

Board of County Commissioners of Lincoln County  
Agenda for November 29, 2022

- 9:00 Call to order and Pledge of Allegiance
- 9:30 Patrick Leonard, Weed Control Coordinator, to discuss Weed Control matters
- 10:00 Andrew Lorensen, Human Services Director, to present the Department of Human Services monthly report
- 10:30 Kevin Stansbury, Lincoln Community Hospital CEO, to provide an LCH monthly report
- 11:00 Robin Halley, CSU Extension Agent, to discuss Lincoln County Extension Office matters

-To be completed as time permits-

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1. Approve the minutes from the November 16, 2022, meeting
2. Review and act upon an engagement letter with rfarmer, llc for single-audit services
3. Review updates to the preliminary 2023 Budget
4. County Commissioner reports
5. County Attorney's report
6. County Administrator's report
7. Old Business
8. New Business
9. Approve Payroll

The Board of Lincoln County Commissioners met at 9:00 a.m. on November 29, 2022. Chairman Doug Stone, Commissioner Steve Burgess, Commissioner Ed E. Schifferns, County Administrator Jacob Piper, County Attorney Stan Kimble, Acting Clerk of the Board Mindy Dutro, commissioner-elect Wayne Ewing, and Limon Leader reporter Stephanie Zwick attended. Clerk of the Board Corinne M. Lengel was absent and excused.

Chairman Stone called the meeting to order and asked Mindy Dutro to lead the Pledge of Allegiance. Mr. Burgess moved to approve the minutes from the meeting held on November 16, 2022, as submitted. Mr. Schifferns seconded the motion which carried.

Next, the Board reviewed and signed an engagement letter with rfarmer, llc, for single-audit services for 2023.

Mr. Piper asked the commissioners if they wanted to review Roxie Devers' request for more funds for the roundhouse for the 2023 budget year. Mr. Burgess stated that before they put more money into the roundhouse, they must plan for the bridge south of the courthouse on County Highway 109, since they were denied the funds from the state. He said that district one road foreman Chris Monks would be attending the meeting at 10:30 since Kevin Stansbury, Lincoln Community Hospital CEO would be unable to attend, and they could discuss a plan then. Mr. Piper told the Board that if they spent everything that was currently budgeted for 2023, they would have 2.75 million dollars left in the fund balance, which included \$100,000 for the roundhouse restoration. Mr. Burgess said that they need to also be worried about keeping up the maintenance of the work they have already done on the roundhouse. Mr. Stone stated he agreed with Mr. Burgess that they had other problems that needed to be addressed before dumping a bunch of money into the roundhouse all at once. Mr. Burgess suggested adding a line item for roundhouse maintenance with a budget of \$50,000. Mr. Schifferns and Mr. Stone agreed, and Mr. Piper said he would make the change and give them a copy of the budget to look at before they approve it at the next regular meeting.

Patrick Leonard, Weed Control Coordinator joined the meeting at 9:20 a.m. He told the Board that the advertisement for chemical bids was published in the local papers so hopefully they would get some companies to put in their bid. Chairman Stone told Mr. Leonard that the Board had some questions regarding some of his entries on his time sheets, including hours logged for helping with Public Health's shot clinic. Mr. Leonard stated that when he was hired, he was told that if he had trouble getting his hours in during the off-spraying months that he could help other departments if they needed him. Mr. Burgess stated something like the shot clinic probably needed to be on his own time. They had another question about hours listed for a weed board meeting, and Mr. Leonard said he could provide his other time sheet that has more detail on it if that would be more helpful, the Board agreed that it would.

Mr. Burgess asked Mr. Leonard if he had plans for pre-emergent spraying this spring, and Mr. Leonard said he did. Mr. Leonard also said he is planning to take his spray pickup to Witt Boys Napa for new tires because they were the lowest of all the places he found. Mr. Stone asked if he had checked with Mr. Monks about tires, and Mr. Leonard said he hadn't, but he will before

he purchases them at Witt Boys. Mr. Stone also told Mr. Leonard that he can store the spray pickup at the Karval shop while its not in use this winter. Mr. Leonard left at 9:40 a.m.

Chairman Stone called for commissioner reports. Mr. Burgess reported that on November 17, he met Robert and Melody Safranek and Lincoln County Clerk and Recorder Corinne Lengel at the courthouse to discuss and look over what needs to be done to the current commissioner meeting room to make it a secure election equipment room. Then he went to Genoa to speak with district two road foreman Bruce Walters about a belly dump trailer having air problems while hauling gravel. They also discussed purchasing some cold mix asphalt.

On November 18, Mr. Burgess spoke with Mr. Walters because he needed to order two control valves for a Brazos trailer, but he only had enough credit on his credit card for one. Mr. Burgess used his county credit card to order the other one. Mr. Burgess also went with Sheriff Tom Nestor to Burlington to pick up one of the new patrol Chevy Tahoes. District two was also busy hauling gravel that day. Next on November 21, Mr. Burgess went to Genoa where the road crew was replacing a six-foot pipe on County Road 40 north of County Road 3H.

Mr. Burgess reported that on November 22, the district two road crew finished replacing the pipe on County Road 40, and he received a call from Landfill Manager Allen Chubbuck regarding a complaint about the landfill closing to outside trash due to wind. Next on November 28, Mr. Burgess said that Mr. Chubbuck called to tell him that the person who hauls their steel pile told them that with the price of steel being so low and the price of diesel so high he is unable to pay the county anything for it, he stated that he is willing to haul it off for them but can't pay them anything. Last, Mr. Burgess said that Mr. Walters is out with the flu and was wondering if that is something that they aren't supposed to charge sick leave for according to the public health emergency leave under the Colorado Healthy Families and Workplaces Act. Last he reported attending the Prairie Development meeting in Stratton.

Mr. Stone reported that on November 17 the district three road crew was working on the bridge southwest of Karval. On November 18, they rented a trackhoe from John Deere in Colorado Springs since they had problems with the one they borrowed from Nathan Seymour, and they went to pick it up on November 21. Also on November 21, district three road foreman Judd Kravig went to Burlington to pick up the replacement window for their tractor. Next on November 23, Mr. Stone went to see how the bridge project was going. Last on November 28, Brian Kopp with WZ Auto Glass came to the shop to replace the tractor window, and Mr. Stone checked roads south of Karval.

Mr. Schifferns reported that before he went on vacation, he called all the appointed board members for the various county boards, and they had all agreed to stay on their boards. After he returned from vacation, he spoke with Mr. Monks about the dry, sandy road conditions in the south part of district one.

Chairman Stone asked Mr. Kimble for his attorney's report, Mr. Kimble reported that he was unable to attend the county attorney's conference but had made plans to speak with the Weld County Attorney regarding a road policy on returning roads to their original condition after a project is complete. Next, Mr. Kimble said he is looking into secure transportation

policies/regulations, which the new law states must be in place by January 1, 2023. He stated that CTSI has a model for counties to adopt that he will look at and bring for the commissioners to look over.

At 10:00 a.m., Human Services Director Andrew Lorensen met with the Board to give his monthly report. The Board reviewed the financials, employee timesheets, Income Maintenance, Child Welfare & Adult Protection, and director's reports. Mr. Burgess asked Mr. Lorensen what Home Care Allowance is, and he replied that it is new funding for older aged citizens and that he would get more information from Robert Kraxberger for his next report.

Next, Mr. Piper said that he received notice that someone who has never worked for the county or the department of Human Services is receiving unemployment from the county. Mr. Piper told the Board that the individual had provided childcare for a client of the department but was never an employee or had a contract with the department. Mr. Piper said that he would be appealing it and asked Mr. Kimble for guidance. Mr. Kimble stated that he can be at the hearing if needed and would look more into the matter. Mr. Lorensen stated that he would be changing policies so that this could not happen again.

Next, Mr. Lorensen asked the Board to sign an MOU for the Colorado Department of Early Childhood for CCCAP, which the wording had been changed for the betterment of the counties. Mr. Schifferns asked Mr. Lorensen if there was funding for LEAP since the financial reports had a \$0, Mr. Lorensen replied that Goodwill administers LEAP now, so his department no longer has an expenses or funding for it. Mr. Lorensen left the meeting at 10:40 a.m., and Mr. Monks joined the meeting.

Mr. Burgess stated that the county did not receive the bridge funding for the bridge south of the courthouse on County Highway 109 because they weren't shovel ready. He asked Mr. Monks if he thought it would help to have Martin Merklinger with RockSol design the bridge repair in separate steps, Mr. Monks replied yes, it could help. Mr. Monks thought they got two to three years out of the repair job they did a few months ago but felt the Board needed to make a plan before the bridge failed. Mr. Burgess suggested they call Mr. Merklinger to discuss the matter.

The Board called Mr. Merklinger and asked him if he could design the bridge repair in phases so that they could reapply for funding in 2023. Mr. Monks asked Mr. Merklinger if he thought that the places that needed to be sandblasted and repainted needed to be addressed soon or if they were structurally sound. Mr. Merklinger stated that there were ten to twelve places that needed to be sandblasted and repainted and that would last another thirty years, the rest of it could last longer than thirty years. Mr. Burgess asked Mr. Merklinger if he could get the Board an estimate for the design work by January so that they could get started and could reapply for funding in the fall of 2023. Mr. Merklinger thought that he would be able to do that. Mr. Stone asked if putting out a traffic counter to show how much traffic is on the bridge would help, Mr. Merklinger stated he thought it would.

After the Board ended their call, Mr. Monks asked the Board if they wanted to pre-pay on fuel contracts for 2023. Mr. Burgess said he didn't think it was a bad idea, and Mr. Stone agreed if it

fits in the budget. Mr. Monks said he would look into it and let them know so they could decide before bills were due for the 2022 budget.

Last, Mr. Monks told the Board that district one needed to look into replacing the gas dispenser at the shop, he stated that the county had purchased it used over twenty-five years ago and they have fixed it numerous times and no longer have any replacement parts for it. Mr. Burgess asked him how much it would cost to replace, Mr. Monks said he didn't know but he would get some prices for the Board to approve. Mr. Burgess told him to find new ones. Mr. Monks left the meeting at 11:05 a.m., and CSU Extension Agent Robin Halley joined the meeting.

The Board called Dennis Kaan with CSU Extension to discuss changes in positions at the Lincoln County Extension Office. Mr. Halley stated they were going to redo Christine Schinzel's job description and make it an Ag/Natural Resources position. His position will be 4-H Director/Youth Development, and Mr. Kaan would be getting the job description for the county to post when the position is open. Mr. Kaan stated the new Family and Consumer Science position could possibly be a shared position with Elbert County. Mr. Burgess asked Mr. Kaan who would be responsible for funding the new position, Mr. Kaan said right now it would be fully county funded, but CSU paid if it was a shared position. Mr. Halley asked if there was any funding available from CSU so that the counties did not have to fully fund the position, Mr. Kaan stated that he would have to talk to the business office to see if there was any funding available. Mr. Halley stated he would like to see Mr. Kaan encourage the state to fund at least part of it. Mr. Kaan said he would check with Elbert County again to make sure they are open to sharing the position with Lincoln County and see if the state will give them any funding for the new position. Mr. Halley told the Board that he would agree to staying on as interim director until they hire a new person for his job, Mr. Kaan said that he should have a job description for the Board by January. The call ended and Mr. Halley left the meeting at 11:40 a.m.

Mr. Stone asked Mr. Piper for his administrator's report. Mr. Piper reported that the county has paid for the Veterans Service Officer's internet, so the current VSO turned in her internet bill from Mountain View Electric Association who she recently started getting fiber internet from. The bill is for one hundred-twenty-two dollars compared to previous bills of seventy dollars, and from the bill, it appears that she has two gigabits per second internet, compared to the Assessor's office who is the only office in the courthouse that has fiber internet of one gigabit, which is required to run their mapping software. The budget for internet for the VSO is \$1,700.00 so with what she is currently signed up for, she would go over budget. The Board felt there was no reason she should need two gigabits per second internet to adequately do her job and that she could do it with the basic internet of one hundred megabits per second. Mr. Burgess moved to pay for basic internet speed for the Veterans Service Officer. Mr. Schiffers seconded the motion, which carried, with Mr. Stone abstaining from the vote.

Chairman Stone called for old business, Mr. Piper stated that he is working to set up a date for new road and bridge employees to come to the courthouse to do their CDL testing together. Mr. Stone stated he would let Mr. Kravig know that Mr. Piper was coordinating a date with the other districts. Mr. Piper said he was told it is roughly ten to twenty hours of testing depending

on how fast the employees get through it. Mr. Burgess stated that Mr. Monks has two employees that need to do their testing, and Mr. Stone said district three has three employees. Mr. Piper said he is hoping for them to start Friday, December 3, 2022, at 9 a.m.

Next, Mr. Stone called for new business. Mr. Burgess said that at the Prairie Development meeting, he learned about a new concept of “home sharing” where non-related families live together to help with housing costs. His concern was that the county’s housing regulations would limit that, so it may be something they have to look into if it becomes an issue.

The Board approved the November 2022 payroll. With no further business to come before the Board, Mr. Stone adjourned the meeting at 12:30 p.m. The next meeting will be at 9:00 a.m. on December 8, 2022.

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Mindy Dutro, Acting Clerk of the Board

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Doug Stone, Chairman