Crew Salary \$3,783.00
Road Crew Salary \$3,603.00
Road Crew Salary \$3,363.00
Road Crew Salary \$3,603.00
Road Crew Salary \$3,543.00
Road Crew Salary \$2,461.12
Road Crew Salary \$3,423.00
Road Crew Salary \$3,483.00
Road Foreman Salary \$4,838.00
Road Crew Salary \$3,363.00
Road Crew Salary \$3,603.00
Road Crew Salary \$3,663.00
Road Crew Salary \$3,363.00
Shop Secretary Salary \$3,903.00

Road Crew Salary \$3,483.00
Road Foreman Salary \$4,138.00
Road Crew Salary \$3,423.00
Road Crew Salary \$3,423.00

LANDFILL

Manager Salary \$4,078.00
Clerk I Salary \$2,816.00
Operator Salary \$3,303.00

LIBRARY

Bookmobile Salary \$445.89
Bookmobile Salary \$1,019.40

PUBLIC HEALTH

Office Manager Salary, \$3,375.00
Part-time Tobacco Educator \$212.88
Doctor Salary \$100.00
Regional EPR Coordinator Salary \$4,666.00
Part-time Tobacco Educator \$1,440.00
Director Salary \$4,503.00
WIC Educator Salary \$3,675.00
Part-time Public Health \$1,120.00
Part-time Public Health \$1,620.00
EPR Salary \$1,919.00

HUMAN SERVICES

Child Support Legal Admin Salary \$3,800.00
Caseworker III Salary \$4,938.00
Financial Administrator Salary \$3,690.00
Lead IMT V Salary \$3,722.00
Assistance Pmts Supervisor Salary \$4,185.00
Child Welfare Supervisor Salary \$5,712.00
Caseworker III Salary \$4,134.00
Admin Assistance III Salary \$3,293.00
IMT II Salary \$3,293.00
Caseworker IV Salary \$5,118.00
Caseworker II Salary \$3,957.00
Case Aide II Salary \$3,238.00

LINCOLN COUNTY PAYABLES

44605 21st Century, Parts \$3,595.11
44606 Ace Irrigation, Parts \$15,619.10
44607 All-Pro Forms, Services \$869.00

44608 Amazon Capital Services, Equipment \$72.99
44609 AT&T, Cellular \$904.18
44610 Auto-Chlor, Supplies \$117.20
44611 Axon Enterprise, Training \$1,612.32
44612 Blue360, Handbooks \$696.30
44613 Brodart Co, Services \$1,440.00
44614 Bruno Painting, Services \$4,600.00
44615 Buckeye Welding, Equipment \$5,799.00
44616 Steve Burgess, Mileage \$251.55
44617 John Carver, Fees \$1,300.00
44618 CCTPTA, Dues \$100.00
44619 CenturyLink, Services \$3,980.24
44620 The Change Companies, Supplies \$1,889.31
44621 Colorado Brake & Supply, Parts \$78.72
44622 CCFS, Contract \$6,504.20
44623 Corporate Billing, Parts \$227.17
44624 Jim Covington, Mileage \$208.80
44625 DACT, Testing \$411.00
44626 Danielle Dascalos, Marketing \$750.00
44627 Deluxe, Supplies \$1,196.56
44628 Digitcom, Repairs \$1,340.65
44629 D-J Petroleum, Oil \$9,952.90
44630 Eastern Colorado Bank, Fees \$751.95
44631 Eaton Sales & Service, Parts \$298.04
44632 Harold Eichman, Gravel \$2,420.00
44633 Election Center, Training \$499.00
44634 Election Center, Training \$499.00
44635 Ryan Erwin, Callouts \$125.00
44636 Evergreen S&T, IT Service \$643.03
44637 LaTanya Feasel, Transport \$75.00
44638 FNB of Hugo-Limon, Services \$50.00
44639 FNB of Omaha, Charges \$35.18
44640 FNB of Omaha, Charges \$476.61
44641 FNB of Omaha, Charges \$488.00
44642 FNB of Omaha, Charges \$889.90
44643 FNB of Omaha, Charges \$63.36
44644 FNB of Omaha, Charges \$191.79
44645 FNB of Omaha, Charges \$1,806.16
44646 FNB of Omaha, Charges \$60.00
44647 FNB of Omaha, Charges \$248.77
44648 FNB of Omaha, Charges \$590.22
44649 FNB of Omaha, Charges \$1,296.96
44650 FNB of Omaha, Charges \$298.94
44651 FNB of Omaha, Charges \$154.95

44652 FNB of Omaha, Charges \$10.00
44653 FNB of Omaha, Charges \$15.90
44654 FNB of Omaha, Charges \$128.97
44655 FNB of Omaha, Charges \$1,150.21
44656 FNB of Omaha, Charges \$401.02
44657 FNB of Omaha, Charges \$370.84
44658 Flagler COOP, Fuel \$28,332.22
44659 Gall's, Equipment \$3,126.81
44660 Town of Genoa, Water \$20.87
44661 Town of Genoa, Fee \$1,200.00
44662 Jeremy Giersdorf, Reimbursement \$250.00
44663 Will Glass, Equipment \$720.00
44664 Goodyear, Tires \$3,287.04
44665 Greatwestern States, Signs \$227.07
44666 Tracy Grimes, Rent \$530.00
44667 Hannebaum Trucking, Road Oil \$15,000.00
44668 Haulin Hass, Fees \$1,355.00
44669 Hoffman Drug, Paper \$4,355.98
44670 Hoffman Drug, Maintenance \$1.59
44671 Brenda Howe, Reimbursement \$60.28
44672 Hugo Ranch Rodeo, Promotion \$3,000.00
44373 Hugo Main Street, Lights \$2,5000.00
44674 Interstate Batteries, Parts \$359.85
44675 Interstate Billing, Parts \$360.00
44676 Jefferson County, Services \$1,050.00
44677 Jefferson County Treasurer, Facility Use \$800.00
44678 Josie Jones, Callouts \$270.00
44679 KCNC-TV, Contracts \$12,954.00
44680 Stan Kimble, Services \$325.00
44681 Language Line, Services \$5.74
44682 Patrick Leonard, Reimbursement \$568.27
44683 Leo's Electrical, Repairs \$900.00
44684 Limon Leader, Advertising \$378.20
44685 Town of Limon, Maps \$4,637.00
44686 LCH, Marketing \$1,667.00
44687 LC Clerk, Fees \$11.56
44688 LC Extension, Reimbursement \$252.24
44689 Sonia Machuca, Interpreting \$88.50
44690 Mark's, Repairs \$905.42
44691 Martin Marietta, Road Oil \$1,433.25
44692 Midwest Card & ID, Fees \$1,083.36
44693 MVEA, Utilities \$529.86
44694 Nebraska Safety & Fire, Inspection \$95.00
44695 NEXTRAN, Parts \$217.90

44696 NMS Labs, Services \$522.00
44697 Norstar Industries, Parts \$2,273.00
44698 Osborne's, Supplies \$269.29
44699 Palmer & Associates, Services \$125.00
44700 PayFlex, Fees \$125.00
44701 Plains Heating, Parts \$153.16
44702 Quill, Supplies \$83.35
44703 Quill, Supplies \$176.50
44704 Quill, Supplies \$180.24
44705 Dale Rostron, Callouts \$260.00
44706 Safety-Kleen, Supplies \$304.44
44707 Robert J Safranek, Gravel \$1,655.50
44708 Rosann Safranek, Gravel \$1,655.50
44709 Ed Schifferns, Mileage \$45.45
44710 Skaggs, Uniforms \$1,080.00
44711 Southland Medical, Supplies \$528.90
44712 Southern Health Partners, Services \$23,728.81
44713 State of Colorado, Printing \$10.84
44714 Steve's Body & Paint, Parts \$6,308.00
44715 Stone Oil, Fuel \$2,878.21
44716 Doug Stone, Mileage \$105.30
44717 Temco Mfg, Equipment \$3,550.00
44718 John Thompson, Supplies \$617.00
44719 Town & Country Hardware, Supplies \$808.30
44720 Transwest, Maintenance \$98.95
44721 Tri State Oil, Used Oil \$100.00
44722 Tri Valley Performance, Services \$1,381.54
44723 Tucker Custom Service, Supplies \$24,998.40
44724 Utility Trailer Sales, Parts \$808.30
44725 Vern's TV-TD, Equipment \$300.00
44726 Viaero, Phone \$110.67
44727 Amy Vice, Callouts \$50.00
44728 Wagner Equipment, Parts \$5,021.61
44729 Bryson Winterberg, Callouts \$20.00
44730 Witt Boys NAPA, Parts \$1,235.51
44731 WWIT Dirt, Services \$2,355.00
44732 Xerox, Contract \$89.70
44733 Xerox, Contract \$187.40
44734 Xerox, Lease \$345.53
44735 XESI , Contract \$393.10
44736 AFLAC, Premiums \$4,916.72
44737 CHP, Insurance \$136,317.39
44738 Family Support Registry, Garnishment \$1,153.00
44739 Great-West Life & Annuity, Deferred Comp \$7,590.00

44740 Lincoln County Treasurer, Unemployment \$964.32
44741 PayFlex, Cafeteria Plan \$325.00
44742 SEI, Retirement \$27,457.97

LINCOLN COUNTY HUMAN SERVICES PAYABLES

69743 Farm Gas, Fuel \$174.39
69744 FNB of Omaha, Charges \$955.54
69745 FNB of Omaha, Charges \$111.32
69746 FNB of Omaha, Charges \$12.99
69747 FNB of Omaha, Charges \$71.64
69748 FNB of Omaha, Charges \$136.58
69749 FNB of Omaha, Charges \$428.47
69750 FNB of Omaha, Charges \$49.17
69751 FNB of Omaha, Charges \$33.28
69752 LC DHS, Reimbursement \$66.00
69753 LC Road & Bridge, Fuel \$643.90
69754 Andrew Lorensen, Mileage \$74.70
69755 USPS, Services \$102.00
69756 Verizon, Phone \$451.68
69757 Witt Boys, Parts \$189.23
69758 Xerox, Contract \$175.00
69759 CenturyLink, Phone \$128.04
69760 CKLECC, Fees \$312.88
69761 ESRTA, Services \$606.38
69762 Evergreen S&T, IT \$149.50
69763 FNB of Hugo, Fees \$11.20
69764 FNB of Omaha, Charges \$142.38
69765 FNB of Omaha, Charges \$94.99
69766 FNB of Omaha, Charges \$12.99
69767 FNB of Omaha, Charges \$286.81
69768 FNB of Omaha, Charges \$196.54
69769 FNB of Omaha, Charges \$35.58
69770 FNB of Omaha, Charges \$658.38
69771 FNB of Omaha, Charges \$548.23
69772 FNB of Omaha, Charges \$52.73
69773 Flagler News, Fees \$27.00
69774 Tracy Grimes, Rent \$400.00
69775 IEBT, Services \$130.00
69776 LC DHS, Reimbursement \$1,075.00
69777 LC Treasurer, Rent \$1,882.00
69778 Office Depot, Supplies \$318.03
69779 Rose Padilla, Translator \$132.50
69780 Scranton Specht, Fees \$5,242.97
69781 Mary Solze, Contract \$1,889.25

69782 Verizon, Phone \$589.25
69783 XESI, Contract \$150.15
69784 LC Treasurer, Unemployment \$147.24
69785 CHP, Insurance \$22,380.58
69786 Great-West Life & Annuity, Deferred Comp \$2,125.00
69787 PayFlex, Cafeteria Plan \$100.00
69788 AFLAC, Premium \$669.32
69789 SEI, Retirement \$4,533.23
ACH1 LC Treasurer, Withholdings \$12,476.57

With no further business to come before the Board, Mr. Burgess adjourned the meeting at 11:10 a.m. The next meeting will be at 9:00 a.m. on January 6, 2022.

Corinne M. Lengel, Clerk of the Board

Steve Burgess, Chairman